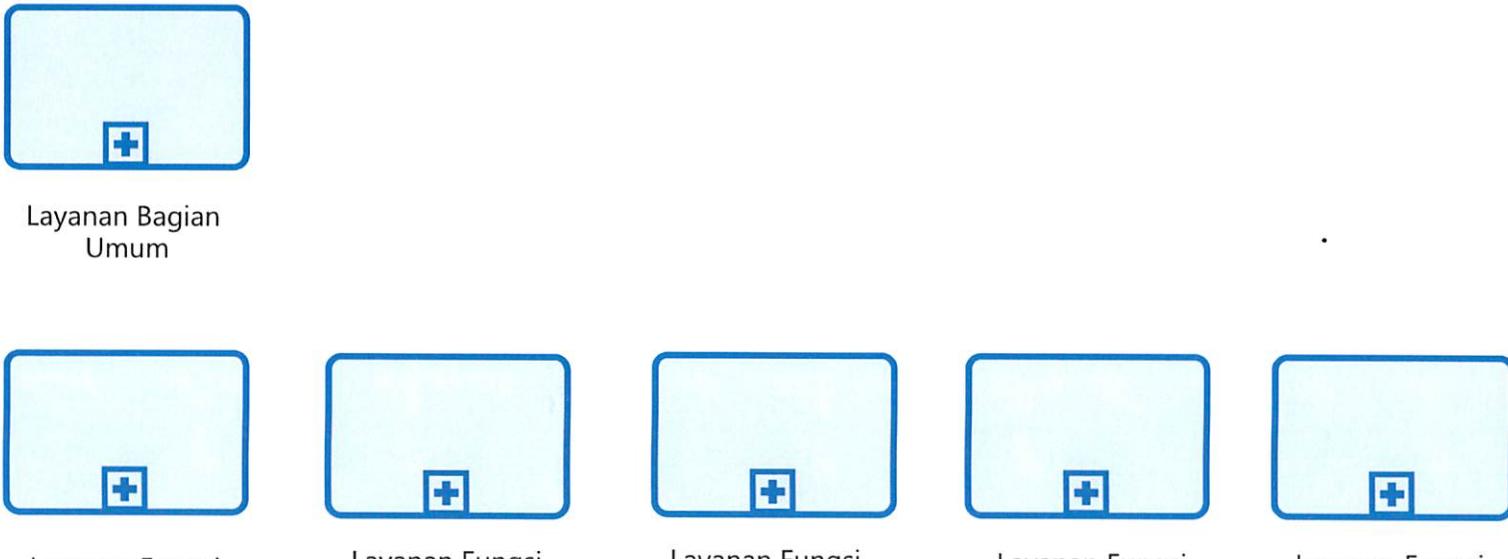


Layanan LLDIKTI Wilayah IV



Layanan Bagian Umum



Layanan Fungsi
Kepegawaian dan
Tataaksana



Layanan Fungsi
Perencanaan dan
Keuangan



Layanan Fungsi Tata
Usaha dan Barang Milik
Negara



Layanan Fungsi
Humas dan Hukum

Layanan Kepegawaian dan Tata Laksana



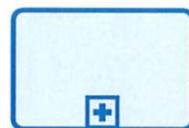
Penyiapan Bahan
Usulan Pengadaan
CPNS



Penyiapan Bahan
Pelantikan,
Pengangkatan dan
Sumpah PNS



Pemrosesan SK
Inpassing
Golongan III dan
SK KP Inpassing
Golongan III



Pemrosesan
Usulan SK
Inpassing
Golongan IV dan
SK KP Inpassing
Golongan IV



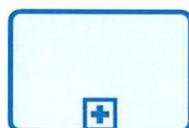
Pemrosesan
Usulan SK
Kenaikan Pangkat
PNS



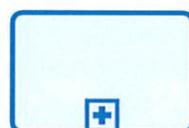
Pemrosesan SK
Jabatan Akademik
Dosen Asisten Ahli
dan Lektor



Pemrosesan Usulan SK
Perpindahan Dosen dan
Alih Tugas Nondosen
Menjadi Dosen



Pemrosesan
Pelanggaran
Disiplin PNS



Pemrosesan
Pemberhentian
PNS



Pemrosesan
Pemberian Cuti
PNS



Pemrosesan Pemberian
Penghargaan Satya
Lencana Karya Satya
Bagi PNS



Pemrosesan
Verifikasi dan
Validasi SKP Dosen



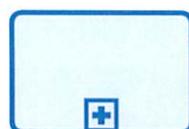
Pemrosesan
Pegawai Yang Akan
Mengikuti
Pelatihan



Pemrosesan SK Izin
Belajar PNS



Pemrosesan
Usulan SK Tugas
Belajar PNS



Pemrosesan
Usulan Pembuatan
KARPEG, KARIS,
KARSU, BPJS dan
TASPEN



Penyiapan Bahan
Pengangkatan
CPNS



Penyusunan
Rancangan
Keputusan, Nota
Kesepahaman, dan
Perjanjian Kerja
Sama



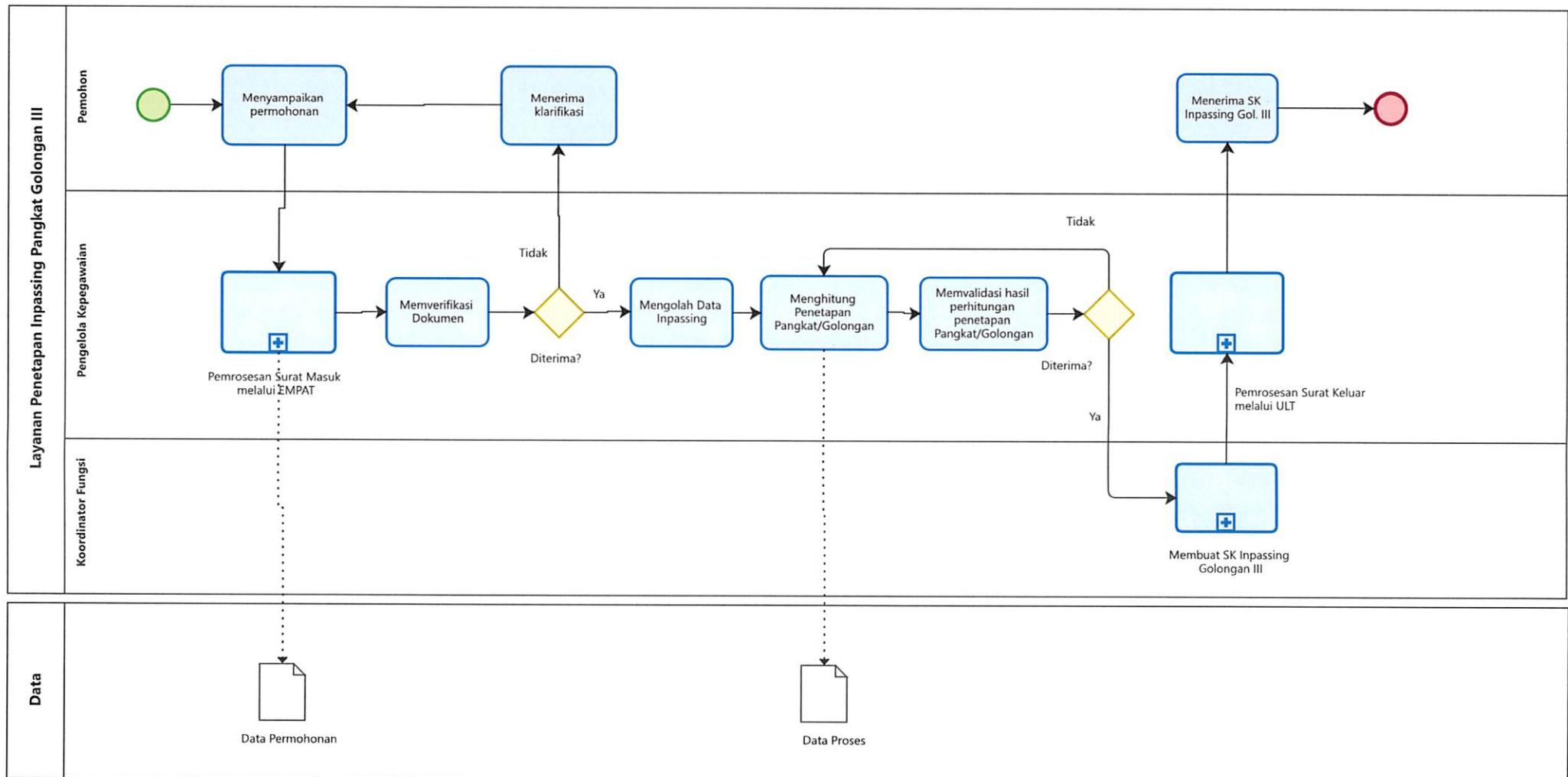
Penyusunan Bahan
Pemberian Bantuan
dan Layanan Hukum
Terhadap
Penyelesaian Kasus
Hukum dan Hak Asasi



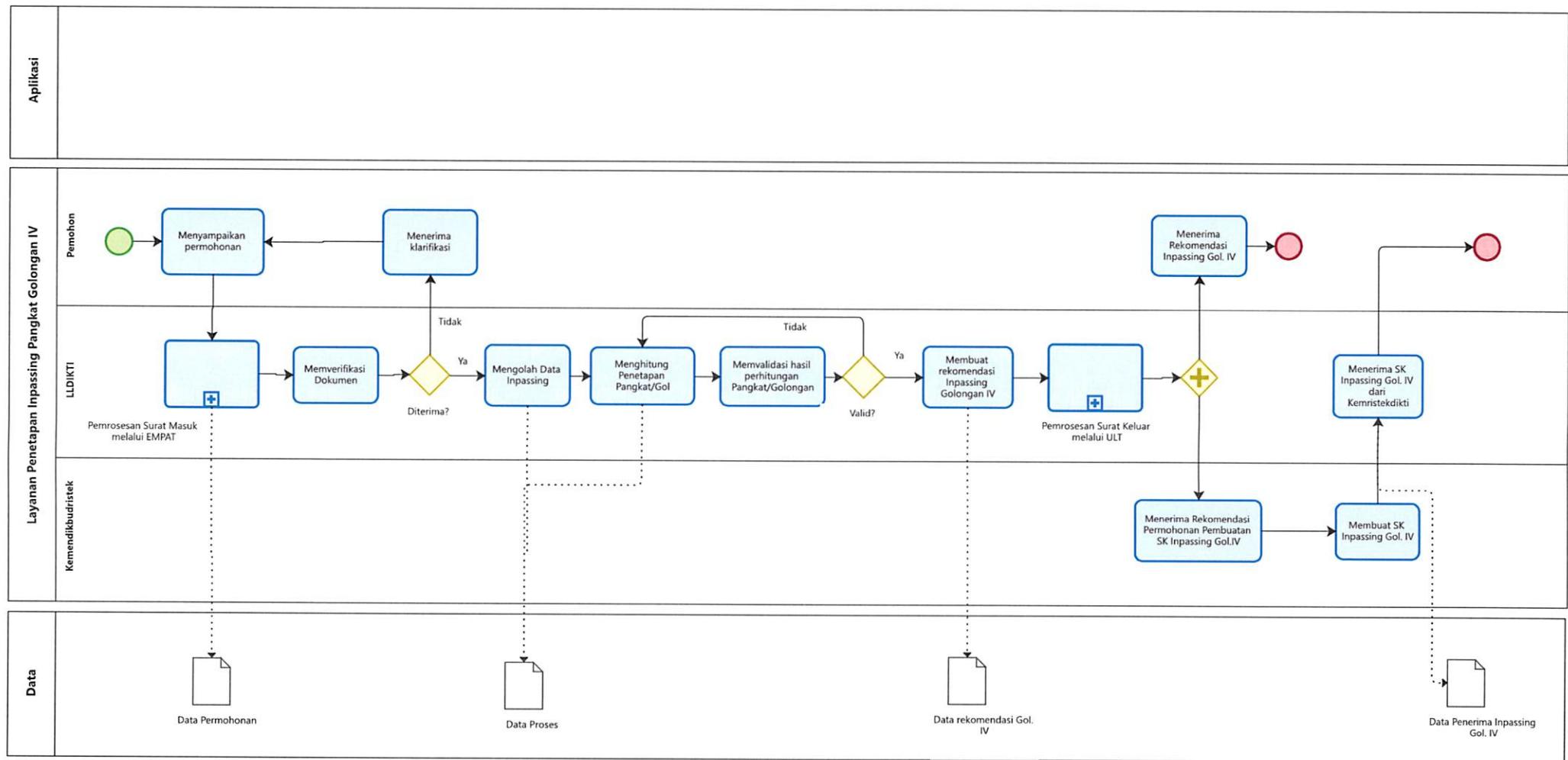
Pemrosesan SK
Kenaikan Gaji
Berkala PNS



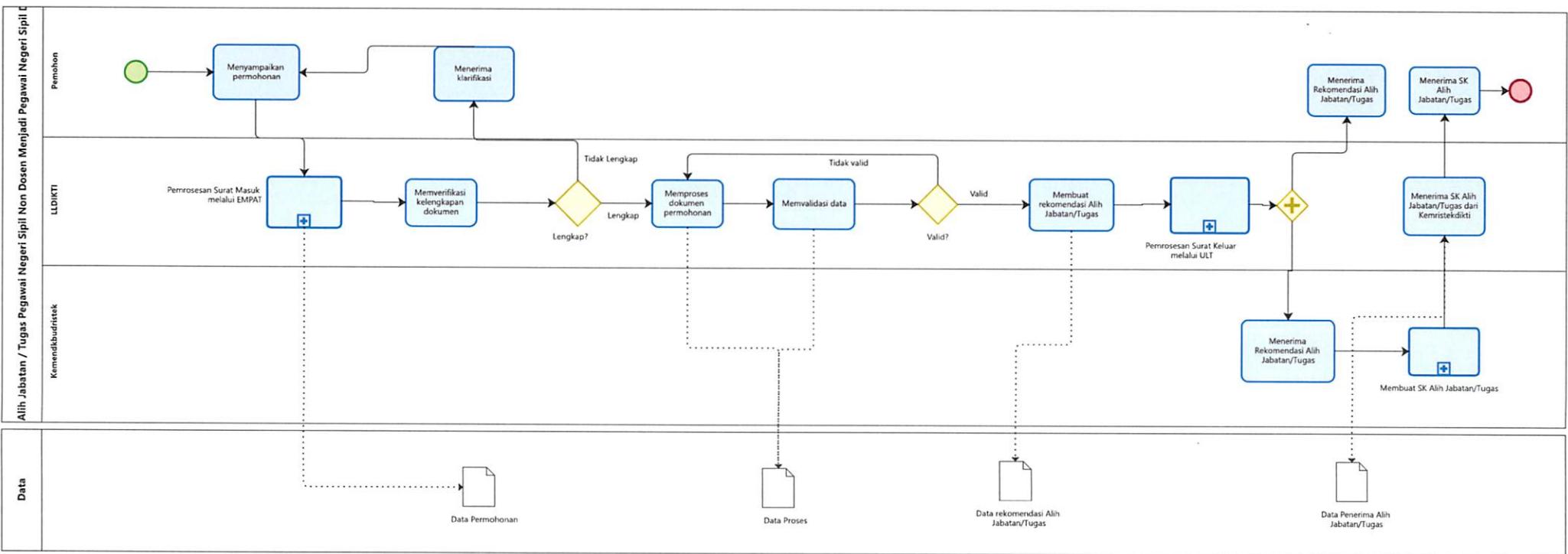
Pemrosesan Surat
Rekomendasi
Pindah Homebase
Dosen Tetap
Yayasan

