

P.T. Watkins

Saint Paul, MN - open to relocation | +1 651-235-6378 | pt@ptbw.at

Entry-level professional with administrative skills, a background in comparative political theory and analysis, and graduate-level performing arts experience. Seeking opportunities in related fields and industries.

EDUCATION

Master of Music, Viola Performance - 2023-2025

School of Music, University of Minnesota, Minneapolis, MN

Section leader, University Symphony Orchestra; solo and chamber recitals; New Music

Ensemble. Faculty: Korey Konkol, Becca Albers, Maiya Papach, Lisa Sung.

Bachelor of Arts, Political Science (German minor) - 2019-2023

College of Liberal Arts, University of Minnesota, Minneapolis, MN

Thesis: Comparative theories of militant democracy and constitutional self-protection applied to German *Grundgesetz* & U.S. Constitution.

EXPERIENCE

Concert Program Assistant - 2023-2025

University of Minnesota School of Music, Minneapolis, MN - concurrent with M.M. studies

- Produced all of the School of Music's concert programs, both print and digital, for school and community performances across multiple venues and ensembles, from small chamber concerts to full-scale operatic productions
- Deep coordination with faculty, students, guest artists, administrative staff, and other stakeholders to meet production deadlines
- Responsible for 40-50 programs per academic year
- Spearheaded accessibility initiatives to publish plaintext program information

SKILLS

Languages: English (native), German (fluent)

Music: Viola, violin, orchestral, chamber, and solo repertoire, score reading, music theory, history, and analysis

Administrative: Program production, music research, event coordination, deadline management, cross-department collaboration

Technical: InDesign, Illustrator, Photoshop, Google suite, Microsoft Office suite, Python scripting, statistical analysis in R, Anthropic/OpenAI API, prompt engineering for workflow automation & software development

ADDITIONAL

- EU/German citizen (claim pending)