

# Pantelis Takos

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## EDUCATION

### **Carnegie Mellon University Silicon Valley**

**August 2014 - December 2015**

Integrated Innovation Institute

Master of Science in Software Management (GPA: 3.75)

### **University of Piraeus, Greece**

**October 2007- June 2013**

School of Technology of Informatics and Communications

Diploma in Computer Science, Specialization in Software Engineering and Intelligent Systems

## PROFESSIONAL EXPERIENCE

### **Sand Hill Angels, Mountain View, CA, USA**

**October 2015 – Present**

Associates Program Intern

- Assess Portfolio and assist in the investment evaluation process by conducting company and macro trend research.

### **Tesla Motors, Fremont, CA, USA**

**May 2015 – August 2015**

IT-Applications Product Manager Intern

- Provided technology leadership and vision for the implementation of 4 internal tools (ERP).
- Contributed in the adoption of Agile methodologies for both the MES Engineering and Business teams.
- Co-designed, assigned and supervised a remote support plan for Tesla's new facilities in Netherlands.
- Created a new Web application's Requirements Document and Plan (User and System Requirements, Effort, Staffing, Product Roadmap, Risks).

### **Mindworks Interactive Agency (now Isobar), Athens, Greece**

**January 2014 - August 2014**

Project/Account Manager

- Managed day-to-day operational aspects of projects working with cross functional teams of Creative and Art Directors, UI/UX Designers, Community Managers, Front-End and Back-end Engineers, ensuring project progress alignment.
- Identified and reported risks before and during project execution. Reviewed deliverables prepared by projects' teams before passing to clients. Designed & effectively executed testing scenarios to ensure high deliverable quality.
- Created comprehensive creative briefs based on customers' needs/scope. Set and managed customers' expectations.
- Communicated effectively with clients identifying business needs and alternative marketing solutions, proposing new product ideas. Sought opportunities to increase customer satisfaction and created long-term client relationships.

### **401 General Military Hospital of Athens, Greece**

**November 2012 - July 2013**

Administration of Information and Research

- Developed a master patient index leading to improvement of time-consuming tasks. (in some cases saving 2+ hours).
- Took active role in colleagues' coordination by building morale and motivation for a diverse team.

### **G. Christofilopoulos S.A, Athens, Greece**

**July 2009 - September 2009**

Service Assistant

- Checked medical equipment for safe and proper function. Demonstrated medical equipment operation.
- Tested defects to determine correct repair actions. Completed and explained preventative maintenance.

## PROJECTS

### **NASA – Carnegie Mellon University Silicon Valley**

**Fall 2015**

Novel, Multidisciplinary Global Optimization under Uncertainty, Phase II, supervised by Dr. Ole Mengshoel

- Developed a robust Bayesian Network to improve the predictive technology of an airspace traffic management system.

## LANGUAGES

**Greek:** Native Language, **English:** Fluent, **German:** Proficient (Goethe – Zertifikat B2), **French:** Beginner's level

## TECHNICAL SKILLS

**Technologies:** HTML, CSS, node.js, MongoDB, R, Java, AngularJS, Javascript, Matlab, Python, C#, PHP, Prolog, C, C++

**Tools:** Hugin Lite, R-Studio, JIRA, Confluence, Microsoft Project/Office/Excel/Powerpoint, GitHub, Trello, Eclipse, Selenium, Joomla, Wrike, Entersoft, MySQL, Visual Studio