

CURRICULLAM VITAE

NEERAJ KUMAR

B.Tech (Civil Engineering)

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CAREER OBJECTIVE

I would be obliged if I am given a chance to serve in your organization. I assure you that I will put in my best and sincere efforts to fulfill the assignments entrusted to me for the development of the organization and prove my merit. I am herewith enclosing my brief resume for your kind consideration and necessary action.

PROFESSIONAL EXPERIENCE

Experience Summary-A

ORGANIGATION : SSA TECHNO CONSTRUCTION PVT. LTD.
CLIENT : PRAKASH DEEP FLAT OWNERS WELFARE SOCIETY
Project : Prakashdeep building.
Location : New Delhi
Designation : Site Engineer.
Duration : 19 August 2019 to 30 June 2020.

Experience Summary-B

ORGANIGATION : SANJOY CONSTRUCTION.
CLIENT : L&T POWER LTD.
Project : Rajasthan Atomic Power Plant, UNIT (RAPP -7&8), NPCIL
Location : Rawatbhata Rajasthan
Designation : Site Engineer.
Duration : 7th July 2017 to 11 July 2019 (2 YEARS 1 month)

SUMMER INTERNSHIP PROGRAM

Organization Name: P W D Department.

Project Title : Road Surveying & Leveling.

Duration : One Month (7th June 2016 to 7th July 2016)

ROLES AND RESPONSIBILITIES

- Timely preparation of **Client Bill/Sub-Contractor Bills** and Service Entry of Contractor.
- Knowledge of **Calculation of Structures Concrete** and Steel Quantity for High Rise Buildings, culvert and Box Culvert & other Miscellaneous Activity.
- Knowledge of Calculation of Earthwork in Excel Software.
- Preparation of **BBS** and take approval of BBS from client to executed the Work.
- **Material Reconciliation** to check the theoretical consumption of material.
- Preparation of monthly reconciliation statement (**Major Material Reconciliation**).
- To do Preparation of Daily Progress Report (**DPR**) and Monthly Progress Report (**MPR**).
- To do **DPR in, Create Material reservation** and handle all work.
- Hands on working experience on the preparation of bill of quantities (**BOQ**) and coordination with the contractors.
- Preparation of **Presentation** for Various Meeting.
- Preparation **Work Program** for Project.
- Kept a good Co-ordination among consultant, client and Contractor.

EDUCATIONAL QUALIFICATIONS

Qualification	School/University	Year	Percentage
B.Tech (Civil Engineering)	Monad University	2017	69.99%
Higher Secondary School (12 th)	U.P Board	2012	48.6%
Secondary School (10 th)	U.P Board	2010	46.5%

SOFTWARE KNOWLEDGE

- M.S EXCEL
- M.S WORD
- POWER POINT
- AUTOCADD 2D & 3D (CIVIL)

INTERPERSONAL SKILLS

- ❖ Ability to rapidly build relationship and set up trust.
- ❖ Confident and Determined
- ❖ Ability to cope up with different situations

PERSONAL DETAILS

Father's Name : Mr. Ram Singh
Permanent Address : Village : Bhikanpur Kulwara
Post : Kundarki (244413)
District : Moradabad (244001)
State : UTTAR PRADESH

Date of Birth : 1st Dec 1996.
Language Known : English & Hindi
Marital Status : Married
Nationality : Indian
Interest & Hobbies : Internet browsing, Listening Music

DECLARATION

I confirm that the information provided by me is true to the best of my knowledge and belief.

Place: MORADABAD

Date:

NEERAJ KUMAR

(Signature)