

RAJAN TYAGI

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CARRIER OBJECTIVE

Seeking a challenging position with a future oriented company offering opportunities for growth and advancement where I can actualize the potential, interpersonal and communication skills that I have in the field of Engineering, Training and Development and Design Consultancy.

WORKING EXPERIENCE

- **Production Executive** at **Apex International** in Kashipur City (October 2021- Present).

Responsibilities:

- To Issue **Sales Order** and after approval, to Issue **Work Order** and pass it to all Work - Station of every Order.
- To Prepare **Production Planning Sheet** and **Order status Tracking Sheet** of on-going Orders and then submit it to Plant Head and Managing Director Sir.
- To Prepare **Weekly Dispatch Plan Sheet** and submit it to Production Head.
- **Coordinator** of Company for taking **IMS Documentation** from SGS.

- **Reporting Engineer** at **Rane TRW Steering System Pvt Ltd** in Rudrapur City (January 2020 – July 2021).

Responsibilities:

- To prepare **Daily Production Report** including Losses Report and Manpower Availability and submit to Plant Head.
 - Prepare the **5S commands**, Kaizens, Set-up Time, Operating Time, Cycle Time and Updated SOP's of all Production Line Machines.
 - As Instructed from Manufacturing Head, Update and review all Kaizens, Form-5 and Machine SOP's and have original record of all docs.
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EDUCATION

Year	Course	University/Board	Institution
2015-2019	B. Tech(Mechanical)	U.T.U	Quantum Global Campus, Roorkee, Uttarakhand
2014-15	12 th Standard	C.B.S.E	Krishna Public Collegiate, Kashipur, Uttarakhand
2012-13	10 th Standard	C.B.S.E	Krishna Public Collegiate, Kashipur, Uttarakhand

KEY SKILLS

- Effective Communication Skills.
- Case Analysis and Planning.
- SolidWorks Intermediate Proficient.
- Team Leadership.
- Quick Learner.

TRAINING AND CERTIFICATIONS

- Two months of Internship under **Lohia Auto Industry** at Kashipur city under Manufacturing Head as an **Engineer Intern** from June 2018 to July 2018.
- Four months course of Technical software named, **CATIA** in 2018 with Grade A conducted by **CETPA** Institute Roorkee, under Quantum University.
- Four months of course of Technical software named, **CREO-PARAMETIC** in 2017 with Grade A conducted by **CETPA** Institute Roorkee, under Quantum University.
- Three months of course of Technical software named, **SolidWorks** in 2016 with Grade A conducted by **CETPA** Institute Roorkee, under Quantum University.
- Four months of course of **Employability** and Speaking skills in 2016 by Quantum University.

EXTRA CURRICULAM ACTIVITIES

- **Technical Coordinator** of the Impulse Group of Mechanical Engineering where the role is to conduct the College Fest and Sports activities with branch promotion.
- Completed the project “**Maze Solving Robot**” under **IEEE** and represented it during exhibition.
- Attended short workshop on “**Heat and Mass Transfer**” under a Russian Scientist from Ukraine University conducted by Quantum University.
- Completed a project on “**Quad Copter**” and represented in exhibition of college conducted by Quantum University.

HOBBIES

- Reading
- Writing articles
- Acting and Mimicry skills
- Exploring new places

DECLARATION

I hereby declare that above furnished particulars are true to the best of knowledge and belief.