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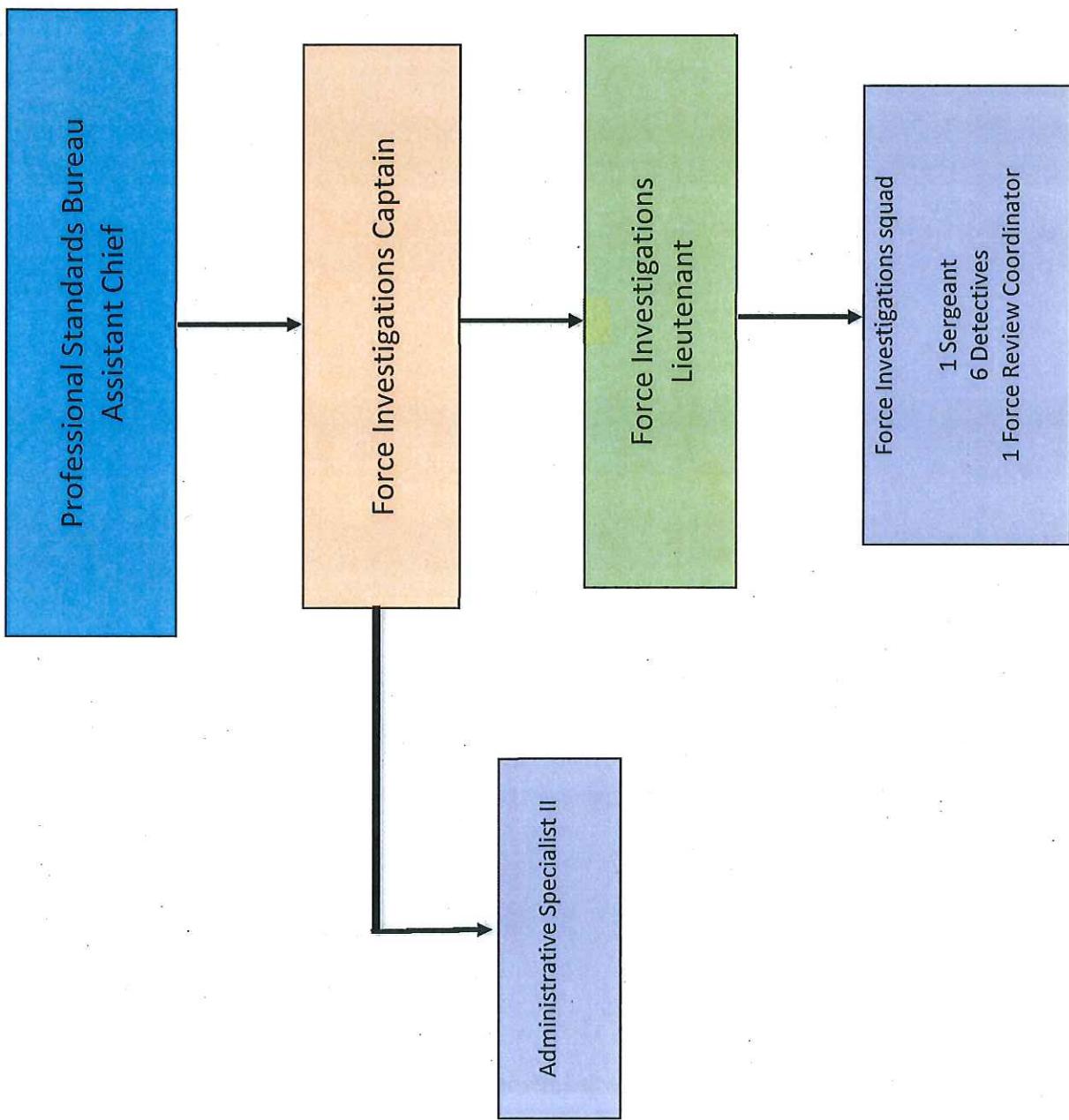
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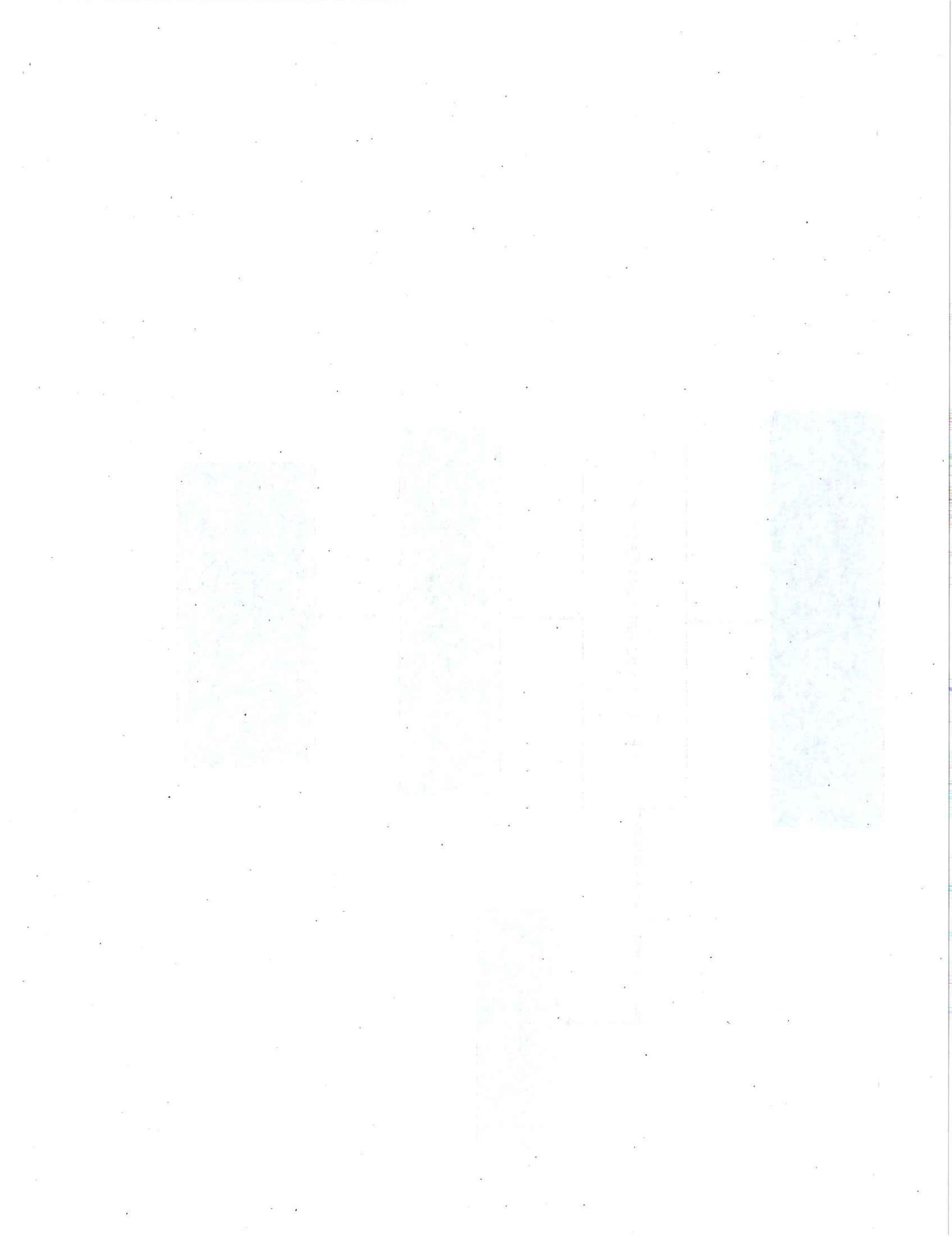
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Seattle Police Department

Force Investigations Unit

Force Investigations

Effective Date:

