



# HERTINGFORDBURY PARISH COUNCIL

## **MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL**

### **HELD ON 12<sup>TH</sup> DECEMBER 2018 AT 19.00 IN HERTINGFORDBURY COWPER SCHOOL**

**PRESENT:** Cllrs Gary O’Leary, Magda Atkins, Haidy Blake, Lizzer Bradbury, Jim Coppard, Roger Morris, Paul Rochford, Barry Simkins

In attendance: Cllr Linda Haysey, Amanda Glew (Clerk), Nicky Gordon, Steven Phillips, Peter Newson, Martin Jack, Julian Seymour (Chelgate), Alison Young and colleague (A Young Planning Associates), Jonathan Tiley and Rob Egan (HCC)

#### **62. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

#### **63. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **64. CHAIRMAN’S ANNOUNCEMENTS**

There were no Chairman’s announcements.

#### **65. PUBLIC PARTICIPATION**

Martin Jack asked how the proposed lorry signage was progressing. The Vice Chairman reassured him that the process is well advanced and awaiting final details from HCC.

Steven Phillips thanked Cllr Rochford for the recent repair to the East End Green track and asked when a more formal maintenance regime would be introduced. The Chairman referred Mr Phillips to the minutes for the October 2018 meeting which state:

“The data from the speed and traffic survey showed quite low numbers of vehicles using the Track across East End Green.” In addition: “It was agreed that HPC do have a responsibility to maintain the Track to a recreational standard.”

Cllr Simkins has drafted a definition of recreational standard and will circulate to Councillors.

Alison Young explained that she was attending to discuss the Birch Green Nursery site. The owners wish to engage with the village and would like some guidance from the Parish Council. She queried whether the Council had undertaken a housing needs survey. The Chairman referred her to the recently adopted East Herts Plan which allows for considerable extra housing in the parish. He also emphasised that she will need to consider access to the site as the Council is not able to provide any legal easements for crossings over Village Green. Alison will email a map of the site to the Clerk.



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## 66. MINUTES

The minutes were agreed and signed. Proposed by Cllr Simkins, seconded by Cllr Bradbury.

## 67. STANDING ITEMS

### (e) Panshanger Park - update

The chairman explained that this item was being moved up the Agenda to enable Messrs Tiley and Egan to speak earlier in the meeting.

Mr Egan explained what is happening to the various planning applications that have been submitted to HCC and confirmed that the car park application has had objections. Tarmac hope to have the Heritage Management Plan submitted by Christmas. Mr Tiley said Mike Pendock had shared a response from Historic England which welcomed that some of the concerns were being addressed although others had not been achieved. Mike Pendock would like a meeting to be arranged in the New Year between Historic England, HCC and Tarmac.

The Chairman asked where the Country Park Management Plan fits in. Mr Tiley replied that heritage and ecological work will be ready for HCC to consider next year. Mr Tiley believes that Tarmac understand the benefit of producing the Management Plan. He confirmed that Condition 9 is with Rights of Way. Conditions 16, 17 and 24 are out for consultation. Cllr Blake asked whether there will be a requirement for road cleaning and whether lorries will be permitted to cross the A 414. Cllr Coppard reminded the meeting that Panshanger Lane is a major cycling route which will be dangerous if the road is left muddy.

## 68. PLANNING

### (a) Current Applications

3/18/2505/FUL 288 Hertingfordbury Road, SG 14 2LG. Demolition of building and construction of new dwelling. No comment.

HCC Application. Panshanger Quarry, Panshanger Lane, SG14 2NL. Proposed discharge of conditions 16, 17 and 24 of planning permission 3/0527-15. Agreed to comment that it is important to ensure that deterrents are in place to prevent motorised vehicles, quad bikes, and motor bikes etc from obtaining access.

3/18/2527/FUL 30 Woolmers Lane, Letty Green, SG14 2NU. Demolition of dwelling. Erection of 1 no. 4 bedroomed dwelling. No comment.



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3/18/2596/HH 20 Letty Green, SG14 2NZ. Demolition of single storey rear extension and outbuildings. Erection of two storey rear extension. Alterations to fenestration. Comments made. The plans show a new crossing to be created over Village Green. There is a restriction on access and no crossing rights can be permitted over Village Green. There can be no legal vehicular access and HPC cannot grant legal access.

3/18/2595/HH 48 Birch Green, SG14 2LU. Demolition of conservatory. New single storey rear extension to include 3 x windows to be non opening and opaque: Construction of new front porch: Replace the existing ground floor window to the front elevation: Enlarge first floor window and re-position existing first floor window. No comment.

3/18/2344/FUL The Bury Farm, Hertingfordbury Road, SG14 2LJ. Demolition of garage, hay barn, glasshouses and tank. Change of use of barn to create 1 No. 5 bedroomed dwelling. Erection of 3 No. garages. Single and two storey extensions. Erection of porch. Refurbishments to roof. Alterations to fenestration with associated landscaping and parking. This application was circulated to Councillors today. The Clerk has contacted the Planning Department and agreed an extension until 10<sup>th</sup> January 2019.

### **(b) Decisions on Outstanding Applications**

3/18/2163/HH 58 Chapel Lane, Letty Green. HPC commented re excessive development. Granted 27/11/18. HPC would like to understand what the decision making process was on this application as it is difficult to understand how it was granted. Cllr Haysey will forward a full report to the Clerk which she said may or may not answer the Council's questions on the matter.

3/18/2213/HH 32 Chapel Lane, Letty Green, SG14 2PA. No comment. Granted 5/12/18.

### **(c) East Herts Local Plan and Neighbourhood Plan**

The East Herts Local Plan has been adopted.

