



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD ON 13TH DECEMBER 2017 AT 19.00 IN HERTINGFORDBURY COWPER SCHOOL

PRESENT: Cllrs Haidy Blake, Lizzer Bradbury, Gary O’Leary, Roger Morris (arrived 19.40), Paul Rochford, Barry Simkins

In attendance: Amanda Glew (Clerk), Mrs Jacky O’Leary, Mr Peter Newson, Mr Martin Jack, Mrs Magda Atkins, Mr James Coppard, Mr Julian Seymour (Chelgate Local) and one other local resident (late arrival)

66. APOLOGIES FOR ABSENCE

There were apologies from Cllrs Shobha Edgell and Tommy Brennan.

67. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

68. CHAIRMAN’S ANNOUNCEMENTS

Magda Atkins addressed the meeting. She explained that since moving to Birch Green she and her family had become very involved with the local school and community and that through the Justgiving website she has been able to raise approximately £900 to put towards the playground refurbishment. Magda was proposed as a Councillor by the Chairman and seconded by the Vice Chairman, co-opted onto the Council and welcomed to the meeting.

69. PUBLIC PARTICIPATION

Martin Jack showed the meeting photos of the road sign with “Pipers Green Nursery”, to illustrate that the sign cannot be seen clearly by approaching drivers. He explained that most lorry drivers to Rochford’s Nursery do not understand exactly what a “nursery” means.

Peter Newson updated the Parish Council regarding the recent Waterhall Quarry meeting chaired by Ken Crofton. There will be one more HCC organised meeting before the Enforcement Appeal on 10th April 2018. He is concerned that HCC do not seem to have any strategy for reinstatement of the land. Additionally the quarry company have not come up with any drawings and the Bunkers site was not being restored. The Chairman confirmed that the Parish Council will be represented at the Appeal. Mr Newson was asked to write up his concerns for the Parish Council to consider. Martin Jack offered to show any interested Councillors around the site before the April Appeal. The Clerk will arrange dates for Cllrs to visit at a weekend. Kate Harwood (Herts Garden Trust) will also be invited.



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Peter Newson drew the Parish Council's attention to the HCC Consultation on the Local Transport Plan and in particular the by-pass being considered for the A414. The Parish Council (Clerk) will write to Ken Crofton to ask what routes are being proposed and considered. Cllr Haidy Blake will look at the Consultation document once the Clerk has forwarded it to her.

70. **MINUTES**

The Minutes were agreed and signed. Proposed by Cllr Bradbury and seconded by Cllr Blake.

71. **MATTERS ARISING**

Cars have been seen parked outside 30 Letty Green on Village Green. The Clerk was asked to write a second letter to the owners of the property.

The planning application for the Forest School has been approved. Disappointingly the Parish Council's comments were not noted and this has been drawn to the attention of Mr Steptoe at EHDC.

72. **PLANNING**

(a) **Current Applications**

Planning ref: 3/17/2398/FUL 58 Chapel Lane Letty Green Hertford Hertfordshire SG14 2PA. Erection of 1no four bedroomed dwelling. No comment.

Planning ref: 3/17/2398/FUL 58 Chapel Lane Letty Green Hertford. Erection of 1no four bed dwelling with basement (part retrospective). No comment.

Planning ref: 3/17/2734/HH 4 Letty Green Hertford Hertfordshire SG14 2NZ. Demolition of existing garage and erection of two-storey side extension and first floor rear extension. No comment.

Planning ref: 3/17/2724/HH 5 Letty Green Hertford Hertfordshire SG14 2NZ. Demolition of existing Garage & Erection of Detached Outbuilding and Car Port. No comment.

Planning ref: 3/17/2789/HH 26 Birch Green Hertford Hertfordshire SG14 2LU. Bespoke solid wood double-door-style sectional automated garage door with black door furniture, to be fitted inside existing aperture and decorative cartshed frame. Styled and stained to match existing single door. No comment.

Planning ref: 3/17/2724/HH 5 Letty Green Hertford Hertfordshire SG14 2NZ. Demolition of existing garage and erection of detached outbuilding, car port and porch canopy. No comment.



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(b) Decisions on Outstanding Applications

Planning ref: 3/17/2058/LBC Panshanger Stables Unadopted Track South From Hertford Road to Panshanger Stables Panshanger Hertford Hertfordshire. Granted 27/10/17.

