



## KSHITIJ SHUKLA

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### **CARRIER OBJECTIVE:**

I want to achieve my inevitable goal of becoming a successful engineer by gaining immense knowledge in my area of expertise through my positive attitude in work, dedication and willingness to accept the upcoming challenges. I want to learn and gain enormous knowledge from each and every scrap which will help me and my company in achieving the desired goal. I want to reach the sky with my personal and professional quality and for that I am seeking a suitable position in a reputed organization.

### **PROFESSIONAL EXPERIENCE:**

**Total Experience: 8 Years 4 Months**

#### **Larsen & Toubro Construction – Water & Effluent Treatment IC**

Assistant Construction Manager (Civil) – Operations | Project Coordinator

February 2021 – Present [1 Year]

Project	:	Rural Water Supply - UP Empanelment Tube well Scheme
Location	:	Districts – 7 districts of Uttar Pradesh namely Sitapur, Varanasi, Ghazipur, Prayagraj, Gonda, Balrampur & Shravasti.
Client	:	Govt. of Uttar Pradesh – Jal Jeevan Mission – Namami Gange State Water & Sanitation Mission (SWSM)
Design Consultant	:	L&T Construction
Contract value	:	9250.00 Crores

#### **Job Description:**

- Working as Project Coordinator for whole Tube Well Scheme in Sitapur district of Uttar Pradesh which includes 11 Blocks 555 Gram Panchayats and 800 villages.
- Working in close coordination with MIS for whole Tube Well Scheme in Uttar Pradesh which includes 7 districts - Varanasi, Prayagraj, Gonda, Sitapur, Balrampur & Shravasti which have approx. 3700 Gram Panchayats and approx. 6000 villages.
- Actively involved in getting DPR approvals from SWSM Technical Cell.
- Involved in preparation of DPRs, BOQs including cost estimates, schedules and project specifications, scopes of work, scope matrix, schedules of payments, client/contractor obligation and other documents related to Sub Contractors.
- Prepared Project Schedule and get it certified from client.
- Prepared manpower schedule for whole project along with planning engineers of each district.
- Involved in work order management and getting its approval from top authority.
- Worked on EIP 2.0 & EIP 4.0.
- Worked closely with management, site engineers, land surveyors, Gram Pradhan, Lekhpals and government officials regarding requisite land clearances and NOC.
- Actively involved in getting prior approvals of measurement book (MB) from SWSM for timely clearance of RA Bills.

**Continental Construction Corporation Ltd.**

Engineer Civil (Project Planning &amp; Monitoring)

December 2018 – February 2021 [2 Years 2 Months]

Project : **Chaksi – II (3 MW) Small Hydro Electric Project**  
Location : Pulga Village, Kullu, Himachal Pradesh  
Client : Continental Hydro Power Ltd. [BOOT Model]  
Design Consultant : Continental Construction Corporation Ltd.  
Contract value : 27.00 Crores

Project : **Bharti (1 MM) Small Hydro Electric Project**  
Location : Pulga Village, Kullu, Himachal Pradesh  
Client : Jai Jwala Hydro Power Ltd.  
Design Consultant : Continental Construction Corporation Ltd.  
Contract value : 10.50 Crores

**Job Description:**

- Prepared project proposals, including cost estimates, schedules and project specifications.
- Prepared and reviewed engineering specifications, scopes of work, schedules of payments and other documents.
- Planning and monitoring of Hydro Power Project activities using MS Project.
- Obtained quotes for project materials and communicated with suppliers to determine best pricing.
- Worked closely with management, site engineers, land surveyors and government officials regarding requisite clearances and NOC.
- Interacted with state and local agencies concerning compliance with codes and regulations.
- Analyzed survey reports, maps, blueprints and other topographical and geologic data to effectively plan infrastructure and construction projects.
- Liaised with civil technicians to prepare and update maps, drawings and blueprints using manual and computer-assisted methods.
- Participated in preparation and compilation of documents for ISO certification.
- Attended training, meetings, seminars and webinars to enhance job knowledge and skills.

**Gannon Dunkerley & Co. Ltd.**

Engineer Category II (Civil)

October 2015 – September 2018 [3 Years]

Project : **4<sup>th</sup> Stream Expansion of Soda Ash Plant**  
Location : Sutrapada, Somnath, Gujarat  
Client : Gujarat Heavy Chemicals Limited (GHCL Limited)  
Design Consultant : M/S Jacobs Engineering India Pvt. Limited  
Contract value : 52.00 Crores

**Gannon Dunkerley & Co. Ltd.**

Graduate Trainee Engineer (Civil)

August 2013 – September 2015 [2 Years 2 Months]

Project : **Construction of 4.95 MTPA Cement Grinding Unit**  
Location : Sinnar, Nasik, Maharashtra  
Client : Thamas Infrastructure Limited (Indiabulls Realtech Limited)

Design Consultant	:	M/S Holtec Consultant Pvt. Limited
Contract value	:	88.20 Crores
Duration	:	August 2013 – September 2015 [2 Years 2 Months]
Project	:	<b>270 X 10 MW Rattanindia Thermal Power Plant</b>
Location	:	Sinnar, Nasik, Maharashtra
Client	:	Rattanindia Nasik Power Limited (Indiabulls Realtech Limited)
Design Consultant	:	M/S Tata Consultancy Services
Contract value	:	128.00 Crores
Duration	:	October 2014 – September 2015 [1Year]

