# Punya K S

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# **OBJECTIVE**

To contribute superior project and operations management skills and experience in an IT Service Management role.

### **SKILLS**

- Leadership
- Motivator
- Punctuality
- Resource Management
- Marketing
- Problem Solving
- Communication Skills

# LANGUAGE

- English
- Tulu
- Kannada
- Hindi

# **EXPERIENCE**

#### **Gabriel PVT LTD**

Apprentice Trainee
Duration: 2015 - 2016

- >Maintaining team reports of daily targets .
- >Team Target achievements.
- > Adhered to quality assurance, performance and compliance standards.

#### **Rhenus Logistics PVT LTD**

**MIS Executive** 

Duration: 2016 - 2017

- > Vehicles and drivers DATA Maintainance, Work with experience Excel formula experts, ATF Operation.
- >Vehicle tracking and Efleet analyst and delivery time reports.
- > Produced tables, pivot reports and charts for use in key decision-making processes.

#### PRECARMART PVT LTD

**Assist Sourcing Manager** 

Duration: 2018 - 2023

- > Providing Good quality services to customers and ensures closures of leads towards conversations.
- > Work closely with "Finance Team, marketing, market value discusstion with Different portals.
- > Organized and detail-oriented with a strong work ethic.
- > Resolved problems, improved operations and provide exceptional service.
- >Proved successful working within tight deadlines and a fast-paced environment.
- > Worked well in a team setting, providing support and guidance.
- > Worked Flexible hours across weekend and holidays.

# **EDUCATION**

# **VRC High school**

Passing Year - **2012** Grades : **First Class** 

### **Karnataka Polytechnic University**

**Diploma Mechanical Engineering** 

Passing Year - 2015 Grades : First Class

# **ACHIEVEMENTS & AWARDS**

Received Best performer of the year award in PRECARMART for achieving Targets individually.

Python			
MySQL			
HTML a	nd CSS		
Django			

# CERTIFICATE

Certified as Python Full Stack Development.