

PURAV DHANKI

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Portfolio: <https://puravdhanki.github.io/Purav-Portfolio/>

PROFILE:

Detail-oriented Information Technology graduate with a strong foundation in data analysis, SQL, Python, Power BI, and Excel. Experienced in academic and real-world projects involving data visualization, interactive dashboards, and database management. Passionate about transforming data into actionable business insights and continuously upskilling in analytics, MIS reporting, and emerging technologies.

SKILLS:

Data Science & Analytics: Data Visualization, Data Cleaning, Exploratory Data Analysis (EDA)

Tools/Framework: Firebase, Anaconda, ASP.NET, Power BI, Jupyter Notebook, Visual Studio, MS Office, PowerPoint, Word, Excel

AI & Machine Learning: Supervised & Unsupervised Learning, Regression, Classification, Clustering, Basic Neural Networks

Languages: HTML, CSS, JavaScript, Python, MYSQL, C, C++

Soft Skills: Communication, Problem Solving, Attention to Detail, Team Collaboration

WORK EXPERIENCE / INTERNSHIP:

Root Multitude (OPC) Pvt. Ltd. — Operations Executive | Jan 2025 – Jan 2026

- Verified and updated 500+ daily operational records, improving data accuracy by 20% to ensure data accuracy and policy compliance.
- Handled client queries through calls, video meetings, and emails while maintaining proper records.
- Managed backend operations including data entry and basic tracking of tasks and cases.
- Assisted the team lead in assigning tasks and monitoring work progress.
- Used Microsoft Excel and Libre Office to update reports and support day-to-day workflow.

MVLUBOT — UI/UX Intern | Jul 2024 – Jan 2025

- Designed simple and user-friendly UI concepts for a chatbot interface.
- Improved selected UI designs based on feedback to enhance usability and appearance.
- Worked with frontend and backend teams to ensure designs matched technical requirements.
- Helped in building a basic chatbot website for smooth user interaction.

PROJECTS:

Mobile Sales Dashboard – Power BI Sales Analysis | Jan 2026 – Feb 2026

Tools: Microsoft Power BI, Power Query, DAX, Excel

- Built Power BI dashboard to analyze mobile sales by brand, city, and payment method.
- Created KPI metrics (Total Sales, Transactions, Quantity) for performance tracking.
- Developed sales trend visuals (daily/weekly) to support business insights.
- Applied data cleaning and basic DAX for accurate reporting.

Maven Fuzzy Factory – Digital Marketing & E-commerce Growth Analysis | Jan 2026 – Present

Tools: MySQL, Data Modeling, Funnel Analysis

- Analyzed user behavior, marketing performance, and website conversions using SQL.
- Built conversion funnels to track user drop-offs and revenue impact.
- Provided data insights to support decisions on marketing spend and channel performance.

EduMosaic – Web Application (Final Semester Project) | Sep 2024 – Mar 2025

Tools: HTML, CSS, JavaScript, Firebase (Firestore, Authentication)

- Developed a web-based student management system for announcements, attendance, and communication.
- Implemented Firebase Firestore for real-time data storage and user authentication.
- Ensured smooth data handling and a user-friendly experience.

EDUCATION:

Bachelor of Science in Information Technology (B.Sc. IT) | CGPA: 7.80

University of Mumbai - Seth L.U.J. And M.V. College, Mumbai | Aug 2022 – Mar 2025

Higher Secondary Education (HSC – 12th) | 60.50%

Maharashtra State Board | Aug 2020 – Apr 2022

COURSES & CERTIFICATIONS:

Power BI Workshop | Office Master & Be10x | Jan 2026

AI Tools Workshop | Office Master & Be10x | Jan 2026

Tata Group – Data Visualization (Forage) | Jan 2026

Deloitte – Data Analytics Job Simulation (Forage) | Jan 2026

Power BI Micro Course | Skill Course (ISO 9001:2015 Certified) | Jan 2026

ChatGPT for Beginners | Great Learning | Dec 2025

SQL Tutorial | Great Learning | Nov 2022

UI/UX | Great Learning | Oct 2022