Operations- Terms and Definitions

I. Definitions:

- A. Involved Officer: An “Involved Officer” is a sworn officer of any rank or assignment who uses reportable force as defined by Dept Policy, for a lawful purpose either on-duty or off-duty.
- B. Witness Officer: A “Witness Officer” is a sworn officer of any rank or assignment who witnesses an officer’s use of force.
- C. Garrity Statement: When Garrity is requested by the involved officer, the subsequent compelled employee statement may only be used for Department administrative investigation purposes, not for criminal prosecution. Known by a variety of names, the Garrity Rule stems from a United States Supreme Court case (*Garrity vs. New Jersey*, 385 U.S. 493 (1967)).
- D. Public Safety Statement (PSS): A “Use of Force Public Safety Statement” is a compelled statement in which a supervisor (typically a Sergeant or Acting Sergeant) orders an “Involved Officer” to answer up to nine (9) standardized questions directly related to an “Involved Officer’s” use of force. The questions appear on a pre-printed card known as a *Use of Force Public Safety Statement Card* (form xx.x) (pending).
- E. Use of Force Statement: A Use of Force statement is a compelled statement. This statement will have a standardized heading that states “This is a true and involuntary statement given by me in compliance with Section 8.300 of the Seattle Police Department Manual.” No other language is acceptable.
- F. Great Bodily Harm (RCW 9A.04.110): Bodily injury which creates a probability of death, or which causes significant serious permanent disfigurement, or which causes significant permanent loss or impairment of the function of any body part or organ.
- G. Substantial Bodily Harm (RCW 9A.04.110): Bodily injury which involves a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any body part or organ, or which causes a fracture of any body part.
- H. Type III Use of Force Investigation: A use of force investigation conducted by the Force Investigation Team based on the degree of injury or potential for injury to the suspect.
- I. Conduct Based Use of Force Investigation: A use of force investigation conducted by the Force Investigation Team based on a sworn supervisor or commander’s belief that the force used may involve criminal conduct or misconduct by a sworn department employee. This does not include acts of employee misconduct as defined by SPD manual section 5.002 (IV).
- J. Type I Use of Force: Low level force that causes transient pain or disorientation, but does not cause, and would not reasonably cause injury or otherwise require a Type II investigation. This includes intentionally pointing a firearm or beanbag shotgun at a person, but does not include un-holstering or displaying a firearm without intentionally pointing it at a person, including at the sul and low ready positions or simply displaying any weapon.
- K. Type II Use of Force: Force that causes physical injury greater than temporary pain or redness, or could reasonably be expected to cause such an injury, or results in a complaint of such an injury, and does not

rise to the level of a type III investigation. This includes the use of intentional ramming or PIT (Pursuit Intervention Maneuver)

- L. Type III Use of Force: Force that results in, or could reasonably be expected to result in great bodily harm [RCW 9A.04.110 (4)(c)] or substantial bodily harm [9A.04.110 (4)(b)], to include broken bones and an admission to the hospital for treatment, the use of deadly force, or use of force that results in a subjects loss of consciousness as a result of the force, or use of force that potentially involves criminal conduct or misconduct, which does not include acts of employee misconduct as defined by SPD manual section 5.002 (IV) on the part of the officer, or the application of a neck hold, a hard strike to the head or neck with a impact weapon, or the use of stop sticks against a moving motorcycle.
- M. In Custody Death Statement: A In Custody Death statement is a compelled statement detailing the involved officer's actions specific to a in custody or potential in custody death incident. These statements will be completed by Involved Officer(s) when there is an in custody death that is not associated with a reportable use of force incident. This statement will have a standardized heading that states "This is a true and involuntary statement given by me in compliance with Section x.xxx (pending) of the Seattle Police Department Manual."
- N. Holding Cell Video (HCV): Refers to the stand alone camera recording system at each Department precinct that captures video footage of the individual holding cells, the holding cell common areas, the BAC areas, the Sally Port areas and the North Precinct's evidence storage room. The video footage is then normally transmitted to the HCV Dedicated Workstation where it may be viewed in real time.
- O. In Car Video (ICV): Refers to the networked camera/audio recording system installed in selected department vehicles that captures video/audio footage when activated by the assigned officer. This video audio footage is then normally transmitted to the Departments server at the end of the officer's shift.
- P. Conductive Energy Device(CED)/Conducted Electrical Weapon (CEW): Refers to a individually issued less lethal device, also commonly referred to as a Taser.



Seattle Police Department

Force Investigations Unit

Force Investigations	Effective Date:
Operations- Type III Force Investigations	

I. Type III Use of Force Investigations

For investigations based on degree of injury or potential for injury to the subject, the Force Investigation response will include a Force Investigations Commander, the Force Investigations Sergeant, an appropriate number of Detectives and representatives of the Office of Professional Accountability and the Training Unit. Neither the Professional Accountability representative nor the Training Unit representative will have an investigative role at the scene , but the Training representative will attempt to identify policy and training issues.

A. These investigations will be based on the following criteria

1. Use of force incidents that cause either great bodily harm or substantial bodily harm, as defined in this manual (ie: broken bones, serious lacerations, treatment requiring hospitalization).
2. Use of force incidents where the subject loses consciousness as a result of the force used.
3. Use of force incidents where a LVNR neck hold is applied.
4. Use of force incidents where an impact weapon is used in a hard strike to the head or neck (less lethal munitions, flashlight, nightstick or other object).
5. Use of force referrals approved for investigation by the Homicide Commander.

B. Force Investigations Detective responsibilities:

1. The Force Investigations Detective will ensure a canvass is completed for civilian witnesses and will request audio recorded interviews with those witnesses. The results of the canvass will be documented in the investigative case file.
2. The Force Investigations Detective will arrange for a canvass for any privately owned video that may have captured the incident and will obtain a copy. The results of the video canvass will be documented in the investigative case file.
3. The Force Investigations Detectives will determine if there is an immediate need for a specific ICV (In Car Video) / HCV (Holding cell video) download. All applicable ICV (In Car Video) of responding officers will be attached to the investigation.
4. Force Investigations personnel will respond to the subject's location and request a medical release, as well as an audio recorded interview. They will also attempt to photograph any areas where an injury is visible or complained of. Photos of the subject's features should be taken for identification purposes.
5. Force Investigation personnel will conduct interviews/walkthroughs with officers as required for the investigation.
6. The Force Investigations Detective will complete an initial in person questionnaire with officers who used force resulting in Type III injuries prior to them going off shift, unless exigent circumstances

require an extension (injury, etc). They may elect to have a bargaining unit or legal representative present at this interview.

7. The assigned Force Investigation's Detective will complete the investigation within the next 30 calendar days, unless the force commander approves an extension.

C. Force Investigations Sergeant responsibilities

1. The Force Investigations Sergeant will take control of the scene upon their arrival.
2. The Force Investigations Sergeant will arrange for photographing and processing of the scene, either by Force Investigations detectives or CSI detectives.
3. The Force Investigations Sergeant will ensure witness officers are separated and arrange for them to submit a witness officer's statement and download their ICV prior to the end of their shift.
4. The Force Investigation Sergeant will ensure that involved officers who used Type I force, or force resulting in Type II injuries are separated and arrange for them to submit a written use of force statement **if appropriate** and download their ICV prior to the end of their shift.
5. The Force Investigations Sergeant will ensure that officers who used force resulting in Type III injuries are separated, download their ICV, and participate in their initial in person questionnaire prior to them going off shift, unless exigent circumstances (injury, etc) requires an extension.
6. The Force Investigations Sergeant will arrange for involved officers who used force resulting in Type III injuries to participate in a audio taped interview with the case sergeant and detectives as soon as practical.
7. The Force Investigations Sergeant will ensure that all involved officers receive a "Use of Force Post Incident Checklist" prior to going off shift.
8. The Force Investigations Sergeant will review the completed investigation, and will document the review using the standardized "Case Review Coversheet".

D. Force Commander responsibilities

1. The Force Commander will arrange for any immediate ICV downloads.
2. The Force Commander will coordinate with the responding patrol sergeant to ensure that all officers who responded to the incident download their ICV by the end of their shift.
3. The Force Commander will remove the ICV hard drives from the vehicles of officers who have used force resulting in Type III injuries, and will be responsible for arranging for replacement of the hard drives with spare units. Other ICV hard drives may be removed and replaced as needed to further the investigation.
4. The Force Commander will arrange for any identified HCV download as required to further the investigation.
5. If at any time during the investigation there is an indication of possible criminal conduct involving an officer, the officer will not be compelled to provide a statement.
6. The Force Commander will provide "Garrity" warnings upon request to all officers who used force resulting in Type III injuries prior to any in person interview.
7. The Force Commander will ensure a "Major Incident Summary" is completed on the use of force, and routed to the Involved Officer's chain of command, The Department Command staff, and the Force Investigations Unit chain of command within 12 hrs of the event.