It was noted that the Parish Council does not have a Neighbourhood Plan. Cllr Haysey commented that Neighbourhood Plans can be useful if they take a targeted approach such as to concentrate on footpaths or affordable housing. This item will be discussed at the next meeting. Julian Seymour offered Tarmac's assistance. Cllr Coppard will arrange to meet with George Pavey, Principal Planning Officer at East Herts.

### **(d) Birchall Garden Suburb**

Mr Seymour welcomed the adoption of the East Herts District Plan and confirmed that Tarmac is still working with Welwyn Hatfield.



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The A414 Corridor Strategy is out for consultation with a closing date of 25<sup>th</sup> February. Cllr Haysey said it was recognised that transport east to west is difficult. The Parish Council's response will be discussed at the next meeting.

## 69. **FINANCE**

### (a) **Financial Statement**

The financial statement was received.

### (b) **Payment of Accounts Due**

Hertingfordbury Parish Council approved the following payments:

<b>Cheques Issued</b>			<b>Chq No</b>
12-12-18	Royal British Legion	30.00	339
12-12-18	New councillor course	40.00	340
12-12-18	Payroll - December	30.00	341
12-12-18	Clerk salary - December	334.49	342
12-12-18	Grass cut – August	1124.40	343
12-12-18	Clerk expenses	25.74	344
<b>Other Payments</b>			
LGPS	Pension – November	98.13	BACS

### (c) **Estimate to Year End**

The Estimate to Year end was received.

### (d) **Budget 2019/20**

The budget proposals were presented by the Clerk.

### (e) **Precept for 2019/20**

The resolution was to increase the precept for 2019/20 from £15,055.20 to £15,506.86 which represents an increase of 3%. Proposed by Cllr Blake, seconded by Cllr Simkins.



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## 70. STANDING ITEMS

### (a) Works Programme

To be considered at the next meeting.

A site meeting was held earlier in the day with Miriam Linforth from Groundwork Hertfordshire. It was proposed to accept the Coopers quote for cutting back Byway 20 and request Miriam's volunteers to install the Kent Carriage Gap at the Letty Green end. Proposed by Cllr O'Leary, seconded by Cllr Coppard.

Miriam will go back to HCC to request scraping of the Staines Green to Hertingfordbury pathway although volunteers could help with cutting of hedges etc.

### (b) Greens

49 Birch Green – it was resolved that there had not been any encroachment from this property onto Village Green. Proposed by Cllr O'Leary, seconded by Cllr Simkins. Cllr Simkins and the Clerk have apologised to the owner.

18 Birch Green – there may be Village Green in front of the house. Cllr Coppard will circulate Defra documents on de-registering Village Green.

69 Birch Green – Cllr Blake reported on the meeting she had with Network Homes earlier today. The meeting was also attended by Cllr Jan Goodeve from EHDC. EHDC will attempt to install a noise monitor and check whether a business is being run from the property. Cllr Haysey confirmed she is happy to be involved if this would help. A further meeting with Network Homes will be arranged in 3 months' time.

It was resolved to ask Network Homes for any evidence they had for 69 Birch Green possessing a legal right to cross the Green. Proposed by Cllr O'Leary, seconded by Cllr Simkins.

24 Birch Green – potential encroachment of building work onto Village Green.

### (c) Highways

Cllr Simkins expects the HGV signs to be installed Q1 2019/20.

A productive meeting was held between the Parish Council and the school on Monday. Cllr Crofton has now circulated an email confirming there will be an increase in resources patrolling schools on a rotational basis and an ANPR camera will come into use. The school remains concerned about the speed limit on the Old Coach Road and only uses the gate there in the mornings. The school offered to look at having a drop off at the end of the field and is willing to give up some of their land for this. Cllr Crofton has suggested that an outline of the proposal should be shown to Highways and Cllrs Simkins and Atkins offered to draw up a plan. Cllr Rochford should be involved



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in the discussions. It was resolved to pursue the parking plan and spend up to £500 on a feasibility study. Proposed by Cllr O'Leary, seconded by Cllr Atkins. Unanimously agreed.

(d) **Quarries and Waste Facilities**

Nothing further to report.

(f) **Panshanger Park**

Covered above.

(f) **B&T Motors**

Nothing to report.

## 71. **CORRESPONDENCE AND OTHER MATTERS**

(a) **Draft Standing Orders**

To be discussed at the next meeting.

(b) **Town & Parish Network Event**

Cllr Atkins attended on behalf of HPC.

(d) **Correspondence Received**

The Clerk went through the correspondence received.

(e) **E-circulation and other matters**

It was noted that a paper from Zurich Insurance on "Tree Liabilities - Impact of Court of Appeal Judgement" has been circulated by the Clerk. The Chairman noted that specific trees considered to be in high risk areas may need more than a three year assessment.

Cllr Atkins passed round copies of the draft parish survey which will put on the parish facebook page.

## 72. **ITEMS FOR FUTURE AGENDA**

Cllr Simkins requested that the draft recreational standard for tracks be put onto the next Agenda.



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He will copy the Clerk a letter from Mr Lee-Bapty which confirmed his agreement to contribute half of the cost of work to the Cole Green track.

Cllr Rochford will meet with Jason of Frank Coopers to discuss seasonal leaf blowing.

A P3 grant could be applied for next year to cover some of the work needed at East End Green and volunteers from Capel Manor may be able to assist. The Parish Council should follow the East End Green Conservation Area Character Appraisal and Management Proposal.

The quarterly finance check is now overdue. Cllr Bradbury will arrange to give the clerk her availability.

The meeting closed at 10.10 pm.

Chairman \_\_\_\_\_ Dated \_\_\_\_\_

The next meeting will be held on Wednesday 9<sup>th</sup> January 2019