**Balaram Phone #: 512-766-9599**

**Sharepoint Administrator**

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Professional Summary

* Around 6+ years of experience in the **IT** industry with 6 years of hands-on experience as a SharePoint Administrator/Developer.
* Experience in installing and configuring SharePoint Office 365, 2016/2013/2010 and MOSS 2007 in small, medium and large Web farms.
* Developed **Web Forms** and **Win Forms** applications with **.NET Framework 4.5/3.5**.
* Experience in implementing the **Intranet** and **Extranet** portals using the Microsoft SharePoint Technologies.
* Experience in working with MS windows server 2012/2008/2003, Active Directory, MS Forefront, TCP/IP, and Windows clustering.
* Good hands on knowledge of **OOPS (**Object Oriented Programming Structure**)** and **Agile methodology**.
* Worked Extensively on SP 2010, MOSS 2007, WSS 3.0, SP Designer 2013/2010/2007, InfoPath 2013/2010/2007, SQL Server 2014/2013/2008/2005 and Windows Server 2012/2008/2003.
* Hands on experience in creating Site Definitions & Templates, Site Columns, Security, Business Data Catalog (BDC), Workflows, Themes, Web Parts, InfoPath Forms using SharePoint technologies.
* NET windows hands on experience on **parsing the data from .xml format file to SQL database, displaying the data into RDLC reports.**
* Knowledge in designing and implementing of **Active Directory** and Network fundamentals Protocols such as **TCP/IP, DNS** and Group Policy.
* Hands-on experience in designing and implementing various SharePoint Features, Content Types, Custom Document Libraries and Lists.
* Experience withSQL Server Reporting Services **(SSRS)** and Analysis Services **(SSAS).**
* Design and development of several interfaces between SAP and external/internal systems using BizTalk as the middleware tool.
* Planning and execution of on-call support and Service Desk management in a global environment.
* Worked in different areas including Collaboration, Document Management, Portal and Web Content Management.
* Experience in migrating old Visual Studio applications into SharePoint 2010 & Visual Studio 2010 by using Sharepoint templates.
* Good experience in providing support and worked with various offshore teams in different environments.
* Maintains and developers SharePoint site to meet CMMI level 5 requirements
* Solid understanding of **IIS,** Active directory, **Domain Controller** & SharePoint command line parameters.
* Experienced in architecting and implementing **SharePoint based Search Solutions**
* Experience with **VMWare virtualization technology** and exposure to NetApp storage solutions.
* Good experience in developing **UML diagrams** using **Rational Rose**, MS Visio and experience working with Team Foundation Servers.
* Experience in designing and implementing **SP Sites, Web Parts, Web Part Pages, Workflows, Content types,** various custom **Document Libraries** and **Lists**. Extensively worked with InfoPath 2007, forms design and deployment.
* Experience in utilizing CorasWorks web parts to roll up data to a dashboard that top level administration can easily access.
* Support and assist customers remotely on all Office 365 products and tools
* Developing, maintaining and enforcing **SharePoint Governance policies.**
* Mapping of **Site Collection**, Configuring the **User Profiles** and **My Sites Services.**
* Experience in creating **Workflows** with **SharePoint designer 2007, 2010 and 2013**.
* Also good knowledge in understanding and implementing custom workflows with third party tools like **NINTEX** and integrating them with **SharePoint Portals**.
* Developing the Programs in ColdFusion 10, HTML 5, CSS3, JavaScript, jQuery on MS Server 2008 platform with the backend using MSSQL 2008
* Expertise in developing Web-based and Windows-based applications using **C#, CSS, IIS** and **Visual Studio 2003/05/08/10.**
* Hands on experience in **MVC** Pattern.
* **Good working knowledge of designing SQL, Tables, Indexes, Stored Procedures, UDFs, Triggers for different Relational Databases.**
* **Good knowledge in exchange 2007,2013**
* **Expert in out look 2010,2013**
* Have experience in creating workflows using Nintexworkflow graphical design.
* Implemented various **Backup & Restore** mechanisms using **Power Shell** and **Stsadm** command utility

