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| **Victoria Martino**  608-571-7763 Madison, WI torimmartino@gmail.com | |
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| **SUMMARY** | |
| Certified ScrumMaster with 3+ years of agile project management, scrum master, and analyst experience delivering excellence in customer needs across multiple projects. Lead change agent for high visibility initiatives ensuring fast, accurate business value delivery through coaching teams to maturation in adoption of agile methodologies. Highly analytical, self-starter, and with exceptional organizational, relational, communication and leadership skills. An experienced, results-oriented leader, with ability to adapt in new environments, serve as trusted advisor to senior management, stakeholders, and sponsors, provide insight and align customer needs and requirements with appropriate technology solutions to achieve goals and objectives, and build successful teams. | |
| **EXPERIENCE**  **CUNA Mutual Group -** ***Project Management Office***             Madison, WI  *Business Transformation Leader, Consultant*         *February 2018 – Present*  Facilitate a strong partnership with the Business Owner and IT Lead to execute a high visibility, high impact, enterprise-level initiative using effective adoption, standardization and maturation of agile/lean methodologies (Scrum, Kanban) within teams. Ultimately responsible for timely, accurate delivery of innovative business value while managing risk, stakeholders, and resources.   * Influence the design of project approach, including process, structure and people. * Work along the Business Owner to ensure a strategic vision for the project is set including guiding principles, themes, and ongoing success metrics. * Effectively communicate how agile mindset, concepts and methodologies translate to business value through coaching team members, initiative leaders, and stakeholders * Facilitate Minimum Viable Product (MVP) planning and worked effectively with sponsor, stakeholders, and other cross-functional partners * Practice foresight to look ahead to identify and resolve dependencies and large work efforts * Facilitate scrum events and refinement sessions including Sprint Planning, Sprint Review, Sprint Retrospective, Daily Huddles * Drive effective prioritization of the backlog by coaching Business owner through evaluation of size, time criticality, risk reduction of requirements * Set example of what it means to be Agile in all areas of my work and life, and influence teams by through effective coaching and servant leadership * Achieve business results through impactful people change management, business process management and team building * Appropriately collaborated with the Agile Center of Excellence to share insights and opportunities for continuous improvement * Agent for balance between PMO and Program processes. standards and project needs/objectives | |
| **UW Health – *Department of Emergency Medicine***  *Operations Analyst, Program Coordinator* | Madison, WI  *November 2015 – Present* |
| Work as a program coordinator across multiple projects in the analytical setting as a primary liaison between the research team and clinic staff. Roles include production and management of massive data warehouse, development of documentation systems and quality assurance operations, and facilitation of meeting sessions with research team to understand and document project requirements to deliver measurable customer outcomes outlined by research team.   * Oversee multiple research projects simultaneously beginning with the written protocol through to analysis * Liaison for clinic staff, project supervisor and research team * Assist research principal investigators to prioritize study enrollment requirements * Facilitate discussion with principal investigators surrounding ambiguous project requirements to groom protocol into deliverable steps to create the desired outcome in clinic setting * Meet with research team to identify data warehouse needs, project requirements, and desired outcomes * Develop, troubleshoot, and maintain massive data warehouse and train users on experience with data warehouse * Satisfy customer needs experience through regular communication utilizing reoccurring meetings, effective communication and facilitation skills * Develop strategic services, solutions and systems for 3 unique research clients for enrollment of their research study * Driver of change and innovation in operations by actively removing team obstacles * Maintain a leadership role in creation of standard operating procedures and quality assurance systems using Visio and provide aid in application * Effectively trained more than 8 staff members in team procedures and ideals while maintaining deliverable and satisfying customer outcomes | |
| |  |  | | --- | --- | | **UW Madison, Hector DeLuca Lab**  *Project Coordinator, Research Analyst* | Madison, WI  *November 2014 – November 2015* | | Managed two separate research projects within the same time period. Independently performed meta-analysis of prior research related to Multiple Sclerosis and Type 1 Diabetes. Translated research concepts within the context of the proposed project in order to develop realistic methods designed to deliver the desired outcomes. Adapted to discovering unknown challenges faced in the development of research strategies while maintaining data collection and analysis.   * Drove results for two desired research questions by facilitation of discussion around barriers, specifying vague end results * Provided effective, realistic solutions to expansive project to deliver succinct, accurate results in narrow frame * Performed analytical market research regarding relevant publications in order to create knowledgebase in which to narrow and specify research project outcomes * Autonomously built out research methods based on desired project outcomes * Managed data collection and carried out methods for extended time period including quality assurance measures, troubleshooting and process improvement * Ultimately completed analysis for both projects | | | |
| **CERTIFICATIONS/EDUCATION** | |
| **2017 Certified Scrum Master (CSM)**  Apple Brook Consulting  **University of Wisconsin-Madison** *Graduated 2014*  Bachelors of Science, Biochemistry  Student Athlete | |
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**SKILLS**

* Tools: Team Foundation Server (TFS), MS Project, MS Visio
* Database: REDCap database
* Operating Systems: Windows 98/XP/Vista/7, Mac OS
* Methodologies: Scrum/Kanban/Agile, Waterfall
* Expertise: Agile/Lean Principals, Communication, Agile Project Management, Iteration/Sprint Planning Meetings, Tasking Meetings/ Retrospectives, Relative Estimation, Story-Based Development, Conflict Resolution