### **Job Description:**

- Monitor construction of contract work for compliance with design plans and specifications.
- Planning, Monitoring & Execution of various structures at Cement Grinding Unit and Soda Ash Plant. Set work schedules, coordinated site facilities and monitor progress to achieve target goals using MS Project software.
- Read and apprehend plans technical documents for each job and review the construction work based upon the documents to assess compliance within the time frame with desired quality and safety.
- Preparation and updating Monthly Plan, Daily Progress Report, Comparative L & M Statement and statistics of the project required for monitoring and cost control.
- Processing of RA Bills with their supporting documents and their approval from client.
- Preparation of supplementary claims, rate analysis of various non-tender items.
- Reconciliation of Free Issue Materials as well as various building materials required for the project.
- Preparation of Bar Bending Schedule, Joint Measurement Record and getting it certified from client.
- Preparation & certification of Sub Contractor Bills using MS Office.
- Pre-qualification of vendors and later coordinating with them for completion of work on time.
- Processing vendor invoice as per the contract conditions.
- Prepared and maintained accurate and complete work records and reports using various tools.
- Used MS Office to keep detailed records of daily progress, incidents and disputes resolutions.
- Prepared site reports and organized subcontractor invoices, codes documentation and schematics.
- Actively attended safety trainings and workshops offered by employer, bolstering overall knowledge of appropriate measures and determining areas requiring improvement.
- Experience in execution of finishing work, manpower and materials handling and Quality Control.

### **SKILLS:**

- Expertise in MS Project, MS Office, Primavera P6, AutoCAD (2D 3D) and Windows 7/8.1/10/XP.
- Elementary knowledge of SAP ERP & STAAD Pro.
- Expertise in Enterprise Resource Planning (ERP System)
- Expertise in operating computer to make plans and projects using the latest tools and resources.
- Effective communication skills, team work, decision taking ability and leadership quality.
- Fruitful relationship building skills with client, consultants, vendors and sub-contractors.

### **CERTIFICATION:**

- *AutoCAD 2011 (2D and 3D)* from I-CAD Indore, an authorized Autodesk center.
- E-learning program on *Basic Total Quality Management (TQM) & Basic TQM Principles* organized by *TATA Group Capability Development*.

- Certificate of completion of ***Let's Break the Chain of COVID-19 Infection*** course conducted by *Mohammed Bin Rashid University of Medicine & Health Sciences (MBRU)*.
- Participated in live webinar on ***Creativity in Adversity*** by *Apeejay Institute of Design, New Delhi*.

#### **ACADEMIC QUALIFICATION:**

EXAMINATIONS	YEAR	MARKS OBTAINED
<b>P.G.P Project Management</b> National Institute of Construction Management & Research (NICMAR, Delhi)	2019-2020	Passed
<b>B.E. (Civil Engineering)</b> Indore Institute of Science & Technology Affiliated to Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal, M.P.	2009-2013	63% Aggregate
<b>Intermediate</b> St. Joseph's Convent School, Khandwa (M.P.) (Board of Secondary Education, Bhopal, M.P.)	2008-2009	68% Marks
<b>High School</b> St. Joseph's Convent School, Khandwa (M.P.) (Board of Secondary Education, Bhopal, M.P.)	2006-2007	66.80% Marks

#### **PROJECTS UNDERTAKEN:**

- I have done my **minor project** on *CASE STUDY OF BIO - GAS PLANT*.
- I have done my **major project** on *DESIGN OF PRE - ENGINEERED BUILDING*.

#### **TRAINING:**

- Major training at **IT Park**, Indore under *SOM Projects Pvt. Ltd. Delhi*.
- Minor training at **High Rise Building** in *Silicon City, Rau, Indore (M.P.)*
- Minor training under *Sita Constructions Pvt. Ltd.* in a construction of a **Warehouse** located at Dewas-Bhopal bypass, Dewas (M.P.)

#### **ACHIEVEMENTS:**

- Participated in Summits and Exhibition of **WORLD OF CONCRETE – 2015** at Hyderabad, 2015.
- **NCC"A"** certificate holder and attend the **COMBINED ANNUAL TRAINING CAMP (CATC)**.
- Participated in **DISTRICT LEVEL FOOTBALL** competition.
- Participated in **LAWN TENNIS** summer camp by **KHEL EVAM YUVA VIBHAG, M.P.**

**SITE VISITS:**

**Tawa Dam** – Hoshangabad, **Cement Factory** – Pithampur, Indore, **Jalud Water Treatment Plant** – Maheshwar, **Waste Water Treatment Plant** – Indore.

**PERSONAL INFORMATION:**

Name	:	Kshitij Shukla
Date of Birth	:	11 <sup>th</sup> November, 1991
Father's Name	:	Mr. Mayank Shukla
Permanent Address	:	S/o Mr. Mayank Shukla Kashi Bhawan, Shukla Orchard & Agro Farm, Near Sudama Nagar, Khandwa (M.P.) 450001
Present Address	:	3/204, Vinamra Khand, Gomti Nagar – Lucknow 226010
Nationality	:	Indian
Sex	:	Male
Marital Status	:	Married
Languages Known	:	English & Hindi (Read, Write & Speak)
Hobbies	:	Listening to music, travelling, watching movies, collecting thoughts and quotes, playing games, reading books, and net surfing.
Passport Details	:	Passport No. : J9960982 Issue Date : 29/02/2012 Expiry Date : 27/02/2022

**DECLARATION:**

I hereby declare that all the above information is true to the best of my knowledge.

Date:

Place:

***KSHITIJ SHUKLA***