



Surya Pratap Singh

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8445339284

Kashipur, India

18 October, 1996

To work with the organization which provide me the opportunity to improve my skill and knowledge and to grow along with the organizational objective for my further professional career.

WORK EXPERIENCE

Ex Co-Founder Proefiling.com (Start up)

04/2021 - 04/2022

It is an online & offline financial consulting portal

Achievements/Tasks

- Created the first structure and functionality of the Portal
- Helped in Client Acquisition strategy in tier 2 & 3 cities and villages.
- We collaborate with a rural bank to help startups with finance and compliance work.

Audit & Tax Advisory (Internship) JPRMS & co

02/2016 - 10/2019

Anand Vihar , Delhi

Achievements/Tasks

- Audited two branches of PNB bank(**Gurugram and Sangrur**) as part of bank audit team
- Co-ordinated With Headquarter for the accessibility and Trained team on Finacle.
- Audited of United India insurance company
- Audited more the 20 companies having an annual turnover of 5 cr. to 600 cr.

EDUCATION

CA Final (Pursuing) Institute of Chartered Accountant of India

CS Professional (Pursuing) Institute of Company secretary of India

M. Com
kumaun university
2018

B. COM
kumaun university
2016

SKILLS

MS Excel MS Word GST Income Tax

Internal Audit Accounting and Finance

Team Player Excellent Time Mgmt. Skills

Digital Marketing Social Media Marketing

WordPress & Shopify Store Mgmt. & Setup

Facebook Ads Google Ads

ACHIEVEMENTS

Best Analyst of JPRMS & Co

Reconciled 2,000 plus TDS credit and refund transactions of firm with the income tax department. Accomplished recovery of ₹ 150000 from the department

PERSONAL PROJECTS

Freelance Project (Delhi Public School, Kashipur)

- Provide Marketing and content strategy for the school.
- Generated Admission Leads for the school via Facebook Ads.
- Consulted on Pivot strategy to get more admissions In school

Freelance Project (Inside CA)

- Generated more than 200 leads within two days.
- Helped in the idea formulation at the initial stage.
- Helped in making an appealing landing page for the targeted audience.

CERTIFICATES

Google Certification (05/2022)
Fundamental of Digital Marketing

LANGUAGES

Hindi
Full Professional Proficiency

English
Full Professional Proficiency

INTERESTS & HOBBIES

Music Producer