



# HERTINGFORDBURY PARISH COUNCIL

Members of the Council are hereby summoned and members of the public are hereby invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper JMI School, Birch Green, on **Wednesday 10<sup>th</sup> May 2017 at 1930.**

Signed on original  
Amanda Glew – Clerk to the Council

Date: 28<sup>th</sup> April 2017

**1. ELECTION OF CHAIRMAN**

To elect a Chairman for the year 2017/18 and to receive the Chairman's declaration of acceptance of office

**2. ELECTION OF VICE CHAIRMAN**

To elect a Vice-Chairman for the year 2017/18

**3. APOLOGIES FOR ABSENCE**

To consider any apologies for absence

**4. CHAIRMAN'S ANNOUNCEMENTS**

To receive any Chairman's announcements

**5. DECLARATIONS OF INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered. To note that such interests so declared must be formally notified to Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

**6. PUBLIC PARTICIPATION**

To allow maximum of 15mins to receive questions from electors

**7. THE MINUTES**

To confirm the minutes of the meeting held on 19<sup>th</sup> April 2017 and to authorise the Chairman to sign the same

**8. MATTERS ARISING**

To receive any reports on matters arising from the minutes not covered elsewhere on the agenda



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## 9. **NOMINATIONS TO OUTSIDE BODIES**

- a) To appoint a representative to serve on Walter Wallinger's Charity
- b) To appoint two representatives to the Panshanger Liaison Group
- c) To appoint members of the Employment Committee

To appoint members with special responsibility for:

- a) Crossings and Greens
- b) Highways and Byways
- c) Play Area
- d) Risk Assessment
- e) Neighbourhood Planning

## 10. **PLANNING**

- a) To receive an update on current applications
- b) To make a recommendation on any outstanding application
- c) East Herts Local Plan
- d) Neighbourhood Plan Steering Committee

## 11. **WORKS PROGRAMME**

To agree the work programme for 2017/18

## 12. **STANDING ITEMS**

To receive reports on:

- a) Works Programme
- b) Greens
- c) Highways
- d) Play Area
- e) Quarries and Waste Facilities
- f) Walter Wallinger's Charity
- g) Panshanger Quarry and Panshanger Park

## 13. **YEAR END ACCOUNTS, STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT**

To approve the accounts for the year ended 31 March 2017 and approve the Statement of Accounts and authorise the Chairman to sign



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## 14. **FINANCE**

- a) To receive the financial statement
- b) To approve the payment of accounts due
- c) To consider/approve the Annual Investment Strategy
- d) To consider/approve the Financial Risk Management document

## 10. **ITEMS FOR FUTURE AGENDA**

To consider matters for inclusion at future meetings

## 11. **AOB**

The next meeting will be held on Wednesday 12<sup>th</sup> July 2017