

Purav Dhanki

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PROFILE: -

A detail-oriented and proactive B.Sc. IT graduate, currently seeking entry-level opportunities to contribute meaningfully as an individual contributor in a tech-driven organization. With a strong foundation in programming and web development, I am actively developing skills in Data Analysis and Data Science, working with tools such as Python, SQL, Power BI, and Excel. My areas of focus include Data Wrangling, Exploratory Data Analysis (EDA), Data Visualization, and foundational AI/ML concepts, aiming to apply data-driven insights to solve real-world problems.

EDUCATION: -

- Bachelor of Science in Information Technology (B.Sc. IT) | University of Mumbai | 2025
- Higher Secondary Education | Maharashtra State Board | 2022
- Secondary School Education | Maharashtra State Board | 2020

SKILLS: -

- **Languages:** HTML, CSS, JavaScript, Python, MYSQL, C, C++
- **Tools/Framework:** Firebase, Anaconda, ASP.NET, Power BI, Jupyter Notebook, Visual Studio, MS Office, PowerPoint, Word, Excel
- **Data Science & Analytics:** Data Visualization, Data Cleaning, Exploratory Data Analysis (EDA)
- **AI & Machine Learning:** Supervised & Unsupervised Learning, Regression, Classification, Clustering, Basic Neural Networks
- **Other Skills:** Content writing, Communication, Leadership, Problem solving

COURSES & CERTIFICATIONS: -

- **Power BI Workshop | Office Master & Be10x | Jan 2026**
Certified in Power BI Workshop — Created AI-powered interactive dashboards and learned end-to-end visualization workflows to deliver actionable insights.
- **Tata Group – Data Visualization: Empowering Business with Effective Insights –(Forage) | Tata Group – Data Visualization (Forage) | Jan 2026**
Completed practical tasks focused on framing business problems, selecting the right visualizations, creating impactful dashboards, and communicating data-driven insights clearly to support strategic decision-making.
- **Deloitte – Data Analytics Job Simulation (Forage)| Data Analytics Job Simulation – Deloitte (Forage) | Jan 2026**
Gained hands-on experience in data analysis and forensic technology through real-world business simulations, applying analytical thinking to interpret data, identify patterns, and support evidence-based business decisions.

- **Power BI Micro Course | Skill Course (ISO 9001:2015 Certified) | Jan 2026**
Gained practical exposure to Power BI, including data transformation, visualization techniques, basic DAX functions, and building interactive dashboards to support data-driven decision-making.
- **CHATGPT for Beginners | Great Learning Institute | Dec 2025**
Learned basics of prompt engineering chatbot capabilities, and practical use cases of generative AI with ChatGPT.
- **SQL Tutorial | Great Learning Institute | Nov 2022**
Gained hands-on experience in building structured and responsive web pages using HTML, with a focus on clean layout and best practices.
- **UI/ UX | Great learning Institute | Oct 2022**
Acquired basic understanding of user interface and user experience principles, focusing on usability, layout design, and user-centered design.

PROJECTS: -

- **Title 1:** EduMosaic - Web Application (Final Semester Project)
- **Technologies:** HTML, CSS, JavaScript, Firebase (Firestore & Authentication), Visual Studio
- **Description:** Edu mosaic is a dynamic web-based student management system that streamlines announcements, attendance, and user communication. Built using Firebase Firestore, it ensures real-time data handling and a smooth user experience.

EMPLOYMENT:

- **Root Multitude (OPC) Pvt Ltd.: January 2025 - January 2026**
- **Designation: Operations**
 - a) Verified and processed documents with accuracy, ensuring compliance with policies.
 - b) Handles client queries through calls, video calls, and emails with professionalism
 - c) Managed backend operations and optimized workflow with attention to detail.
 - d) Assisted the team leader in creating and monitoring tasks allocations, while mentoring and supporting tam members.
 - e) Skilled in Libre Office, Microsoft Excel and continuously gaining more advanced knowledge to improve efficiency.
- **MVLUBOT Internship: July 2024 – January 2025**
- **Designation: UI/UX Intern**
 - a) Designed multiple UI concepts and provided suggestions for the chatbot interface.
 - b) One of my designs was selected for implementation, and I refined it to enhance aesthetics and user experience.
 - c) Focused on making the UI more engaging and user-friendly for one-on-one communication.
 - d) Ensured the finalized UI served as a foundation for frontend, backend, and database development.
 - e) Contributed to building a basic chatbot website for seamless user interaction.

PERSONAL DETAILS: -

Name: Purav Amit Dhanki

Date of Birth: September 15th, 2004

Marital Status: Single

Nationality: Indian

Languages known: Bengali, Marathi, Hindi, English

Address: Mira-Bhaynder, Mumbai 401107

DECLARATION: -

I hereby declared that the above-mentioned information is true to the best of my knowledge and belief

PLACE:

DATE:

Purav Amit Dhanki