Arun Singh

Kotri ,Hindaun City, Karauli, Rajasthan-322234 +91-9024557538 +91-9680305212 aryanarun@gmail.com



Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Experience

• Reception Center

01/06/2021 - 25/02/2022

Hotel Apple Nine

Reception center - call attend Karna Admin/Attendance Work. Attend Incoming Customer At Reception. Or Check-in Check -Out

Reception Center

01/03/2022 - 28/02/2023

Hotel Om Palace

Reception Center -Binx Software par Guest check in- Check -out. Email /online Booking. e visitors par Guest Documents Entry

• Computer 05/01/2020 - 20/07/2020

RSCIT Computer Course

Computer system -Basic Knowledge in Computer \$ Internet

Education

Course / Degree	School / University	Grade / Score	Year
10-pass	R.B.S.E Board	48.17	2015
12-pass	R.B.S.E Board	57.80	2017
B.A (Complet)	University of Kota	50.55	2020

Skills

- Adaptability
- Attention to details
- · Customer service
- Flexibility
- Team work

Languages

· Hindi And Normal English

Personal Details

Date of Birth : 08/07/1999Marital Status : Married

Nationality : IndianReligion : Hindu

Gender : Male

• Place : Kotri