**PROFESSIONAL SUMMARY**

* 7 years of consistent experience in various SDLC methodologies: AGILE, Scrum, Extreme Programming, Waterfall, and RUP working as Business System Analyst.
* Worked on several data networks with tech team in the back end shop, created DWS sheets required by the needs of projects.
* Expert in all phases of Requirement Management including gathering, analyzing, tracking requirements and quality assurance.
* Negotiate with Business Analyst, Project Managers, IT Directors, and Developers during the entire system development life cycle and made sure the business requirements are met in cost effective manner.
* Experienced in working closely with project managers, SMEs, and staff to understand and brief the requirements and specifications for new applications along with re-engineering the existing applications.
* Experience working with Online Brokerage, Stock, Mutual funds, securities, lending etc.
* Extensive knowledge of various financial products and processes such as Loan Origination Process, Jumbo Loans, FHA, VA, and MBS.
* Experienced in writing and preparing business requirements documents (BRDs), system requirements specifications (SRS), system design specification (SDS), functional specifications, defining project plan and change request.
* Expertise in conducting JAD sessions, Gap analysis, and requirements prioritization using interviews, document analysis, and requirements workshops.
* Experienced in documenting requirement using Unified Modeling Language (Use Case and Activity Diagrams) and building business Process Flow Charts.
* Expert in organizing and managing all phases of the application testing process using Quality Center (ALM).
* Strong understanding of test plans, test cases, test scripts and defects tracking/reporting.​
* Extensive knowledge of SQL queries and back end system integration testing.
* Conducted User Acceptance Testing (UAT) in agile environment and verification of performance, reliability and fault tolerance issues for web based and client/server applications.
* Strong understanding of Functional, Integration, System, and Regression testing.
* Possess in depth knowledge in Software Development Methodologies like Agile, Rational Unified Process.
* Possess a disciplined, professional and quality centered approach with strong analytical and problem solving skills. Able to work under pressure and in a dynamic cross-functional cross cultural-environment.
* Excellent communication, presentation and interpersonal skills.
* I did coordinated session between users and Tech Support to ensure clear communication was established.
* Did Data cleansing to detect and correct corrupt data. Maintained end-to-end data mapping and data conversion spreadsheet. Used the data conversion sheets for data comparison.
* Validated DB tables for data consistency and correctness.
* Experienced in ETL (Extract, Transform and Load) of data into a data ware house and have effectively employed Business Intelligence (BI) tools like Business Objects Modules (Reporter, Supervisor, Designer)
* Experienced in creating User Manuals and Guides for users, explaining the new features and changes.
* Expertise in interacting with end users to gather necessary information as per business needs.
* Extensive experience MS Visio, MS Project and MS office tools Like MS-Word, PowerPoint, Excel, and Access.
* Ability to work in tight schedules and on different applications concurrently.
* Expertise in writing User Stories to detail the business requirements and functional requirements.

**TOOLS AND TECHNOLOGIES**

**Management tools**: RequisitePro, Quality Center (ALM), SharePoint

**Business Modeling**:MS Visio, Rational Rose,

**Defect tracking**: QC (ALM), SharePoint, Global Remedy

**Languages:** SQL, XML

**Front-End tools**: MS Office Suite

**Databases**: MS SQL Server, Oracle

**Operation system**: MS Windows Vista/7/8

**Professional Experience**

**TD Ameritrade (TD Bank), Mt. Laurel, NJ Jan 2013 – Sep 2015**

**Sr. Business System Analyst**

TD Ameritrade is online broker. Services offered include common and preferred stocks, futures, ETFs, option trades, mutual funds, fixed income, margin lending, and cash management services. TD Ameritrade have led the marketplace by introducing key innovations that make financial services more accessible and affordable for customers, improve the quality and coordination of services, and help individuals and their investments make more informed. The Online Securities Trading System was being constantly enhanced to meet the business needs of the clients. This system was designed to provide investment advice to its clients and allow the client to actively interact with the system. The systems logical functions present various future investment strategies in expediting the client’s decision-making process The system allows traders to quickly perform a variety of queries on various Fixed and Variable Income offerings, including Asset-Backed securities, Derivatives, Hedge Funds, CMBS, collateral, Treasury bonds and other structured financial instruments.

**Responsibilities:**

* Created different Business groups, integrated further sub groups in the line of business.
* Sub groups were created based on the needs of line of business.
* Interacted with several group of business, prepared Data on the machines with acquired apps for migration.
* Conducted daily meetings, participated and facilitated the meetings.
* Initiated focus groups, design reviews, surveys, and site visits to identify the needs and expectation of users
* Facilitated collection of Functional Requirements from system users, and prepared Business and Technical Requirement Specification documents.
* Continuously prioritized requirements, change requests, and enhancement request based on Agile approach.
* Responsible for writing Business Use Cases, Business Rules, logical analysis and change management of requirements.
* Facilitated and managed meeting sessions with SMEs from various business areas to capture requirements for enhancements in the application. Involved with following Capital Market products and terms: Variable Income Securities, Fixed Income Securities, Foreign Exchange, Derivatives, Equities, Hedge Funds and Trade cycle
* Interacted with SMEs in Variable Income Securities, Fixed Income Securities, Bonds and Bond Trading Cycle, Bond Pricing, Credit Risk Management (CRM) and Asset Management.
* Involved in maintaining Test Matrix, RACI Matrix and Traceability Matrix and performed GAP Analysis (AS IS and TO BE), and SWOT Analysis.
* Created, maintained and implemented custom portfolio models using Evestnet Advisor Portfolio Manager program.
* Used Quality Center (ALM) for overall Requirements Management and to build the Requirements Traceability Matrix.
* Used MS Visio to carry out the business modeling, data modeling, and object modeling efforts to develop the business architecture for rapid and controlled application development.
* Prepared Logical Process and Data Models that contained set of diagrams and supporting documents containing the essential business elements, detailed definitions, and descriptions of the relationships between the data elements to analyze and document Business Data Requirements.
* Maintained end-to-end data mapping and data conversion spreadsheet. Transferred data on Spread sheet for corporate business needs.
* Wrote User Stories while capturing the important features for system success such as pass/fail criteria in AGILE methodology.
* Prepared Business Object / Business Process Models that included modeling of all the activities of business from conceptual to procedural level.
* Worked with the Project Manager on various Project Management activities like Resource Planning, Resource Request, keeping track of Project Status, Deadlines, and Issues, Environment Request, and Compliance Issues.