8. The Force Commander will confirm the CISM/Peer Support coordinator has been notified and is arranging for a CISM response and/or referral for any involved officer or witness officer as appropriate.
9. The Force Commander will review the use of force investigation, and will make findings as to whether the use of force was lawful and consistent with policy.
10. The Force Commander will be responsible for presenting the completed investigation to the Department Force Review Board.

E. Training Unit Responsibilities

1. The Training Unit representative will not have an investigative role during the Use of Force investigation, but will attempt to identify any policy or training issues.
2. The Training unit representative may use information from the investigation to formulate new training, develop lessons learned, and devise tactical improvement opportunities for consideration by the Force Review Board and the Education and Training unit.
3. The Training Unit representative will collect and submit to the force unit commander any training records or other documentation required for the investigation.

F. Office of Professional Accountability Unit Responsibilities

1. The OPA Unit representative will not have an investigative role during the Use of Force investigation, but will attempt to identify any potential misconduct issues.

G. Professional Standards Bureau Commander Responsibilities

1. The **Professional Standards** Bureau Commander will review the investigation and ensure that it is complete and thorough, and that any findings are supported by a preponderance of the evidence.

H. Involved Officer Chain of Command Responsibilities

1. The Involved officer's chain of command will review the investigation and ensure that it is complete and thorough, and that the findings are supported by a preponderance of the evidence.

II. Post-Incident Procedures

A. Post-Incident Screening

1. Involved or Witness Officers may choose to voluntarily select a MHP from the approved list and contact them for a post incident appointment at their discretion.
 - a. The Department will provide for up to the first six (6) visits over a one-year period of time beginning on the date of the incident.
 - b. The Officer will be allowed to bring a spouse, domestic partner, family member, etc. with them at no extra charge to any or all of the covered visits.



Seattle Police Department

Force Investigations Unit

Force Investigations

Effective Date:

Operations- Type III (Conduct Based) Investigations

I. Conduct Based Use of Force Investigations

For investigations based on potential criminal conduct or misconduct by a SPD officer during a use of force incident, the Force Investigation response will include a Force Investigations Commander, the Force Investigation Sergeant and representatives of the Office of Professional Accountability and the Training Unit. For purposes of this response, misconduct will not include acts of employee misconduct as defined by SPD Manual section 5.002 (IV). The Professional Accountability representative will take the lead on the misconduct aspect of the investigation. The Training Unit representative will not have an investigative role at the scene, but will attempt to identify any policy or training issues.

A. These investigations will be based on the following criteria

1. Use of force incidents where there is evidence that the force used involves potential criminal conduct or misconduct on the part of an officer.

B. Force Investigations Sergeant responsibilities

1. The Force Investigations Sergeant will take control of the scene upon their arrival.
2. The Force Investigations Sergeant will arrange for a canvass to identify any civilian witnesses. The results of the canvass will be documented in the investigative case file.
3. The Force Investigations Sergeant will canvass for any privately owned video that may have captured the contact and will identify the location for follow up. The results of the video canvass will be documented in the investigative case file.
4. The Force Investigations Sergeant will arrange for photographing and processing of the scene.
5. The Force Investigations Sergeant will respond to the subject's location and request a medical release. They will also attempt to photograph any areas where an injury is visible or complained of. Photos of the subject's features should be taken for identification purposes.

C. Force Commander responsibilities

1. The Force Commander will identify all department personnel who responded to or were present during the incident.
2. The Force Commander will coordinate with the responding patrol sergeant to ensure that all officers who responded to the incident download their ICV by the end of their shift.
3. The Force Commander will ensure that any applicable HCV is preserved.
4. The Force Commander will ensure a "Major Incident Summary" is completed on the use of force, and routed to the Involved Officer's chain of command, the Department Command staff, and the Force Investigations Unit chain of command within 12 hrs of the event.

5. The Force Commander will be confirm the CISM/Peer Support coordinator has been notified and is arranging for a CISM response and/or referral for any involved officer or witness officer as appropriate.
6. The Force Commander will coordinate a meeting with the OPA Director or designee, which will normally occur the next business day unless exigent circumstances exist.
 - (a) This meeting will be to brief the **OPA** Director or designee on steps taken by the Force Unit to date, and facilitate the transfer of any required information regarding the misconduct investigation. The Force Investigations unit will retain the use of force administrative investigation.
 - (b) Should the OPA Director determine that a criminal investigation is appropriate, they will refer the investigation to the appropriate follow up unit commander, per current OPA practice. The follow up unit commander will assign the investigation to an uninvolved "Clean Team" follow up sergeant for investigation.
 - (c) The Follow up unit commander or assigned follow up sergeant will consult with a representative of the King County Prosecutor's office or the City Attorney's office when necessary.
 - (d) The criminal investigation will have priority access to all witnesses and evidence, but this will not preclude access by the administrative investigation.
 - (e) Any Use of Force Board presentation will be delayed until a timely charging decision is made in the criminal case.

D. Training Unit Responsibilities

1. The Training Unit representative will not have an investigative role during the Conduct Based Use of Force investigation, but will attend the meeting with OPA to address any training questions.
2. The Training unit representative may use information from the use of force investigation to formulate new training, develop lessons learned, and devise tactical improvement opportunities for consideration by the Force Review Board and the Education and Training unit.

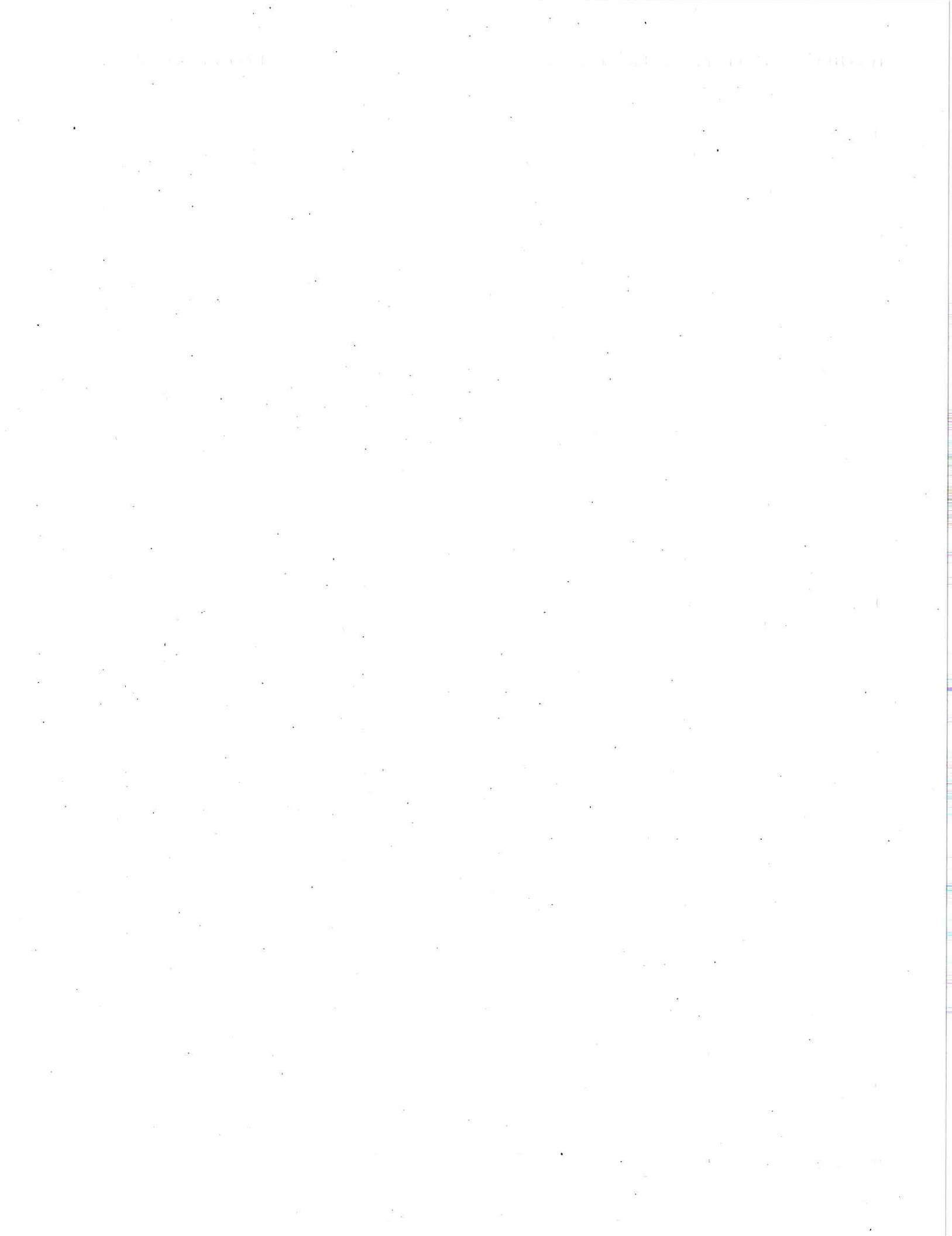
E. Office of Professional Accountability Unit Responsibilities

