



Dillon Dority &lt;dillon.dority@gmail.com&gt;

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**\*\*Ready To Start Working\*\***

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**Jessica Gamez** <jessica.gamez@sasretailservices.com>  
To: "dillon.dority@gmail.com" <dillon.dority@gmail.com>  
Cc: Jayson McCallum <JMcCallum@sasretailservices.com>

Fri, May 9, 2025 at 1:37 PM

Dillon Dority,

Now that we have completed everything, you are ready to be scheduled. Here is a quick reference as to what to expect:

We typically book travel two weeks out because not only are last minute flights hard to find but they are also more expensive. However, we will work on getting you on the schedule and out in the field ASAP based off when you said you can start work when you answered the questions in the Welcome Email. If you have requested to travel with a travel partner, we cannot GUARANTEE this but will do our best to accommodate. We schedule where needed, when needed as needed but do our absolute best to find those individuals that are available work (even if with other programs) whenever possible.

Our team will be referred to as the WFM Traveling Team or Special Projects Team (our specific client is Whole Foods Market) but there will be time you work with other programs/clients.

Be sure you are checking your emails regularly, as this is our #1 source of communication. We suggest that you check emails AT LEAST twice a day (morning and evening).

Remember, we request AT LEAST two weeks notices for any time off request, special travel accommodations and/or if your airport changes. See the Time Off Calendar attached.

How things work with us:

- Mon/Tue – Schedules are sent out for those that have been assigned projects from the Project Supervisor for the following week (Please confirm with a reply when the Project Details are sent out)
- Tues – (if applies) a confirm your availability emails goes out for the week after next to all team members that are not currently scheduled. These emails have a deadline of Thursday @ 1pm CST, no response = no possibility for work. You will only see this email if you are not on the Special Projects Schedule. We schedule where needed, as needed,

when needed for all Special Projects aka Travel team projects!

- Wed – Travel comes out to all those to which is applies from Patricia Booker (our Reservations Specialist) for any schedules sent out by EOD Wednesday
- Thurs/Fri – Carpool details come out from the Project Elite for any project for the following week.

You will TYPICALLY travel to the project the day before the first shift and travel home the day after the last shift if flights are involved. This can change especially if the first shift is SUPER early or if the project is a night shift project.

The attached document was shared in your Welcome email, if you haven't already; Please read them before your first project as they will answer most of your questions. As mentioned above, we will work on getting you out in the field as soon as possible. Your direct Supervisor is the person who sent you the welcome email. However we are made up of a larger team of leadership and merchandisers.

Our leadership team consist of the following individuals, I would suggest you save their contact info so you know it's one of use trying to reach you:

Jayson McCallum – Special Projects Ops Manager [jmccallum@sasretailservices.com](mailto:jmccallum@sasretailservices.com) / 310-346-1732

Jessica Gamez – Special Projects Supervisor [Jessica.gamez@sasretailservices.com](mailto:Jessica.gamez@sasretailservices.com) / 802-917-3329

Shannon McNeece – Special Projects Supervisor [Shannon.McNeece@sasretailservices.com](mailto:Shannon.McNeece@sasretailservices.com) / 972-877-1032

Patricia Booker – Special Projects Reservations Specialist (off Thurs/Fri) [patricia.booker@sasretailservices.com](mailto:patricia.booker@sasretailservices.com) / 878-847-8035

Mary Franco – Special Projects Elite [mary.franco@sasretailservices.com](mailto:mary.franco@sasretailservices.com) / 408-648-3964

Diana White – Special Projects Elite [diana.white@sasretailservices.com](mailto:diana.white@sasretailservices.com) / 318-540-9248

Sheila Campbell – Special Projects Elite [Sheila.campbell@sasretailservices.com](mailto:Sheila.campbell@sasretailservices.com) / 209-689-7628

If you have set up direct deposit, keep in mind that the FIRST TWO checks will be PAPER checks, mailed to the address on file. You must allow at least 5 days from PAY DATE to receive these paper checks before inquiring about “not receiving your check”.

Please do not share our personal information outside of the team such as phone numbers. If someone is looking for work, have them EMAIL one of us their resume to start any hiring process.

If you need employment verification, please give the following information:

### [Verification of Employment](#)

[www.experianverify.com](http://www.experianverify.com)

404-382-5400 Option 2

Remember Communication is Key.. If there are every any issues please either call the Project Supervisor, your Direct Supervisor or Jayson, the Ops Manager. Again, Welcome to the Team We are Excited to have you!

## Jessica Gamez

Retail Supervisor, Whole Foods Market

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[yourADV.com](http://yourADV.com)



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### 3 attachments



**Preparing for Flight Travel.pdf**

250K



**Time Off\_Payroll Calendar 2025.pdf**

170K



**2025 SAS WFM Remodel Travel Team.pdf**

1001K