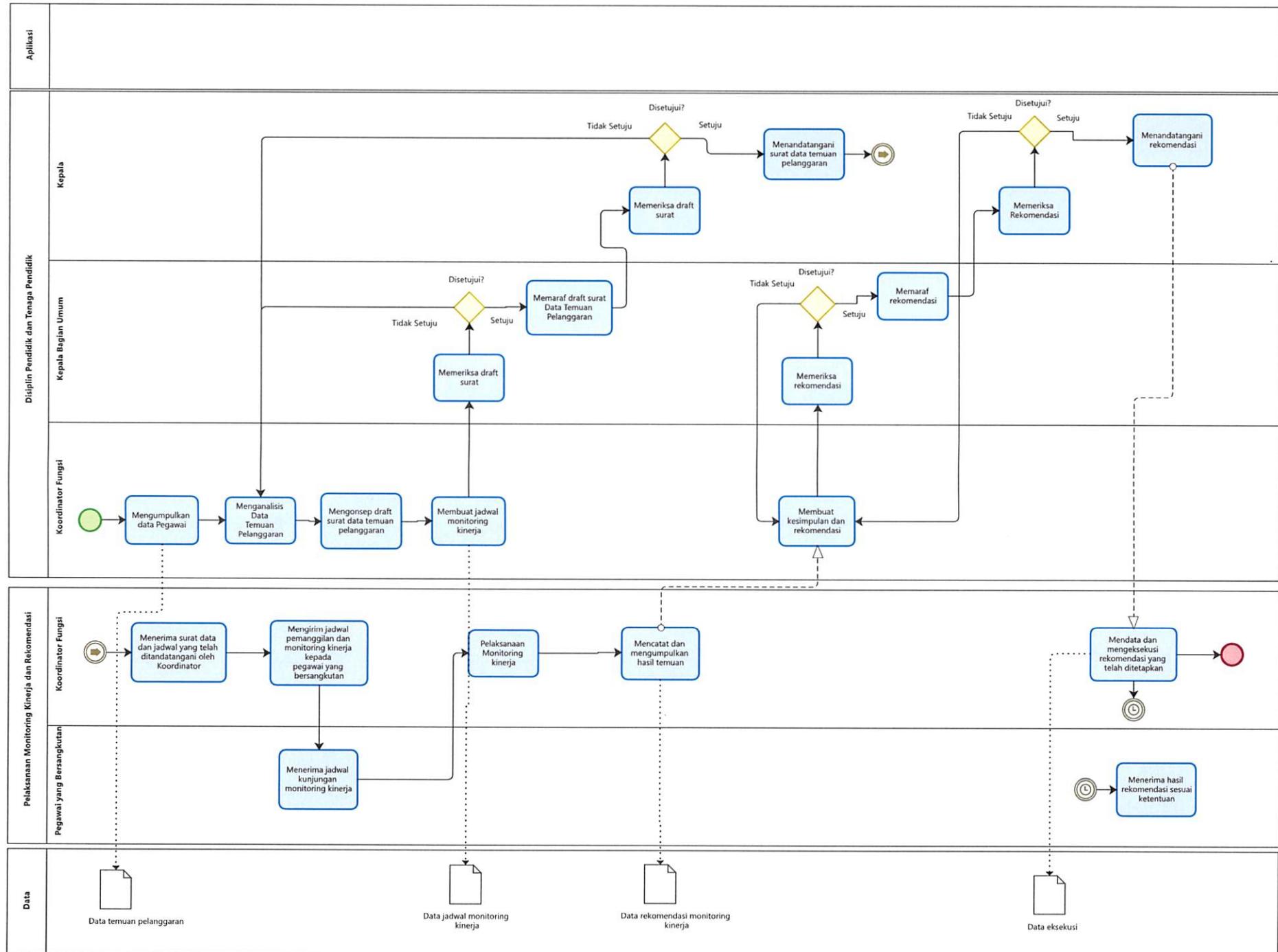


mr h

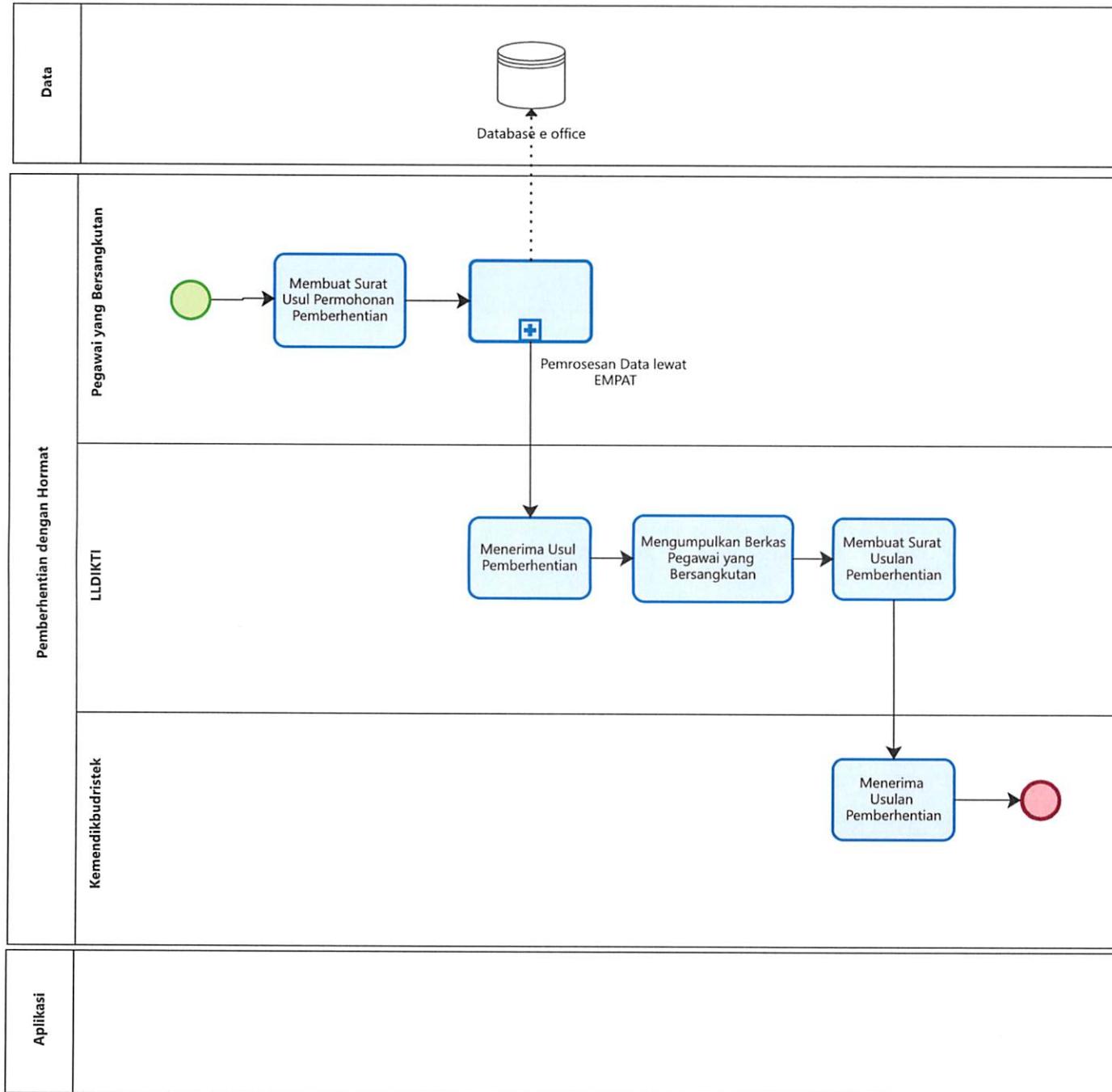


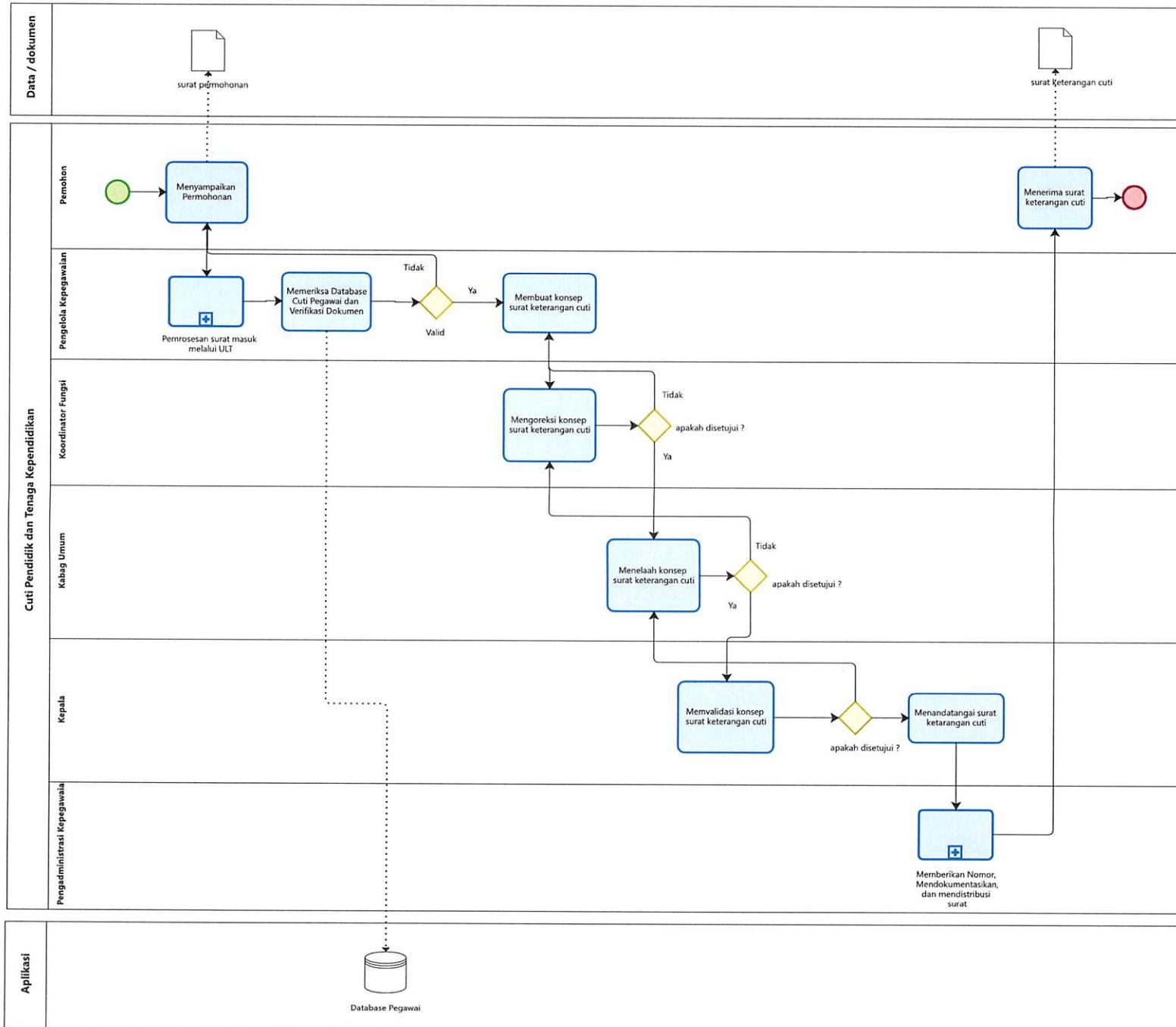
Mr. A



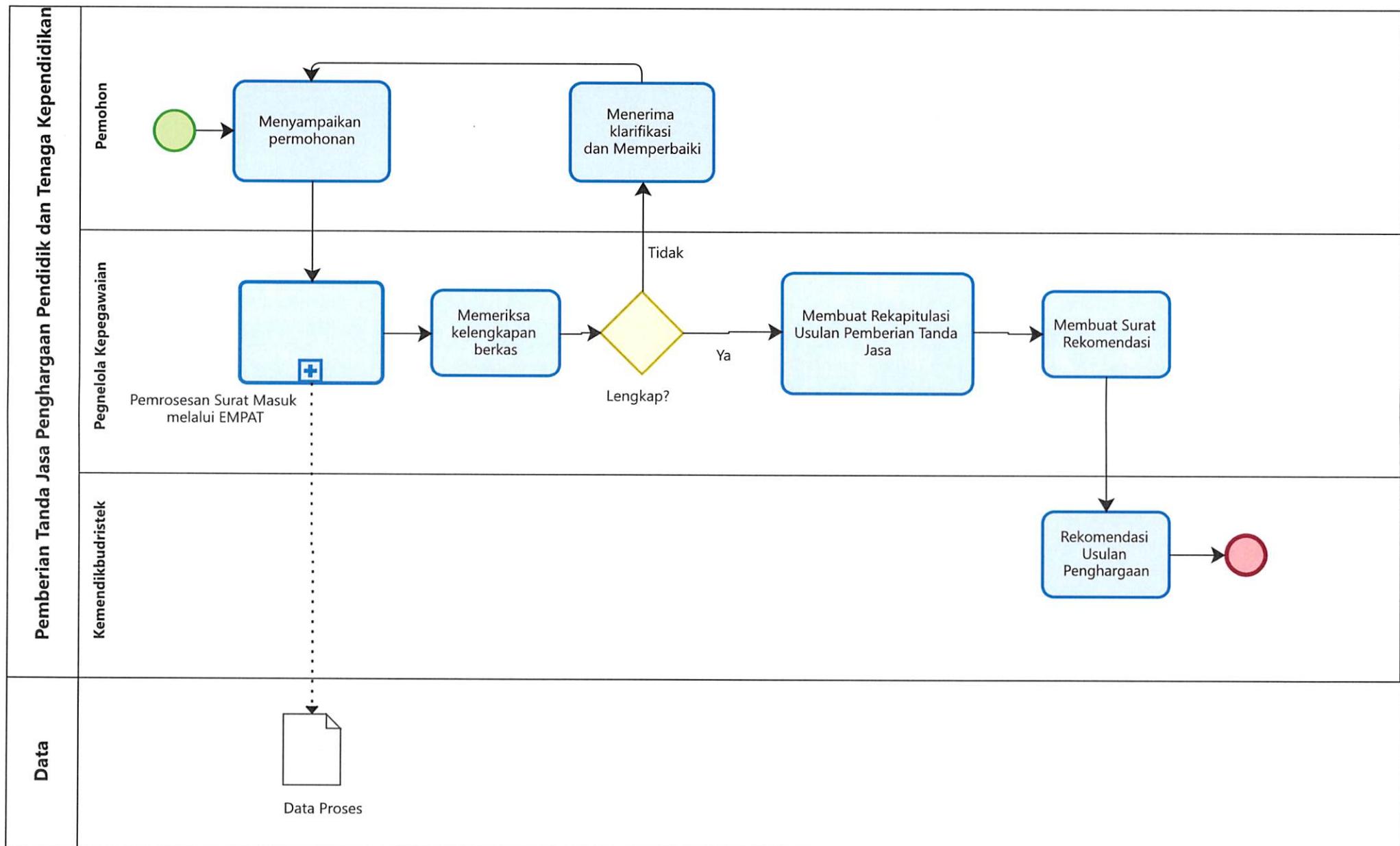


Mr d.