1. The OPA representative will have responsibility for actions or decisions related to the misconduct portion of the investigation, to include conducting and scheduling any employee interviews.
2. When there is indication of possible criminal conduct involving an officer, the officer will not be compelled to provide a statement.

II. Post-Incident Procedures

A. Post-Incident Screening

1. Involved or Witness Officers may choose to voluntarily select a MHP from the approved list and contact them for a post incident appointment at their discretion.
 - a. The Department will provide for up to the first six (6) visits over a one-year period of time beginning on the date of the incident.
 - b. The Officer will be allowed to bring a spouse, domestic partner, family member, etc. with them at no extra charge to any or all of the covered visits.





Seattle Police Department

Force Investigations Unit

Force Investigations

Effective Date:

Operations-In Custody Death Investigations

I. In Custody Death Investigations

For investigations involving the death or potential death of a subject in the custody of the Seattle Police Department, the Force Investigation response will include a Force Investigations Commander, the Force Investigation Sergeant, and an appropriate number of Detectives. These investigations will not include any incident where reportable physical force was used on the subject prior to the death, those incidents will be investigated consistent with the Type III Use of Force Investigations protocols.

A. These investigations will be based on the following criteria

1. Death or potential death of any person physically in custody of the Seattle Police Department, or at a Seattle Police Department facility.

B. Force Investigations Detective responsibilities:

1. The Force Investigations Detective will arrange for a canvass to identify any civilian witnesses and will request audio recorded interviews from those witnesses. The results of the witness canvass will be documented in the investigative case file.
2. The Force Investigations Detective will arrange for a canvass for any privately owned video that may have captured the contact and will obtain a copy. The results of the video canvass will be documented in the investigative case file.
3. The Force Investigations Detective will determine if there is an immediate need for a specific ICV (In Car Video) / HCV (Holding cell video) download. All applicable ICV (In Car Video) of responding officers will be attached to the investigation.
4. Force Investigation personnel will conduct interviews/walkthroughs with officers as required for the investigation.
5. The Force Investigations Detective will conduct an initial in person questionnaire with officers who had physical custody of the subject prior to them going off shift. They also may elect to have a bargaining unit or legal representative present at this interview.
6. If appropriate, Force Investigations personnel will respond to the subject's location and request a medical release, as well as an audio recorded interview.
7. If required, the Force Investigation Detective will function as the primary liaison with the Medical Examiner's office.

C. Force Investigations Sergeant responsibilities

1. The Force Investigations Sergeant will take control of the scene upon their arrival.
2. The Force Investigations Sergeant will arrange for photographing and processing of the scene, either by Force Investigations detectives or CSI detectives.

3. The Force Investigations Sergeant will ensure witness officers are separated and arrange for them to submit a written officer's statement and download their ICV prior to the end of their shift.
4. The Force Investigations Sergeant will ensure that involved officers who had physical custody of the subject are separated and will participate in an initial in person questionnaire and download their ICV prior to them going off shift.
5. The Force Investigations Sergeant will arrange for involved officers who had physical custody of the subject to submit a written in custody death statement to the case sergeant and detectives as soon as practical.
6. The Force Investigations Sergeant will ensure that all involved officers receive an "In Custody Death Post Incident Checklist".

D. Force Commander responsibilities

1. The Force Commander will arrange for any immediate ICV (In Car Video) downloads.
2. The Force Commander will coordinate with the responding patrol sergeant to ensure that all officers who responded to the incident download their ICV at the end of their shift.
3. The Force Commander will remove the ICV hard drives from the vehicles of officers who had physical custody of the subject and will be responsible for arranging for replacement of the hard drives with spare units. Other ICV hard drives may be removed and replaced as needed to further the investigation.
4. The Force Commander will arrange for any identified HCV (Holding Cell Video) downloads as required to further the investigation.
5. The Force Commander will provide "Garrity" warnings upon request to officers who had physical custody of the subject prior to any in person questionnaire.
6. The Force Commander will ensure a "Major Incident Summary" is completed on the in custody death, and routed to the Involved Officer's chain of command, The Department Command staff, and the Force Investigations Unit chain of command within 12 hours of the event.
7. The Force Commander will confirm the CISM/Peer Support coordinator has been notified and is arranging for a CISM response and/or referral for any involved officer or witness officer as appropriate.

II. Post-Incident Procedures

A. Post-Incident Screening

1. Involved or Witness Officers may choose to voluntarily select a MHP from the approved list and contact them for a post incident appointment at their discretion.
 - a. The Department will provide for up to the first six(6) visits over a one-year period of time beginning on the date of the incident.
 - b. The Officer will be allowed to bring a spouse, domestic partner, family member, etc. with them at no extra charge to any or all of the covered visits.

III. Delayed In Custody Death Investigations

The Seattle Police Department Force Investigations unit will be responsible for the investigation into inmate deaths that occur at a King County Department of Adult or Juvenile Detention Facilities located in the City of Seattle, consistent with our MOU. The Force Investigation response to these incidents will be tailored to the specific circumstances present.

A. These investigations will be based on the following criteria

1. All deaths that occur while the subject is in custody at a King County Department of Adult or Juvenile Detention facility located in the City of Seattle.

B. Force Investigations Detective responsibilities

1. If circumstances dictate, Force Investigations Detectives will request an audio recorded interview of civilian witnesses.
2. If circumstances dictate, Force Investigations Detectives will arrange for a download of any applicable KCJ owned video and will obtain a copy.
3. The Force Investigations Detective will function as the primary liaison with the Medical Examiner's office.

C. Force Investigations Sergeant responsibilities

1. If circumstances dictate a response, the Force Investigations Sergeant will take control of the scene upon their arrival.
2. If appropriate, the Force Investigations Sergeant will arrange for photographing and processing of the scene, either by Force Investigations detectives or CSI detectives.
3. The Force Investigations Sergeant will require that the primary responding SPD officer prepares a General Offense report.

D. Force Commander responsibilities

1. The Force Commander will insure a "Major Incident Summary" is completed and routed to the Force Investigations unit chain of command.
2. The Force Commander will be responsible for notifying the CISM/Peer Support coordinator and arranging for a CISM response and/or referral for any involved officer or witness officer if appropriate.



Seattle Police Department

Force Investigations Unit

Force Investigations

Effective Date:

draft

Operations- Serious Assaults against Officers Investigations

I. Serious Assaults against Officers Investigations

For investigations involving intentional assaults with serious injury to a police officer, the Force Investigation response will include a Force Investigations Commander, a Force Investigations Sergeant, and an appropriate number of Detectives. If the assault occurs during a Type III use of force, the assault to the officer portion of the incident will be forwarded to the Homicide unit for a possible response and follow up investigation.

A. These investigations will be based on the following criteria

1. Assaults against officers where the officer sustains either great bodily harm or substantial bodily harm as a result of the assault (broken bones, serious lacerations, treatment requiring hospitalization).
2. Assaults against officers where the officer loses consciousness as a result of the assault.
3. Assaults against officers approved for investigation by the Homicide Commander.

