

# HERTINGFORDBURY PARISH COUNCIL

Minutes of the meeting of Hertingfordbury Parish Council held on Wednesday 11<sup>th</sup> April 2012  
at 8.30pm in Hertingfordbury Cowper JMI School, Birch Green

**PRESENT:** Cllrs C Edwards (Chair), P Rochford, G O'Leary, T Brennan, B Jones,  
E Bradbury, R Morris

In attendance: 10 electors and the Clerk: Tom Brindley.

## **149. APOLOGIES FOR ABSENCE**

Cllrs S Edgell, K Barden, District Cllr L Haysey

## **150. CHAIRMAN'S ANNOUNCEMENTS**

150.1 The chairman proposed and it was RESOLVED to suspend standing order 29J to allow members to speak more than once in debate.

## **151. DECLARATIONS OF INTEREST**

151.1 Cllr O'Leary declared a prejudicial interest in the grant application from the Greens Residents Action Group as he was the chairman of the group.

## **152. PUBLIC PARTICIPATION**

152.1 Members of the public were invited to ask questions and make suggestions regarding the business of the meeting.

152.2 Mrs J O'Leary asked if the Council would be represented at the planning appeal regarding land off the Old Coach Road.

## **153. MINUTES OF MEETING 14<sup>th</sup> MARCH 2012**

Cllr Morris asked that it be recorded that he had handed the clerk a letter from Cater Allen bank. Cllr O'Leary advised that it has Dawn Clarke not Emma Davies who asked a question regarding traffic cones. With these amendments the minutes were accepted as a true record and signed by the chairman.

## **154. MATTERS ARISING**

154.1(140.2) The clerk confirmed that Zurich had been confirmed as providing insurance cover from 1<sup>st</sup> June.

## **155. FINANCE**

155.1 The financial statement was received and noted.(attached)

155.2 It was **RESOLVED** that following payments be authorised:

- The clerk for expenses incurred: £51.41
- HAPTC / NALC annual subscription: £364.55
- EHC 2011 election fee: £64.30

155.3 The clerk advised that the internal audit would commence once Karen Murphy returned from vacation.

155.4 The external audit date was set for 11<sup>th</sup> June 2012.



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### 156. GRANTS

#### 156.1 GRANTS POLICY

- 156.1.1 The clerk presented various grants policies used by other councils and recommend a policy based on the Parish Council.
- 156.1.2 It was agreed that members would bring back to the clerk any suggestions for changes and that the policy would be considered for adoption at the May meeting.

#### 156.2 Grant application from the Greens Residents Action Group.

- 156.2.1 Cllr O'Leary made a statement supporting the application then left the room prior to debate.
- 156.2.2 The clerk explained that it would be considered poor governance to make a grant prior to:
  - a) a grants policy
  - b) allocating an increase amount to the S137 budget.
- 156.2.3 It was **RESOLVED** to move £1200 from unallocated reserves to the S137 budget.
- 156.2.4 It was agreed to reconsider the application at the May meeting subject to the adoption of a grants policy.

### 157. PLANNING APPLICATIONS

#### 157.1 The planning committee had considered the following applications:

3/12/0408	Erection of garage	16, Birchall Lane	No objection
3/12/0459	Ground floor rear extension and first floor rear and side extension	38 Letty Green	No objection
3/12/0482	Single storey rear/side extension	The Oaks, 27, Letty Green	Concern that the original footprint has been so much extended.

#### 157.2 In response to the question asked during the public participation, it was agreed to consider at the May meeting whether the Parish Council would have personal representation at the planning appeal regarding Land off The Old Coach Road.

### 158. CPO Working Party

- 158.1 The clerk advised members that he had received advice from two district councils that a planning permission would be expected before a CPO could be pursued.
- 158.2 It was agreed that the working party would try to meet before the next council meeting. Clerk to circulate dates, Wednesday evenings preferred.