**Wells Fargo, Charlotte, NC May 2011 – Dec 2012**

**Business System Analyst**

The project was to design, alter, and update their banking platform. Commercial Market Loan Origination System (CMOS), which is one of the important Lotus Notes systems for Wells Fargo. CMOS is designed to book loans in commercial banking. It allows inputting all the information about businesses and individuals in the main application form that is tied up with number of other forms in a precise workflow. Loans are approved and then booked if all the requirements are fulfilled. Also, was responsible for BCP/DR documentations. I also worked on gathering requirements for migration from windows Vista to Windows 7. Interacted with stakeholders to identify bottlenecks in requirement process.

**Responsibilities:**

* Served as a resource for internal stakeholders as well as third-party clients with respect to credit questions on assigned deals.
* Gathered and prioritized requirements based on Agile principles.
* Assist Advisory clients with implementation of defined credit assumptions
* Facilitated JAD sessions with business stakeholders for business process understanding and to gather business requirements.
* Converted business requirements into technical details by creating Functional Specifications Documents.
* Conducted workflow analysis by crafting Activity diagrams, Use Case diagrams and logical Class diagram according to UML methodology thus defining the Data Process Models.
* Experienced in ETL (Extract, Transform and Load) of data into a data ware house and have effectively to match the business needs.
* Managed requirement changes by monitoring Version Control.
* Analyzed the reporting process and suggested modifications to enhance current process.
* Created Traceability Matrix between Test cases and Functional Requirements.
* Performed User Acceptance Testing (UAT) to ensure standard and proper functionality implementation.
* Worked in mainframe environment and used SQL to query various reporting databases.
* Wrote PL/SQL statement and stored procedures in Oracle for extracting as well as writing data.
* Developed Traceability Matrix by mapping business requirements and test cases to ensure that all business requirements are addressed during testing phases

**Fidelity Investments, Chicago, IL Jan 2009 – Apr 2011**

**Business System Analyst**

Fidelity Investment is a specialized agency brokerage and technology firm with vast experience spanning the entire investment process. From pre-trade analysis, to order management, trade execution and post-trade evaluation, it develops innovative technologies that help its clients navigate trading complexities, enhance performance, and solve critical business problems. As a Business System Analyst I conducted User Interviews, Gathered Requirements, analyzed, and documented business requirements based on the analysis of Workflow Model.

**Responsibilities:**

* Gathered and documented business requirements by interviewing business users.
* Implemented Agile throughout various project phases.
* Be the point of contact for the development team as well as the business team with regards to implementation of the new application
* Understand the regulatory requirements related to the new application for collateral management.
* Understand the business logic behind calculations. Make sure these business logics are correctly documented to be used by developers.
* Analyze the current applications and collateral management tools in place to identify all gaps that could come up in the new application that is being developed.
* Understand and map the activities and process from trading, accounting and collateral management systems
* Design process flow and activity diagrams
* Analyze the data elements required in production for the new application. Analyze how these data elements are currently being used in the existing systems.
* Develop scenarios that would capture pivotal business operational and functional capabilities.
* Develop test cases and take part in business users acceptance testing.

**Federal Reserve Bank of New York, Manhattan, NY Feb 2008 – Dec 2008**

**Business System Analyst**

My project involved working as Business System Analyst on “securities lending” projects that helped developers validate software performance, predict capacity, forecast capacity, and deploy applications. Ensured the functionality of critical business applications and mission critical processes that reduced the cost of IT infrastructure by running applications through a rigorous testing process.

**Responsibilities:**

* Conducted GAP analysis between two applications to understand the differences and identifying the scope of the new product.
* Interacted with various members at the management level to understand business processes, decision models and project scope.
* Used questionnaire, surveys, JAD sessions and Brainstorming sessions as requirement elicitation techniques.
* Extensively used Rational RequisitePro for maintaining requirements and ClearQuest for tracking changes and defects management in the development of the project.
* Worked with different phases of RUP starting from Inception through Transition. Generated and maintained multiple RUP artifacts including UML models.
* Wrote use cases and managed use cases that could be traced back to the functional requirements as specified in the Requirement document.
* Developed sequence diagrams to show the interactions between objects in the sequential order that those interactions occur.
* Defined business processes, identified gaps, evaluated requirements and change requests, managed scope and transferred knowledge.
* Utilized technical tools to develop business, financial and system requirements analysis with supporting variance reports, current and target business process flows and traceability matrices
* Worked closely with the Quality Assurance team and developed test cases, test scripts using the developed use cases as platform, and conducted User Acceptance Testing (UAT).
* Worked with the project manager to develop a standard change management process to continually improve the software processes used in the organization with the intent of improving software quality, increasing productivity, and decreasing the cycle time for product development.

**EDUCATION**

Bachelors in International Business and Finance, Minnesota State University.