



HERTINGFORDBURY PARISH COUNCIL

MINUTES OF A MEETING OF HERTINGFORDBURY PARISH COUNCIL

HELD ON 10TH OCTOBER 2018 AT 19.00 IN HERTINGFORDBURY COWPER SCHOOL

PRESENT: Cllrs Gary O’Leary, Magda Atkins, Haidy Blake, Lizzer Bradbury, Jim Coppard, Roger Morris,

In attendance: Amanda Glew (Clerk), Cllr Ken Crofton, Cllr Linda Haysey, Lottie Platten (Cratus), Jackie Stevens and Karen Havard

46. APOLOGIES FOR ABSENCE

Cllrs Paul Rochford and Barry Simkins

47. DECLARATIONS OF INTEREST

There were no declarations of interest.

48. CHAIRMAN’S ANNOUNCEMENTS

There were no Chairman’s announcements.

49. PUBLIC PARTICIPATION

Jackie Stevens has been informed that she cannot park on the Village Green outside her property (20 Birch Green) and she suggested a sign should be installed on the Green to make this clear. She reported that cars park on the Old Coach Road by the Village Green exit near her house which can be dangerous and make visibility poor. She has approached HCC to ask whether lines can be painted on the road. The Chairman suggested that the school could be made aware of particular problem cars as naming and shaming may have an impact. Cllr Crofton said unfortunately the same problem exists with many schools in villages. Cllr Blake said enforcing parking restrictions is difficult as cars are allowed a 10 minute warning. The Chairman asked whether Cllr Crofton would host a meeting to address these issues and that maybe the school can be asked to provide more onsite parking. Cllr Crofton and Jackie Stevens left for a site meeting at 20 Birch Green.

Karen Havard is a new resident and reported the poor state of the raised pathway between Staines Green and Hertingfordbury. The Clerk confirmed that she has taken the matter up with Ringway who are contacting HCC. Karen also pointed out how difficult it is for pedestrians to cross the A414. She was informed that this road is under the control of Highways England.

50. MINUTES

The Minutes were agreed and signed. Proposed by Cllr Blake and seconded by Cllr Bradbury.



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51. **MATTERS ARISING**

Network Homes declined the invitation to this meeting. They do not have a general tenancy agreement. The Clerk will ask whether the PC can meet with them at their offices.

52. **PLANNING**

(a) **Current Applications**

3/18/1963/HH Kestrel Cottage 6 Staines Green Construction of staircase and insertion of door to east elevation and insertion of window to west elevation of existing cart shed – retrospective.
No comment.

3/18/2163/HH 58 Chapel Lane Letty Green Hertford Single storey rear extension.
Comment re excessive development.

3/18/2213/HH 32 Chapel Lane Letty Green Hertford Widening of the existing garage. Two new pitch roof dormers to the front roof slope.
No comment.

(b) **Decisions on Outstanding Applications**

3/18/1694/HH 3 Chapel Lane Letty Green Hertford Single and partial double storey rear extension with dormer roof extension. Front porch and side additions. HPC did not comment.
Refused 19/9/18.

(c) **East Herts Local Plan**

The Chairman has not heard of any further update.

(d) **Birchall Garden Suburb**

The Chairman asked Cllr Haysey if master planning had started. Cllr Haysey said this is continuing to take place and confirmed that HPC will be involved.

53. **STANDING ITEMS**

(a) **Works Programme**

The work proposed for byway 20 in Letty Green will be discussed at the December meeting.



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(b) Greens

The Chairman referred to the email sent to Councillors earlier in the day and reiterated that the Parish Council had a responsibility to protect all Village Greens in the Parish. Cllr Blake thought that banning all parking from Greens will mean there will be more cars parked on the highways and more problems with school parking. The Chairman said that encroachment was a problem as well as parking. It was clarified to Jackie Stevens that she cannot legally park outside her own house at 20 Birch Green as this is designated Village Green.