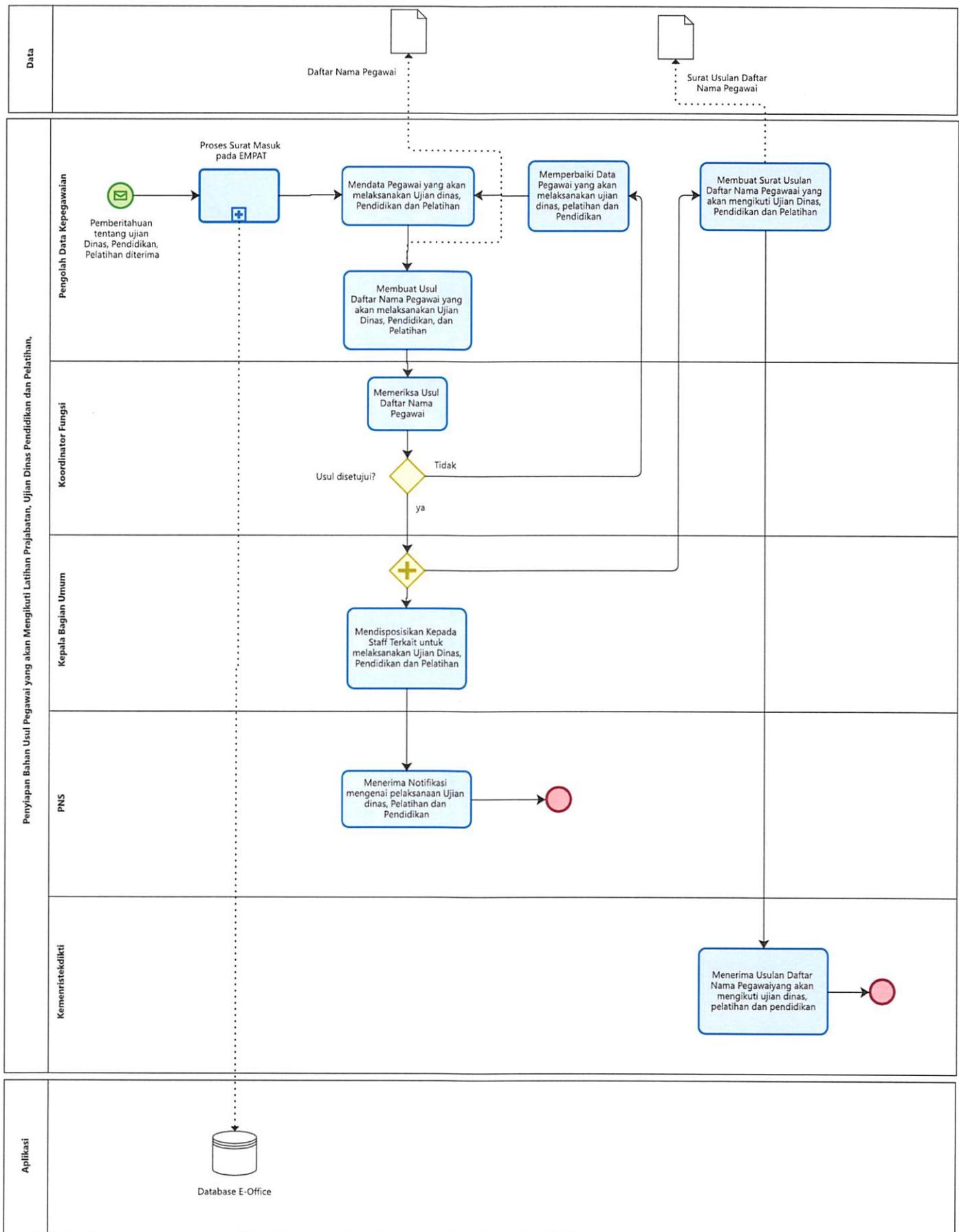


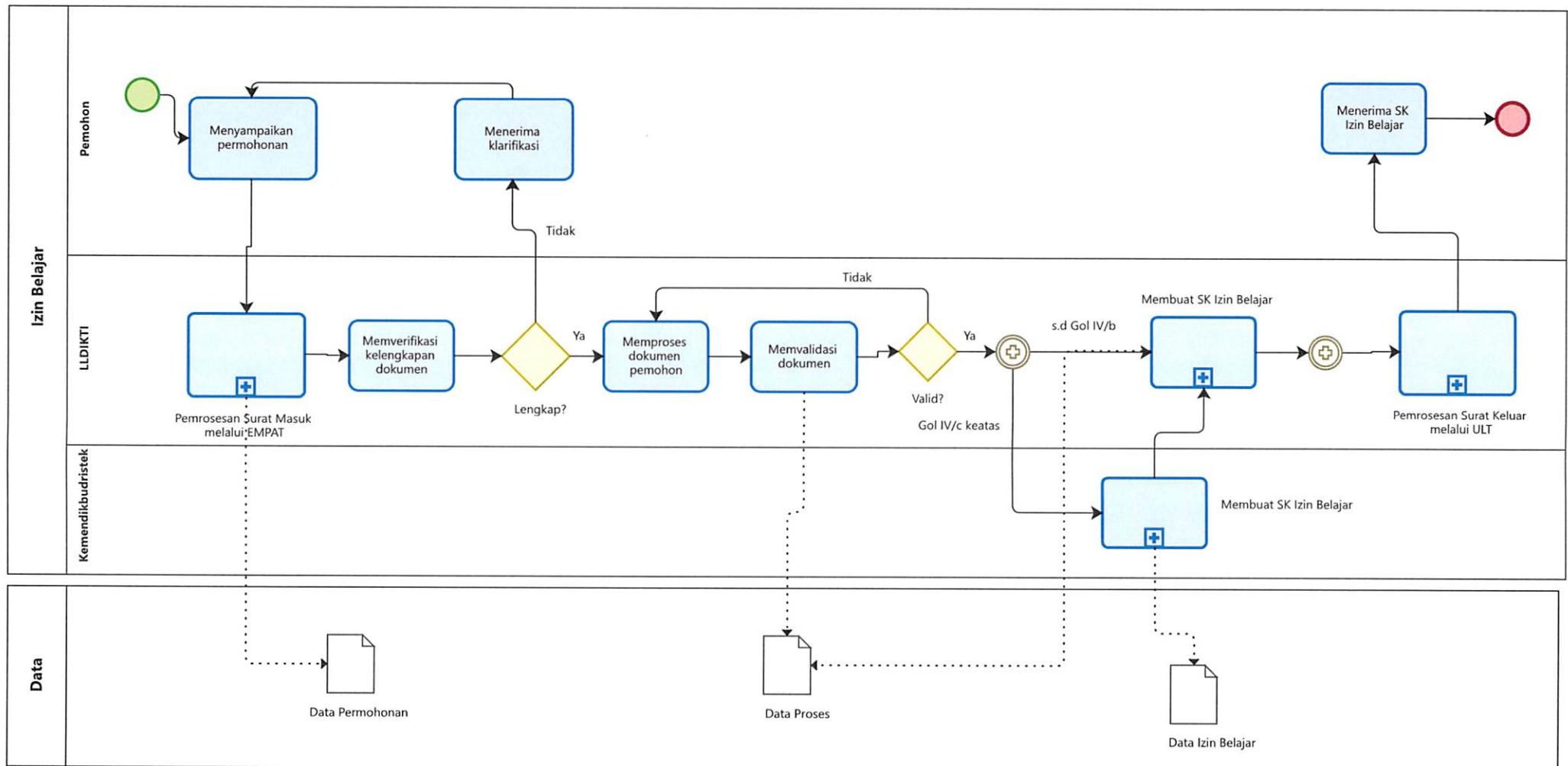


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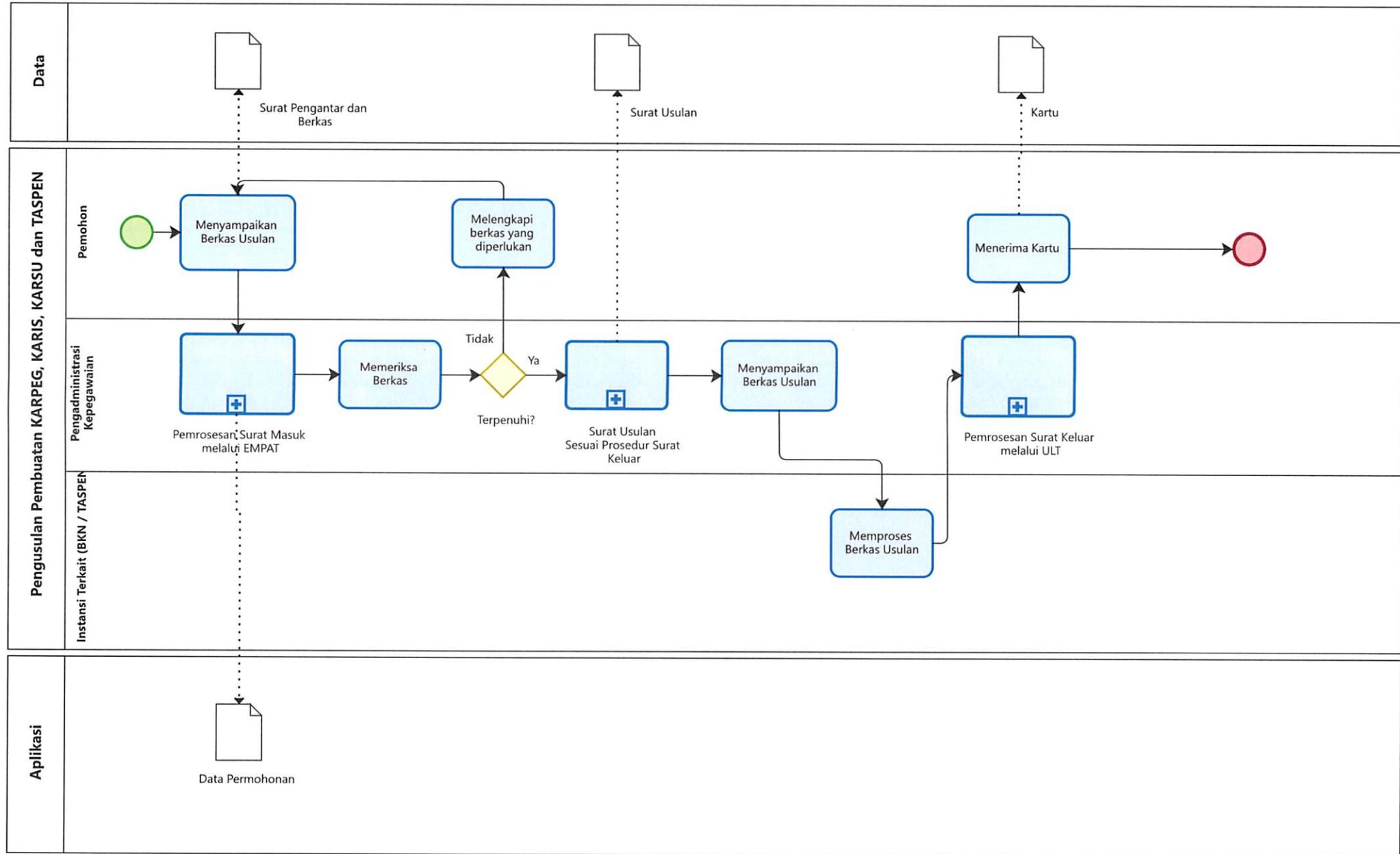


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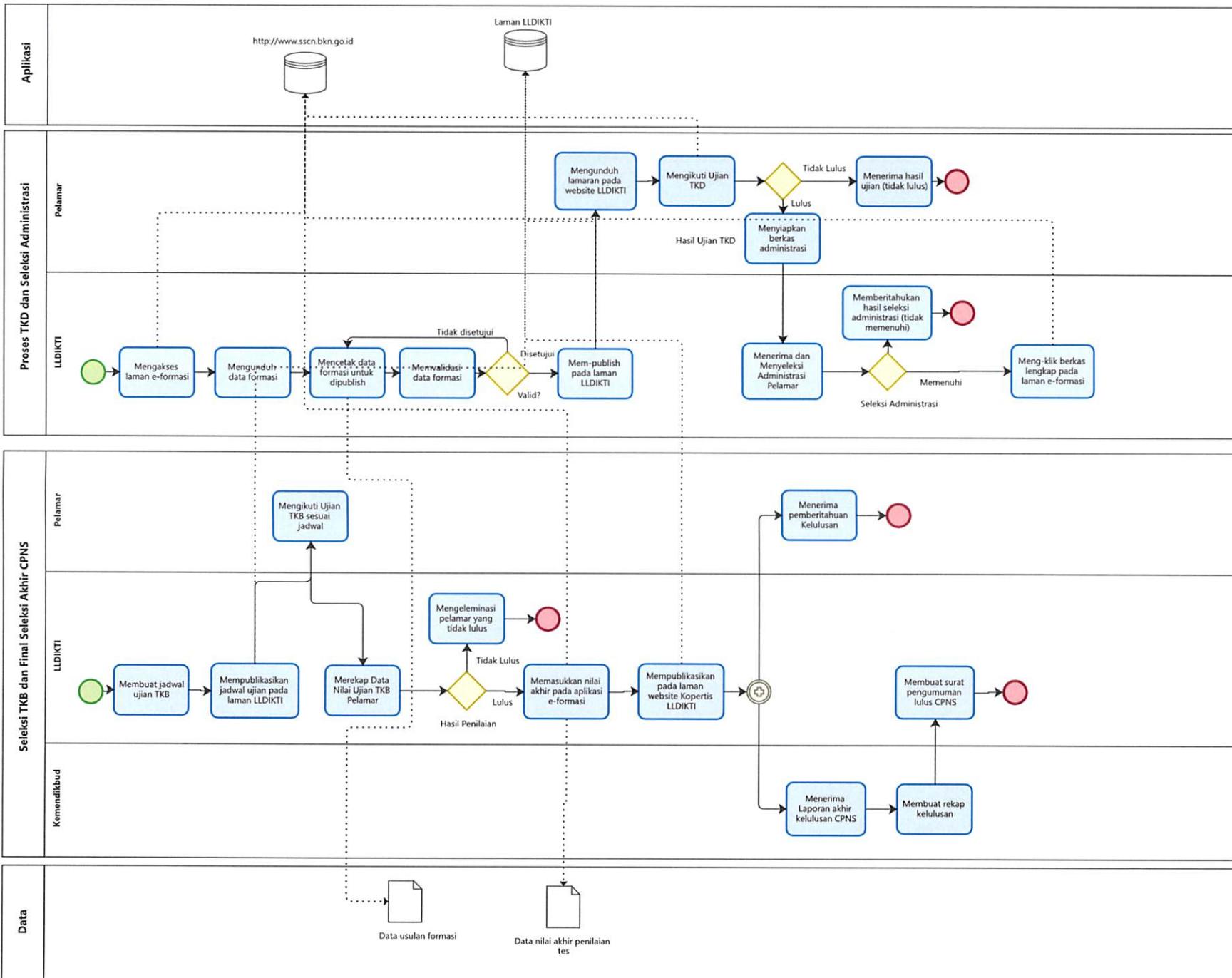