**Education:**

* **Bachelor of Engineering** from Jawaharlal Nehru Technological University,Hyderabad, India.
* **Master of Science from** Wright State University, Dayton, Ohio

**Technical Skill:**

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| **Share point Technologies** | SharePoint Server 2010/2013, Microsoft Office SharePoint Server(MOSS 2007), SharePoint Portal server 2003, Windows SharePoint Services 3.0, Silver light 1.0/2.0, Web Services, , ASP.NET 1.1/2.0/3.5, ADO.NET, AJAX, SOAP, WCF, WPF, WF, HTML, XHTML, CSS, XML, XSLT. |
| **Programming Skills** | C#, VB.Net, JavaScript, ASP, T-SQL, PL/SQL, C, C++. |
| **Databases** | Microsoft SQL Server 2000/2005/2008/2012/2014, MS Access and Oracle 9i, 10g. |
| **Development Tools** | Visual Studio. NET 2003/2005/2008/2010/2012/2013, SharePoint Designer 2007/2010/2013.  Visual Studio Class diagrams |
| **Design Tools** | Microsoft Visio, InfoPath 2003/2007/2010 Rational Rose. |
| **Reporting Tools** | SQL Server Reporting Services, Project Server, Crystal Reports, Reporting charts. |
| **Servers/Portals:** | Internet Information Server (IIS) 5.0/6.0/7.0/705/8.0/8.5, IIS 5.1/6.0/7.0,Apache, Tomcat. |
| **Project Management & OS** | Microsoft Project, Visual Source Safe, Source Offsite.  Windows Server 2003/2008/2012, Window 97/XP/VISTA/7, Unix,  Linux. Windows 7, Windows Vista, Windows XP family, Windows Server 2008 R2 and 2012 |
| **Web Technologies** | AJAX, XML, XSLT, CSS, Web Services, WCF. |

**Client: State of Texas – Health and Human Service Commission – Department of Aging and Disability Services, Austin,TXJun,2017–Till Date**

**SharePoint Administrator**

**Description:**The Department of Information Resources (DIR) requires the services of one System Analyst, hereafter referred to as Worker(s), who meets the general qualifications of ITSAC System Analyst 2 Category, Core Technology Type and the specifications outlined in this document for the Texas Department of Aging & Disability Services (DADS) Information Technology (IT).

**Responsibilities**

* DADS IT needs one SAC with SharePoint design and administrative skills and experience to augment 10 staff to assist with the creating, modifying and testing lists and workflows such as the Medically Dependent Children Program (MDCP) SharePoint list and other SharePoint tasks for the Access and Intake (A&l) State and 11 regional offices.
* Working on Workflows to create, configure and support custom SharePoint lists and automated workflows as needed by A&l and will go to the regional locations to give specific training and assistance to the regional unit administrators as necessary. Training is an ongoing need. A&l requires additional training for the varying skill levels of SharePoint users beyond what A&l has provided to the regions.
* Assisting other regions in becoming more familiar with SharePoint and targeting the features that are being used in Region 4/5 SharePoint to track intakes.
* Working directly with Windows 7 administration, patching troubleshooting, maintenance, etc.
* Extensive and involved hands-on work with SharePoint and SharePoint Online infrastructure design including workflows.
* Working on Active Directory user issues. Worked on displaying SharePoint document libraries, calendars, links, discussions and more on Confluence wiki pages.
* Edited SharePoint's Office documents directly from Confluence and saved them back to SharePoint.
* Worked on embeding the Confluence pages and Confluence page trees into a SharePoint page.
* Worked on automatic login (single sign-on) between Confluence and SharePoint.

**Environment:** Windows Server 2012/2008/2012, SQL Server 2012/2008/2012/2014, Active Directory, IIS, SharePoint 2013/2016,O365, SharePoint designer 2013.Windows 7 administration, patching troubleshooting, maintenance, etc..

