



HERTINGFORDBURY PARISH COUNCIL

Members of the Council are hereby summoned and members of the public are hereby invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper JMI School, Birch Green, on **Wednesday 11th May 2016 at 1930.**

Signed on original
Amanda Glew – Clerk to the Council

Date: 3rd May 2016

1. ELECTION OF CHAIRMAN

To elect a Chairman for the year 2016/17 and to receive the Chairman's declaration of acceptance of office

2. ELECTION OF VICE CHAIRMAN

To elect a Vice-Chairman for the year 2016/17

3. APOLOGIES FOR ABSENCE

To consider any apologies for absence

4. CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements

5. DECLARATIONS OF INTEREST

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered. To note that such interests so declared must be formally notified to Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

6. PUBLIC PARTICIPATION

To allow maximum of 15mins to receive questions from electors

7. THE MINUTES

8. To confirm the minutes of the meeting held on 13th April 2016 and to authorise the Chairman to sign the same

9. MATTERS ARISING

To receive any reports on matters arising from the minutes not covered elsewhere on the agenda

10. NOMINATIONS TO OUTSIDE BODIES

- a) To appoint a representative to serve on Walter Wallinger's Charity
- b) To appoint two representatives to the Panshanger Liaison Group
- c) To appoint members of the Employment Committee

To appoint members with special responsibility for:

- a) Crossings and Greens
- b) Highways and Byways
- c) Play Area
- d) Risk Assessment
- e) Neighbourhood Planning

11. PLANNING

- a) To receive an update on current applications
- b) To make a recommendation on any outstanding application
- c) East Herts Local Plan
- d) Neighbourhood Plan Steering Committee
- e) Scoping Opinion, Prior Extraction of Minerals, Birchall Farm
- f) BP Mitchell

12. WORKS PROGRAMME

To agree the work programme for 2016/17

13. STANDING ITEMS

To receive reports on:

- a) Works Programme
- b) Greens
- c) Highways
- d) Play Area
- e) Quarries and Waste Facilities – Water Hall
- f) Walter Wallinger's Charity
- g) Panshanger Quarry and Panshanger Park

14. YEAR END ACCOUNTS, STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT

To approve the accounts for the year ended 31 March 2016 and approve the Statement of Accounts and authorise the Chairman to sign. The Annual Governance Statement was dealt with at the previous meeting.

15. FINANCE

- a) To receive the financial statement
- b) To approve the payment of accounts due
- c) To consider/approve the Annual Investment Strategy
- d) To consider/approve the Financial Risk Management document

10. ITEMS FOR FUTURE AGENDA

To consider matters for inclusion at future meetings

11. AOB

The next meeting will be held on Wednesday 13th July 2016