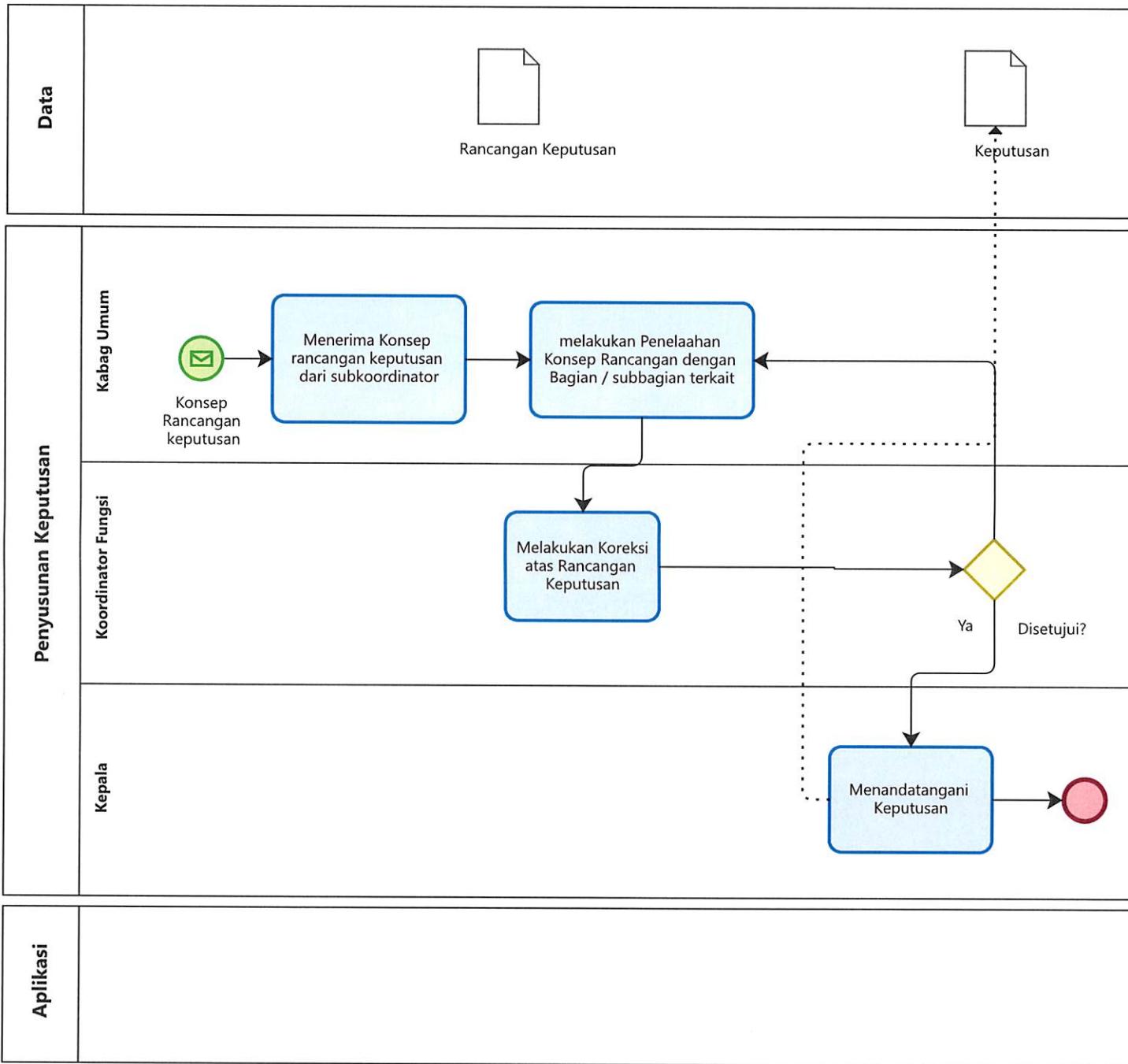
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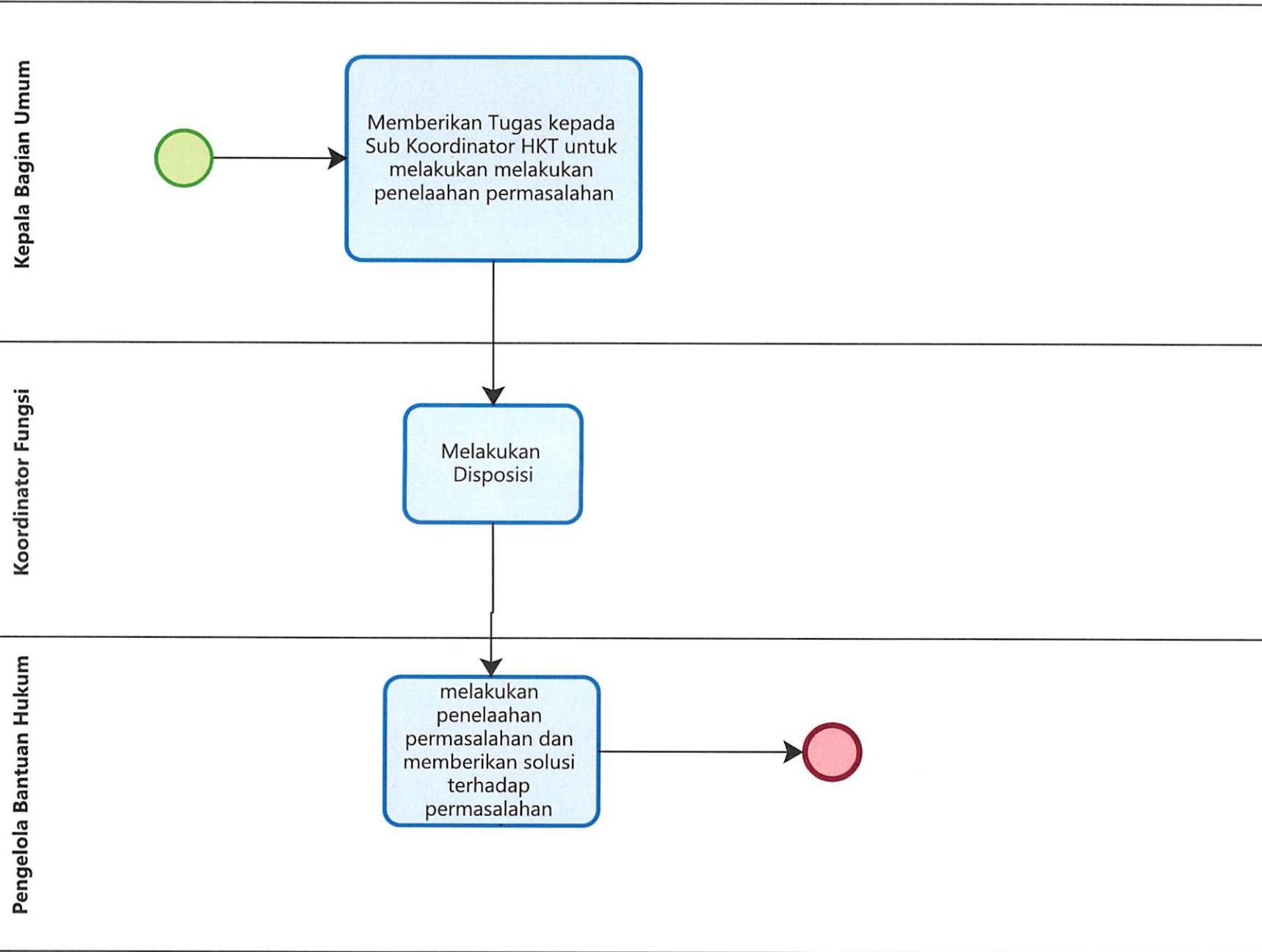
me of



mr f



Penyiapan Bahan Penelaahan dan Advokasi Hukum

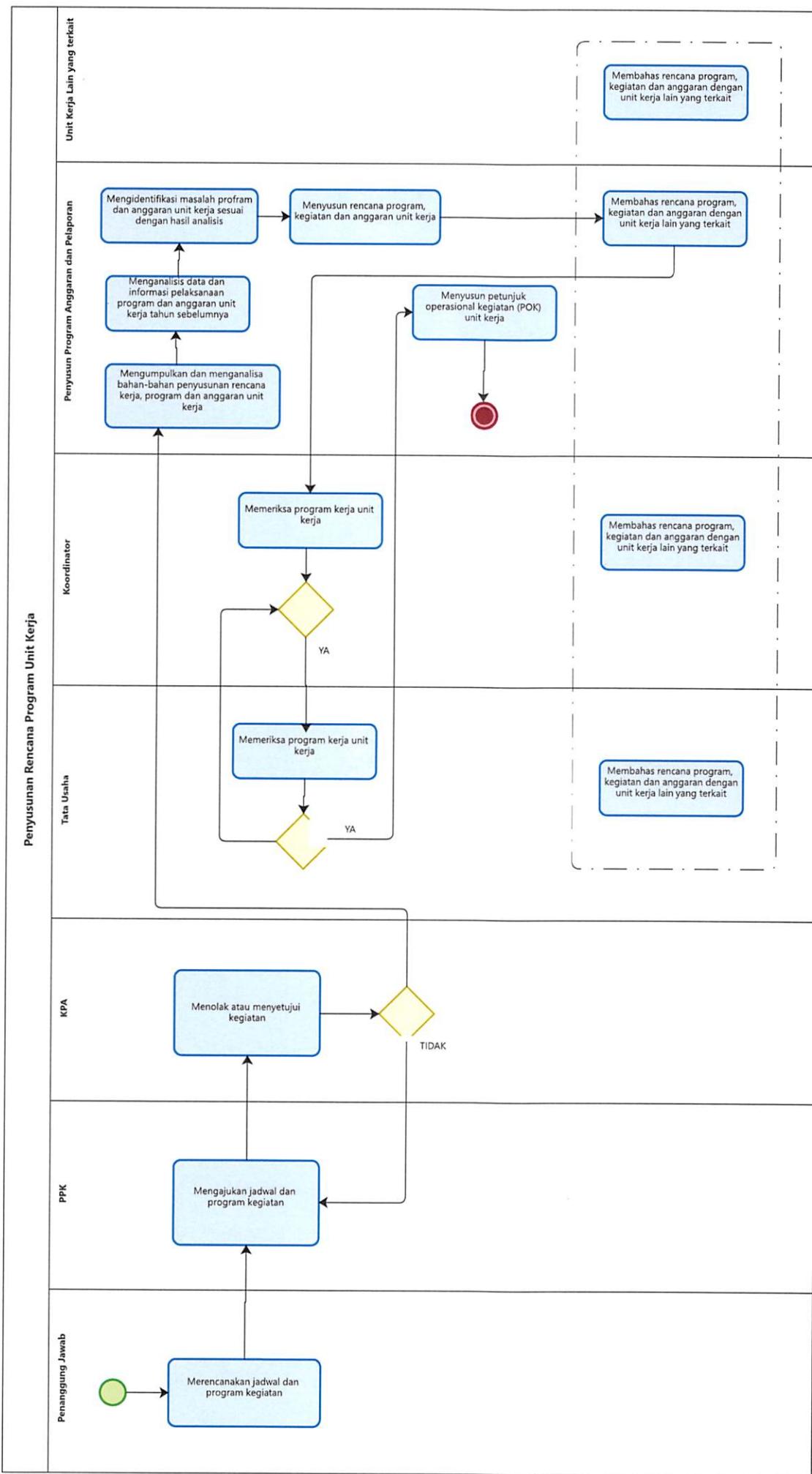


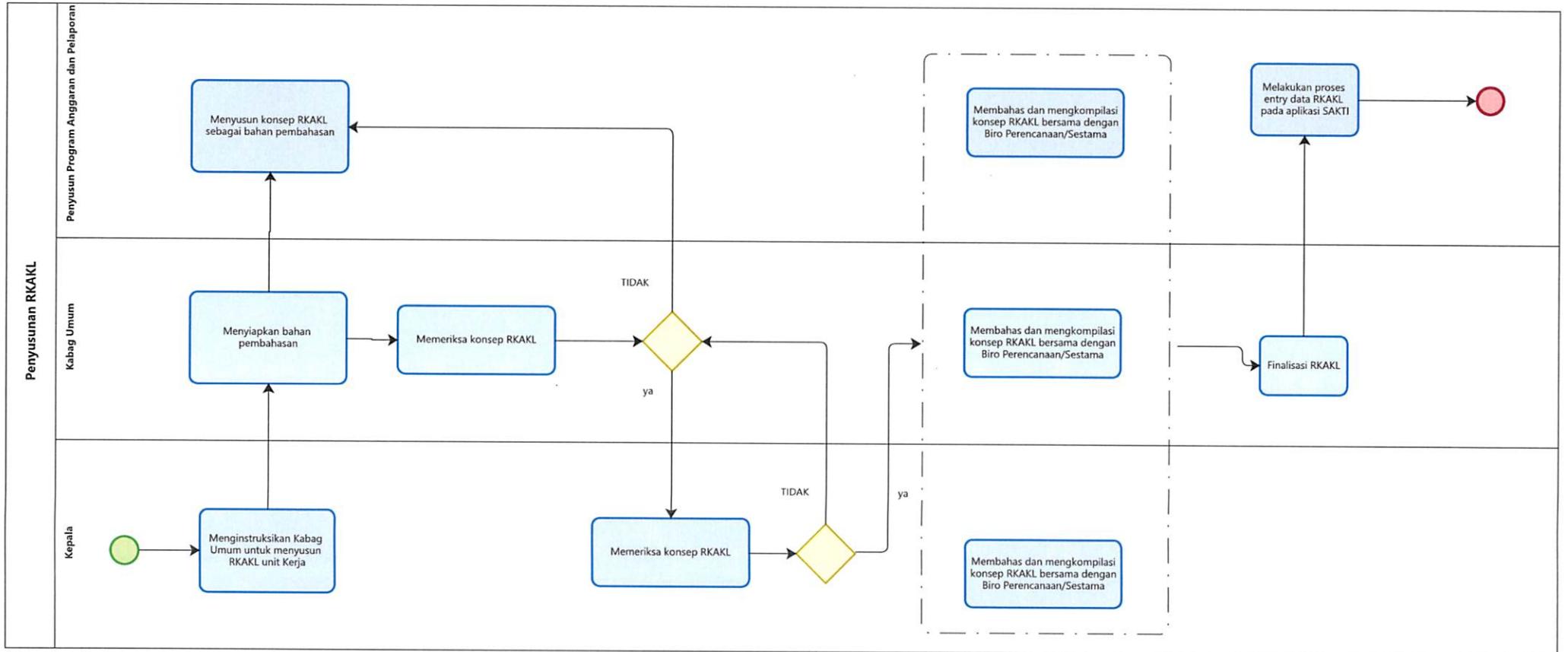
nr 4

Layanan Perencanaan dan Keuangan

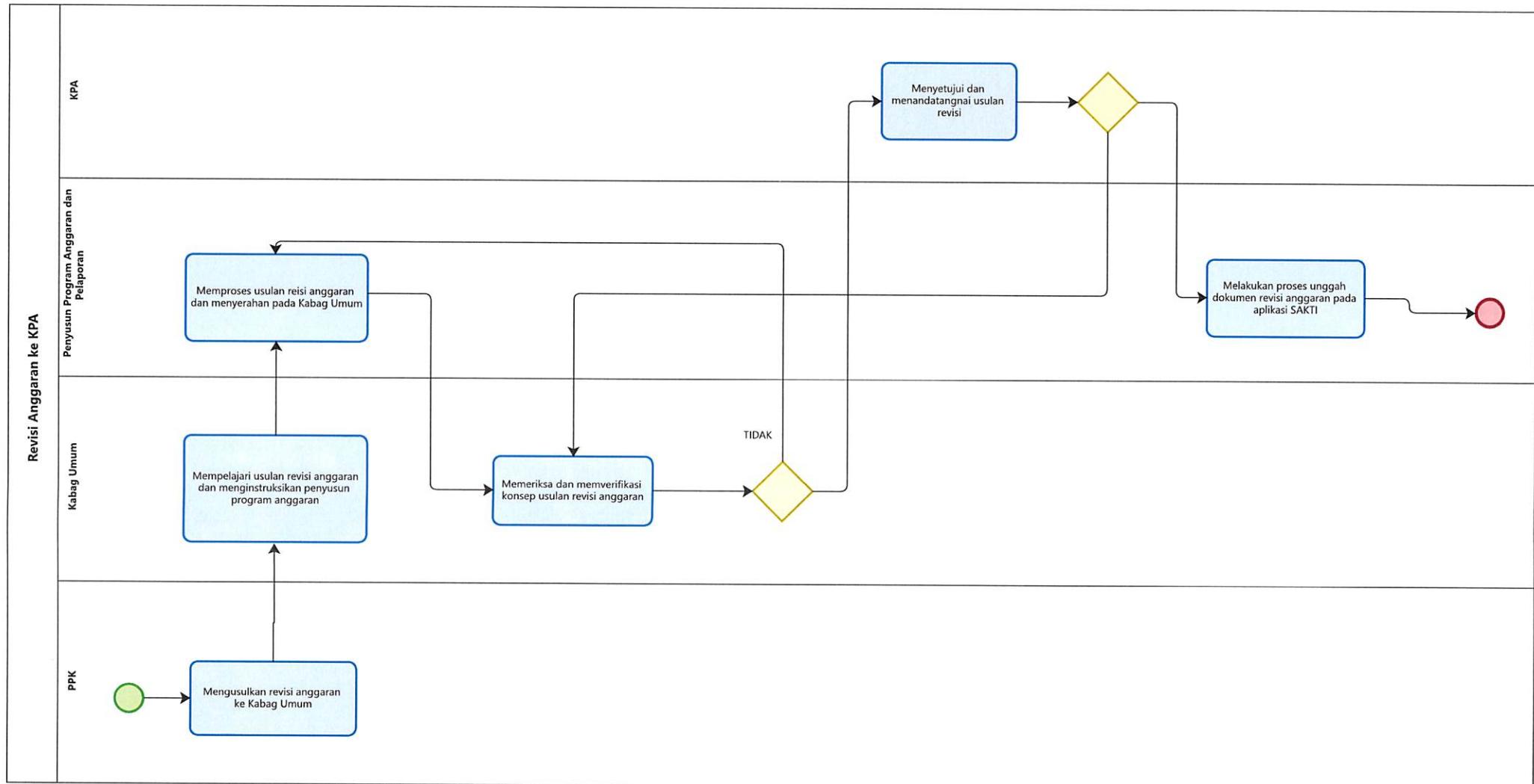
Penyusunan Rencana Program Unit Kerja	Penyusunan RKA-KL	Revisi Anggaran ke KPA	Revisi Anggaran ke DJA/DJPB	Pelaksanaan Kegiatan	Pencairan Dana Melalui LS Bendahara (Non Kontraktual)
Pencairan Dana Melalui LS Kontraktual	Pencairan Dana Melalui LS Pihak Ketiga	Pencairan Dana Melalui Ganti Uang Persediaan (GUP)	Pencairan Dana Melalui Uang Persediaan (UP)	Pencairan Dana Melalui Tambahan Uang Persediaan (TUP)	Pembayaran Gaji Pegawai
Pembayaran Tunjangan Sertifikasi Dosen, Uang Makan dan Uang Lembur	Mekanisme Retur dana SPM dan SP2D	Perpajakan Bagi Bendahara Pengeluaran dan Bendahara Pengeluaran Pembantu	Pemenuhan Ganti Uang Nihil	Pembuatan Surat Keterangan Penghentian Pembayaran (bagi dosen PNS dan dosen yayasan)	Pertanggungjawaban Kegiatan Swakelola
Penyusunan Laporan Keuangan	Penyusunan Laporan Kinerja	Pengumpulan Data Kinerja			