**Client: ExxonMobil, Houston,TXOct 2015–Jun 2017**

**SharePoint Administrator**

**Description:**This project involve Document Management System in an intranet portal which is automated to accomplish the process in preparing Presales, MSA, Job order of upcoming projects from prospects / clients. The role based security is handled in this portal to restrict user’s access. To createa workflow through SharePoint workflow manager 1.0. Scheduled custom Timer jobs to restrict access on expired task, also involve in SQL server 2012 to 2014 installation and up gradation. Migration SP 2010 to 2013 using attach content database method.

**Responsibilities**

* Involved in **Installation, Configuration and administration of SharePoint 2010/ 2013.**
* **Actively Involved in migration of SP 2007 to 2010 & migration of SP 2010 to SP 2013**
* Responsible for Administration, Operations, and maintenance of existing SharePoint farms through all environments running on SP2013, and a few Legacy applications running on MOSS 2007.
* Involved in all stages of development right from requirements gathering to testing.
* Created **Sites and Sub-sites** within the site collections for Various Departments.
* Performing and testing routine **SharePoint backups and restores**.
* Define architectural solution and direction of BizTalk technology at enterprise-wide
* Actively monitoring the Content Deployment jobs, Scheduled Task jobs, Timer Jobs, services, service applications.
* Involved in eDiscovery of the existing SharePoint 2013 OnPrem farm to then design a solution to deploy a three tier (DEV, ACC & PROD) environment.
* Document all problems then review configuration on legacy deployment to then build out a new solution, SharePoint 2016 OnPrem environment.
* This new solution was designed to replace existing SharePoint 2013 OnPrem POC environment, which will give client a progressive solution platform to evolve from conception to production.
* Integrated Office365 as a Hybrid solution for the production farm for select vendors, and external users worldwide
* Worked on **Active Directory**, Create Users and groups to set the Permissions.
* Used **STSADM Command** line utile for Exporting/Importing SharePoint sites and various other features including manual install and un-install of third party features.
* Migrated Content Database from MOSS 2007 to SharePoint Server 2010
* Office 365 (SharePoint 2016 Online) Portal Management and Admin Portal. Supported Carter Center tenant frontend and Admin tool suite.
* Troubleshoot O365 issues including SharePoint, OneDrive for Business, and Skype for Business (Lync).
* Utilized LeapFrog ticketing system to manage support tickets.
* Performed as SharePoint Subject Matter Expert (SME) to users, and provided end-user support.
* Utilized Term Store for Managed Metadata navigation, and managed terms.
* Created, configured and customized site, libraries/lists, and content in site collections.
* Continuously reviewed, analyzed, monitored and improved the current Office 365 SharePointenvironment.
* Partnered with Microsoft and other vendors to deliver a healthy Office 365platform. Assisted the IT operations team in managing desktop support and Office 365 delivery.
* Implemented CAML to query across and manipulate the SharePoint sites.
* Extensively used XML and XSLT for styling the ASP.NET pages.
* Managing security schema, Customization in PWA site.
* Migrated existing projects from VSS to **TFS**& Training
* Contributed to ongoing company efforts to adapt SharePoint for automated administration, tracking, and compliance with management system methodologies like CMMI, ISO 9000, and others
* Created **InfoPath** forms and **published** it in to **Share Point Forms Library.**
* Utilized InfoPath Form services to convert forms into web based forms to allow corporate users to easily fill out form data within the SharePoint form library.
* Extensively involved in multiple Deployments through all environments and in Rollback procedures whenever necessary.
* OAuth is used to authorize the users with external sites
* Developing, maintaining, and enforcing **SharePoint Governance policies.**
* Provided guidelines and samples to the developers on how to integrate Microsoft's Enterprise Library package into BizTalk Orchestrations for exception logging and reporting.
* Used TFS for source code management, bug tracking, sharing and keeping track of all documents
* Extensively worked on improving the performance of all the SharePoint Servers.
* Expert level knowledge in Bamboo and DocAve tools
* **Provide end-user support** and troubleshooting of all of these environments.
* Performed PM, scrum master, and BSA tasks for the following projects with on-shore and offshore teams
* Highly involved in building multiple new SharePoint farms across all environments right from Windows Server 2012/2008 R2 Service Pack 1 through the entire build out process.
* Handled Service Desk tickets and On-call services on a daily basis with tact and verve to meet SLA.
* Good understanding in exchange 2007,2013
* Experience in outlook 2010, 2013 and OWA.
* Configured Search Confluence and SharePoint content together, retrieving a unified set of results.
* Worked on Displaying SharePoint document libraries, calendars, links, discussions and more on Confluence wiki pages.
* Worked Edited SharePoint's Office documents directly from Confluence and saved them back to SharePoint.Worked on Embeding the Confluence pages and Confluence page trees into a SharePoint page.
* Worked on automatic login (single sign-on) between Confluence and SharePoint.Configured Search Confluence and SharePoint content together, retrieving a unified set of results

