



Minutes of the meeting of Hertingfordbury Parish Council held on Wednesday 8th May 2013 at 8.00 pm in Hertingfordbury Cowper JMI School, Birch Green

PRESENT: Cllrs Edwards, O'Leary, Rochford, Barden, Brennan, Morris, Jones, Edgell, Blake, Bradbury
8 electors and the clerk, Tom Brindley.

1. ELECTION OF CHAIRMAN

- 1.1. Nominations were received for: Cllr C Edwards and Cllr G O'Leary.
- 1.2. A vote was held with 6 votes for Cllr Edwards and 4 votes for Cllr O'Leary. Cllr Edwards was duly elected.
- 1.3. Cllr Edwards signed the declaration of acceptance of office.

2. ELECTION OF VICE-CHAIRMAN

Cllr O'Leary was nominated, seconded and elected unopposed.

3. APOLOGIES FOR ABSENCE

None

4. PUBLIC PARTICIPATION

- 4.1. The occupiers of 40-48 Birch green addressed the council requesting the right to a vehicular crossing of the green to give vehicular access to their properties. The chairman advised that this matter would be discussed under agenda item 18h.
- 4.2. Mr Phillips, the occupier of White Cottage, East End Green addressed the council regarding pot holes at East End Green. The clerk advised that a repair to bring the crossing back to a safe recreational standard had been ordered but had been delayed due to winter weather. It was intended that the repair could be performed within the next few weeks.
- 4.3. Mr Martin Jack, Pipers End addressed the council regarding potential developments at Water Hall Quarry. Mr Jack advised the council that the new owners had applied to extract 0.45M tonnes of gravel over a 3- 5 year period. A meeting had been called by Bayford Parish Council on Thursday 9th May. Mr Jack was concerned about the increased traffic and noise resulting from the activity as while the quarry itself was in Bayford Parish the gravel would be transported across the B158 to an area adjacent to Broad Green (in Hertingfordbury Parish) to be processed. Cllrs Rochford and O'Leary agreed to attend the meeting to represent the parish council. The clerk advised that Cllr Nunn, Chairman Little Berkhamsted Parish Council would also attend and was preparing a report for Little Berkhamsted Parish Council (through which most of the lorries would travel).

5. CHAIRMAN'S ANNOUNCEMENTS

Members were reminded of the code of conduct regarding disclosable interests.

6. MINUTES OF MEETING 10TH APRIL

The minutes were agreed as a true record of the meeting and were signed by the chairman.

7. MATTERS ARISING

(2012-3/124.1) 30 Letty Green

The clerk had obtained plans from the Land Registry showing the boundary of 32 Letty Green.



(2012-3/135) Letty Green Signs

Herts County Council highways department had advised that the signs would need to be installed by Ringway, the county council's approved contractor.

8. APPOINTMENTS FOR CIVIC YEAR

- 8.1. Members were appointed to serve on the Walter Wallinger charity and the Panshanger liaison committee. – see list attached.
- 8.2. Members were appointed to the Planning and Employment committee and the Greens Crossings working party. – see list attached.
- 8.3. Members were allocated to special responsibilities – see list attached.

9. WORK PROGRAMME FOR 2013-14

- 9.1. The clerk presented the work programme for the civic year. Members agreed the programme subject to further review of the requirement for hard standing outside the antique shop.

10. FINANCE

- 10.1. The financial report, including the end of year account balances was noted.
- 10.2. Five payments were approved: see attached list.
- 10.3. The audit was set for June. Notice of public opportunity to inspect accounts had been displayed from 22nd April.

11. STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

- 11.1. The responsible financial officer presented the accounts, approved by the internal auditor. It was **RESOLVED** to adopt the statement of accounts and the chairman was authorised to sign.

12. ANNUAL GOVERNANCE STATEMENT

- 12.1. Members considered the annual governance statement and **RESOLVED** that the council had complied with requirements. The chairman was authorised to sign the annual governance statement.

