

Area	Link	To update																														
Organization Chart	https://esic.edu.sg/about-us	To insert the latest Org Chart (refer to pdf “Org Chart”)																														
Agent Recruitment Information		Under Non-Representing Agent List, remove the table and mention “Currently, there are no inactive recruitment agents.”																														
Application Process for Local Students	https://esic.edu.sg/admissions-apply	Under clause 2, to remove “(inclusive of GST)”.																														
Application Process for International Students		Under clause 2, to remove “(inclusive of GST)”.																														
ALL Equistar Courses		To amend “Preliminary Examinations” to “Annually”																														
Course Fees	https://esic.edu.sg/admissions-fees	<div>To remove all mentions of GST, as image below:</div> <div>Preparatory Course for Singapore-Cambridge General Certificate of Education (Advanced Level)</div> <table><tr><td>Tuition Fee</td><td>S\$ 45,600</td></tr><tr><td>Student Development and Activity Fee</td><td>S\$ 11,200</td></tr><tr><td>Materials Fee</td><td>S\$ 3,600</td></tr><tr><td>Administrative Fee</td><td>S\$ 4,000</td></tr><tr><td>Total Course Fee (inclusive of 9% GST)</td><td>S\$ 64,400</td></tr></table> <div>Preparatory Course for Pearson Edexcel International Advanced Level</div> <table><tr><td>Tuition Fee</td><td>S\$ 45,600</td></tr><tr><td>Student Development and Activity Fee</td><td>S\$ 11,200</td></tr><tr><td>Materials Fee</td><td>S\$ 3,600</td></tr><tr><td>Administrative Fee</td><td>S\$ 4,000</td></tr><tr><td>Total Course Fee (inclusive of 9% GST)</td><td>S\$ 64,400</td></tr></table> <div>Preparatory Course for Singapore-Cambridge General Certificate of Education (Ordinary Level) (Intensive)</div> <table><tr><td>Tuition Fee</td><td>S\$ 19,200</td></tr><tr><td>Student Development and Activity Fee</td><td>S\$ 5,600</td></tr><tr><td>Materials Fee</td><td>S\$ 1,800</td></tr><tr><td>Administrative Fee</td><td>S\$ 2,000</td></tr><tr><td>Total Course Fee (inclusive of 9% GST)</td><td>S\$ 28,600</td></tr></table>	Tuition Fee	S\$ 45,600	Student Development and Activity Fee	S\$ 11,200	Materials Fee	S\$ 3,600	Administrative Fee	S\$ 4,000	Total Course Fee (inclusive of 9% GST)	S\$ 64,400	Tuition Fee	S\$ 45,600	Student Development and Activity Fee	S\$ 11,200	Materials Fee	S\$ 3,600	Administrative Fee	S\$ 4,000	Total Course Fee (inclusive of 9% GST)	S\$ 64,400	Tuition Fee	S\$ 19,200	Student Development and Activity Fee	S\$ 5,600	Materials Fee	S\$ 1,800	Administrative Fee	S\$ 2,000	Total Course Fee (inclusive of 9% GST)	S\$ 28,600
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		<div>Preparatory Course for Singapore-Cambridge Secondary Education Certificate (SEC)</div> <table><tr><td>Tuition Fee</td><td>S\$ 38,400</td></tr><tr><td>Student Development and Activity Fee</td><td>S\$ 11,200</td></tr><tr><td>Materials Fee</td><td>S\$ 3,600</td></tr><tr><td>Administrative Fee</td><td>S\$ 4,000</td></tr><tr><td>Total Course Fee (inclusive of 8% GST)</td><td>S\$ 57,200</td></tr></table> <div>For information on course fees for the Post Graduate Diploma in Data Science (E-Learning), Post Graduate Certificate in Generative AI (E-Learning) and Post Graduate Diploma in Management (E-Learning), please refer to their respective course pages.</div> <div>Miscellaneous Fee* (inclusive of 8% GST)</div> <div>Medical Insurance Fee: S\$ 200 – 300 per year ICA Bank Guarantee Insurance Fee: S\$ 300 – 600 per year Uniform Fee: S\$ 300 University Application Guidance Fee: S\$ 1,500</div> <div>An Application Fee of S\$ 650 (inclusive of 8% GST) will be collected upon submission of the Application Form.</div> <div>*Miscellaneous Fees and Application Fee once paid are non-refundable.</div>	Tuition Fee	S\$ 38,400	Student Development and Activity Fee	S\$ 11,200	Materials Fee	S\$ 3,600	Administrative Fee	S\$ 4,000	Total Course Fee (inclusive of 8% GST)	S\$ 57,200
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Post Graduate Diploma in Data Science (E-Learning)	https://esic.edu.sg/course-datascience	<div>Course Fees</div> <div>Course Fee: SGD \$ 6,000 Application Fee: SGD \$700 (non-refundable) Deferment fees are at 10% of the course fee and are non-refundable</div> <div>*Fees stated are inclusive of GST</div>										
Post Graduate Certificate in Generative AI (E-Learning)	https://esic.edu.sg/course-generative-ai	<div>Course Fees</div> <div>Course Fee: SGD \$ 3,000 Application Fee: SGD \$ 260 (non-refundable) Deferment fees are at 10% of the course fee and are non-refundable</div> <div>*Fees stated are inclusive of GST</div>										
Post Graduate Diploma in Management (E-Learning)	https://esic.edu.sg/course-management	<div>Course Fees</div> <div>Course Fee: SGD \$ 4,700 Application Fee: SGD \$ 700 (non-refundable) Deferment fees are at 10% of the course fee and are non-refundable</div> <div>*Fees stated are inclusive of GST</div>										
Policies & Procedures	https://esic.edu.sg/admissions-policies	To replace the entire page with content in Word doc “Updated Policies & Procedure”										
Student Support	https://esic.edu.sg/student-support	To replace the content according to Word doc “Student Support Services”										
Downloads	https://esic.edu.sg/downloads#	<div>To upload the following documents:</div> <div><ul style="list-style-type: none">- Student Handbook- Student Request Form- Leave Application</div> <div>To amend “Examination Appeal” to “Assessment Appeal Form”, and upload the Word doc name “Assessment Appeal Form”</div>										