**Environment:** Windows Server 2012/2008/2012, SQL Server 2012/2008/2012/2014, Active Directory, IIS, SharePoint 2013/2010, TFS, SharePoint designer 2013,InfoPath 2007/10/2013, Microsoft Exchange Server 2010/ 2007.

**Client: Wright State University, OH Aug 2013 to Sep 2015**

**Windows server Administrator**

**Description:**This is an internet site. Using this site Sales department will share the documents and collaborate with each other like sharing and grouping the documents from different libraries and it contains custom web parts, out of box workflows and document libraries. Current project also deals with migration of existing site from SharePoint 2010 to SharePoint 2013. Migration activities involve migration of the site along with the custom developed components like Custom web parts.

**Responsibilities:**

* Responsibilities include migrating properties to Windows 2012 servers in addition to providing maintenance, security, testing and upgrades to ensure reliability and improved system performance.Symantec Backup Exec Administrator (11D,2010 and 2014) and Created and managed **Site Columns**, **Lists**, **Libraries** and **Content Types** with SharePoint 2010.
* Involved in complete Life Cycle including Analysis, Design, Development and Testing.
* Involved in User profiles configuration.
* Transitioning BizTalk/WCF interfaces and knowledge to offshore team
* Created **Sites** and **Sub-sites** within the site collection and accordingly created new **Site Permission levels** and **Groups** for SharePoint 2010 site.
* Used SharePoint Designer 2010 for branding and customizing SharePoint Server 2010 by modifying Master Pages.
* Migrated SharePoint Server from 2010 to 2013
* VMWare administration and support. Responsible for resolving escalated tier 3 Windows OS and server issues
* Experience in developing solutions for SharePoint 2013 in multiple environments, including on premise and Office365 based farms.
* Experience in using Metalogix tool for migration.
* Created Site Pages and worked as an administrator assigning SharePoint permissions to users in the group.
* Utilized **Out-Of-Box** Web Parts in SharePoint 2010 for multiple applications.
* Used **Content Editor Web Part** to insert text, images, hyperlinks and documents and changed the look and feel of content by editing web part properties.
* Used **CEWP**with **JavaScript** for Rotating Banner Images with hyperlinks.
* Applied the SharePoint styles to the **web parts** using the **SharePoint style classes**so that the web parts will have the same look and feel as of the web part page they are deployed into.
* Utilized **CEWP** with **JavaScript** for hiding the content and inserting images with hyperlinks within the web part.
* Experience in design and development of corporate web portal using SharePoint2013, 2010, 2007, ProjectServer 2010 and Project Server 2013
* Architect authentication solutions for Channel Partner portal application utilizing OAuth and PingFederation integration with SalesForce.com.
* Created custom site Themes, Master Pages and Content Page Layouts implementing the corporate branding to web site using **Cascading Style Sheets (CSS)**.
* Extensively used **CSS** of different types in designing the web pages for the application.
* Created **custom** permission levels in SharePoint 2010 site to give access to the users in group accordingly.
* Created Picture Library to upload and share the images, and used **Picture Library Slideshow Web Part** to rotate the images.
* Planning and execution of all phases of SharePoint/ProjectServer systems development life cycle, with emphasis on design, development, documentation, administration, implementation and maintenance.
* Experienced in creating and review data models PDM using ErWin and ERstudio. And reverse engineering documentation and understanding the CDM using Visio.
* Modified Left Navigation (adding headings & sub headings with links) and Top Navigation using Current and Global Navigations respectively.
* Designed an InfoPath forms with different views using **InfoPath 2010 designer** and published the form to the SharePoint 2010 form library as a site template.
* Developed custom **workflows** using the SharePoint Designer and attached to **InfoPath forms** to automate current business activities such as document review and auto generate email etc.
* Changed the look and feel of site pages by changing site themes and layouts.
* Created documents in document library and assigned hierarchal permission levels for the users in the group.
* Done basic work on **Adobe Photoshop** for creating company Logo and for changing the look and feel of images.
* Migrated enterprise portal from SharePoint Server from 2010 to 2013 and Department sites to Office365 using Share gate tool.
* Extensive experience migrating to SharePoint 2013/Office365 from previous versions.
* Administration of SharePoint online, Lync online and Exchange online (**Office365**)
* Designed and developed numerous reports using SQL Server Reporting Services (SSRS).
* Developed content pages and page layouts using SharePoint designer 2010.
* Experience in developing web part by using C#, net and deploy on PWA site.
* Used **Service Oriented Architecture (SOA)** approach for design and developing distributed applications and Web Services.
* Responsible for Technical specification preparation and presentation slides and End User Training.