### 159. REPORTS

#### 159.1 Crossings and Greens:

- 159.1.1 Rob Lester had reminded the clerk that a risk assessment was due. Cllr Barden had agreed to assist in this exercise and Cllr Rochford also agreed to help but

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would be unable to make an assessment before June.

159.1.2 It was **RESOLVED** that a June date was acceptable.

159.2 Highways and Byways:

The junction warning sign prior to Staines Green was missing. The clerk agreed to raise issue with Herts Highways and C Cllr B Hammond.

159.3 Play areas:

The clerk was seeking contractors to attend to repairs identified in the play area inspection.

159.4 Water Hall Quarry

Gas pipes would remain on the surface.

Planning permission for a barn was soon to expire.

A planning application for gravel extraction on land near Bayford was being considered. However, the county only requires 7 years supply and it has granted permissions for 12 year's supply.

159.5 Walter Wallinger's Charity

Nothing to report. Next meeting in May

159.6 Panshanger Quarry

The clerk was asked to write to the operator to arrange a footpath inspection.

159.7 Car parking in Birch Green

Cllrs O'Leary and Jones due to meet to discuss the next course of action.

### 160. CORRESPONDENCE

All correspondence received had been circulated.

### 161. MATTERS TO NOTE OR FOR FURTHER DISCUSSION

None

The chairman closed the meeting at 9.55 pm

Signed

Dated

# Hertingfordbury Parish Council

## Financial Statement as at 31 Mar 2012

Balance at 1/4/2011 36,789.66

xcheck 0.0

**Total receipts** **11,792.55**

Payments: Orig Budget: Rev Budget

Admin	5,988.03	2,200	2,200
Open spcs & maint.	6,076.00	6,100	5,500
Greens protection	950.00	6,300	8,050
Staff salary	2,895.69	3,300	3,000
Staff expenses	511.92	500	600
War memorial	0.00	0	0
S.137	20.00	50	50
VAT	2,350.79		

**Total Payments** **18,792.43** **18,450.00** **19,400.00**

Unpaid cq 531.95

Unbanked receipts 0.00

**Current Balance** **30,321.73**

Bank a/c:

Cater Allen 30,321.73

Reserves:

War mem 8,122

Insurance 5,000

Op spaces 5,000

CROW 7,000

Legal 2,500

**Available** **2,699.73**

### Movements since last report

#### Receipts since last report

Net VAT Gross

**Totals** **0.00** **0.00** **0.00**

Reconcile

B Fwd 34,418.70

Movements 4,628.82

Unpaid cq 531.95

Unbanked receipts 0.00

Balance 30,321.73

OK

#### Payments since last report

<u>Payee</u>	<u>CQ</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
T Brindley *	98	87.07	7.80	94.87
Custom Cutters *	99	3,335.00	667.00	4002
Tonks *	DD	529.61	2.34	531.95

OK

OK

OK

OK

OK

OK

OK

\* = approved at Mar meeting

**Totals** **3,951.68** **677.14** **4,628.82**

**Total movement**

**4,628.82**

### Payments for approval at meeting on 11 Apr 2012

#### Payments since last meeting

NONE

OK

OK

**Totals** **0.00** **0.00** **0.00**

#### Payments due

<u>Payee</u>	<u>Description</u>	<u>CQ</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
T Brindley	Clerk's expen	101	51.41	2.43	53.84
EHC	Election expe	100	64.30	0.00	64.30
HAPTC	Subscription	102	364.55	0.00	364.55

OK

OK

OK

OK

OK

OK

**Totals** **480.26** **2.43** **482.69**

#### **Powers:**

Grass cutting: Open Spaces Act 1906 s.10

Play area/Glebe land: LG (Misc Provisions) Act 1976 s.19

HAPTC membership: LGA 1972 s.143

Audit, Insurance, Training: LGA 1972 s.111

Salary/expenses: LGA 1972 s.112(2)