ms A

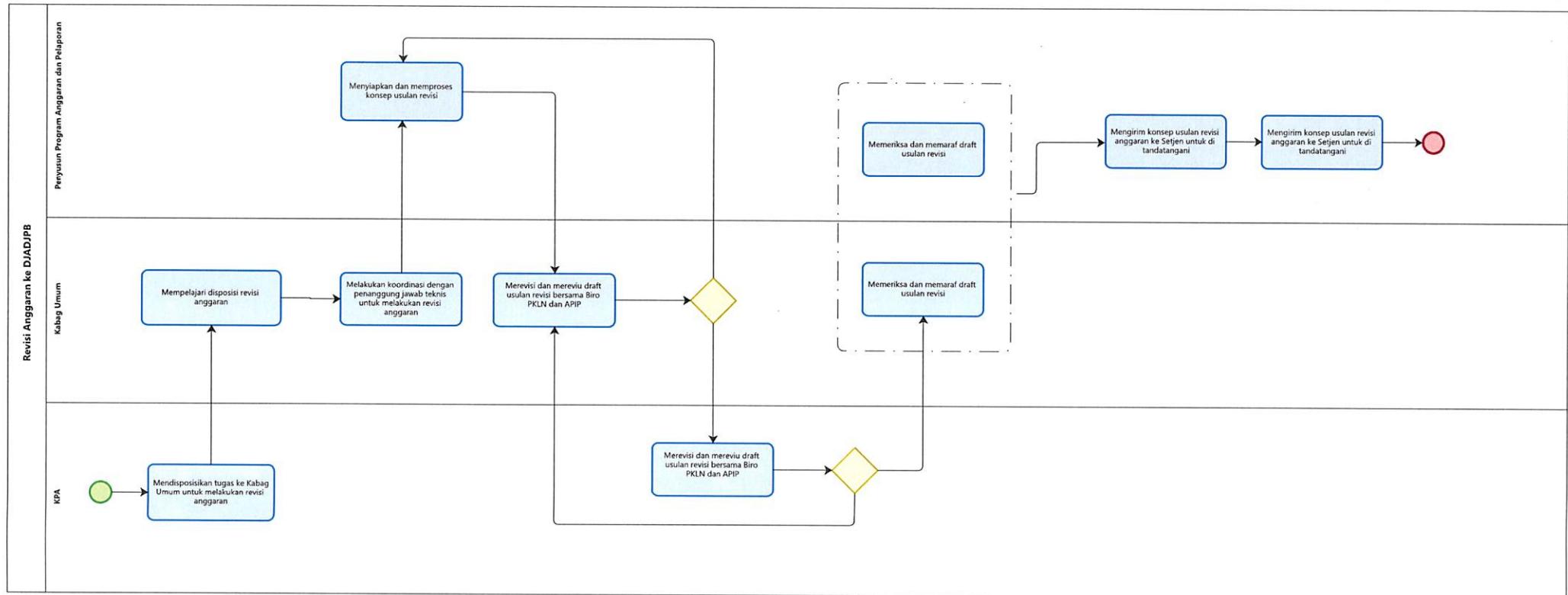




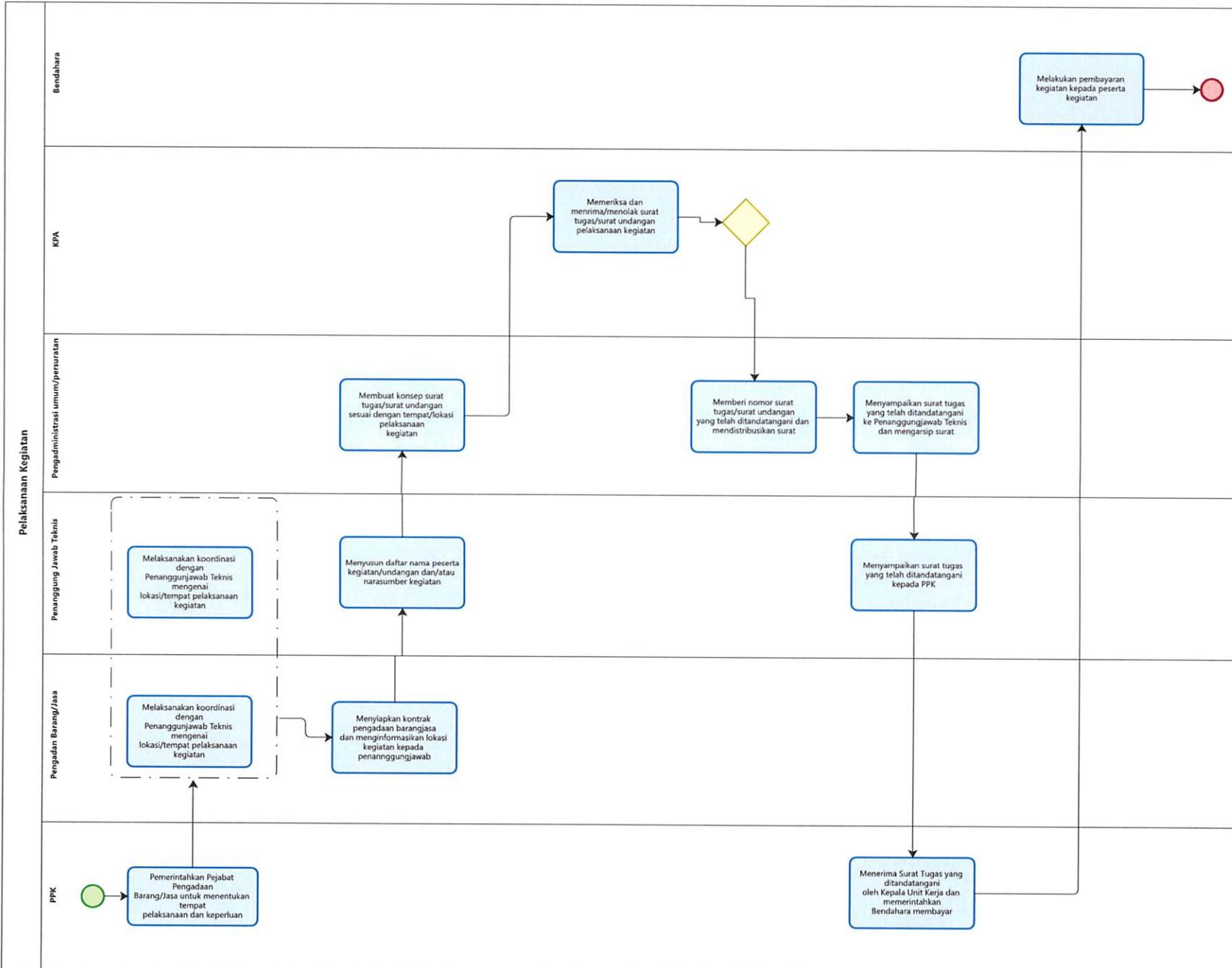
mr. A



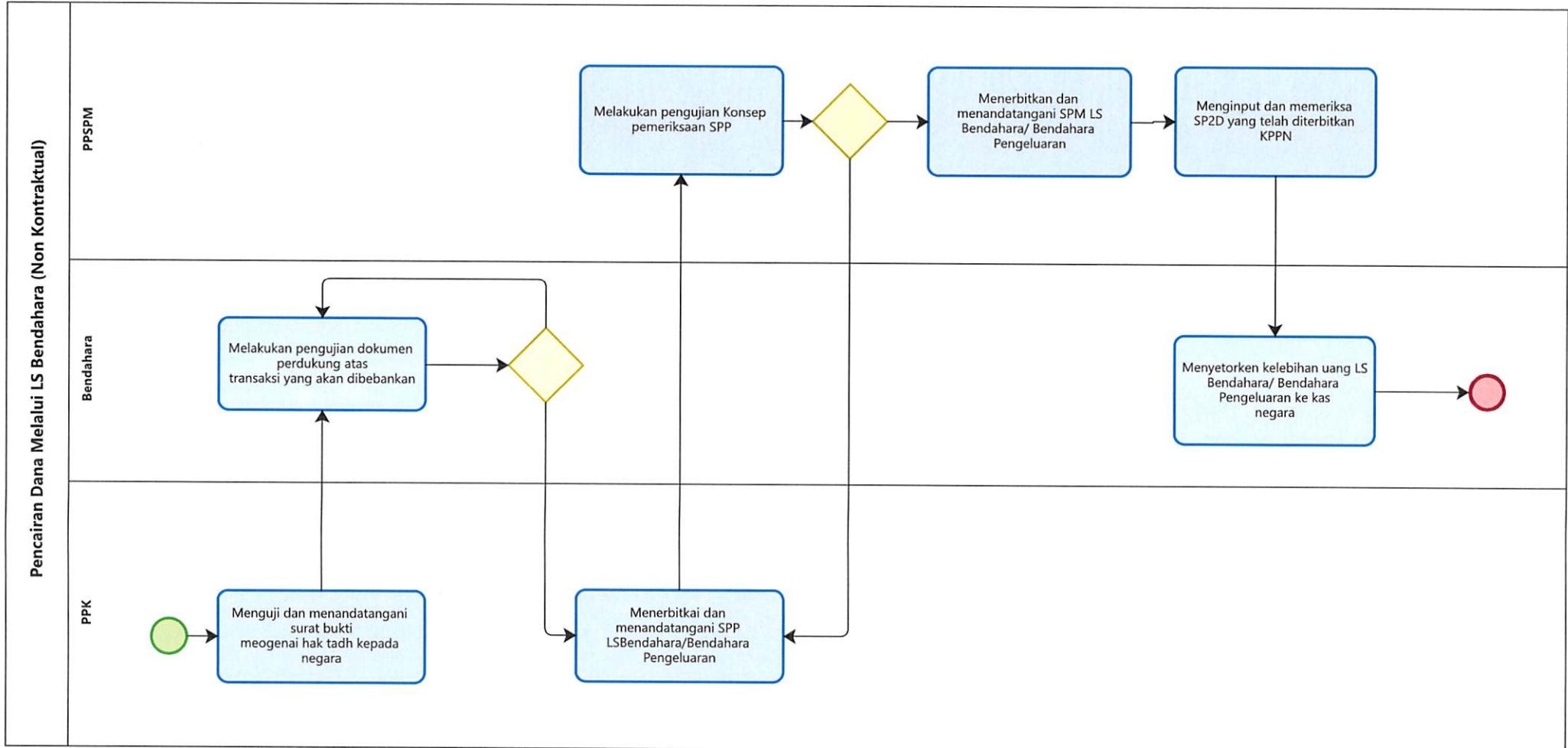
MS A



lws A

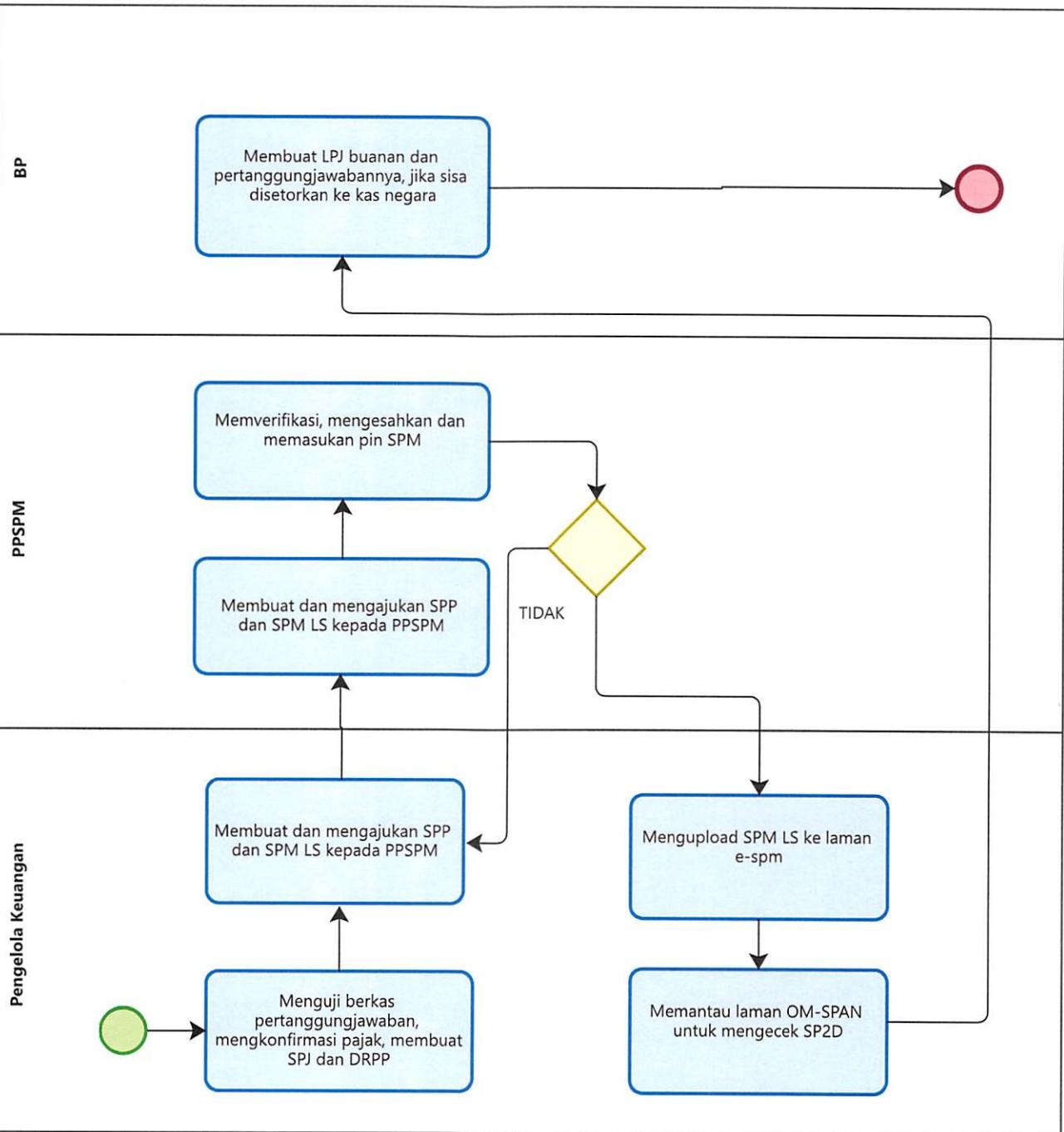


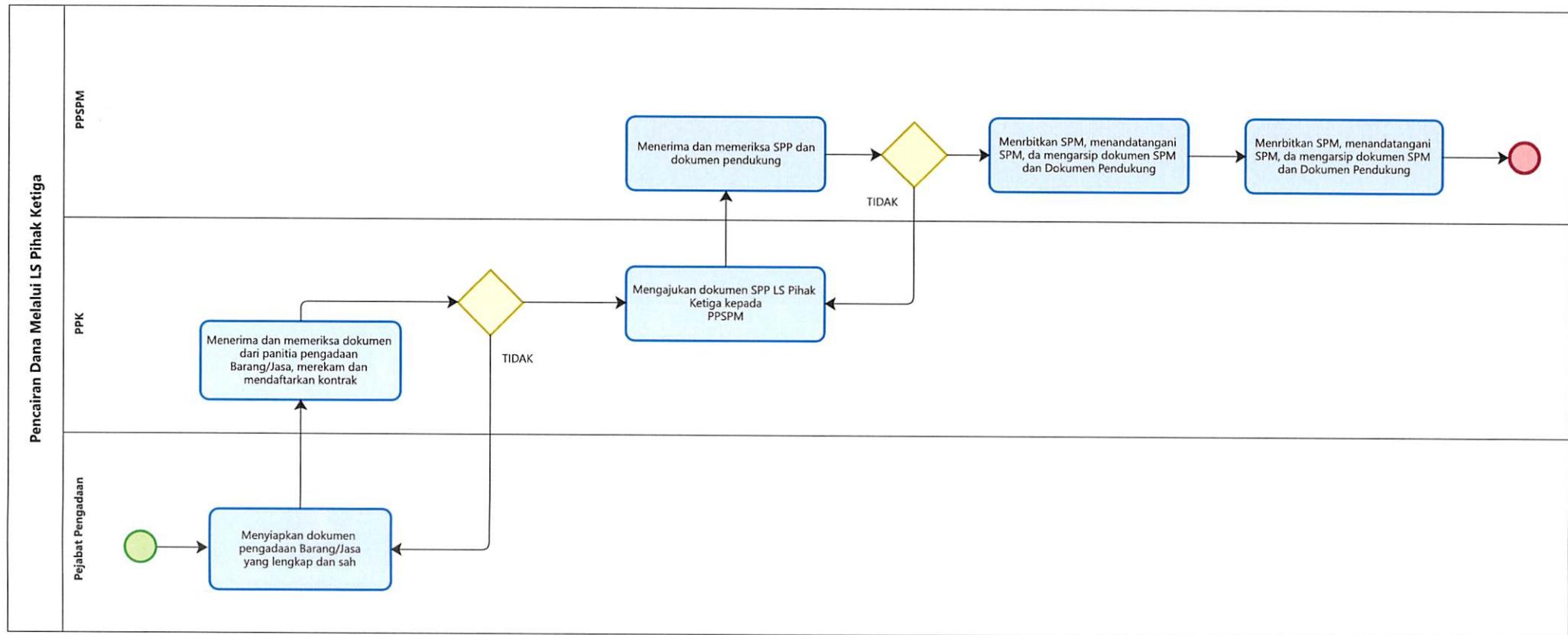
Mr.



Max A

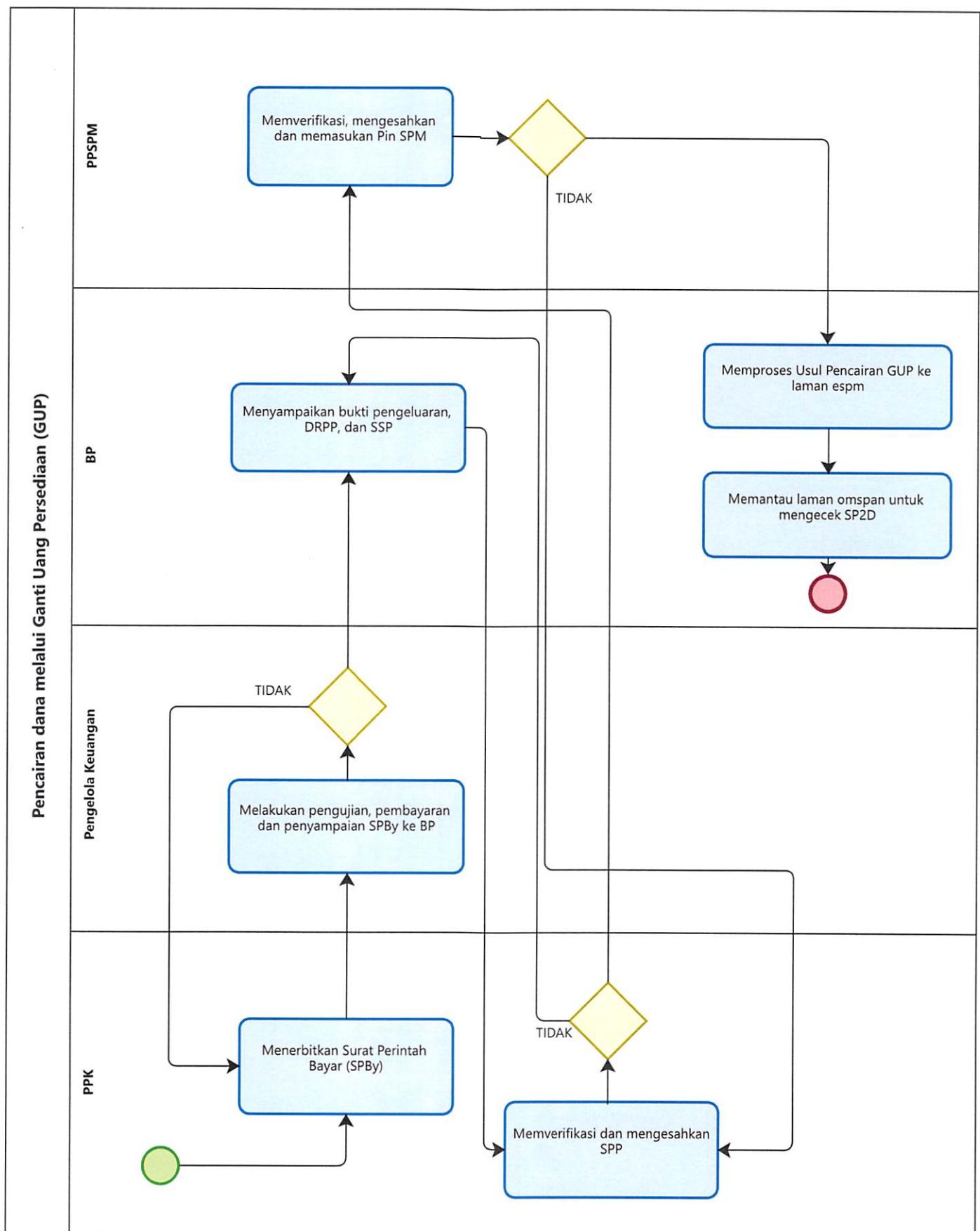
Pencairan Dana Melalui LS Bendahara (Kontraktual)

