



# HERTINGFORDBURY PARISH COUNCIL

Members of the Council are hereby summoned and members of the public are invited to attend the Annual Meeting of Hertingfordbury Parish Council to be held at Hertingfordbury Cowper JMI School, Birch Green, on **Wednesday 10<sup>th</sup> June 2015 at 1930.**

Signed on original  
Nina L Villa – Clerk to the Council

Date: 4<sup>th</sup> June 2015

**1. APOLOGIES FOR ABSENCE**

To consider any apologies for absence.

**2. CO-OPTION OF COUNCILLORS**

To consider Co-Option of additional Parish Councillors.

**3. CHAIRMAN'S ANNOUNCEMENTS**

To receive any Chairman's announcements.

**4. DECLARATIONS OF INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests have not already been entered into the register and relate to a matter to be considered. To note that such interests so declared must be formally notified to Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

**5. PUBLIC PARTICIPATION**

To allow maximum of 15mins to receive questions from electors.

**6. THE MINUTES**

To confirm the minutes of the meeting held on 8<sup>th</sup> May 2015 and to authorise the Chairman to sign the same – **PAPER A**

**7. MATTERS ARISING**

To receive any reports on matters arising from the minutes not covered elsewhere on the agenda.

**8. WORK PROGRAMME 2015/16**

To agree the work programme for 2015/16

**9. FINANCE**

- a) To receive the financial statement – **PAPER B**
- b) To approve the payment of accounts due – **PAPER C**
- c) To consider the appointment of new bank signatories
- d) To approve the appointment of an internal auditor.

**10. YEAR END ACCOUNTS, STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT**

To approve the accounts for the year ended 31 March 2015 and approve the Statement of Accounts and complete the Annual Governance Statement and authorise the Chairman to sign the same.

**11. PLANNING**

- a) To receive an update on current applications – **PAPER D**
- b) To make a recommendation on any outstanding application
- c) To receive an update on East Herts Local Plan and Neighbourhood Planning

**12. GENERAL REPORTS**

To receive reports on:

- a) Crossings and Greens (including Footpath 8 and BTopenreach request previously circulated)
- b) Highways and Byways
- c) Play Area
- d) Water Hall Quarry
- e) Walter Wallinger's Charity
- f) Panshanger Quarry and Panshanger Park
- g) Car parking in Birch Green

**13. ITEMS FOR FUTURE AGENDA**

To consider matters for inclusion at future meetings.

The next meeting will be held on Wednesday 8<sup>th</sup> July 2015