**Vaishnavi Joshi**

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**QUALIFICATIONS SUMMARY**

An IT and management professional with Decisive, Pragmatic and Inclusive capabilities having Total 5 years of professional experience in Requirement Gathering, working with stakeholders, developing technical and functional specifications, PMO, Information Security Systems, analytical problem solving and gap analysis with effective Business intelligence management. Proven experience in cross functional project management. Leverage strong problem-solving skills in analyzing complex issues and developing effective solutions. Highly process oriented. Superior listener and communicator. Exemplify keen expertise in providing technical support, improving processes and maintaining knowledge flow.

**HIGHLIGHTS OF EXPERTISE**

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| --- | --- | --- |
| * Gather and Analyze Requirements * PMO,Project Management * Gap & Impact Analysis * Agile and Waterfall Methodology | * SQL, Oracle, DB2 * Tableau, Power BI, ITIL * JIRA * MS Office * Dashboards, KPI Reporting | * Business Process Modelling * Business Intelligence Software * design and configuration |

**PROFESSIONAL EXPERIENCE**

**Network Technologies Madison,WI**

**Business Analyst /Project Coordinator Sept. 2016-Oct. 2018**

* Worked with multiple clients as Walmart, Macys and Target projects for longer duration.
* Worked closely with stakeholders to assess current state of project, performed gap analysis, developed requirements for business processes in work programs and analytics system
* Acted as a liaison among stakeholders in order toElicit, Analyze, Communicate and Validate Requirements for changes to business processes, policies and information systems.
* Created the scope of the document, SOW, KPI reports, mapped the requirements for business vision, business architecture document, business modeling guidelines and developed CPR
* Thorough understanding of project management processes, procedures, planning and scheduling methods. Budget management, establishing workloads and coordinating to meet milestones and budgets.
* Creating scope of the document, Business Vision, Business Architecture Document, Business Modeling Guidelines and Business Use Cases
* Involved in critical communications role by interacting with user (business domain) and with developers and testing personnel (technical domain) for mapping documentation to maintain the Data integrity across systems
* Working with the architect on developing data flow and modification to validate and accommodate new required changes
* Involved in identification and resolution of issue/risk/dependency by promoting collaboration with SMEs and other stakeholders
* Create user stories, prioritize backlog information in TDP and facilitated sprint planning
* Direct the team members to synchronize the project and script release
* Gathered user and business requirements through open-ended discussions, brainstorming sessions and role-playing
* Worked to define requirements for the stakeholder, requirement conflict resolution procedures and the requirements team structure
* Worked on SQLs for extracting data from ORACLE DB and providing feed to reporting software applications
* Worked with Agile Approaches (Scrum) and SQL models, RPA, RPA, SAAS solutions
* Managing NCS system and Operations Change Management System by using the IntelligenceBank GRC software

**Solar Turbines San Diego, CA**

**Project Analyst (Business System) Jan. 2016-July 2017**

* Worked closely with stakeholders to assess current state, perform gap analysisand develop requirements for business process in Agile environment
* Prepared the Source System Analysis, document to provide “As Is” and “To Be” analysis
* Prepared the Functional document, Technical Design Documentand kept track of the changes throughout the project life cycle process
* Created Mapping document of the data from different source system to destination system
* Produced Business Requirements, Report Specifications, Workflows for Project Analysis, Planning and Design
* Involved in documenting SOW, analysis the requirements and resolving User Acceptance Testing (UAT), conducting SWOT Analysis, Cost Benefit and ROI analysis
* Worked with SQL, define Metrics and developed 8 Tableau Dashboards
* Provide weekly status updates of the programs progress, project by project.
* Organize data, create pivot tables, publish key results, and communicate risks and issues for Program Release Reviews, Design reviews, and other key meetings.
* Apply critical thinking and interpersonal skills to present practical situations.
* Instrumental in providing quick analysis on how the IOC data and Legacy data could be integrated into single System, design data warehouse and provide mapping from source to destination. This reduced the development time almost by 10%
* Worked with Skills as: Agile Approaches (Scrum), Waterfall, SDLC and SQL models, SharePoint, Quality Assurance, SAP, RUP, RPA, SAAS solutions and manage upstream and downstream processing integrated information.

**Grupo Antolin Pune, India**

**Project Analyst Dec. 2012 -Sept. 2014**

* Worked on all stages of SDLC model and business processes mapping for Technical as well as non-technical teams
* Reported project progress weekly to high level management, communicated all the team members at all levels
* Worked on Project life cycle Management, extracting and analyzing the product data and developing the portfolio report, PMO changes implementation and creating use cases as per the requirements.
* Built the foundation for the development effort by capturing the business context - problem, current state, desired future state, objectives, business needs and impacted user groups.
* Developed requirements (business, user and solution requirements -- functional and non-functional) and established traceability to the business vision.
* Managed the requirements through the project lifecycle by PIM, establishing and maintaining agreements between the customer and the project team.
* Reported project progress weekly to high level management.
* Played a critical communications role by interacting with user (business domain) and with developers and testing personnel (technical domain).
* Analyzed the impact and changes created due to the promotions on the billing systems. Worked with the billing team in restructuring the existing system in order to implement the promotion.
* Gathered user and business requirements through open-ended discussions, brainstorming sessions and role-playing.
* Planned and coordinated efforts with both the On-Shore and Offshore teams. Interacted with 3rd party vendors to describe project goals and to get their commitment to the timeline.

**Hyundai Pvt. Ltd. Pune, India**

**Analyst June 2012 – December 2012**

* Collaborated with various cross functional departments like production, materials, sales etc. to understand process flows
* Implemented the software development approach used and defined for requirements development to conduct elicitation, analysis, specification and validation of the specific needs of the clients.
* Created and reviewed business requirements, functional specifications, project schedules, documentation and test plans
* Built a top level, forecasting model to analyze current operations and trends for the year
* Leaded the identification and resolution of issue/risk/dependency by promoting collaboration with SMEs and other stakeholders.
* Analyzed our daily cash position and determined appropriate investment of money in project duration.
* Evaluated cross-company activities for best-practices efficiency opportunities. Responsible in setting up test scenarios and executing on these scenarios
* Interacted with 3rd party vendors to describe project goals and to get their commitment to achieve milestones
* Analyzed the test results from QA teams using Performance Studio Analysis to create various scenarios
* Researched competitors for market comparisons and potential savings in operational changes.
* Served as a liaison for managing requirements between the business and PMO teams, SME’s and the development team.
* Designed various business processes for product pricing, inventory tracking system, customer database, and employee management and consolidated reporting.
* Created presentations using MS Excel, MS word in business terms to facilitate discussions with Product Management.

**EDUCATION**