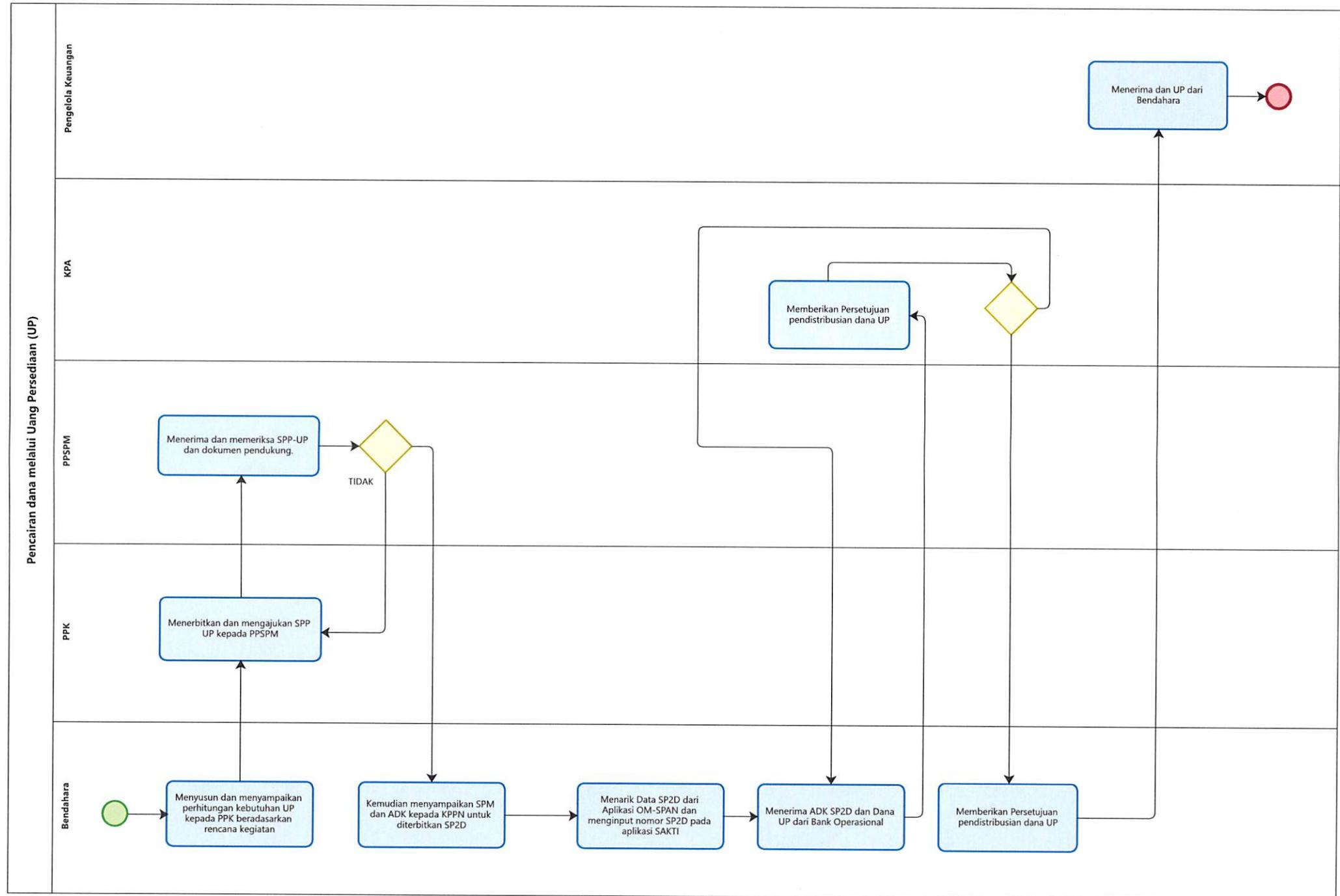




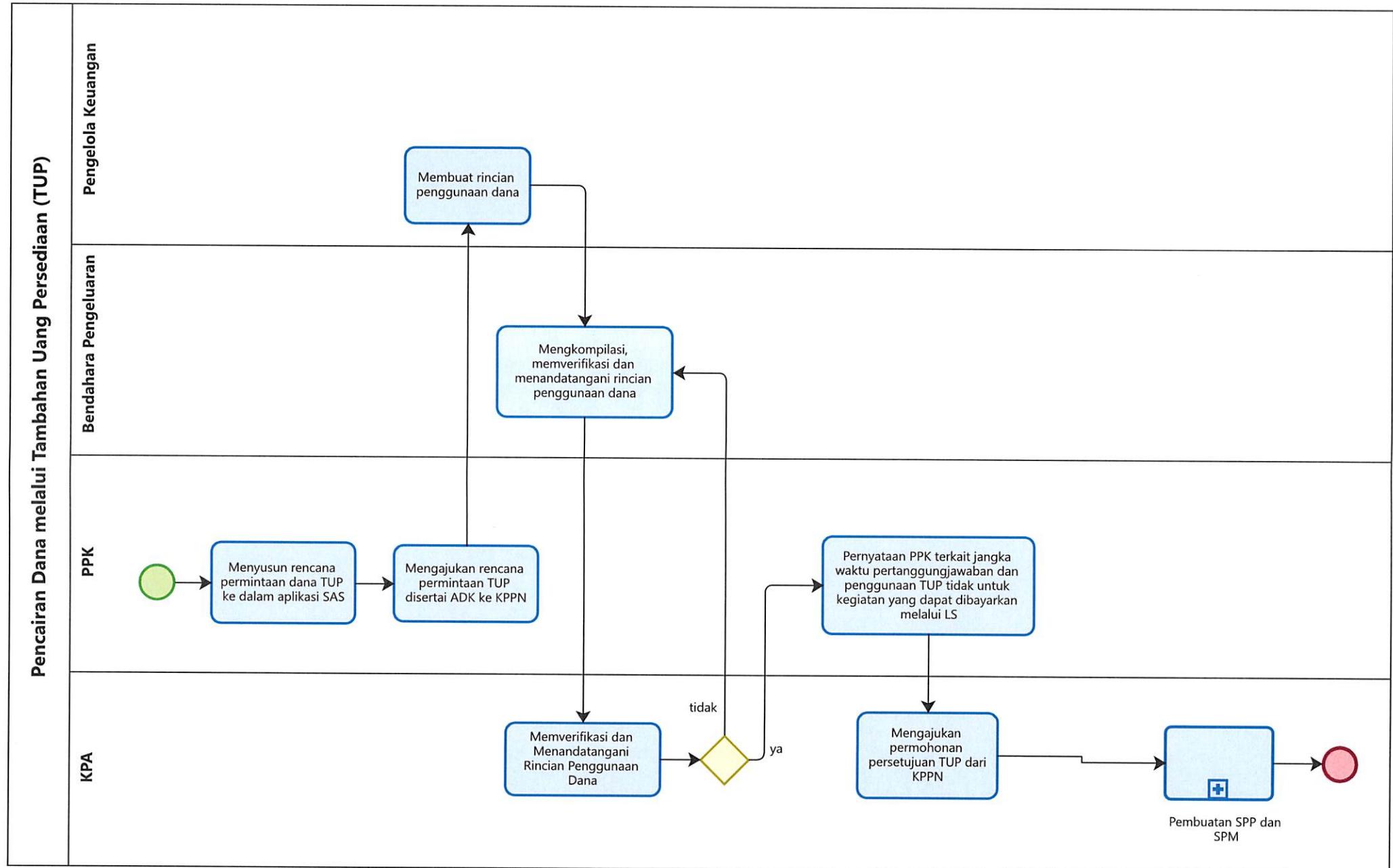
lw A

mwA

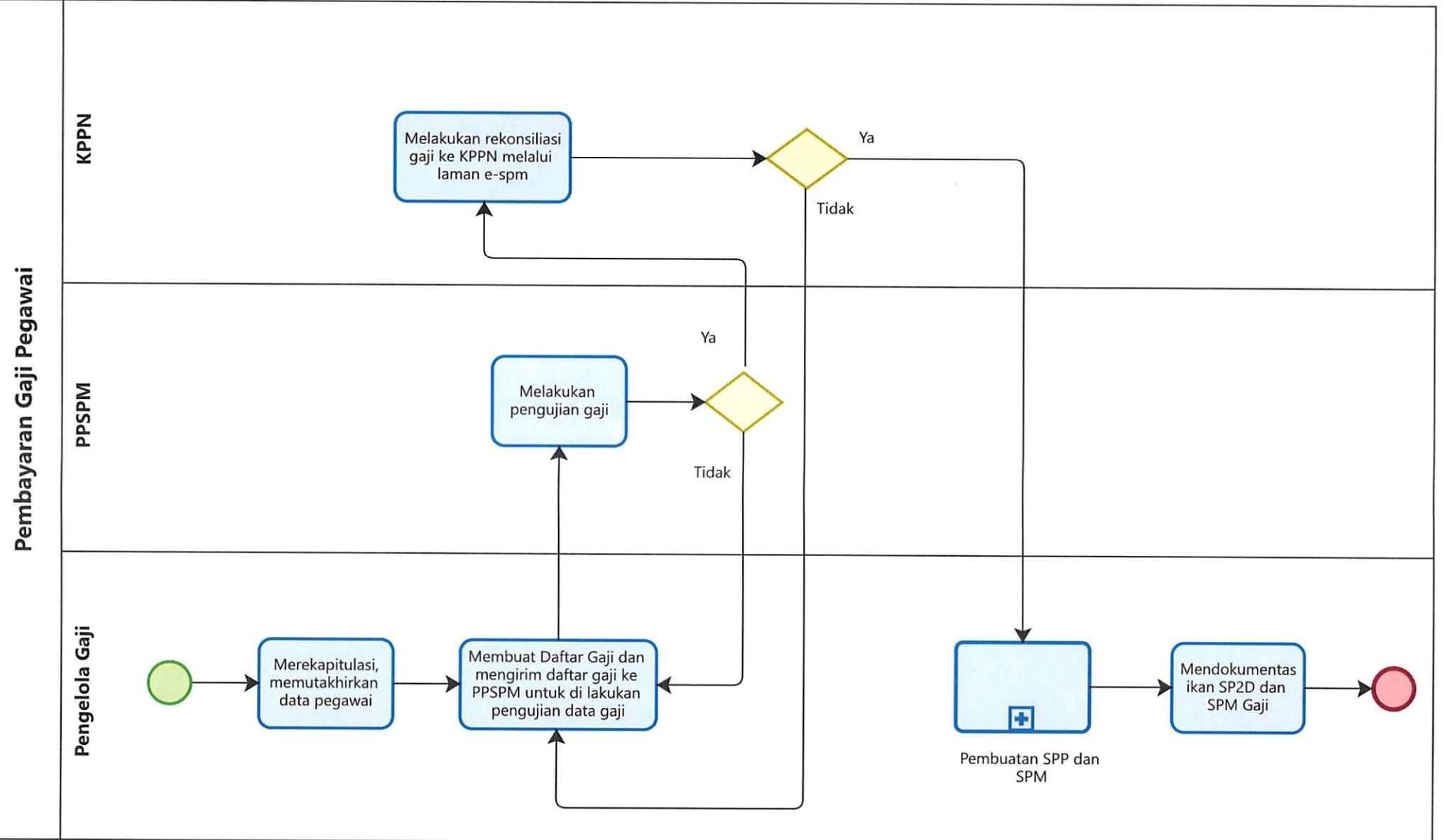




mr A

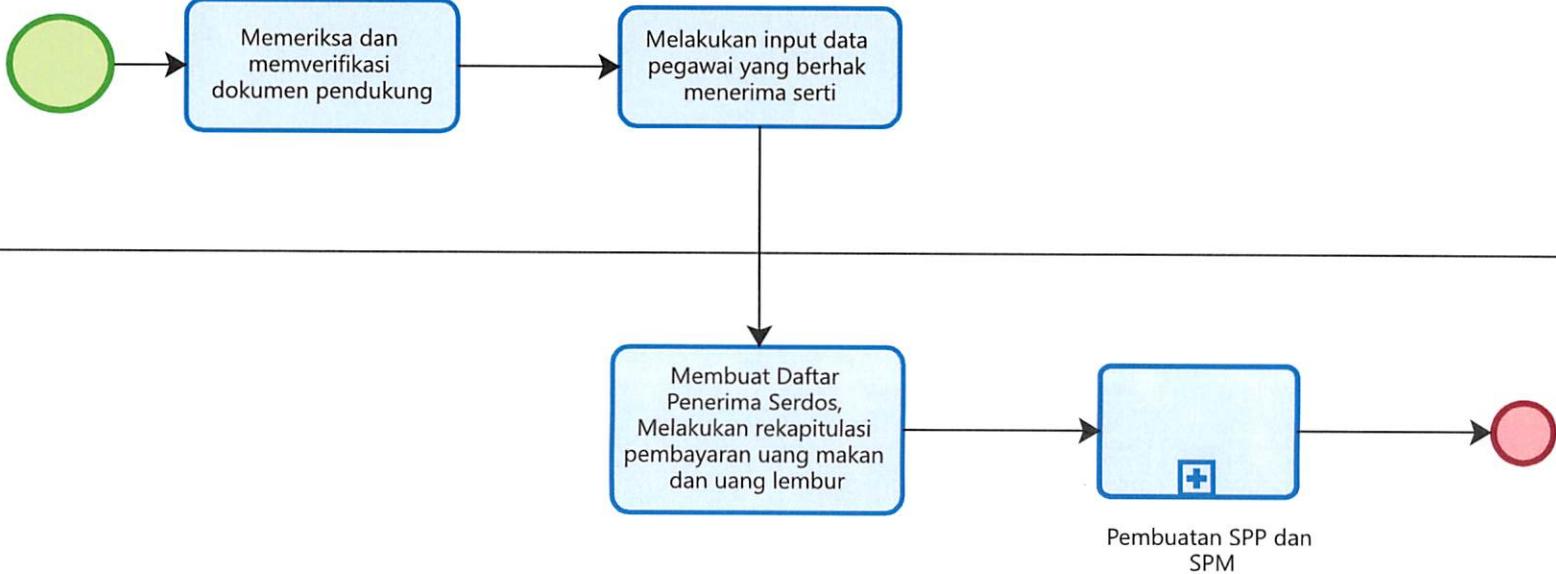


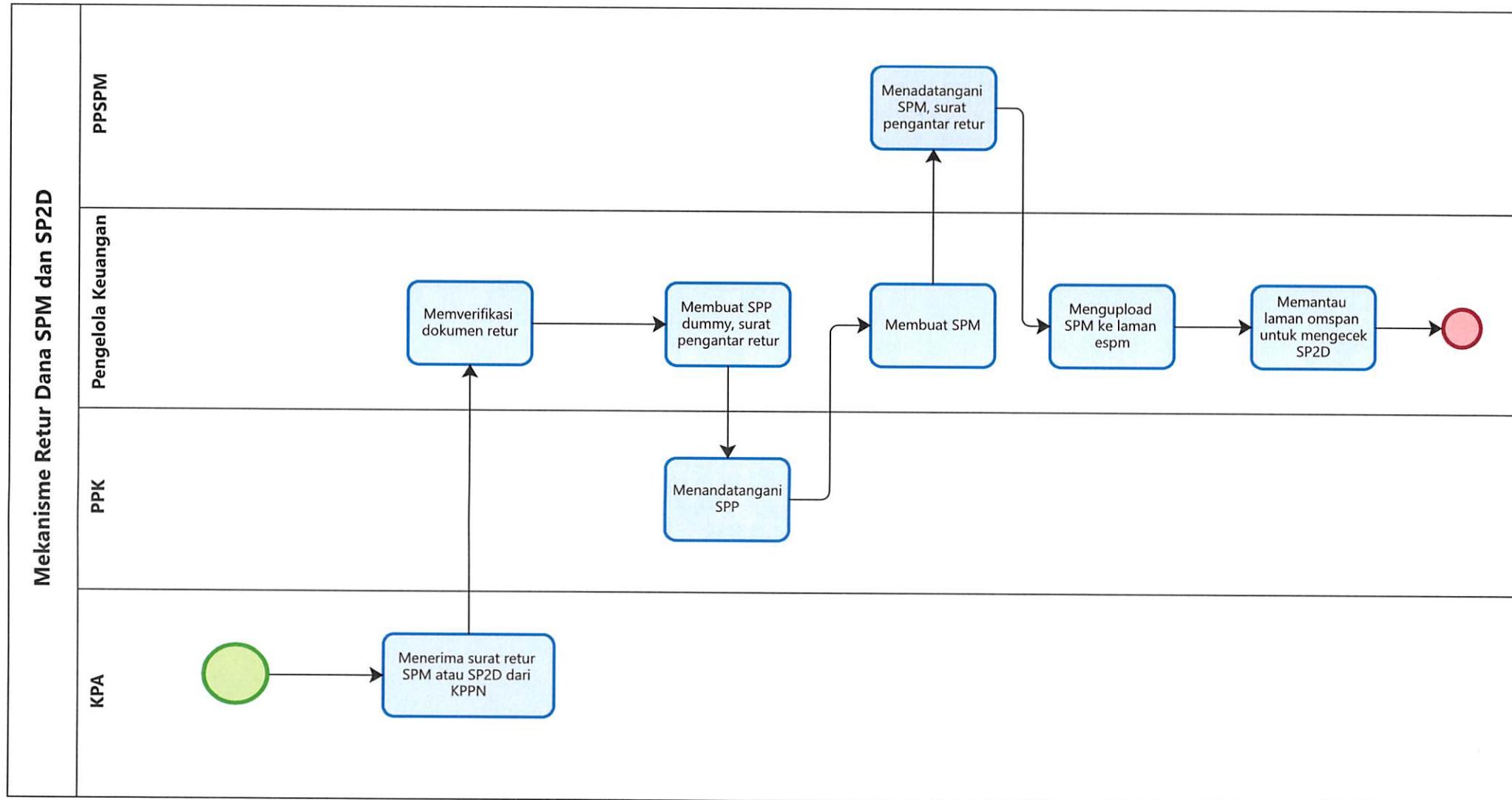
