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## Canvas Course Manager

ALA225 001 SU 2020

### Gradebook Tools



**Canvas Gradebook**

Trim the gradebook from Canvas



**Third Party Gradebook**

Trim the gradebook from a third party to correct format

### Users



**Add Non-UM Users**

Enroll non-UM users to your available sections

### Sections



**Merge Sections**

Combine sections taught by yourself or others into the Canvas site for easier management

### Need Help?

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Canvas Course Manager > Merge Sections

## Merge Sections

< 1 > »		
Sections I teach		
<input type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users	
<input type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	
<input type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	

Make sure checkboxes above have aria-labels

Make sure filter/sort is coded as a menu (aria role and states)

< 1 > »		
Prepared to merge (0)		Go merge
ALA 225 Summer 2020 Section 201	252 users	

Wrap "Prepared to merge ..." in an element with aria-live="polite" to notify screen reader users of changes

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Canvas Course Manager > Merge Sections

### Merge Sections

< 1 > »		
Sections I teach		
<input type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users Alpha: A – Z	
<input type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	
<input type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	

< 1 > »		
Prepared to merge (0)		Go merge
ALA 225 Summer 2020 Section 201	252 users	

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< 1 > »		
Sections I teach		
<input type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users	
<input type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	
<input type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	

< 1 > »		
Prepared to merge (0)	Go merge	
ALA 225 Summer 2020 Section 201	252 users	

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Canvas Course Manager > Merge Sections

### Merge Sections

< 1 > »		
Sections I teach	(3)	Add
<input checked="" type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users	
<input checked="" type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	
<input checked="" type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	

< 1 > »		
Prepared to merge (0)		Go merge
ALA 225 Summer 2020 Section 201	252 users	

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< 1 > »		
Sections I teach		
<input checked="" type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users	
<input checked="" type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	
<input checked="" type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	

< 1 > »		
Prepared to merge (3)		Go merge
ALA 225 Summer 2020 Section 201	252 users	
ALA 225 Summer 2020 Section 105	252 users	
ALA 521 Summer 2020 Section 003	246 users	
ALA 225 Summer 2020 Section 106	34 users	

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Make Sure arrow buttons above have  
aria-label="Remove [section name]"

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Canvas Course Manager > Merge Sections

### Merge Sections

< 1 > »		
Sections I teach		
<input checked="" type="checkbox"/> ALA 225 Summer 2020 Section 105	252 users	
<input checked="" type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	
<input type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	

< 1 > »		
Prepared to merge (2)		Go merge
ALA 225 Summer 2020 Section 105	252 users	
ALA 521 Summer 2020 Section 003	246 users	

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Canvas Course Manager > Merge Sections

## Merge Sections

< 1 > »		
Sections I teach		
<input checked="" type="checkbox"/>	ALA 225 Summer 2020 Section 105	252 users
<input checked="" type="checkbox"/>	ALA 521 Summer 2020 Section 003	246 users
<input type="checkbox"/>	Biology 588 Summer 2020 Section 004	56 users
<input type="checkbox"/>	ALA 225 Summer 2020 Section 106	34 users

< 1 > »		
Prepared to merge (2)		
	ALA 225 Summer 2020 Section 201	252 users
<input checked="" type="checkbox"/>	ALA 225 Summer 2020 Section 105	252 users
<input checked="" type="checkbox"/>	ALA 521 Summer 2020 Section 003	246 users

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## Merge Sections

My Sections < 1 >>

ALA 225 Summer 2020 Section 201	252 users
 ALA 225 Summer 2020 Section 105	252 users
 ALA 521 Summer 2020 Section 003	246 users

If these are buttons - make sure that they have proper aria-label="Unmerge [section name]"

Make sure image has alt="whatever the image means"

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Sections I teach		
<input type="checkbox"/> ALA 225 Summer 2020 Section 106	34 users	
<input type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	

< 1 > »		
Prepared to merge (0)	Go merge	
ALA 225 Summer 2020 Section 201	252 users	
ALA 225 Summer 2020 Section 105		

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< 1 > >>		
Sections I teach		
▼ (1) Add		
<input checked="" type="checkbox"/>	ALA 225 Summer 2020 Section 106	34 users
<input type="checkbox"/>	ALA 521 Summer 2020 Section 003	246 users
<input type="checkbox"/>	Biology 588 Summer 2020 Section 004	56 users

< 1 > >>		
Prepared to merge (0) Go merge		
ALA 225 Summer 2020 Section 201 252 users		
ALA 225 Summer 2020 Section 105		

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<input type="checkbox"/> ALA 521 Summer 2020 Section 003	246 users	
<input type="checkbox"/> Biology 588 Summer 2020 Section 004	56 users	

< 1 > >>		
Prepared to merge (1)	Go merge	
ALA 225 Summer 2020 Section 201	252 users	
ALA 225 Summer 2020 Section 105	252 users	
ALA 225 Summer 2020 Section 106	34 users	

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