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## Some choices

1pica = 12pt

**Note**: If you are using any of the Adobe 'Classroom' books, you will notice that the pica is used as the unit of measure rather than the millimetre or points.

If you see something like 19p11 this means 19picas + 11pts

This would be = 239pts = 84.314 mm

## Attention to detail

- Text alignment
- Hyphenation
- leading
- Letter spacing (tracking)