Planning ref: 3/17/2098/LBC Mansion House Woolmers Park Track North From Lower Hatfield Road within Woolmers Park Letty Green Essendon. Regularisation of the construction of retaining walls incorporating plant and storage rooms; construction of pergola between Woolmers Park and bathing pavilion; construction of steps, gate piers and installation of gates. Granted 30/10/17.

Planning ref: HCC Application Re-consultation Panshanger Quarry. NOTIFICATION OF PLANNING APPLICATION AMENDMENT. Application for the importation of inert restoration materials via a proposed new access off Panshanger Lane to restore phases F and H at Panshanger Quarry, Panshanger Lane, Hertford, Hertfordshire, SG14 2NL. Permitted 2/11/17.

Planning ref: 3/17/2169/HH 6 Cole Green Hertford Hertfordshire SG14 2NN. Erection of new ancillary accommodation building. Withdrawn by applicant - 13/11/17.

Planning ref: 3/17/2201/HH 36 Chapel Lane Letty Green Hertford Hertfordshire SG14 2PA. Proposed single storey side extension incorporating a glazed entrance. Refused 16/11/17.

Planning ref: 3/17/2495/FUL Farthing Hall Stables Cole Green Hertford Hertfordshire SG14 2NL. Change of use of first floor and part of ground floor for residential use, retaining ground floor stables. Installation of first floor windows, single storey extension and installation of solar panels on roof. Granted 29/11/17.

Planning ref: 3/17/2324/FUL Cole Green Works Cole Green Hertford Hertfordshire SG14 2NL. Redevelopment of site and change of use to provide 3 dwellings, 2 live-work units and 4 offices - revised scheme to that approved under LPA ref: 3/14/2036/FP. Granted 1/12/17.

Planning ref: 3/17/2272/VAR Lafarge Aggregates Unadopted Track South From Hertford Road to Panshanger Stables Panshanger Hertford Hertfordshire. Variation of Condition 3 (This permission shall be for a limited period only, expiring 2 years from the date of this decision) of planning permission 3/15/1052/FUL, Change of use of land to Forest School and erection of ancillary structures (retrospective). Granted 7/12/17.

(c) East Herts Local Plan

The Chairman represented the Council at the recent Local Plan hearing with regard to developments East of WGC and developments West of Hertford adjacent to Thieves Lane, which although not in the parish, would have a big impact on Panshanger Park. All the sites in East Herts have now been looked at apart from Birchall Garden Suburb which is a strategic cross border site



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with Welwyn Hatfield BC. Also the site includes contaminated land as well as important ecology. The Inspectors have asked the promoter (Tarmac) to come up with their own ecology information. Mr Seymour confirmed that this evidence has been submitted and a date will be set for a joint Inspectors/Councils hearing in January. (Now confirmed as 30th January 2018).

(d) Neighbourhood Plan Steering Committee

Further progress and outcomes of the East Herts DC Local Plan are awaited before a new date and meetings can be arranged.

73. STANDING ITEMS

(a) Works Programme

Birch Green Pond. The Wednesday Group of volunteers is planning to work on the pond on 31st January. They may also be able to help out with work needed to Maitland Wood and East End Green. Another project they could consider is the Cumberland Green footpath, which needs to be cleared. Cllr Rochford reported that Maitland Wood is in need of a major overhaul. It is possible that a grant could be applied for to help with funding.

Playground. The Parish Council is considering what to do with the space for the benefit of the community. The Chairman described the new playground/community garden project at Hertford Heath that he had recently visited with the Clerk. The Chairman thought that building a community hall might be worth considering and to support this suggestion the Clerk was asked to find out what days the school hall is bookable for next year. A Parish Council sub committee comprising Cllrs Simkins, O'Leary, Atkins and Rochford will be formed. Cllr Atkins was congratulated on her fundraising of £900 for playground work. It was agreed to repair the bridge on the Multiplay unit and replace the rope on the Climbing Board. The Clerk will liaise with Fenland to organise. These works should cost approximately £390 plus labour and travel. It was agreed to use some of the money raised by Cllr Atkins to pay for half, with the Parish Council funding the balance. Cllr Blake presented her choice of new littler bin (red) to the meeting; however, other Councillors expressed a preference for a green coloured bin. Cllr Blake will check further the bin costs and report back.

(b) Greens

Cllr Rochford explained that he had been asked by the owners of 8 Staines Green to represent them at the Parish Council meeting. The Chairman reiterated the position that, according to Counsel's advice, it is not possible for the Parish Council to grant new easements across Village Green. Since this advice the Parish Council has not granted any new easements, has reinstated the Green at 30 Letty Green and has advised 22 Lower Green that there was not a legal crossing in place. Counsel did state, however, that confirmatory easements should be looked at on their individual merits.



