

Dual Employment FAQs

- Why do I have to disclose outside employment?
- What do I have to disclose?
- What does “outside employment” include?
- Do I have to list all my volunteer activities or memberships in organizations?
- Do all employees have to file dual employment? Are there exceptions?
- My outside employment have not changed since I filed last year. Do I still have to file?
- How do I file?
- What happens to the disclosures I file?
- How is a conflict of interest determined?
- Where can I get more information about the policies and procedures in relation to dual employment reporting?
- What are disciplinary measures, if any, are taken if I fail to file?
- Do I have to file if I am on FMLA or maternity leave?
- Who do I contact for additional questions regarding dual employment?