

USER PROFILE SERVICE

OPERATIONAL GUIDE FOR CITIZENS

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1. **USER PROFILE**

In this area, you can enter your contact details by clicking on the “Enter your contact details” button. In particular, if you wish to use the option to send a “Request for data correction” or a “Declaration of residence”, you must have a “**validated**” email address”; even if you have requested certificates via the ANPR Portal and wish to receive them by email, you must have a validated email address.

Once on the page, the system shows you your data retrieved from the digital identity you used to log in to the authenticated area; here you have to enter a valid email address and possibly telephone numbers.

Select the “Confirm” button.

Once you have confirmed your contact details, a message assures you that your email address has been updated and suggests that you check your email to validate it.

Select the link in the e-mail delivered to the e-mail account indicated.

Then select the “Update Email Status” button to immediately obtain the green verified email tick on your profile.