

July 15, 2005

Honorable Members of the City Council  
C/O City Clerk  
Room 395, City Hall

**RE: Transmittal of U.S. Department of Justice COPS Office Enhancing Culture of Integrity Grant Award# 2003HSWXK040**

Contact Person: Joseph Jackson, Director  
Mayor's Criminal Justice Planning Office (CJPO)  
(213) 978-0710

Transmitted herewith for consideration by the City Council is a proposed Standard Agreement between the U.S. Department of Justice COPS Office and the City of Los Angeles to accept the COPS Enhancing Culture of Integrity Grant Award. On May 5, 2005, the City was awarded a grant under this program for \$414,000 to fund two Los Angeles Police Department (LAPD) National Internal Affairs Best Practices Summit Sessions and develop a consensus about national standards for various types of investigations, citizen complaints and police accountability. There is no local cash match requirement to accept this grant award. The contract term will be for four years, September 1, 2003 to August 31, 2007. The signed award document and the accompanying cooperative agreement must be returned to COPS within 45 days of receipt, or August 15, 2005

This grant will fund the first ever on-going major cities internal affairs gathering and collaboration through a community of practice, which will develop a community of internal affairs practitioners and academics working together to study the field, explore common challenges, develop professionally, and advance the practice of internal affairs. The primary purpose of the project is to create an opportunity for the major city police departments to come together in a formal meeting and on an ongoing basis to share and develop standards and best practices in internal affairs work and share information with the wider field of policing. The outcome of this project should be increased trust and confidence of the community in its enforcement personnel.



Also for consideration by the City Council is a request for authorization to negotiate and execute a \$23,000 contract with the Police Assessment Resource Center for two years, in conformance with the attached pro forma contract. The contractor will be working on the National Internal Affairs Best Practices Summit project with the Los Angeles Police Department (LAPD). This contract is being funded under this COPS Enhancing Culture of Integrity Grant (#2003HSWXK040). The grantor has given written authorization to the City to use sole source procurement for this contractor, and to pay the contractor's hourly rates, based on the experience and expertise of this contractor.

The Police Assessment Resource Center will assist in developing a list of recommended participants; work on National Session planning tasks; assist in preparing background materials and handouts; serve as facilitator to both National Internal Affairs Sessions; and assist in writing follow-up reports and papers. There will be two federally-funded National Internal Affairs Sessions, one in 2006 and the second in 2007. Police Assessment Resource Center consultants will work July 1, 2005 through August 30, 2007 on the aforementioned tasks.

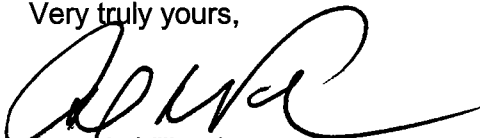
Overall, the federal funds under this grant will assist the LAPD in conducting these National Internal Affairs Sessions and to facilitate a project committee, advisory committee, and executive sessions to develop strategies for the most optimum fashion of taking complaints, investigating complaints, managing police misconduct and corruption. These key issues in the field will create a set of "best practices" for this important but neglected area of policing. In addition, using the technology under this grant will support the internal affairs dialog, encourage its use in support of other areas such as homeland security and the professional development of law enforcement executives.

It is **THEREFORE** recommended that the City Council and the Mayor:

1. **ACCEPT** the grant award for \$414,000 for the COPS Enhancing Culture of Integrity Program for the term September 1, 2003 to August 31, 2007, subject to the approval of the City Attorney as to form and legality.
2. **AUTHORIZE** the Mayor and the Chief of Police to execute and submit the COPS Enhancing Culture of Integrity Program award to the U.S. Department of Justice COPS Office on behalf of the City.
3. **REQUEST** the Controller to establish a New Fund entitled COPS Enhancing Culture of Integrity Program Grant Fund for the receipt and disbursement of grant funds.
4. **AUTHORIZE** the Director, Mayor's Criminal Justice Planning Office, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer (CAO), and instruct the Controller to implement the instructions.

5. **FIND**, pursuant to Charter Section 371 (e) (2), that the proposed contract is exempt from competitive bidding because it is for the performance of professional, scientific, expert, technical, or other special services of a temporary and occasional character for which competitive bidding is not practicable or advantageous.
6. **FIND**, pursuant to Charter Section 1022, that the proposed contract is for services that can be performed more feasibly by this independent contractor (Police Assessment Resource Center), due to their specialized expertise, than by City employees.
7. **AUTHORIZE** the Director, Mayor's Criminal Justice Planning Office to negotiate and execute the contract on behalf of the City in substantial conformity with the attached pro forma contract, subject to the approval of the City Attorney as to form and legality.

Very truly yours,



Antonio Villaraigosa  
Mayor

AV:jc