



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD ON 13TH SEPTEMBER 2017 AT 19.00 IN HERTINGFORDBURY COWPER SCHOOL

PRESENT: Cllrs Haidy Blake, Lizzer Bradbury, Tommy Brennan, Gary O'Leary, Paul Rochford, Barry Simkins

In attendance: Amanda Glew (Clerk), David McCabe Innovation & Regulatory Affairs Manager Tarmac and Mr Joe Robb

44. APOLOGIES FOR ABSENCE

There were apologies from Cllrs Shobha Edgell and Roger Morris.

45. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

46. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

47. PUBLIC PARTICIPATION

David McCabe advised the meeting that Tarmac will be putting in a planning application for the Forest School. The Chairman said that the Parish Council will wait for the application before making any comments. Mr McCabe further advised that surveyors on Tarmac land at dusk had been harassed by youths at Birchall Farm and confirmed that this had been reported to the police. Cllr Haidy Blade reported that she had witnessed suspicious men with groups of dogs in the area recently.

48. MINUTES

The Minutes for the July Meeting were agreed and signed. The Minutes for the Extraordinary Meeting on 4th September were agreed and signed, after one spelling correction.

49. MATTERS ARISING

East End Green. During recent high winds Cllr Rochford suggested to East End Green resident Adam West that he should ask for the TV aerial to be moved and that the tree will not need cutting at this point.

The action on Mike Pendock re Heritage Committee to be discussed later in meeting.



HERTINGFORDBURY PARISH COUNCIL

B&T Motors. Cllrs Haidy Blake and Barry Simkins agreed to meet with Alasdair Coulson, new owner of the company. The clerk to arrange and a late afternoon appointment would be preferable.

Wheatley Oak. Mrs Wheatley would like to be involved in the replanting and Cllr Rochford will write to her regarding this.

Insurance. Cllr Blake was concerned that a letter regarding volunteers insurance was sent to Mr Steve Davies without all Councillors agreeing to it. Apparently other residents are also cutting Village Green grass outside their houses. The Chairman confirmed that the Parish Council is still waiting to hear from Steve Davies about whether he wants to go on the volunteer list. Cllr Simkins offered to speak to Steve Davies as he did not attend the meeting. The Clerk was asked to copy all letters written to residents to HPC Councillors in future.

50. **PLANNING**

(a) **Current Applications**

Planning ref: 3/17/2058/LBC Panshanger Stables. Repairs to roof covers. No comment.

Planning ref: HCC Application Re-consultation Panshanger Quarry, Panshanger Lane, Hertford, Hertfordshire, SG14 2NL. NOTIFICATION OF PLANNING APPLICATION AMENDMENT. Application for the importation of inert restoration materials via a proposed new access off Panshanger Lane to restore phases F and H at Panshanger Quarry, Panshanger Lane, Hertford, Hertfordshire, SG14 2NL. Comments to be that HPC wish to ensure that the new entrance does not allow access to trail and quad bikes and should not allow the opportunity for an increase in fly tipping.

(b) **Decisions on Outstanding Applications**

Planning ref: 3/17/1243/ADV The Cowper Arms 57 Cole Green Lane Hertford Hertfordshire SG14 2NL. Granted 20/7/17.

Planning ref: 3/17/1383/FUL Fosters Pet And Garden Centre Birchall Lane Cole Green Hertford Hertfordshire. Granted subject to conditions 8/8/17.

Planning ref: 3/17/1434/HH 55 Cole Green Hertford Hertfordshire SG14 2NL. Granted subject to conditions 10/8/17.

Planning ref: 3/17/1525/HH Lambourne Pipers End Hertford Hertfordshire SG14 2PB. Granted subject to conditions 22/8/17.

3/17/1722/HH Birchwood 26A Birch Green Hertford Hertfordshire SG14 2LU. Granted subject to conditions 13/9/17.



HERTINGFORDBURY PARISH COUNCIL

(c) **East Herts Local Plan**

Submissions have been made to East Herts District Council and Welwyn Hatfield. These have already been circulated to Councillors.

(d) **Neighbourhood Plan Steering Committee**

Nothing to report.

51. **STANDING ITEMS**

(a) **Works Programme**

A new estimate for work to the Cole Green well will be submitted by Barry Simkins.