The Chairman proposed a resolution that the Village Green policies agreed in December 2015 by HPC (as on the website) be implemented consistently across the Parish. Cllr Morris asked that maps be made available to residents. Cllr Crofton commented that a Parish Council exists to serve the people and that in the past there were less cars to consider. Cllr Haysey asked if there was a separate policy for disabled residents. Cllr Coppard asked whether it would be possible to consider grading areas of the Village Green. Cllr Blake said some of the parking on Greens has been forced on residents by the lack of school parking space. Cllr Morris suggested agreeing to the policies but delay any action until after a specific meeting can be held to discuss details. Both Cllr Coppard and Cllr Blake asked for the opportunity review the Policy. Cllr Morris had confidence that the Parish Council would be able to handle the matter sensitively. The Chairman confirmed that the Policy would not be implemented immediately but reminded the meeting that HPC have an adopted Policy that is not being implemented fairly across the Parish.

Voting was 3 for the resolution, 1 against and 2 abstained. The Clerk was asked to check whether enough time had been given to Councillors to consider the resolution.

Cllr Bradbury reported that 5 Letty Green have builders who are parking on the Green.

(c) Highways

It was reported that the arrow signs in the central reservation between Cole Green and Birch Green are down. The Clerk will report. The hedge needs to be cut at the T junction with Hertingfordbury and the Old Coach Road.

The data from the speed and traffic survey showed quite low numbers of vehicles using the Track across East End Green. Mr Phillips' email was read to the meeting. It was agreed that HPC do have a responsibility to maintain the Track to a recreational standard.

(d) Quarries and Waste Facilities

Nothing further to report.



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(e) Panshanger Quarry and Panshanger Park

It was noted that Jon Tiley will be attending the December meeting. The Planning permission for the car park has not yet been formally withdrawn so may have to go through the planning process. Cllr Crofton reminded the meeting of the date for the next liaison meeting. The Chairman thought it unlikely that HPC will be represented as concerns have been raised about the veracity of the minutes from the first meeting, following comments from the Friends of Panshanger Park. The times for a liaison group were also expected to be after 5 pm to allow PC members to attend. The Chairman agreed to write to Mike Pendock.

(f) B&T Motors

Cllr Blake reported that a large pylon has appeared on the site which may need planning permission, and circulated a photograph. The Clerk will ask the owners about the pylon and then refer to Cllr Haysey. It was noted that the area is badly littered again. Cllr Simkins has a meeting arranged for later in the month and the Clerk will ask him to raise the matter.

54. FINANCE

(a) Financial Statement

The financial statements were received. It was noted that the Council reserves are significant and can support projects and plans to make improvements on behalf of the Parish.

(b) Payment of Accounts Due

Hertingfordbury Parish Council Monthly Accounts Summary:

Cheques Issued			Chq No
10-10-18	Clerk salary - October	305.69	330
10-10-18	Clerk expenses	91.89	331
10-10-18	Payroll - October	30.00	332
10-10-18	Grass cut	658.80	333
Other Payments			
LGPS	Pension – September	89.19	BACS
LGPS	Pension – October	89.19	BACS
Receipts			
20-09-18	East Herts	7527.60	



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(c) Parish Clerk appraisal

The Employment Committee has now carried out the Clerk's appraisal. The recommendation was to increase the Clerk's salary from SCP 23 to SCP 26. Cllr Coppard questioned whether the Parish Council had authority to move the Clerk from grade LC1 to LC2 and the Clerk offered to investigate. It was resolved to approve the recommendation, proposed by Cllr O'Leary and seconded by Cllr Blake.

55. ITEMS FOR FUTURE AGENDA

Cllr Atkins confirmed that she did not look at the shop for sale in Birch Green and it was noted that the rent was quite expensive. Cllr Atkins queried whether HPC should make regular written contributions to the Parish News and agreed to contact the editor. Cllr Blake confirmed that the new litter bin for the play area had still not been installed. The Clerk was asked to contact CMS (Heidi Hutton) to see if they could clear the Staines Green to Hertingfordbury path. Nicholas Maddex might agree to some of the P3 grant being used for this footpath instead of byway 20. Cllr Coppard reported a tree requiring cutting back at footpath 6 (Birch Green to Staines Green) by the Old Vicarage. Cllr O'Leary suggested the PC might consider carrying out a footpath audit; Cllr Coppard walks the paths regularly and was happy to also be involved.

56. ANY OTHER BUSINESS

Cllr Atkins offered to draft a questionnaire to ask how parishioners view the role of the Parish Council.

The Clerk was asked if meeting documents could be circulated to Councillors at least 24 hours in advance.

The meeting closed at 9.40 pm.

Chairman _____ Dated _____

The next meeting will be held on Wednesday 12th December 2018