**Environment:** C#,ASP.NET,.Net framework 3.5/4.5,  Microsoft Office 2010,VS2010/2012,  HTML, XHTML, XSLT, SharePoint Designer 2010,InfoPath 2010, CSS, JavaScript, IIS 7.5,SharePoint 2010,SQL Server2012, Windows Server 2008/2012.

**Client: IBM Jun 2011 to Jul 2013**

**SharePoint Administrator**

**Description**: Global Insights Library (GIL) Framework is a global system designed to manage the research data and reports across Pfizer Consumer Health Care (PCH). The application has been built on Microsoft SharePoint 2010.

**Responsibilities:**

* Involved in Full **Software Development Life Cycle(SDLC)** and identifying the requirements and defining the business rules to user requirements.
* Developed Custom **Master Page, Custom Webparts using SP 2010.**
* Developed **Time jobs.**
* Experience in developing the SharePoint solution which requires that 2 Nintex 2010 workflows are published on 13 document libraries/lists in a SharePoint site. It is easy to utilize the Nintex web services to manage workflows and publish multiple workflows in single click in less time.
* Used SP best practices for development and deployment.
* Developed **Features and Packages.**
* SharePoint solutions development and package deployments
* Design and implementation of CEO Dashbords and views.
* Have experience in creating workflows using Nintexworkflow graphical design.
* Helped in moving the users to the cloud, the Microsoft Office365 environment
* Worked on administration and configuration of MS ProjectServer along with MOSS 2007.
* Used **Powershell** commands for deployme
* Extensively used **C#** for development and design of the **Business Logic and Data Access Layers use of Events, Properties and Anonymous methods.**
* Designed different components using **C#** language with extensive use of **Object Oriented Programming Techniques (OOPS)** like Abstract Classes, polymorphism, Interfaces etc.
* Worked on Extranet facing sites, and Office365
* Extensively used User interface controls which use **JavaScript, jQuery** to validate client side validation.
* Implemented custom search functionality on pages and displayed the results using **jqGrid** with paging and sorting functionalities.
* Involved in integration of system for SharePoint and salesforce.
* Actively monitored and maintained SharePoint farm and Office365 sites using PowerShell scripts
* Used **Team Foundation Server (TFS)** for Version Control, creating and managing projects and accessing the items that are stored and managed for a project.

**Environment:** SharePoint 2010, SharePoint Designer 2010, SPDispose, WINDOWS SERVER 2008, Visual Studio 2010, SQL Server2005, C#, ASP.NET , AJAX, XML, HTML, IIS 7.0, JAVASCRIPT, jQuery, CSS.