



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD ON 14TH OCTOBER 2015 AT 19.30 IN HERTINGFORDBURY COWPER SCHOOL

PRESENT: Cllrs Gary O’Leary (Chairman), Lizzer Bradbury, Tommy Brennan, Shobha Edgell, Barry Simkins

In attendance: Amanda Glew (Clerk), Nina Villa (Clerk) and Peter Newson (parishioner).

17. APOLOGIES FOR ABSENCE

Cllrs Haidy Blake, Linda Haysey (District Councillor), Roger Morris, Paul Rochford

18. DECLARATIONS OF INTEREST

There were no declarations.

19. CHAIRMAN’S ANNOUNCEMENTS

The Chairman requested the Clerk to purchase the Remembrance Day wreath.

20. PUBLIC PARTICIPATION

Resident Peter Newson thanked the Parish Council for their extensive work on the track at East End Green, he said the work has greatly improved the surface and appearance of the track and with additional speed signs seems to have successfully slowed much of the traffic. The Council’s attention was subsequently drawn to the footpath within Grotto Wood (ancient monument site) adjacent to East End Green, where views have been lost due to 5m high bunds at Water Hall Quarry. A letter from Chay Dempster, Herts County Council Planning dated 21st August 2015 confirms that the bunds are above permitted heights of existing planning permissions. Clerk to contact HCC regarding enforcement action.

21. THE MINUTES

The Chairman noted a slight amendment to the minutes.

22. MATTERS ARISING

The Chairman and Cllr Brennan confirmed the Council have written to the Queen offering congratulations on her long reign.

The Chairman will follow up on the village hierarchy document and the ratings for Birch, Cole and Letty Green as presented in the East Herts DC latest plan documents.

23. FINANCE

It was noted that the external audit was passed by BDO and we received an unqualified opinion and Nina was thanked.

A new payroll provider is required. It was noted that there is no formal recourse to Tonks (former payroll provider) and the Clerk has written to the Official Receiver. Letter to be circulated at next meeting.



HERTINGFORDBURY PARISH COUNCIL

Cllr Brennan queried the possibility that the Council may have been under claiming VAT amounts. Clerk will be reviewing of Finances papers and systems to simplify presentation/collation.

Cheques for payments outstanding were issued to Nina Villa for salary and expenses, Longmores Solicitors (greens), E Herts Council (play area inspection), HMRC (PAYE underpayment), F Coopers (grass), BDO (audit), HAPTC (clerk training) and Cllr Simkins (folders).

24. **PLANNING**

BP Mitchell planning. Has been approved, but is subject to Secretary of State review.

New applications:

16 Birchall Lane, Cole Green. 2 storey rear extension. No objections.

Farthing Hall, Cole Green. Conversion of games room to garage. No objections.

Chapel Lane, Letty Green. Single storey rear extension. Councillors were concerned about size of development vs original house size. Clerk to comment on this basis to East Herts.

Planning Policy Document to structure the Council's comments back to Planning was discussed. Following discussion Chairman to make amends for approval at November meeting.

(Discussion points: The Council was reminded that if planning is controversial an extension to the deadline can be requested. Decisions made outside of a Council Meeting need to be clearly recorded. It was also noted that residents should have the opportunity to address the Meeting).

25. **GENERAL REPORTS**

a) Crossings and Greens. A full report of the Greens Crossing Committee will be given at the November meeting.

b) Highways and Byways. It was noted a length of kerb in Letty Green (south side) has not been cleared. Cllr Simkins to raise HCC fault ticket and inform Clerk. Cllr Bradbury drew attention to a fence down by bridge at Pipers End, Cllr Bradbury to raise fault ticket and inform Clerk. Cllr Brennan will pass his complaint re the flooding on Old Coach Road footway to the Clerk to chase.

Policy document for Highways reporting was discussed and agreed by Council. It will be placed on the HPC website after the November meeting. Clerk to report to Council on how to report Highways faults most effectively.

c) Walter Hall Quarry. Council to write re enforcement action.

d) Walter Wallinger's Charity. Two students granted amounts of £300 each. Details will be circulated.

e) Panshanger Quarry and Panshanger Park. Nothing to report on the quarry. There poor disabled access into and around the park and the Council recorded this as highly unsatisfactory.

26. **AOB**

Wheatley memorial oak. Cllr Rochford will advise.



HERTINGFORDBURY PARISH COUNCIL

Abandoned Taxi in Birch Green. This has now been dealt with.

Village Signs. These could be renovated. Cllr Rochford will advise. It was agreed to include this in Work Programme discussion at November meeting.

The meeting closed at 9 pm.

Chairman _____

Dated _____