MRA



Mr A

Pengelola Keuangan



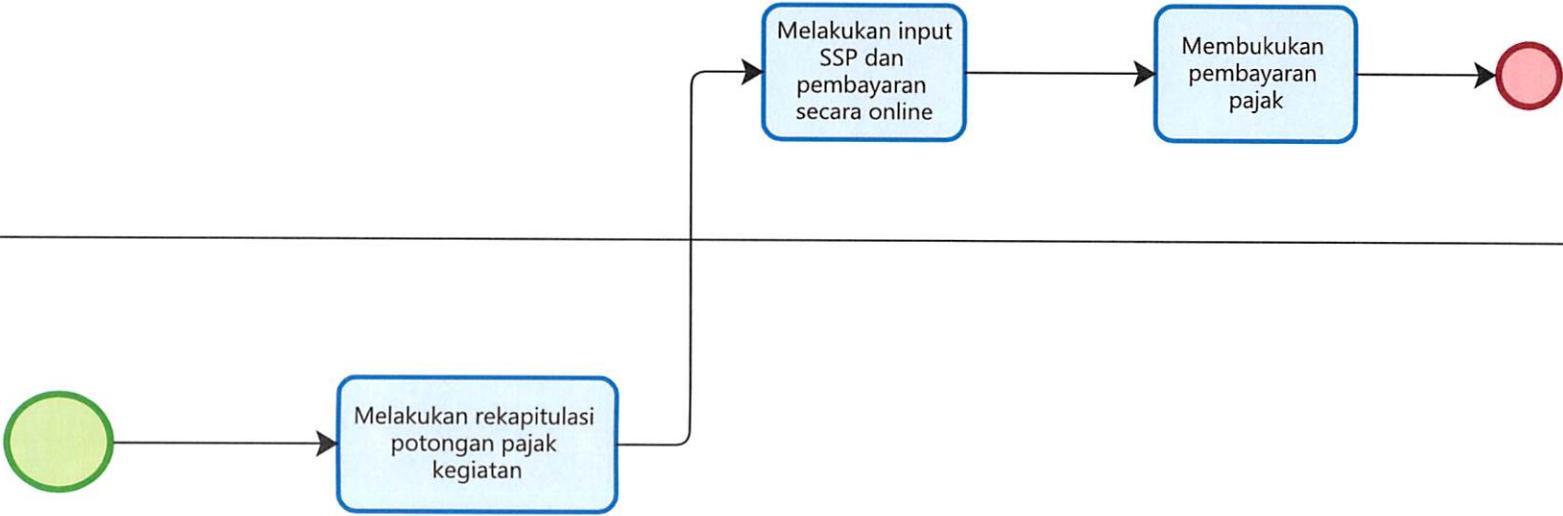


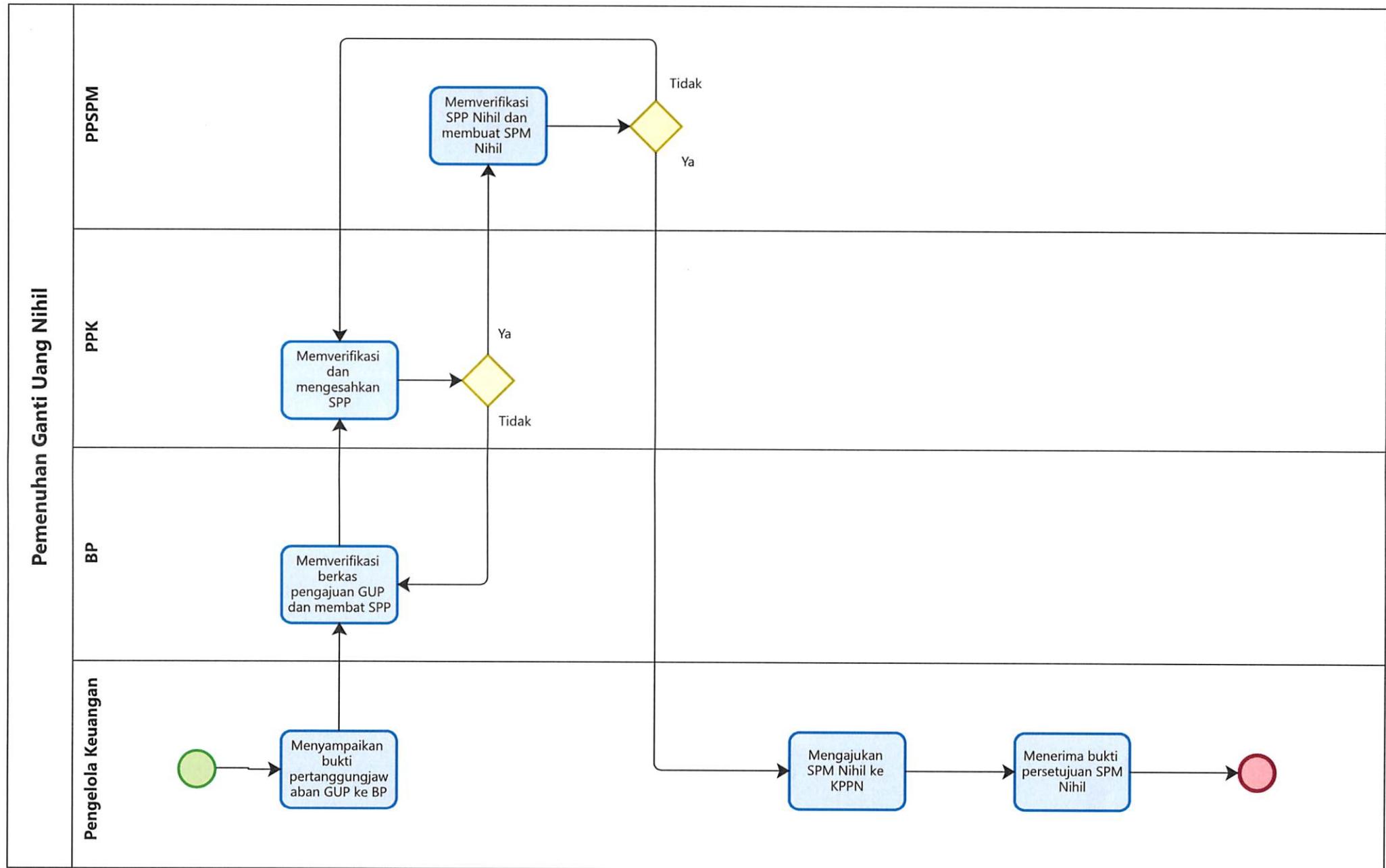
ws A

Perpajakan bagi Bendahara Pengeluaran dan Bendahara Pengeluaran Pembantuan

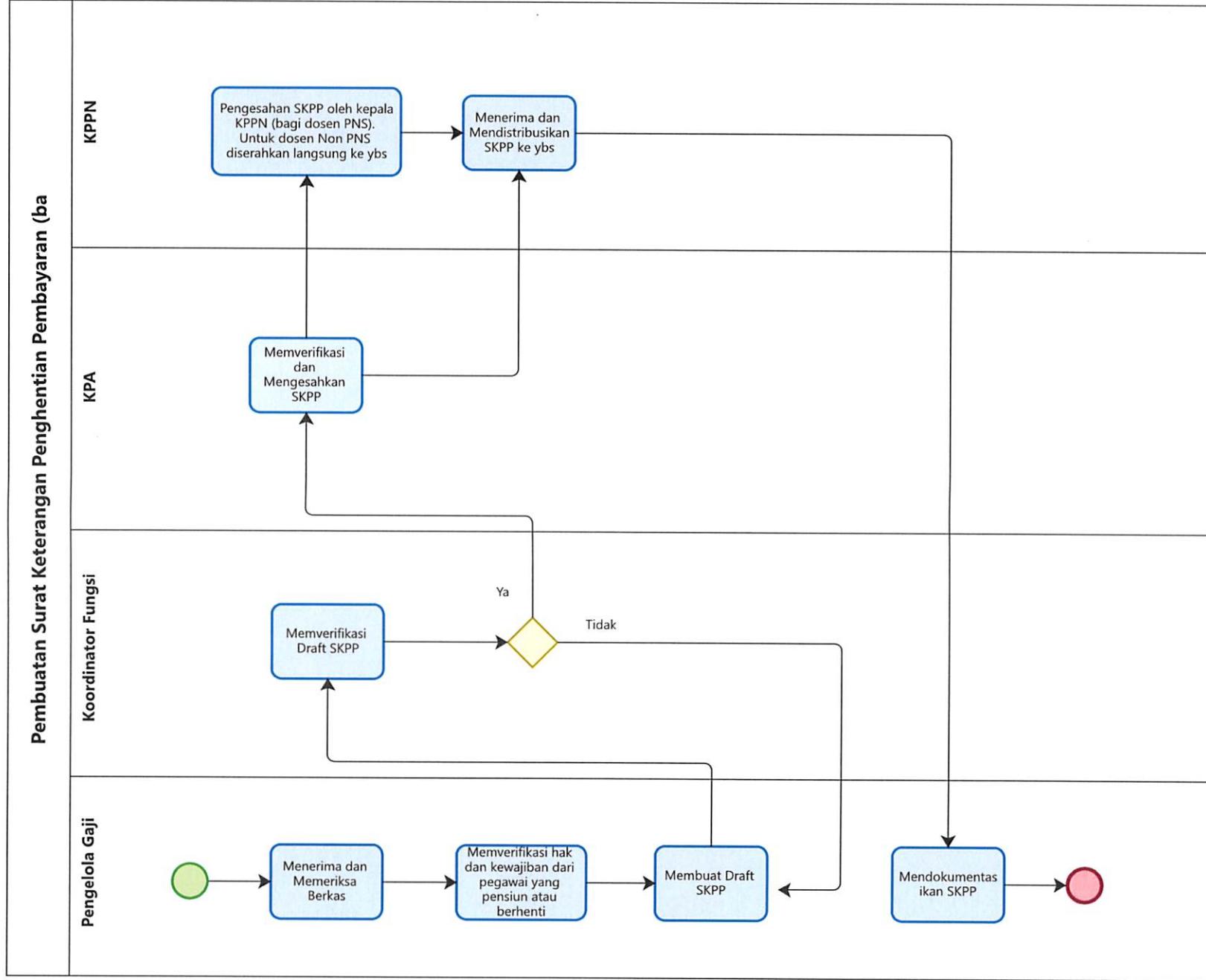