13. PLANNING

- 13.1. The planning report was presented and accepted.
- 13.2. Three applications had been received on the day of the meeting and it was **RESOLVED** to hold over discussion until the next meeting.

14. REPORTS

- 14.1. Crossing and Greens: Nothing to report.
- 14.2. **Highways:** Nothing to report.
- 14.3. **Play Area:** A section of broken fencing had been repaired.
- 14.4. **Water Hall:** Nothing to report.
- 14.5. **Walter Wallinger Charity:** An award of £300 had been made for educational purposes.



14.6. **Panshanger Quarry:** Nothing to report.

14.7. **Car Parking at Birch Green**

- a. Cllr O'Leary was seeking an early meeting with newly elected county member, Ken Crofton.
- b. The matter of parking by weekend pool users was raised at the governor's meeting.

15. **GREENS CROSSINGS WORKING PARTY**

15.1. Cllr Rochford reported on the meeting of the Greens Crossings Working Party held on Wednesday April 2013.

15.2. The meeting had elected Cllr Rochford as chairman of the working party.

15.3. The working party had discussed several items:

- a. Amendment to easement at 27 Birch Green. Cllr Jones declared an interest at this point and left the room. The map annexed to the easement showed the crossing extended beyond the land in ownership of the parish council. It was recommended to council and duly **RESOLVED** to amend the plan to show the crossing only applies to land in parish council ownership. Cllr Jones rejoined the meeting.
- b. Crossing at 30/32 Letty Green. The clerk was asked to investigate land ownership
- c. Crossings at 38-44 Birch Green. Further work required on options, including consultation with Hatfield estates and highways..
- d. East End Green. Recommended that as original contractor had failed to perform satisfactory repairs, an alternative supplier be sought.
- e. 3 Letty Green It was noted that the occupier Green had a crossover but did not use it, instead parking on the green.
- f. Land at the shop, Birch Green. An area of 5m by 13m is currently used for parking (without the requisite permission). The working party considered the issue of permits, at a fee. This would be supported by a proper hard standing. The clerk was also asked to investigate ownership of land behind the shops, as this could be an alternative parking area.

16. **CORRESPONDENCE**

- . All other correspondence had been circulated by email.

17. **MATTERS FOR FURTHER DISCUSSION**

17.1. The owner of 15 Birch Green was displaying a for sale sign on the green.

17.2. The clerk was asked to find out how the parish council would ask EHDC to issue an instant stop notice, as permitted under recent government legislation.

Meeting closed 9.45 p.m.

Signed: _____ Date: _____



Payments Approved

<u>Payee</u>	<u>Description</u>	<u>CQ</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
T Brindley	Expenses	400030	25.40	3.00	28.40
HAPTC	Subscription	400031	369.25	0.00	369.25
LCR	Subscription	400032	16.00	0.00	16.00
Zurich	Insurance	400033	264.47	0.00	264.47
Frank Cooper & Sons	Grass cutting	400034	428.00	85.60	513.60
Totals			1,103.12	88.60	1,191.72



Appointments

Body	Appointed to serve
Planning Committee	Cllr C Edwards Cllr R Morris Cllr E Bradbury Cllr K Barden Cllr H Blake
Employment Committee	Cllr C Edwards Cllr P Rochford Cllr G O'Leary
Greens Crossings working party	Cllr P Rochford Cllr K Barden Cllr R Morris Mr N Hunt The Clerk
Walter Wallinger charity	Cllr S Edgell
Panshanger liaison committee	Cllr R Morris Cllr G O'Leary
Special responsibilities	
Crossings and Greens	Cllr P Rochford Cllr K Barden
Highways and Byways	Cllr T Brennan
Play Area	Cllr B Jones
Car parking	Cllr G O'Leary Cllr B Jones
Footpaths	Cllr P Rochford
Transport	Cllr Morris
Website	The Clerk