Playground. Resident, Michelle Keeley, wrote to the Clerk highlighting some maintenance issues with the playground. These were passed to Cllr Rochford. It was discussed as to whether the playground should be decommissioned and it was agreed to find out whether a company would come in to undertake a free assessment to upgrade the playground. Mostly the playground is used by school children rather than local residents. A suggestion was made to possibly keep the junior equipment and take out the equipment used by older children. The spinner should probably be removed as it no longer turns easily. The Clerk will write to Friends of Hertingfordbury Cowper School to see if they would consider helping financially with replacing some of the equipment. The Clerk to reply to Michelle informing her of the action discussed. A meeting was arranged for 8 am on Thursday 14th September for Cllrs O'Leary, Blake, Rochford and Simkins to meet at the playground so a recommendation can be made.

The bench at Foxdells needs to be replaced.

Cole Green Track. Cllr Simkins left the room for the discussion. It was agreed to go ahead and restore the track to grass. The three quotes were examined and it was agreed that the topsoil to be used must be of a high quality. The oak tree trunk can be removed at the same time as the track works. It was also agreed to replace the kerbing. It was agreed to go ahead with the quote from Barry Simkins as long as he confirms the quantity and quality of the top soil with Cllr Rochford, who can advise. The work will not now be undertaken until August/September 2018.

Peter Oakenfull will be asked to come along to the next Parish Council meeting to discuss any work needed to the Birch Green pond.

(b) **Greens**

The Clerk was requested to re-send blank risk assessment forms for Birch Green.



HERTINGFORDBURY PARISH COUNCIL

(c) Highways

The Clerk had received a letter from Yvonne Cash and M Hinkins regarding the rise in the number of cars using and parking in Birch Green. It was questioned whether the new Heritage Fund could be used for road signs. The Clerk was asked to reply to the letter informing them that Birch Green is a busy village and the Council is not sure what any survey could achieve. The correspondents will also be advised to contact the school direct.

The Council is already looking at how lorries can be prevented from entering the village and the arrangements for a meeting with Rochfords is awaited.

(d) Quarries

The Clerk was asked to check re the Waterhall appeal hearing date.

(e) Panshanger Park

The Clerk has received a letter from Mike Pendock regarding the new Liaison Group. The Council decided that as they are still to hear from Mr Pendock regarding his action on the Heritage Committee invite to the PC (from the July meeting), it would not be able to consider any new groups at this point. The Clerk will write to Mr Pendock.

(f) B&T Motors

The Clerk to forward to Cllr Haidy Blake the list of problems that had been raised regarding the site.

52. FINANCE

(a) Financial Statement

The financial statement was received.

(b) Audit

The Annual Return was approved and accepted. It was noted that the Issues Arising Report had been dealt with by the Clerk.

(c) Payment of Accounts Due

Hertingfordbury Parish Council Monthly Accounts Summary:

Cheques Issued			Chq No
13-09-17	ELMAW Consult	5280.00	280
13-09-17	Clerk salary – September	300.04	281



HERTINGFORDBURY PARISH COUNCIL

13-09-17	DCK Accounts – payroll Sep	30.00	282
13-09-17	Clerk expenses – September	81.59	283

Receipts

23-08-17	Groundwork Tesco bags of help	1000.00
----------	-------------------------------	---------

Insurance

The Clerk was asked to write to Steve Davies to confirm to him that he had been added to the volunteers list for insurance purposes. A copy of this letter will be sent to all Councillors.

53. ITEMS FOR FUTURE AGENDA

The staff appraisal will be completed before Christmas.

54. ANY OTHER BUSINESS

Cllr Simkins asked for a letter to be sent to Beatrice Ramsay at Gascoyne Holdings Ltd to remind her of the commitments she made during their recent meeting about fencing at Cole Green.

Greenspace Action Plan for the Cole Green Way. It was noted that the Parish Council were only one of many consultees on this document. It was felt that the Parish Council should be more directly involved and the Clerk will write to the Countryside Management Service to suggest engaging in a face to face discussion about what the Cole Green Way needs. They can be invited to the October meeting.

Cllr Rochford reported that house building work will be commencing on the old Cole Green Brickworks soon, so there will be some parking on the Green close to where new houses are being built. With regard to the leylandi trees on Cole Green, Cllr Barry Simkins will visit the site to comment.

The Clerk will check with Catherine Edwards as to whether the wreath has been ordered for Remembrance Day.

The meeting closed at 9.25 pm.

Chairman _____ Dated _____

The next meeting will be held on Wednesday 11th October 2017