

**EM CHANTHOU**

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**OBJECTIVE**

Position as Accountant

**Dear Hiring Manager**

According to your job announcement to seek qualified candidates for the position of **Accountant** at **Cambodia Airport Investment Co, Ltd.**, I'm so interested in it. With my real capacity and plentiful experience I think I'm suitable to hold this position in your company. So I would like to present my CV for your consideration.

**PERSONAL INFORMATION**

Nationality	:	Cambodian
Sex	:	Female
Marital Status	:	Single
Health	:	Excellence
Date of Birth	:	July 27 <sup>th</sup> , 1996
Place of Birth	:	Beong Tranh, South Beong Tranh, Samrong, Takeo, Cambodia

**PERSONAL QUALITIES**

- ☐ Able to communicate in Khmer, English
- ☐ Able to work in group and individual
- ☐ Good communication and interpersonal skill
- ☐ Able to learn, adopt and improve quickly
- ☐ Proactive, challenge and creative idea to solve the problems
- ☐ Self-confidence and high responsibility and commitment

**WORKING EXPERIENCES**

- ☐ 2017 - Present : Working as Accountant and Administration at EPS Security Co., Ltd.
- ☐ 2017 - 2018 : Working as Accountant at Sun Bight Infinite
- ☐ 2015 - 2017 : Working as Marketing and Call Center at New Day Technology
- ☐ 2014 - 2015 : Working as Accountant at ASC Security
- ☐ 2014 - 2015 : Working as Chef Assistant a Restaurant

## **EDUCATION BACKGROUND**

- ❑ 2017 - 2020 : Vanda Institute of Accounting (Graduated)
- ❑ 2014 - 2017 : Bachelor degree of Accounting (**BBA**) at Cambodia Accounting and Law Institute
- ❑ 2012 - 2014 : High School at Hun Sen Angprey Takeo Province
- ❑ 2008 - 2011 : Secondary Hun Sen Angprey High School Takeo Province

## **TRAINING AND COURSES**

- ❑ Jan - Present : Study English Starting skills at Cambodia Accounting and Law Institute
- ❑ 2013 - 2014 : training at YCC

## **LANGUAGES AND COMPUTER**

- Khmer : Mother Tongue
- English : Listening, reading, speaking and writing (Good)
- Computer : Microsoft Word, Excel, QuickBooks, PowerPoint, Google search engine

## **HABIT**

- ❑ Watching TV, Reading books, Magazine, newspapers, Listening music
- ❑ Strong willingness to learn and apply ideas
- ❑ Researching new important knowledge to improve skill and I'm also a keen traveler and enjoy photography.

## **REFERENCE**

- Ms. EM TINA
  - Position : Accountant at Java Café & Gallery
  - Tel. : (+855) 15 633 477
- Mr. MOL PUTHY
  - Position : Senior Backend System Developer at Wing (Cambodia) Limited Specialised Bank
  - Tel. : (+855) 96 527 0842