B. Force Investigations Detective responsibilities:

1. The Force Investigations Detectives will arrange for a canvass to identify any civilian witnesses and will request audio recorded interviews from those witnesses. The results of the witness canvass will be documented in the investigative case file.
2. Force Investigations Detectives will arrange for a canvass for any privately owned video that may have captured the contact and will obtain a copy. The results of the video canvass will be specifically documented in the investigative case file.
3. Force Investigations Detectives will determine if there is an immediate need for an ICV(In Car Video) / HCV (Holding cell video) download. All applicable ICV (In Car Video) of responding officers will be attached to the investigation.
4. Force Investigations Detectives will respond to any arrested subject's location and request an audio-recorded interview.
5. Force Investigation Detectives will obtain medical releases from the injured officer as required for the investigation.
6. The Force Investigations Detective will be responsible for ensuring all required booking paperwork is completed for any in custody suspect.
7. If the suspect is not in custody, Force Investigation detectives will ensure that an officer safety bulletin with suspect information is prepared and distributed.

C. Force Investigations Sergeant responsibilities

1. The Force Investigations Sergeant will take control of the scene upon their arrival.

2. The Force Investigations Sergeant will arrange for photographing and processing of the scene, either by Force Investigations Detectives or CSI detectives.
3. The Force Investigations Sergeant will arrange for officers to submit a written statement prior to the end of their shift, unless exigent circumstances (injury etc) require an extension.

D. Force Commander responsibilities

1. The Force Commander will arrange for any immediate ICV (In Car Video) download.
2. The Force Commander will coordinate with the responding patrol sergeant to ensure that all officers who responded to the incident download their ICV by the end of their shift.
3. The Force Commander will arrange for any identified HCV download as required to further the investigation.
4. The Force Commander will confirm the CISM/Peer Support coordinator has been notified and is arranging for a CISM or Hospital Team response and/or referral for any officer as appropriate.
5. The Force Commander will insure a "Major Incident Summary" is completed on the officer assault and routed to the Involved Officer's chain of command, the Department Command Staff, and the Force Investigations Unit chain of command within 12 hrs of the event.

II. Post-Incident Procedures

A. Post-Incident Screening

1. Injured or Witness Officers may choose to voluntarily select a MHP from the approved list and contact them for a post incident appointment at their discretion.
 - a. The Department will provide for up to the first six (6) visits over a one-year period of time beginning on the date of the incident.
 - b. The Officer will be allowed to bring a spouse, domestic partner, family member, etc. with them at no extra charge to any or all of the covered visits.



Seattle Police Department

Force Investigations Unit

Force Investigations	Effective Date:
Operations-Scene and Evidence processing	/ /

I. Scene and Evidence processing

Force Investigations personnel will be trained and equipped for scene processing, to include photography and basic scene diagramming. Complex or larger scale scenes requiring a higher level of processing and analysis may be forwarded to the Crime Scene Investigations unit for a response.

A. Force Investigations personnel will ensure that all incident scenes are processed using the following techniques

1. Evidence placarding-Items of evidentiary value will be marked with numbered evidence placards prior to the overall scene photos being taken.
2. Digital photography-The scene will be photographed using a digital camera, with all resulting images input into the Digital Evidence Management System (DEMS).
3. Scene diagramming-Force investigations personnel will be responsible for a basic scene diagram that shows the location of significant items of evidence, as well as the basic details of the scene.

B. Evidence processing

1. Video evidence-all video evidence will be transferred onto a CD/DVD with a copy attached to the investigative file. This includes all applicable ICV/HCV as well as any privately owned video.
2. Taser downloads-If information supports that a CED/CEW was used or displayed during a force incident, a CED/CEW data download will be conducted, with the data analysis attached to the case file.
3. Injury related information-Medical releases and resulting documentation of injuries will be requested from all injured parties and attached to the case file.

Abstract. Poly(1,4-benzylidene-1,3-diolic acid) has been synthesized by the condensation polymerization of 1,4-benzylidene-1,3-diolic acid. The polymer has a glass transition temperature of 100°C., a melting point of 200°C., and a density of 1.25 g./cc.

The infrared spectrum of the polymer shows absorption bands at 1710, 1650, 1500, 1450, 1350, 1250, 1150, 1050, 950, 850, 750, 650, and 550 cm.⁻¹.

The ultraviolet spectrum of the polymer shows absorption bands at 250, 265, 280, 300, 315, 330, 345, 360, 375, 390, 405, 420, 435, 450, 465, 480, 495, 510, 525, 540, 555, 570, 585, 600, 615, 630, 645, 660, 675, 690, 705, 720, 735, 750, 765, 780, 795, 810, 825, 840, 855, 870, 885, 900, 915, 930, 945, 960, 975, 990, 1005, 1020, 1035, 1050, 1065, 1080, 1095, 1110, 1125, 1140, 1155, 1170, 1185, 1200, 1215, 1230, 1245, 1260, 1275, 1290, 1305, 1320, 1335, 1350, 1365, 1380, 1395, 1410, 1425, 1440, 1455, 1470, 1485, 1500, 1515, 1530, 1545, 1560, 1575, 1590, 1605, 1620, 1635, 1650, 1665, 1680, 1695, 1710, 1725, 1740, 1755, 1770, 1785, 1800, 1815, 1830, 1845, 1860, 1875, 1890, 1905, 1920, 1935, 1950, 1965, 1980, 1995, 2010, 2025, 2040, 2055, 2070, 2085, 2100, 2115, 2130, 2145, 2160, 2175, 2190, 2205, 2220, 2235, 2250, 2265, 2280, 2295, 2310, 2325, 2340, 2355, 2370, 2385, 2400, 2415, 2430, 2445, 2460, 2475, 2490, 2505, 2520, 2535, 2550, 2565, 2580, 2595, 2610, 2625, 2640, 2655, 2670, 2685, 2700, 2715, 2730, 2745, 2760, 2775, 2790, 2805, 2820, 2835, 2850, 2865, 2880, 2895, 2910, 2925, 2940, 2955, 2970, 2985, 2995, 3010, 3025, 3040, 3055, 3070, 3085, 3095, 3110, 3125, 3140, 3155, 3170, 3185, 3195, 3210, 3225, 3240, 3255, 3270, 3285, 3295, 3310, 3325, 3340, 3355, 3370, 3385, 3395, 3410, 3425, 3440, 3455, 3470, 3485, 3495, 3510, 3525, 3540, 3555, 3570, 3585, 3595, 3610, 3625, 3640, 3655, 3670, 3685, 3695, 3710, 3725, 3740, 3755, 3770, 3785, 3795, 3810, 3825, 3840, 3855, 3870, 3885, 3895, 3910, 3925, 3940, 3955, 3970, 3985, 3995, 4010, 4025, 4040, 4055, 4070, 4085, 4095, 4110, 4125, 4140, 4155, 4170, 4185, 4195, 4210, 4225, 4240, 4255, 4270, 4285, 4295, 4310, 4325, 4340, 4355, 4370, 4385, 4395, 4410, 4425, 4440, 4455, 4470, 4485, 4495, 4510, 4525, 4540, 4555, 4570, 4585, 4595, 4610, 4625, 4640, 4655, 4670, 4685, 4695, 4710, 4725, 4740, 4755, 4770, 4785, 4795, 4810, 4825, 4840, 4855, 4870, 4885, 4895, 4910, 4925, 4940, 4955, 4970, 4985, 4995, 5010, 5025, 5040, 5055, 5070, 5085, 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22110, 22125, 22140, 22155, 22170, 22185, 22195, 22210, 22225, 22240, 22255, 22270, 22285, 22295, 22310, 22325, 22340, 22355, 22370, 22385, 22395, 22410, 22425, 22440, 22455, 22470, 22485, 22495, 22510, 22525, 22540, 22555, 22570, 22585, 22595, 22610, 22625, 22640, 22655, 22670, 22685, 22695, 22710, 22725, 22740, 22755, 22770, 22785, 22795, 22810, 22825, 22840, 22855, 22870, 22885, 22895, 22910, 22925, 22940, 22955, 22970, 22985, 22995, 23010, 23025, 23040, 23055, 23070, 23085, 23095, 23110, 23125, 23140, 23155, 23170, 23185, 23195, 23210, 23225, 23240, 23255, 23270, 23285, 23295, 23310, 23325, 23340, 23355, 23370, 23385, 23395, 23410, 23425, 23440, 23455, 23470, 23485, 23495, 23510, 23525, 23540, 23555, 23570, 23585, 23595, 23610, 23625, 23640, 23655, 23670, 23685, 23695, 23710, 23725, 23740, 23755, 23770, 23785, 23795, 23810, 23825, 23840, 23855, 23870, 23885, 23895, 23910,



Seattle Police Department

Force Investigations Unit

Force Investigations	Effective Date:
Operations- Bifurcating an Investigation	

I. Bifurcating an Investigation

Whenever there is information that supports that an officer may have committed a crime or misconduct during a use of force incident, the investigation will be bifurcated into separate investigations. For purposes of this section, misconduct will not include acts of employee misconduct as defined by SPD Manual section 5.002 (IV). For criminal investigations, the Department will utilize a “clean team” and “exposed team” bifurcation process.

