

Checklist of Documents for E-Filing

01. Proof of Identity

PAN Card, Aadhar card, Passport, Driving license, Voter ID, Ration card or Bank passbook

Upload .pdf or .jpg. Maximum upload size of 50MB

02. Bounced Cheque

A copy of the bounced cheque on the basis which this case is being filed

Upload .pdf or .jpg. Maximum upload size of 50MB

03. Cheque Return Memo

The document received from the bank that has the information that the cheque has bounced

Upload .pdf or .jpg. Maximum upload size of 50MB

04. Legal Demand Notice

Any intimation you provided to the respondent to informing them that their cheque had bounced and they still owed you the cheque amount

Upload .pdf or .jpg. Maximum upload size of 50MB

05. Postal acknowledgement (Issue of legal demand notice)

The acknowledgement provided by the postal department when sending the letter/RPAD/anything else containing legal demand notice (see number 4 in the list) to the accused.

Upload .pdf or .jpg. Maximum upload size of 50MB

06. Postal acknowledgement (Delivery of legal demand notice)

The acknowledgement provided by the postal department when the letter/RPAD/anything else containing legal demand notice (see number 4 in the list) is received by the accused

Upload .pdf or .jpg. Maximum upload size of 50MB

07. Affidavit under section 223 of BNSS

Affidavit of complainant and witnesses for enabling the magistrate to examine them and take cognizance of the underlying offence

Upload .pdf or .jpg. Maximum upload size of 50MB

08. Any other document you deem necessary

Please include any additional documents you believe will strengthen your case and that will be crucial in substantiating your claims when filing the complaint

Upload .pdf or .jpg. Maximum upload size of 50MB