

Soft skills Assignment (Email Writing)

Reminder Email

Subject: Remainder for the Bug resolving

Dear Harry,

I hope this message finds you well. I just wanted to send a friendly reminder regarding the Bugs which are raised on the scrum board with the high priority and its due on 16th September. If there is anything, I can assist you please contact me, I have all the screenshots of the Bugs occurrence.

Thank you for your attention, and I look forward to hearing from you soon.

Best regards,

Puran Choudhary

QA Engineer