

Paragraph Writing

Paragraph:

Paragraphs are the group of sentences combined together, about a certain topic. It is a very important form of writing as we write almost everything in paragraphs. We can say that a well-structured paragraph is the essence of good writing.

Purposes of the paragraph:

The purposes of the paragraph are to give information, to explain something, to tell a story, and to convince someone that our idea is right.

Use of Paragraphs:

Paragraphs are used in essays, term papers, assignments, thesis and stories etc. Paragraph is a basic unit of composition.

Indentation:

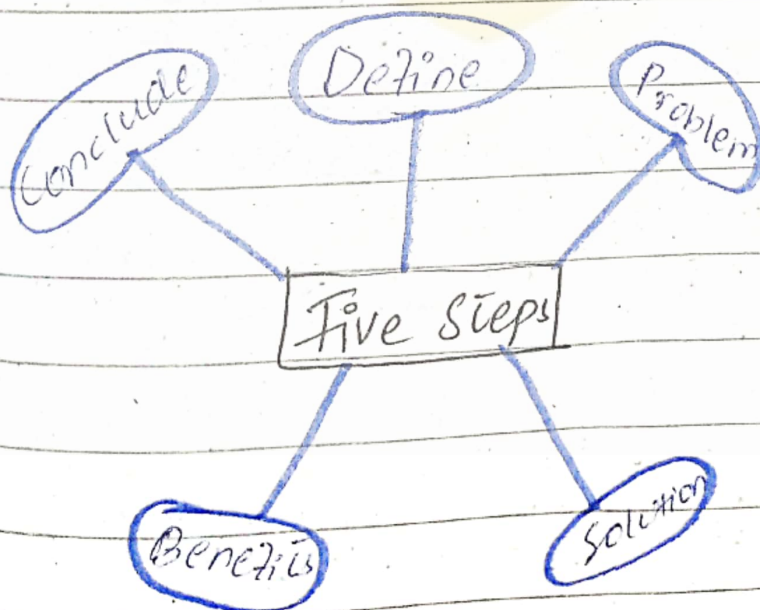
The first sentence of a paragraph

is always, indented, so that the reader will know that a new subject - or, a different aspect of the subject - is being dealt with. The writer does this by leaving a blank space at the beginning of the paragraph. Each new paragraph begins with an indentation.

Length of Paragraph:

A paragraph may vary in length. Some paragraphs are quite short, others are extremely long. Most paragraphs have more than three sentences in them and usually have between one hundred and two hundred words.

Template of Paragraph:



Structure of a Paragraph

A paragraph has three major parts:

- Topic Sentences
- Supporting Sentences
- Concluding Sentences

★ Topic Sentences:

A topic sentence is a precise statement that reflects the main idea of the paragraph.

It should be carefully written as it will show the reader what you are going to talk about. Words chosen for this should not be cluttered and ambiguous as readers will decide to read further based on this.

It is not necessary to write the topic sentence at the beginning of the paragraph. It can be put anywhere; as long as it reflects the main topic.

★ Supporting Sentences:

Supporting sentences explain the topic sentence in detail. They expand the main topic and develop the main idea into the explanation.

They explain the main topic using examples, facts, quotes etc. They have to be related to the Topic Sentence.

Types of Supporting Sentences:

There are two types of supporting sentences:

1. Major Supporting Sentence:

This sentence directly explains the main idea with some new fact or new idea.

2. Minor Supporting Sentence

This sentence helps the major supporting sentence develop the controlling idea.

Conclusion Sentence:

A good concluding sentence brings a paragraph to a polished end. It may give a summary of the main topic, a concluding sentence also gives a final take on the topic and leaves the reader with complete information.

Essential Elements for a Good Paragraph.

The four elements essential to good paragraph writing are:

1. Unity
2. Order
3. Coherence
4. Completeness

1. Unity:

Unity in a paragraph begins with the topic sentence. Every paragraph has one single, controlling idea that is expressed in its topic sentence, which is typically the first sentence of the paragraph. A paragraph is unified around the main idea, with the supporting sentences providing detail and discussion.

2- Order:

Order refers to the way in which you

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organize your supporting sentences. Whether you choose chronological order, order of importance, or another logical representation of detail. Order helps the reader to grasp your meaning and avoid confusion.

3. Coherence:

Coherence is the quality that makes your writing understandable. ^{Sentences} ~~Sentences~~ within a paragraph need to connect to each other and work together as a ^{whole} ~~single~~ ^{part}. One of the best ways to achieve coherence is to use transition words. These words create bridges from one sentence to the next.

4. Completeness:

Completeness means a paragraph is well-developed. If all sentences clearly and sufficiently support the main idea, then your paragraph is complete. If there are not enough sentences or enough information to complete your paragraph, then the paragraph is incomplete.

Characteristics of a good Paragraph

- (i) Topic sentence, which includes the topic and a controlling idea.
- (ii) Supporting ideas (usually 3-6), which support the topic sentence.
- (iii) RENSES (reasons, examples, names, number, senses), which develop the supporting ideas by giving details & explanation.
- (iv) Optimal concluding sentence, which expresses the importance of the information in the paragraph, may summarize the supporting ideas of the paragraph or provides a transition to the next paragraph of the essay.

Topic Sentences



Supporting Ideas



Supporting Idea



Supporting Idea

Concluding Sentences

Kinds of Paragraph

The four kinds of paragraph are:

- Descriptive Paragraph
- Narrative Paragraph
- Persuasive Paragraph
- Expository Paragraph or Explanatory Paragraph

Descriptive Paragraph:

This kind of writing basically describes the topic & appeals to the five senses.

Narrative Paragraph:

These kinds of writing are basically a narration of a story or a situation that includes a sequence.

Persuasive Paragraph:

These kinds of writing aim to make the audience admit a writer's point of view. These are mostly used by the teachers to provide a strong argument.

Expository Paragraph:

These kinds of writing are a definition of something. These paragraphs require a lot of research.

Tips to write a Good Paragraph:

- Think Before You Write
- Open Your Notebook
- Choose The Main Idea
- Use a Dictionary
- Make your Topic sentence's first sentence.
- the intermediate sentences should be used to provide support
- Make use of Transitional Words

Page

Margine
Line

Paragraph

"Smoking"

Indentation
Blank space
Punctuation
Paragraph
Break

Margine
Line

Heading

Topic I

Sub-heading

Topic Sentence
Main Idea

Supporting Sentences

(Effect, cause,
explanations,
information)

Sub-Supporting
Sentences

Conclusion/Result

Out of
Instruction
Precaution