- A. Criminal Liability-If at any time during a force investigation information is obtained that indicates an officer may have committed a crime during a use of force incident the following steps will be taken.
 1. The Force Commander will coordinate a meeting with representatives of the OPA, which will occur as soon as practical.
 2. This meeting will be to transfer responsibility for the criminal investigation to the OPA. The Force Investigation unit will retain responsibility for any administrative force investigation.
 3. Should the OPA Director determine that a criminal investigation is appropriate, they will refer the investigation to the appropriate follow up unit commander, per current OPA practice. The follow up unit commander will assign the investigation to an uninvolved “Clean Team” follow up sergeant for investigation
 4. A Department “Case Master” will be appointed by the Investigations Bureau Commander, to screen all information contained in the administrative investigation to date, and ensure that no information that could compromise the investigation is made available to the follow up sergeant conducting the criminal investigation. A list of approved case masters will be maintained by the Investigation Bureau Commander.
 5. Once an officer is the subject of a criminal investigation, they will not be compelled to provide a statement prior to the conclusion of the criminal investigation.
 6. The criminal investigation will have priority access to all witnesses and evidence, but this will not preclude access by the administrative investigation.
 7. A representative of the King County Prosecutor’s office/City Attorney’s office will be consulted as appropriate during the criminal investigation.
- B. Misconduct – If at any time during a force investigation information is obtained that an officer may have committed misconduct during a use of force incident, the following steps will be taken.
 1. The Force Commander will coordinate a meeting with representatives of the OPA, which will occur as soon as practical.
 2. This meeting will be to transfer responsibility for the misconduct investigation to the OPA. The Force Investigation unit will retain responsibility for any administrative force investigation.



Seattle Police Department

Force Investigations Unit

Force Investigations	Effective Date:
Operations-Investigation Review and Presentation	

I. Investigation Review and Presentation

Type III Force investigations will be subject to multiple levels of review both inside and outside the unit. The completed investigation will be presented to the Departments Force Review Board using a standardized PowerPoint format.

A. Case Investigation review

1. The Force Investigation Sergeant will perform a detailed review of the completed investigation using the case review coversheet, which will be completed and attached to the investigation packet. The investigation will then be forwarded to the Force Commander.
 2. The Force Commander will review the completed investigation and case review coversheet, and will make findings as to whether the use of force was lawful and consistent with policy. The investigation will then be forwarded to the **Professional Standards** Bureau Commander.
 3. The **Professional Standards** Bureau Commander will review the investigation to ensure it is complete and thorough and that any findings are supported by a preponderance of the evidence, with this determination normally being made within 3 business days. The Bureau Commander retains the authority to order additional investigation. If viewed as complete, the investigation will be forwarded to the involved officer(s) chain of command for review.
 4. The involved officer's chain of command will review the investigation and ensure it is complete and thorough, and that any findings are supported by a preponderance of the evidence. The investigation will then be returned to the Force Commander.
 5. The Force Commander will determine if there is a need for further investigation based on the input from the involved officer's chain of command. If there is a consensus that the investigation is complete the Force Commander will prepare the case investigations presentation.

B. Case Investigation Presentations

1. All Type III Force Investigation presentations will be the responsibility of the Force Commander.
 2. The Force Commander will prepare a standardized PowerPoint presentation covering the facts and circumstances surrounding the use of force incident. This PowerPoint will then be presented to the Force Review Board.



Seattle Police Department

Force Investigation Unit

Force Investigations

Effective Date:

Administration- Personnel Selection and Training

I. Selection and Training of Force Investigations personnel

When an opening is anticipated within Force Investigations, new personnel will be selected through a competitive process. Force Investigations personnel will be experienced investigators who are trained to ensure that all use of force investigations that are contrary to law or policy are identified and appropriately resolved, and that their investigations allow the use of force board to identify trends or patterns of policy, training, equipment or tactical deficiencies or positive lessons related to the use of force.

A. Selection process

1. The Force Commander will be responsible for advertising any anticipated openings consistent with Manual Section 2.020 IV (B) Sworn Openings.
2. The Force Commander will insure that each applicant submits information as required to assess their suitability for the position. That information may include the following
 - a. Samples of their case investigative work
 - b. Their current and previous supervisors
 - c. A resume
3. After the closing date for submittal of applications, The Force Commander and selected Investigations Sergeants will be responsible for reviewing each applicant's resume and information packet prior to the commencement of the candidate oral interviews. This may be done as a group or individually.
4. Submittal of an application does not guarantee any applicant that they will progress to the oral interview. All applicants will be notified of their status within 10 business days of the closing date.
5. The Force Commander will develop a list of standardized interview questions that are position related, but do not require specialized knowledge.
6. The Force Commander and selected Sergeants will be responsible for taking part in the candidate oral interview process, and the Sergeants will be responsible for providing the Force commander with an assessment of each candidate at the conclusion of the interview process.
7. The Force Commander will prepare a memo with the top three candidates ranked in order of preference, which will be routed to the Professional Standards Bureau Commander.

B. Mandatory Training-All Force Investigations personnel will attend the following training

1. Seattle Police sponsored (Homicide) 8 hr basic Officer Involved Shooting Course

2. Seattle Police sponsored (CSI) 4 hr basic Scene and Evidence processing course
 3. Yearly Street Skills training offered to patrol officers
- C. Elective Training-All Force investigation personnel are encouraged to attend training that covers the following topics.
1. Defensive tactics-force options
 3. Crisis Intervention training
 4. Investigative skills training
 5. Bio-mechanics of force incidents
 6. Cognitive Interviewing techniques
 7. Advanced Photography
 8. Advanced Crime Scene processing



Seattle Police Department

Force Investigations Unit

Force Investigations	Effective Date:
Administration-Shift Rotation and Standby Schedule	

I. Shift Rotation and Standby Schedule

To maximize on duty response time, Force Investigations personnel will staff a day and evening shift on a rotating basis. Two Force Investigations detectives will be assigned to off duty standby responsibilities for response to those incidents that occur during off hours.

- A. Shift Rotation-Each pair of detectives will work 2 months of day shift (@0800-1700), and 1 month of evening shift (@1500-2400) per quarter.
- B. A Force Investigations detective will be assigned to standby responsibility for response to incidents that occur during non shift hours.
 1. Standby responsibility will rotate on a weekly basis, starting at 2345 hrs each Tuesday , and rotating to the next detective at 2345 hrs the following Tuesday.
 2. Weekday standby hours are 2345 hrs to 0745 hrs
 3. Weekend standby hours begin at 2345 hrs Friday, and end at 0745 hrs Monday

G.O. #: _____

Date: _____

Seattle Police Department

Use of Force Public Safety Statement

Directions to on-scene supervisor:

This is a compelled statement. The supervisor (at minimum, a Sgt. or permanent A/Sgt.) compelling this statement will not deviate from its content.

The supervisor will write down on this card the answers provided verbatim, disseminate public safety information immediately via radio as appropriate, and provide this card to the first arriving Force Investigations supervisor or commander.

