

**Weekly Status Report for HDOFK**  
Date: 03-13-2017

Weekly Update			
Status	Green	Yellow	Red
Schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Budget	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Weekly Executive Summary				
<b>This week the team has worked on:</b> <ul style="list-style-type: none"> <li>Requirements Review, Technical Design , UI design and Development</li> </ul>				
Project Issues/ Risks/ Escalations				
Description	Status ↓ → ↑	Mitigation	Required By Date	Owner
UI Framwe work finalization and UI design is pending from HD  UI delivery(Scheduling) to AppShark is 4 days behind the schedule	↓	AppShark will provide Date for UI delivery by HD team for each function in order to meet launch date of 3/27.  Any deviation in the UI delivery date by HD team , will impact on launch date of 3/27	Progressive.	HD
Tasks completed this week (03-06-2017– 03-10-2017)				
<ul style="list-style-type: none"> <li>UI Design by HD – Schedule Consultation</li> <li>UI Integration by AppShark - Measurement, Lifestyle and environment, Hair Style &amp; Color</li> <li>Requirements Analysis &amp; Discussion with HD Team</li> <li>Discussion on UI Design</li> </ul>				
Tasks Scheduled for Next week (03-13-2017– 03-17-2017)				
<ul style="list-style-type: none"> <li>UI Design by HD – Appointment plugin in Schedule Consultation</li> <li>UI Integration by AppShark - Progress Bar logic, Menu bar integration, Measurement Unit Testing, Scheduling, Forgot your password API Creation</li> <li>Integrations</li> <li>Change Request discussions</li> <li>Review on Acuity API and Calendar Creation</li> <li>Review on Google Custom Search</li> </ul>				

Project Issues/ Risks/ Escalations (Occurred & Closed)				
Description	Status ↓ → ↑	Mitigation	Closed By Date	Owner
Scope Deviations/New Requests so far				
Description	Type	Requested by	Requested on	Estimates (hrs)

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