

## Soft skills Assignment (Email Writing)

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### Asking for a Raise in Salary

Subject: Request for Salary Review

Dear Manoj Tiwari Sir,

I hope you are doing well. I am writing to request a review of my current salary. I have been working with **Tops Technologies PVT LTD** as a software tester for the past 2 years, during which I have contributed to key projects and ensured the quality of our product releases.

Considering my performance and the additional responsibilities I have taken on; I believe this is a good time to discuss a possible salary adjustment. I would appreciate the opportunity to meet with you at your convenience to discuss this further.

Thank you for your time and consideration.

Best regards,

Puran Choudhary

Software Tester

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