

Minutes of the annual meeting of Hertingfordbury Parish Council held on Wednesday 13 May 2009 at 7.55pm in Hertingfordbury Cowper JMI School, Birch Green

PRESENT: Cllrs R Lester (Chairman), D Bonner, E Bradbury, S Edgell (from item 9), C Edwards and R Morris (from item 12)

In attendance: County Councillor B Hammond and the clerk, Mr G Irwin.

1. ELECTION OF CHAIRMAN

RESOLVED that Cllr Lester be elected chairman for the year. Cllr Lester signed a declaration of acceptance of office.

2. ELECTION OF VICE-CHAIRMAN

RESOLVED that Cllr Hunt be elected vice-chairman for the year.

3. WALTER WALLINGER'S CHARITY

RESOLVED that Cllr Edgell be elected to represent the parish council on Walter Wallinger's Charity.

4. PANSHANGER LIAISON GROUP

RESOLVED that Cllrs Lester and Morris be elected to represent the parish council on the Panshanger liaison group.

5. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Hunt, Raymond and Rochford; Cllr Jones had given his apologies at the previous meeting. Cllr Morris sent his apologies for non-attendance at the April meeting.

6. DECLARATIONS OF INTEREST

None.

7. ELECTORS' COMMENTS

None.

8. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the meeting held on 9 April 2009 be confirmed and signed by the chairman as a correct record.

9. MATTERS ARISING

9.1 (Minute 144.1) Cllr Hunt is reviewing the papers relating to the registration of title of the village greens.

9.2 (Minute 144.2) Cllr Rochford is still in discussions with J Dass regarding the state of the war memorial.

All other matters had either been completed or were a separate agenda item.

10. ASSETS REGISTER

RESOLVED that the assets register be accepted as drafted.

11. FINANCE

- 11.1 The financial statement was received and noted.
- 11.2 RESOLVED that two payments, one to Came & Co for £557.24 for the annual insurance premium and one to Coopers for £476.10 for grass cutting be authorised.
- 12. ANNUAL RETURN
 - 12.1 RESOLVED that the council confirms its belief in the effectiveness of its internal audit procedure.
 - 12.2 RESOLVED that the Statement of Accounts and the Annual Governance Statement be approved and signed by the chairman and the clerk.
- 13. PLANNING

An update on planning applications was received and noted.
- 14. REPORTS
 - 14.1 Crossings and Greens: Nothing to report
 - 14.2 Highways and Byways:
 - 14.2.1 Cllr Bonner reported that he had received a letter from HCC regarding the proposed highways/ village green land-swap and will draft a reply for the clerk to send.
 - 14.2.2 It was reported that a post preventing vehicular access onto Cole Green Way at East End Green had been felled and presented a hazard to traffic; the clerk to report this.
 - 14.2.3 The clerk reported that he had been informed that HCC Rights of Way Unit was taking enforcement action over blockages on footpath 8.
 - 14.3 Play Area: It was not certain whether Cllr Rochford had inspected the basketball ring and backboard.
 - 14.4 Waterhall: Nothing to report.
 - 14.5 Walter Wallinger's Charity: Nothing to report.
 - 14.6 Greens Car Park: Nothing to report.
 - 14.7 Panshanger Quarry: Nothing to report. The next meeting is 9 June.
- 15. RISK ASSESSMENTS

Deferred until next meeting.
- 16. PIN KERBING

Awaiting further quotes – deferred until next meeting.
- 17. DRIVEWAY 16-22 BIRCH GREEN

Awaiting quotes – deferred until next meeting.
- 18. ANNUAL PARISH MEETING

The draft minutes were received and it was noted that there were no specific actions.
- 19. CORRESPONDENCE

It was agreed that Cllrs Lester and Bonner be authorised to sign a wayleave agreement with HCC; to

be formally approved at the next meeting.

20. MATTERS TO NOTE OR FOR FURTHER DISCUSSION

- 20.1 Cllr Hammond reported that each county councillor will have a sum of £10,000 for community projects; any grant will need to go through a vetting process.
- 20.2 It was suggested that the village greens and Maitland Wood be added to the assets register.
- 20.3 It was mentioned that the no through road sign at Staines Green was missing; Cllr Bonner to report to Highways.
- 20.4 It was mentioned that there was significant erosion of the verge from East End Green towards Pipers End; Cllr Bonner to report this to Highways.

The chairman closed the meeting at 8.56pm

Signed

Dated