



Use of Force

Investigating Supervisor Precinct Guide

1. Respond to the precinct

- Assign officers to complete documentation
 - Review CAD to determine if there are additional involved or witness officers
- Type I use of force
 - Involved officers statement
 - Witness officer statements
 - Type I supervisors screening report
- Type II use of force
 - Involved officer's statements
 - Witness officer statements
 - Type II supervisor and command review report
- Assign an officer to write the General Offense report
- Screen for injuries and bodily fluid / airborne exposure
 - Photograph all officer injuries
 - Document as needed (SIF, supervisors report of injury)
- Photograph damaged equipment
 - City equipment-patrol cars, etc
 - If unusable, complete BO slip
 - If biohazard, complete request for clean up
 - Officer issued or personally-owned gear
 - Complete request for replacement

2. Subject interview

- Confirm subject has been given Miranda warnings
- Audio recorded unless subject refuses to give statement
- Minimum 3 photographs through non-coercive means
 - Front, back and face for identification purposes
 - Any areas of reported injuries or visible injuries before and after treatment
 - If no photos are taken, document why

3. Video evidence

- Instruct all responding officers to upload their ICV as soon as practical
 - Officers should notify you of failure to upload
- Review and archive holding cell video if appropriate
- Review and archive private video if located

4. Document incident by the end of shift

- Review and approve the General Offense report
- Collect all involved and witness officers' statements
 - Absent exigent circumstances (injury, etc)
- Email notification of use of force to the section lieutenant and captain
 - Basic information only, no specific details