



HERTINGFORDBURY PARISH COUNCIL

Members of the Council are hereby summoned and members of the public are invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper JMI School, Birch Green, on **Wednesday 13th May 2015 at 1930.**

Signed on original
Nina L Villa – Clerk to the Council

Date: 8th May 2015

1. ELECTION OF CHAIRMAN

To elect a chairman for the year 2015/16 and to receive the chairman's declaration of acceptance of office.

2. ELECTION OF VICE CHAIRMAN

To consider the election of a vice-chairman for the year 2015/16.

3. RESULTS OF ELECTION AND CO-OPTION OF COUNCILLOR

To note the results of the recent election and to consider Co-Option of one additional Parish Councillor

4. APOLOGIES FOR ABSENCE

To consider any apologies for absence.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

6. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered. To note that such interests so declared must be formally notified to Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

7. PUBLIC PARTICIPATION

To allow maximum of 15mins to receive questions from electors.

8. THE MINUTES

9. To confirm the minutes of the meeting held on 8th April 2015 and to authorise the Chairman to sign the same – **PAPER A**

10. MATTERS ARISING

To receive any reports on matters arising from the minutes not covered elsewhere on the agenda.

11. NOMINATIONS TO OUTSIDE BODIES

- a) To appoint a representative to serve on Walter Wallinger's Charity.
- b) To appoint two representatives to the Panshanger Liaison Group.
- c) To appoint members of the Planning Committee.
- d) To appoint members of the Greens Crossings Working Party.
- e) To appoint members of the Employment Committee.

To appoint members with special responsibility for:

- a) Crossings and Greens
- b) Highways and Byways
- c) Play Area
- d) Car Parking in Birch Green

12. WORK PROGRAMME 2015/16

To agree the work programme for 2015/16

13. FINANCE

- a) To receive the financial statement – **PAPER B**
- b) To approve the payment of accounts due – **PAPER C**
- c) To consider the appointment of new bank signatories
- d) To approve the appointment of an internal auditor.

14. YEAR END ACCOUNTS, STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT

To approve the accounts for the year ended 31 March 2015 and approve the Statement of Accounts and complete the Annual Governance Statement and authorise the Chairman to sign the same.

15. PLANNING

- a) To receive an update on current applications – **PAPER D**
- b) To make a recommendation on any outstanding application

16. GENERAL REPORTS

To receive reports on:

- a) Crossings and Greens (including an update on Footpath 8)
- b) Highways and Byways
- c) Play Area
- d) Water Hall Quarry
- e) Walter Wallinger's Charity
- f) Panshanger Quarry and Panshanger Park
- g) Car parking in Birch Green

17. ITEMS FOR FUTURE AGENDA

To consider matters for inclusion at future meetings.

The next meeting will be held on Wednesday 10th June 2015