





No: ITMAA/ARC/2022/02  
Date: 08.12.2022

### NOTICE

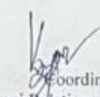
This is to inform all concerned that a meeting will be held to discuss the following agenda, all dept coordinators are requested to attend the meeting.

#### Meeting Agenda:

- To conduct alumni expert talk Alumni Exprt talk on "on various types of exemptions, deductions available to startups and other profitable and non-profitable entity Under various provisions of Income Tax Act, 1961 on dated: 27.12.2022.

Meeting Date: 09.12.2022  
Time: 3.30 PM

Meeting Venue: Office of the Alumni Relations Cell  
Room No. 102, Ground Floor, Kautilya Block  
ITM Gwalior

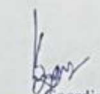
  
Coordinator  
Alumni Relations Cell  
Alumni Relations Cell  
Institute of Tech. & Management, Gwalior

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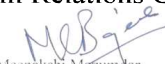
- Director
- Dean Academics
- DSW
- Registrar
- All HODs/ AHODs
- Copy ITMAA President
- Copy ITMAA Office Bearers
- Dept Alumni Coordinators
- Office Copy for circulation

#### For kind information: by email

- Hon'ble Managing Director
- Dean Administration

  
Coordinator  
Alumni Relations Cell  
Alumni Relations Cell  
Institute of Tech. & Management, Gwalior



  
Coordinator  
Alumni Relations Cell  
Institute of Tech. & Management, Gwalior  
Coordinator  
Alumni Relations Cell  
  
Dr. Meenakshi Mazumdar  
DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)



No: ITMAA/ARC/MOM/2022/02  
Date: 09.12.2022

### Minutes of Meeting

Date: 09.12.2022

Time: 03:00 PM

Location: Alumni Relations Cell, R. No. 102, Ground Floor Kautilya Block, ITM Gwalior

Facilitator: Mr. Shyam Babu (Coordinator, Alumni Relations Cell)

#### Agenda:

To conduct alumni expert talk Alumni Expert talk on "on various types of exemptions, deductions available to startups and other profitable and non-profitable entity Under various provisions of Income Tax Act, 1961 on dated: 27.12.2022.

#### Summary of Discussion:

Mr. Shyam Babu introduced the purpose of the meeting, emphasizing the importance of planning for the upcoming alumni expert talk.

S. No.	Major Topics were Discussed
1	Need to get permission and formal approval of director to conduct alumni expert talk on 01.09.2023.
2	Discussed major topics and key areas to be covered in the expert talk.
3	It aimed to enhance understanding of tax benefits and compliance requirements, thereby supporting informed financial decision-making and strategic planning of our young entrepreneurial minds,
4	To Awareness Campaigns through social media, Campus Events, Posters and Flyers.
5	Informing alumni association about this activity and ensuring maximum participation of students.

Coordinator  
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Institute of Tech. & Management, Gwalior

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Institute of Tech. & Management, Gwalior  
Dr. Meenakshi Mezzumdar  
DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)



No: ITMAA/ARC/ATR/2022/02  
Date: 28.12.2022

**Action Taken Report (ATR)**

Date: 28.12.2022  
Prepared By: Mr. Shyam Babu  
Position: Coordinator, Alumni Relations Cell  
Subject: To conducted alumni expert talk on "Generative AI and Its Tool" on 01.09.2023.

The following actions were taken:

S. No.	Actions Taken Points
1	Activity Awareness campaigns through social media, campus events, posters, and flyers were effectively executed

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