Team Charter

## Team Name

Team-07 – Small Business Application.

## Team Members

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Name | Email | Contact Number |
| 1 | Pranav Khavare | Pkhavare7831@conestogac.on.ca | +1437-988-6506 |
| 2 | Priyanka Sharma | sharma.priyanka25007@gmail.com | +1416-271-2793 |
| 3 | Rashmi Anchan | rashmi.anchan06@gmail.com | +1416-272-8923 |

## Member Roles

List the team member(s) who will work on each aspect of the project in the table below:

|  |  |
| --- | --- |
| Project Management | |
| Team leadership | Pranav Khavare |
| Project planning | Priyanka Sharma |
| Project record-keeping | Rashmi Anchan |
| Analysis, Design and Documentation | |
| Interacting with clients | Pranav Khavare, Priyanka Sharma, Rashmi Anchan |
| Diagramming and documenting client requirements | Rashmi Anchan |
| Diagramming and documenting overall design | Rashmi Anchan |
| Technical documentation | Pranav Khavare |
| Client documentation | Rashmi Anchan |
| Web Development | |
| Creating web graphics | Priyanka Sharma |
| Web site design | Priyanka Sharma |
| Web page design | Priyanka Sharma |
| Web programming | Priyanka Sharma |
| Interactive testing | Rashmi Anchan, Priyanka Sharma, Pranav Khavare |
| Business Layer Development | |
| Class design | Pranav Khavare |
| Business programming | Pranav Khavare |
| Technical / lower-level programming | Pranav Khavare |
| Unit and integration testing | Pranav Khavare, Priyanka Sharma, Pranav Khavare |
| Database Development | |
| Database design | Pranav Khavare |
| SQL/LINQ Development | Pranav Khavare |
| Other | |
| Report development | Rashmi Anchan |
| Installer development | Pranav Khavare, Priyanka Sharma |

## Expectations

* Equal Sharing of work according to the Project Plan.
* Attending all meetings (Advisor Meetings/ Group Work Meetings).
* Taking responsibility of the assigned tasks.
* Completing tasks on time.
* Sharing issues as soon as possible.

## Consequences

* Possible escalation to the project advisor.
* Penalties and Actions will be initiated against team members who don’t perform their task with discussion with all other members and advisor.
* Negative impact on grades.

## Agreement