

ATR-1

Invitation Flyer and Minute to Minute Program of Alumni Meet – 2024



[Signature]
Coordinator
Alumni Relations Cell
Institute of Tech. & Management, Gwalior
Coordinator
Alumni Relations Cell

[Signature]
Dr. Meenakshi Mazumdar

DIRECTOR
Institute of Technology & Management
Gwalior (M.P.)



ALUMNI MEET – 2024

Date: 21.01.2024

Minute to Minute Program Sequence

S.No	Event Details	Time
1.	Meeting and Greeting with Alumni	11:00AM-11:30AM
2.	Welcome to alumni and address by Dr. Meenakshi Mazumdar (Director, ITM)	11:30AM-11:32AM
3.	Formal Inauguration of Alumni Meet Pune Chapter by Mr. Shyam Bahu (Coordinator Alumni Relations, ITM)	11:32AM-11:40AM
4.	Address By Dr. Anand Pandey (DSW, ITM University)	11:40PM-11:45PM
5.	Presentation By Mr. Sachin Gupta and Mr. Kapil Vaswani on Alumni-Mentorship Program	11:45 PM-11:55PM
6.	Presentation By Mr. Ankur Akash and Mr. Padmanabh Chitnis on Alumni Membership and Sponsorship Activities of Alma mater	11:55 PM-12:05PM
6.	Interaction By Ms. Tania Das (Training Director, ITM)	12:05PM-12:15PM
7.	Interaction and inputs from alumni to collaborate with ITM	12:15 PM-1:00 PM
	Lunch Break	1:00 PM-2:00PM
9.	Titbits And Energizer by DSW and Alumni along with Tea Break	2:00PM-2:30PM
10.	Inauguration of Alumni Membership Card by ITM Alumni Association	2:30PM-02:40PM
12.	Performance By Mr. Shantanu Sudame (Playback Singer and Music Director)	2:40PM-4:00PM
13.	Alumni Networking, Engagement and Group Photograph and Tea	4:00PM-4:10PM

With Regards,
Organizing Committee
Alumni Meet – 2024
(Pune Chapter)




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ATR-2



No/ITM/DO/ITM /Order/2024/ 2004

Date: 19-01.2024

MOVEMENT ORDER

Sub: Alumni Meet -2024 at Pune on 21 Jan 2024

Following faculty members will leave for Pune via Delhi for the conduct of the Alumni Meet Pune Chapter as per the below-mentioned schedule.

Sr. No.	Name	Designation/Department	Date
1.	Dr. Rishi Soni	Professor, CSE	20-01-2024 to 22.01.2024
2.	Dr. Adity Vidhyarthi	Professor, IT	20-01-2024 to 22.01.2024
3.	Dr. Manoj Mishra	Associate Professor, Basic Science	20-01-2024 to 22.01.2024
4.	Mr. Shyam Babu	Assistant Professor, EC and EE	19.01.2024 to 22.01.2024
5.	Ms. Tania Das	Assistant Director Training ,Tap cell	20-01-2024 to 22.01.2024

All the best for the Event.


(Director)
ITM, Gwalior




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Institute of Technology & Management, Gwalior


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ATR-3

Glimpses of Alumni Meet - 2024



Group photograph during Alumni Meet – 2024, Pune Chapter

Event Video Link: <https://www.facebook.com/share/v/M6ZWcEWzMcBwZfMK/?mibextid=oFDknk>



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Dr. Meenakshi Mazumdar
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Gwalior (M.P.)

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Email: directoritmoffice@itmgoi.in, web: www.itmgoi.in



No: ITMAA/ARC/2024/02
Date: 17.07.2024

NOTICE

All the students are hereby informed you that the ITM Alumni Association (ITMAA) and Alumni Relations Cell of institute is being launched Alumni Mentorship Program on dated, 19.07.2024.

Interested students may contact to Alumni Relations Cell for their registration and complete program information.

Registration Deadline: 14.07.2024.

For more information, contact to:
Office Alumni Relations Cell,
R. No. 102, Ground floor Kautilya Block,
ITM Gwalior

Copy to:

- Director
- Dean Academics
- DSW
- Registrar
- All HODs/ AHODs
- Copy ITMAA President
- Copy ITMAA Office Bearers
- Dept Alumni Coordinators
- Office Copy for circulation

For kind information: by email
• Hon'ble Managing Director
• Dean Administration

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Dr. Meenakshi Mazumdar

DIRECTOR
Institute of Technology & Management
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No: ITMAA/ARC/MOM/2024/02
Date: 15.07.2024

Minutes of Meeting

Date: 15.07.2024

Time: 03:15 PM

Location: Alumni Relations Cell, R. No. 102, Ground Floor Kautilya Block, ITM Gwalior
Facilitator: Mr. Shyam Babu (Coordinator, Alumni Relations Cell)

Attendees:

Mr. Shyam Babu (Coordinator, Alumni Relations Cell) and Department Alumni Coordinators.

Agenda:

Discussion on the launch of the Alumni Mentorship Program on dated, 19.07.2024 for the students of ITM Gwalior.

Summary of Discussion:

Mr. Shyam Babu introduced the purpose of the meeting, which was to prepare major topics for discussion regarding the launch of the Alumni Mentorship Program.

S. No.	Major Topics were Discussed
1	Preparation of Program Structure.
2	Roles and Responsibilities for target program outreach.
3	Students Enrolment, Feedback and Evaluation.
4	Program information should be sent to the ITM Alumni Association (ITMAA).

Copy to:

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Institute of Technology & Management
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No: ITMAA/ARC/ATR/2023/03
Date: 05.03.2023

Action Taken Report (ATR)

Date: 05.03.2023

Prepared By: Mr. Shyam Babu

Position: Coordinator, Alumni Relations Cell

Subject: Action Report on the Alumni Mentorship Program Launch

1. Overview:

This report summarizes the actions taken following the meeting held on 21.02.2023 regarding the launch of the Alumni Mentorship Program at ITM Gwalior.

The following actions were taken:

S. No.	Actions Taken Points
1.	The structure of the Alumni Mentorship Program was outlined through information flyer.

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