The police supervisor receiving this information is required to submit a written statement to the Force Investigations detective. The statement is to include that the Public Safety Statement was formally given to the involved officer, the content of the answers given by the involved officer, and that the supervisor did not deviate from the specified questions.

"Officer _____ I am directing you to give me a public safety statement. Due to the immediate need to take action, you are ordered to answer the following questions listed below. If you refuse to answer these questions relating to the performance of your official duties, you will be subject to Department charges, which could result in your dismissal from the Department."

Requesting Supervisor's Name _____ **Ser#** _____ **Time** _____

"At this time and to the best of your knowledge, please answer the following":

1. If you know of anyone who is injured, what is their location? _____

2. If you know of any outstanding suspects, what is their description and direction of travel? _____

3. Do you know of any other risks to the safety of the public or to other officers? _____

4. During this incident, did you use Type I force on the subject, as defined below? _____
Force that is not reasonably expected to cause injury, does not result in an actual injury or complaint of an injury, but causes transient pain and/or disorientation during its application as a way of gaining compliance. This includes pointing a firearm directly at the suspect

5. During this incident, did you use Type II force on the subject, as defined below? _____
Force that causes an injury, could reasonably be expected to cause an injury, or results in a complaint of an injury. This includes a 'hard' strike, takedown, or kick, a taser deployment of any type, use of an impact weapon to strike the subject, canine deployment with injury or complaint of injury, OC deployment at a subject, or placing the subject in the full restraint position

6. During this incident, did you use Type III force on the subject, as defined below? _____
Force that results in great bodily harm or substantial bodily harm as defined by RCW. This includes force that results in broken bones, loss of consciousness, or hospitalization of the subject. This definition specifically includes application of a neck hold (LVNR) or a hard strike to head or neck of the subject with any impact weapon.

7. Does any evidence need protection? _____

8. Any known witnesses? _____

8a. If yes, where are they located? _____

"Officer _____, in order to prevent the contamination of your statement, I order you not to discuss this incident with anyone, including your supervisors or staff officers, prior to the arrival of the assigned investigators, with the exception of your legal representation."



Force Investigation in-person questionnaire for the involved officer(s)

This is only a guide for the Case Detectives to use to assist in the complete collection of the necessary information. It is for your use only; do not provide a copy of this to the Officer.

- CISM contacted _____
- Guild and / or Attorney present _____
- Garrity requested by the officer
 - If so, provided by _____
- Police Officers Bill of Rights provided _____
- Re-advise of what is about to occur
 - Photos. If officer is uncomfortable in uniform (heavy coat, wet, sweaty or dirty), consider doing photos first.
 - Weapons exchange (Officer Involved Shooting only)
 - Officer's routine magazine load _____
- Involved Officer Background:
 - Date of hire _____
 - Previous L/E experience _____
 - Previous military experience _____
- Involved Officer training
 - Current year Street Skills _____
 - Crisis Intervention training _____
 - Current year qualification (OIS only) _____
- Equipment:
 - Flashlight Yes No
 - Taser issued Yes No
 - Pepper Spray issued Yes No
 - Impact weapon issued Yes No

- If yes,
specify _____

- Other Less Lethal issued Yes No
 - If yes, specify _____

Felony statement

- Remind officer to provide a felony statement (no force elements) if appropriate. The felony statement should be completed in versadex.

Gag order

- Remind officer that a gag order is in place until they submit to their use of force interview. They are not to discuss the incident with anyone other than their bargaining representative, CISM representative, attorney, a mental health professional, or spouse.

Advise of next steps:

- Remind officer of voluntary post incident psychological support. Refer them to Post Incident checklist binder for authorized providers.
 - Remind Officer of the procedures regarding the support:
 - 6 visits paid for by Department, over maximum 1 year.
 - Spouse/significant other may attend with officer.
 - No records kept by SPD (confidential health care records)
 - Force Review Board
 - Inquest (if fatal)
 - Criminal case against any charged suspects.

Involved Officer Use of Force Checklist and Reference Guide



This document is to be completed at the time of the in person interview with the involved officer. Upon its completion, prior to the Officer leaving the building, a copy is to be provided to the Officer.

Investigating Detectives and Supervisors:

The assigned Detectives are

Force Investigations Detective _____

Phone _____

Force Investigations Sergeant _____

Phone _____

Force Investigations Lieutenant _____

Phone _____

Force Investigations Commander _____

Phone _____

Do not hesitate to contact the Detectives, Sergeant or Unit Commander any time with any questions.

Guild Representative & Attorney:

Your Guild representative is _____ who can be reached at _____.

Your attorney is _____, who can be reached at _____.

Representation by this attorney is at no expense to you.

CISM Contact:

Your CISM contact person is _____, who can be reached at _____.

All of your communications with your CISM team member are confidential and are not subject to any disclosure. In some cases you may instead be given a CISM referral. If this CISM contact does not occur with 48 hrs notify the Force Unit Commander. See top of page 1 for name and contact information

POBOR & Garrity:

You should have received a copy of the Police Officers Bill of Rights, and the Garrity advisement. If you have not, you will be provided with a copy of both now.

Timekeeping

If you have questions regarding any timekeeping issues you should contact the Human Resources commander at 206-684-5466

Statements:

You may be compelled to provide these statements:

- Public Safety Statement (normally at the scene)
- In person questionnaire (normally at the force office)
- In person compelled interview. Your Legal and Guild representatives may assist you with this.

You may also be asked to participate in a scene walk through. You are allowed Guild and Legal representation at all of these except the Public Safety Statement.

Instructions for Written Statements:

You may be directed to complete a felony statement as required

- 1) **Felony Statement:** This statement will encompass your involvement with the entire incident, establishing any elements of criminal activity committed by the suspect. It will not include any details of the use of force other than what is necessary to articulate the elements of a crime. This should be done in Versadex.

Photos:

You will be photographed by detectives in the exact uniform or clothing you were wearing at the time of the incident. These photographs are used only to document your appearance at the time of the incident.

Post Incident Screening:

You have the voluntary option of visiting a Mental Health Professional at Department expense. The provider will only be reporting back to SPD that you have met with them, and if you are coming back for additional visits. This process is considered a personal medical interaction and SPD will not receive any records or other information pertaining to this visit. This process is at no cost to you, and you are permitted 6 visits over a one year period. You may bring a spouse or family member at no additional expense.

To arrange your MHP visit, select one of the providers from the curriculum vitae's (biographies) supplied to you in this book. This visit should be at a mutually agreeable date and time. Should you experience any difficulties in scheduling a visit in a reasonable amount of time, or any other issue with this requirement contact the Force Unit Commander. See top of page 1 for name and contact information

Administrative Leave:

You may be assigned to Administrative Leave at the discretion of your Chain of Command. If you are assigned to administrative leave, you will report to your chain of command for instructions and advised

when your status changes. You are prohibited from working off duty during this time. You are **NOT** prohibited from going to your Precinct or office, attending roll calls, meeting with your coworkers, or going to the Precinct gym.

Should you experience any issues with this requirement contact the Force Unit Commander. Name & contact information on page 1.

Gag Order:

You are still subject to a gag order, which will be in place until you submit to your use of force interview. You are not to discuss this incident with anyone other than your CISM representative, your attorney, a mental health professional and your spouse. Once you are specifically advised that the order to not discuss the incident has been lifted, be mindful of whom you can discuss it with, that is immune from subpoena/testimony in a criminal investigation. This includes your bargaining representative, CISM representative, your Attorney, your Mental Health Professional, and your spouse. All others can be subpoenaed and may be required to repeat whatever you may have said.

Media Attention:

The Department may immediately release non-specific information about you and the incident to include your age, gender, rank, time on the Dept and where you are assigned. Your name will not be released for approximately 24 hrs. Be aware that we have had instances where this information has been disclosed to the media by unauthorized sources prior to the 24 hr period. You should expect that the media may show up at your private residence. They do not have any right to be on your personal property without your permission. Giving an interview or commenting to the media is not authorized, if you do have contact with them you should call the Media Relations unit at 684-5520 and let them know. If you feel you are being unlawfully harassed by the media, please report this to the **Force Unit Commander**. You should let family members know that you may be featured in a news story, and we strongly discourage you or family members from reading the media blogs. If you have a social website, (Facebook, My Space, Twitter, etc) you may want consider deactivating it temporarily, especially if you are easily identified there and have posted photos of yourself. You should not post anything regarding your use of force incident. If you have questions or concerns about media related issues contact the Force Investigations Commander. See page 1 for names/contact information.