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If the owner can put forward a case that the crossing has been used for 20 years prior to 1955 then the Parish Council may be able to consider confirming its understanding that an easement exists through that history of use. For 8 Staines Green, the owners will need to look at Counsels advice (available on the website) and come up with the evidence base/historic maps etc to forward a case to the Parish Council. Any confirmation, based on the merits of the case, would be for an indefinite period and would be based on that 20 years use prior to 1955-61.

Cllr Simkins will arrange a date for the next meeting of the Greens & Crossings Committee in January.

Dog waste bin. The Clerk was asked to see if HCC would arrange to install and maintain a new dog waste bin on the Cole Green Way. The Parish Council resolved not to fund its purchase and emptying costs.

Grass Cut Quotes. A new quote has been received from Frank Coopers and also from John O'Conner. Other quotes have been requested and these will be discussed further at the next Greens & Crossings Committee meeting. The Clerk will copy the John O'Conner quote to Cllr Simkins.

Risk Assessments. These are still awaited for Letty Green and Staines Green. Cllrs Rochford, Bradbury and Morris promised to complete these by the end of December and forward to the Clerk.

Cole Green Works trees. Cllr Rochford has spoken to Mr Cooper of Sandhill Homes who assured him that he is keeping to the right side of the boundary. The Clerk was asked to write to Sandhill Homes stating the Parish Council's concerns about the boundary and arrange a site meeting for Councillors.

Len Rose bench. This has now been replaced by Cllr Rochford.

(c) Highways

The meeting between Rochfords and Parish Councillors (O'Leary and Simkins) will be arranged for January.

The Clerk was asked to report to Highways that the 30 mph sign at Letty Green (near 30 Letty Green) has fallen down.

(d) Quarries

Discussed during Public Participation.



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(e) Panshanger Park

Tarmac has finished quarrying and this now means that all parts of the Country Park area should be available and accessible to the public. A Panshanger Liaison Group has not yet been set up but is currently being discussed with Mike Pendock. An Article 4 protection for the Park is to be considered based on advice to be received from Herts Garden Trust and Historic England. The Clerk was asked to circulate the John Wood CE HCC letter, recently sent to Tarmac requesting progress, to all Councillors. The Friends of Panshanger Park have their AGM on Thursday 14th December.

(f) B&T Motors

Following the first meeting between the Parish Council and the owners there has been a marked improvement in the state of the site and surrounding areas and improved parking behaviour on the Old Coach Road although promised signage has not yet been installed. A planned second meeting has not yet taken place. Questions were asked on when the temporary portable buildings were due to be removed. Cllrs Blake/Simkins to look to arrange the next meeting before the next Parish Council meeting if possible and also to ask for more details from HCC on meeting of current planning conditions and any future plans being proposed. Cllr Blake reported that the owners are liaising with Felicity Hart of HCC and could be putting in a planning application for the site.

74. FINANCE

(a) Financial Statement

The financial statement was received and there were no comments.

(b) Payment of Accounts Due

Hertingfordbury Parish Council Monthly Accounts Summary:

Cheques Issued			Chq No
13-12-17	Frank Cooper – grass Oct	788.40	290
13-12-17	Clerk Salary – November	300.04	291
13-12-17	DCK Accounts – payroll Nov	30.00	292
13-12-17	Royal British Leg donation	30.00	293
13-12-17	HAPTC training course	40.00	294
13-12-17	Clerk Salary – December	300.04	295
13-12-17	DCK Accounts – payroll Dec	30.00	296
13-12-17	Clerk expenses	37.70	297
13-12-17	G O’Leary – CiLCA reg	250.00	298
13-12-17	Frank Cooper – grass Nov	554.40	299



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Other Payments

LGPS	Pension – November	87.45	BACS
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(c) Budget

The budget was presented by the Clerk. It was agreed to take £5,000 from reserves on an annual basis and for the precept to be provisionally increased, the final percentage will be confirmed at the February Parish Council meeting. The Chairman and Cllrs Morris and Rochford signed the official precept form.

75. ITEMS FOR FUTURE AGENDA

Nothing was raised.

76. ANY OTHER BUSINESS

The Chairman undertook to circulate the Draft Minerals Plan to Councillors.

The meeting closed at 9.45 pm.

In Cllr Brennan's absence it was not possible to conduct the quarterly bank reconciliation.

Chairman _____ Dated _____

The next meeting will be held on Wednesday 7th February 2018