

Pennwood PTO Event Summary Information

Event Name:	Event Date:
Committee Head(s):	Executive Board Representative:
Budget: \$	Actual Expenses: \$
Fundraising Goal: \$	Actual Amount Raised: \$

Committee Head Comments/Suggestions:
Executive Board Comments/Suggestions:

Approve Event for Next Year? Y / N

Proposed Budget for Next Year \$ _____

Committee Head(s) Returning? Y / N

If No, suggestions for potential new Committee Head(s):

****Please attach any documents/paperwork that would be helpful for next year.****