Additional procedures that will follow:

Chiefs Brief:

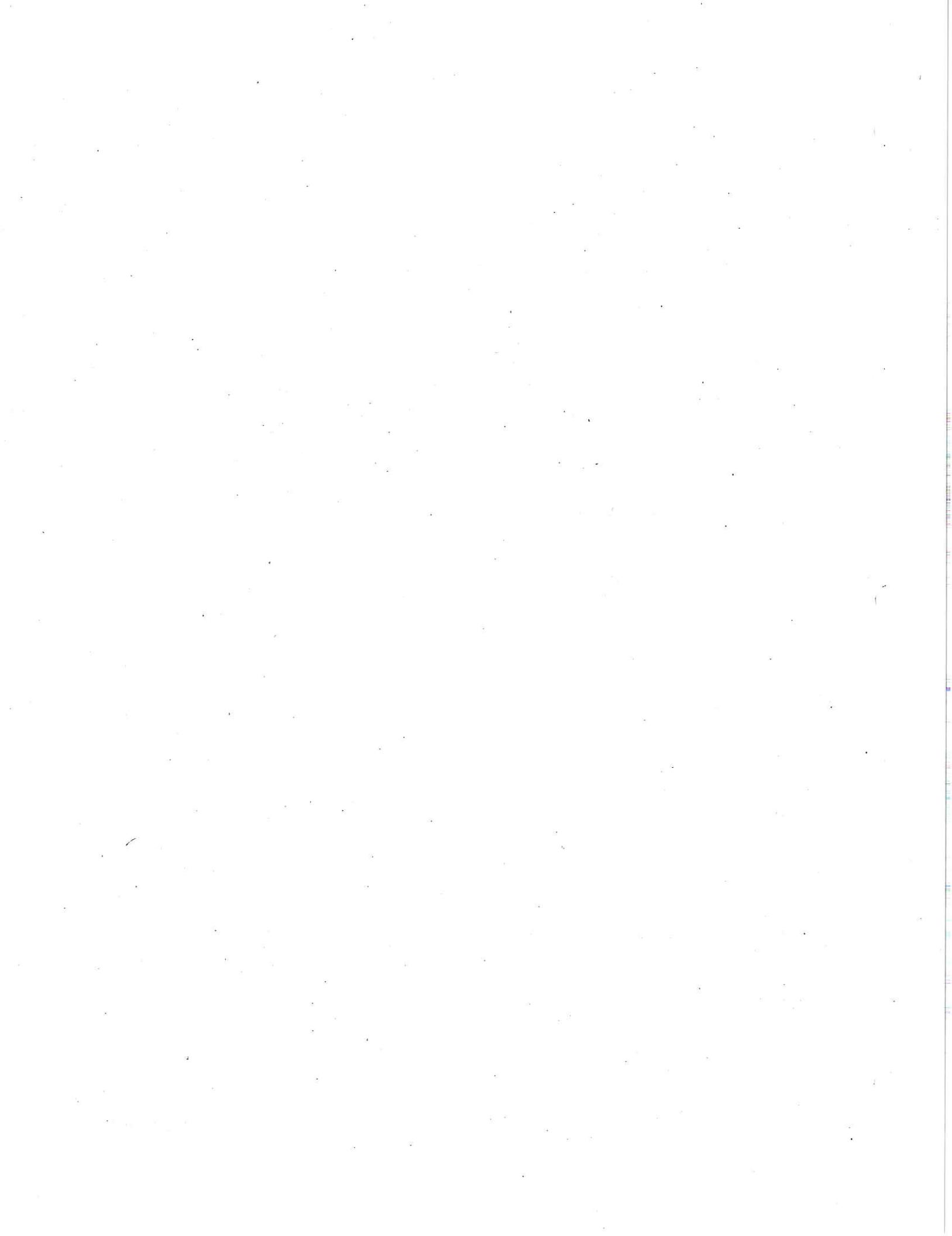
The Force commander may be directed to brief your Chain of Command, the Chief of Police and his staff on the incident and the investigation to-date. You will not be involved with this. The Chief of Police may use the information shared in this briefing to prepare for a press conference.

Coroner's Inquest:

This court proceeding will occur after all Use of Force incidents with a fatality or in custody deaths. The purpose of an Inquest is to publicly air the incident, and facilitate transparency and public accountability. This proceeding will not result in criminal charging decisions, but is viewed as advisory to the King County Prosecutor, who will make a criminal charging decision after the inquest. Typically they occur within 4-6 months of the incident. You will be subpoenaed to testify, along with any citizen witnesses, officer witnesses, case detectives, CSI detectives and others that participated in the investigation. You will be represented by an attorney during this proceeding.

Criminal Case Proceeding:

If this incident resulted in a criminal case being filed against any suspects, you will be required to participate as you normally would in any other prosecution.



**Seattle Police Department
Criminal Investigations Bureau
MAJOR INVESTIGATION SUMMARY**



UNIT: Force Investigations Squad

GO:

SUBJECT:

UNIT FILE #:

LOCATION:

DATE/TIME:

**INVOLVED
OFFICER(S)**

**CSI RESPONDED
(Y/N):**

SUSPECT (S):
(Race, sex, & age)

ARREST (Y/N):

Case Sergeant:

Scene Commander:

DISTRIBUTION:

Chief of Police	Involved officers Chain of Command	
Investigations Bureau Commander		
Violent Crimes Commander		

1960-1961
1961-1962
1962-1963

1963-1964
1964-1965
1965-1966

1966-1967
1967-1968

1968-1969
1969-1970

1970-1971
1971-1972

1972-1973
1973-1974

1974-1975
1975-1976

1976-1977
1977-1978

1978-1979
1979-1980

1980-1981
1981-1982

1982-1983
1983-1984

1984-1985
1985-1986

1986-1987
1987-1988

SEATTLE POLICE DEPARTMENT
FORCE INVESTIGATION CASE FILE



OFFICER(S) _____ DATE: _____
 LOCATION OF OCCURRANCE _____ UNIT FILE # _____
 CASE DETECTIVES _____ CASE # _____
 SUPERVISOR REVIEW _____ COMMANDER REVIEW _____

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Contact sheets, crime scene log			



Force Investigations

Supervisor case review checklist

Documents

Major Incident Summary	Yes	No	_____
General Offense Report	Yes	No	_____
CAD History	Yes	No	_____
Detective Supplemental	Yes	No	_____

Subject

Subject interviewed	Yes	No	_____
Audio taped	Yes	No	_____
Photographed	Yes	No	_____
Medical Release	Yes	No	_____
Criminal History search	Yes	No	_____

Involved Officers (OIS/Type III-Injury)

Public safety statement(s)	Yes	No	_____
In person questionnaire(s)	Yes	No	_____
Audio statement	Yes	No	_____
Photos taken	Yes	No	_____
Pulled ICV hard drive	Yes	No	_____

Involved Officers (Type I and II)

Public safety statement(s)	Yes	No	_____
Written statement(s)	Yes	No	_____

Witness Officers

Written statement(s)	Yes	No	_____
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Civilian Witnesses

Witness Canvass conducted	Yes	No	_____
Witnesses identified	Yes	No	_____
Witnesses interviewed	Yes	No	_____

Canvass documented in case notes Yes _____ No _____

Training

Involved officer Training Records Yes _____ No _____

Training assessment Yes _____ No _____

Scene and Evidence

Scene Photos completed Yes _____ No _____

Scene Diagram completed Yes _____ No _____

Evidence submitted Yes _____ No _____

 Evidence form attached Yes _____ No _____

Taser Involved Yes _____ No _____

 Download attached Yes _____ No _____

Private video canvass Yes _____ No _____

 Video located Yes _____ No _____

 Archived / attached Yes _____ No _____

 Documented in case notes Yes _____ No _____

In Car Video reviewed Yes _____ No _____

 Archived / attached Yes _____ No _____

Holding Cell video reviewed Yes _____ No _____

 Archived / attached Yes _____ No _____