BP / BPP

Pengelola Keuangan

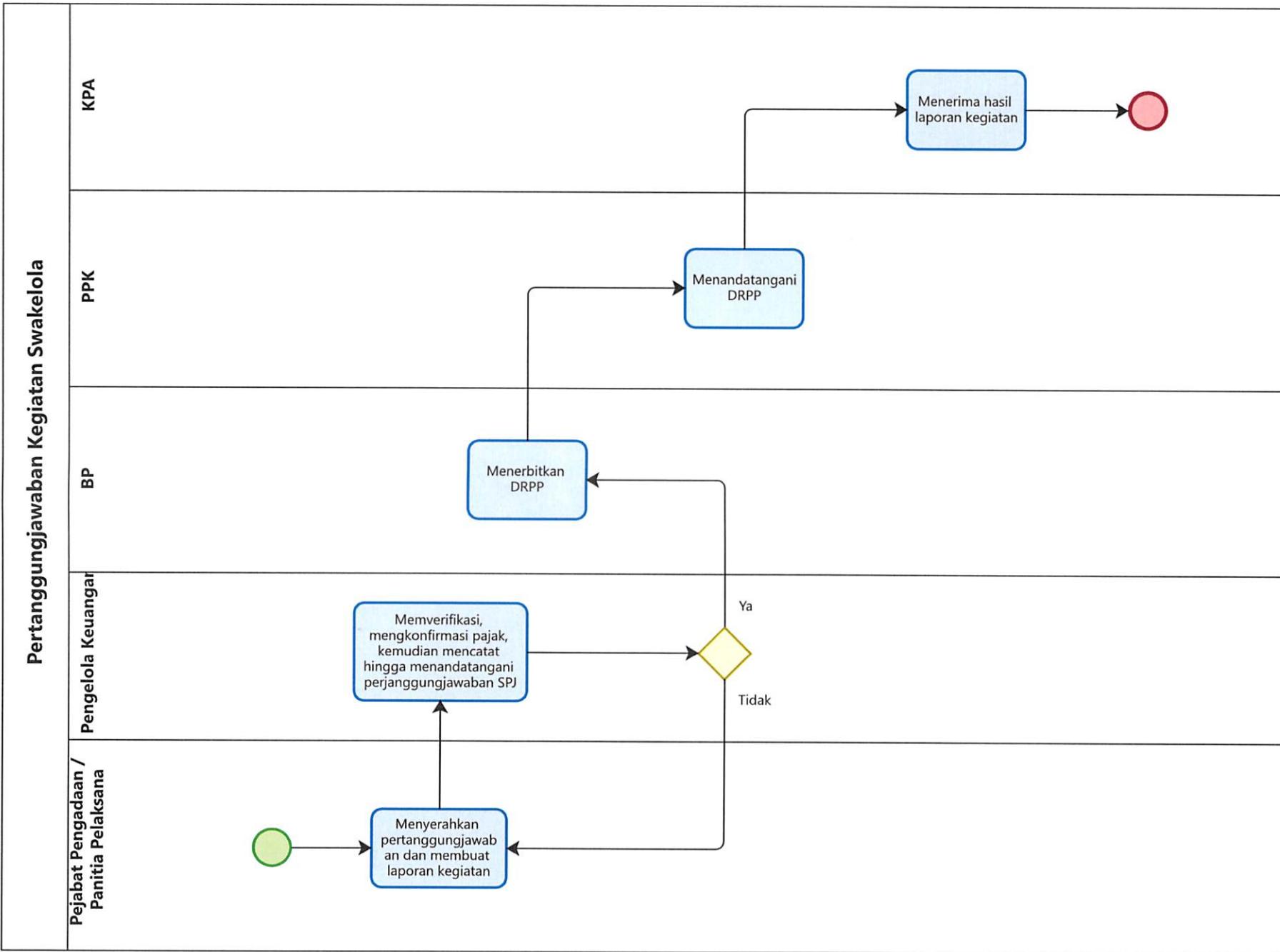




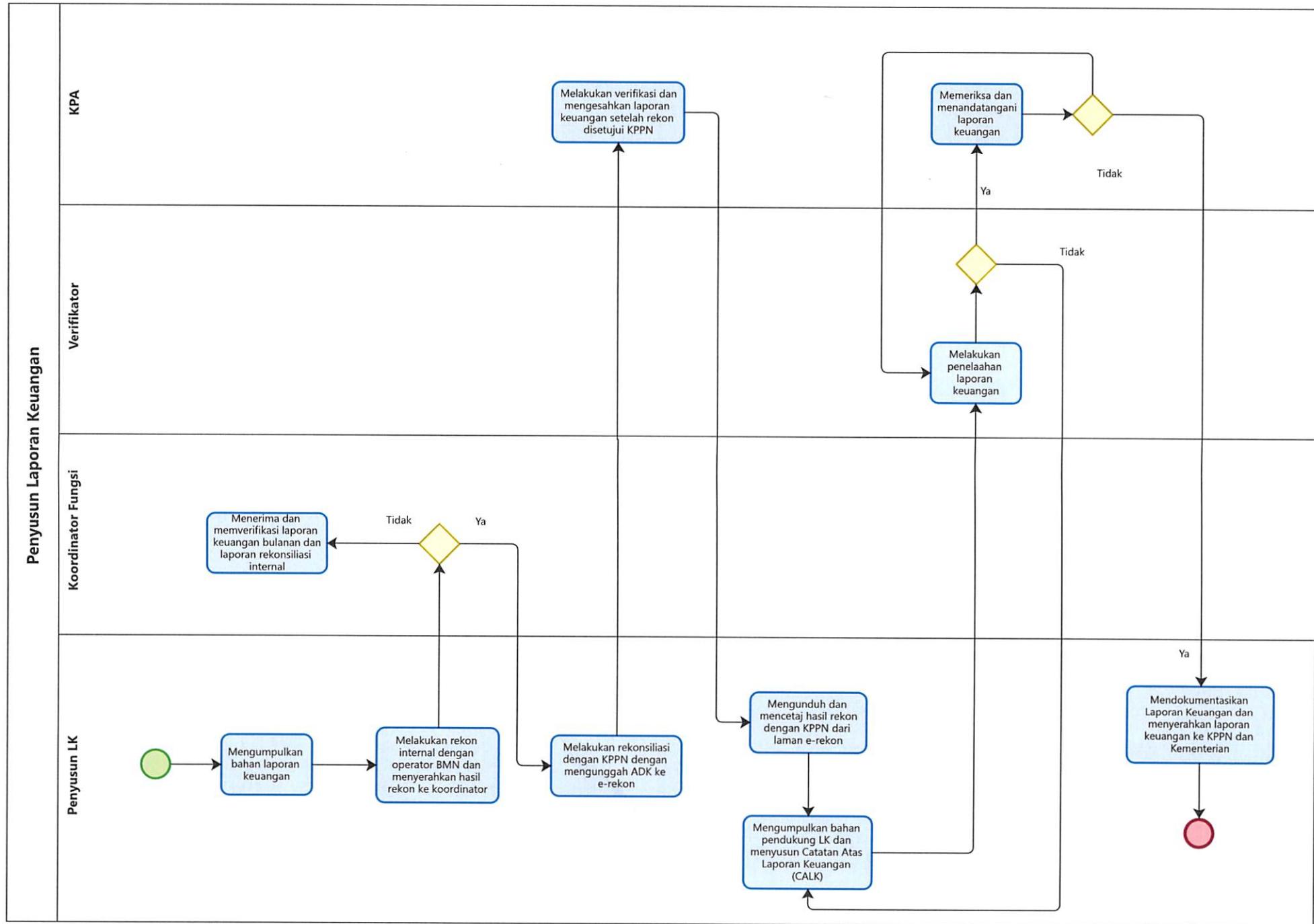
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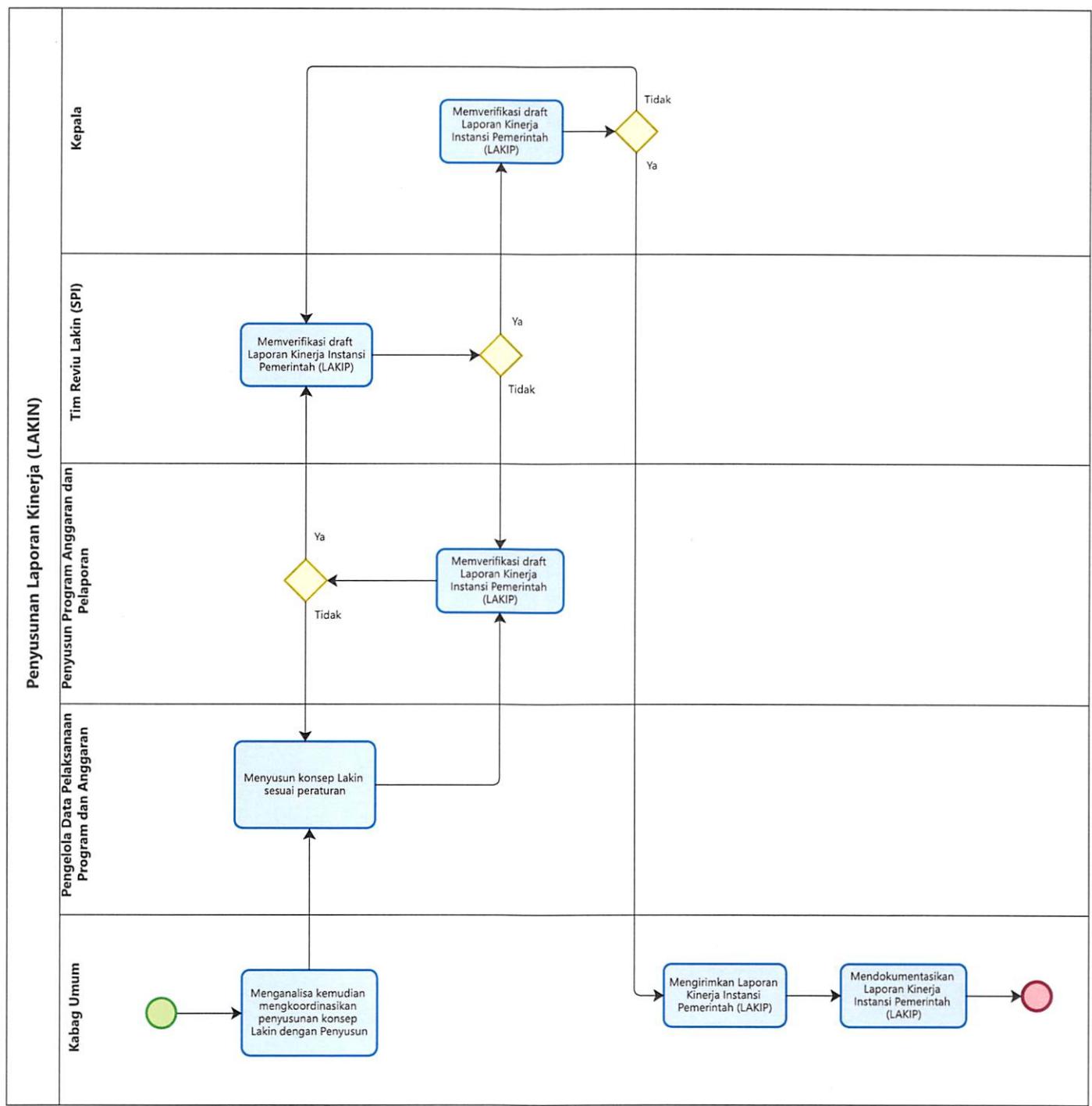
Mr. A

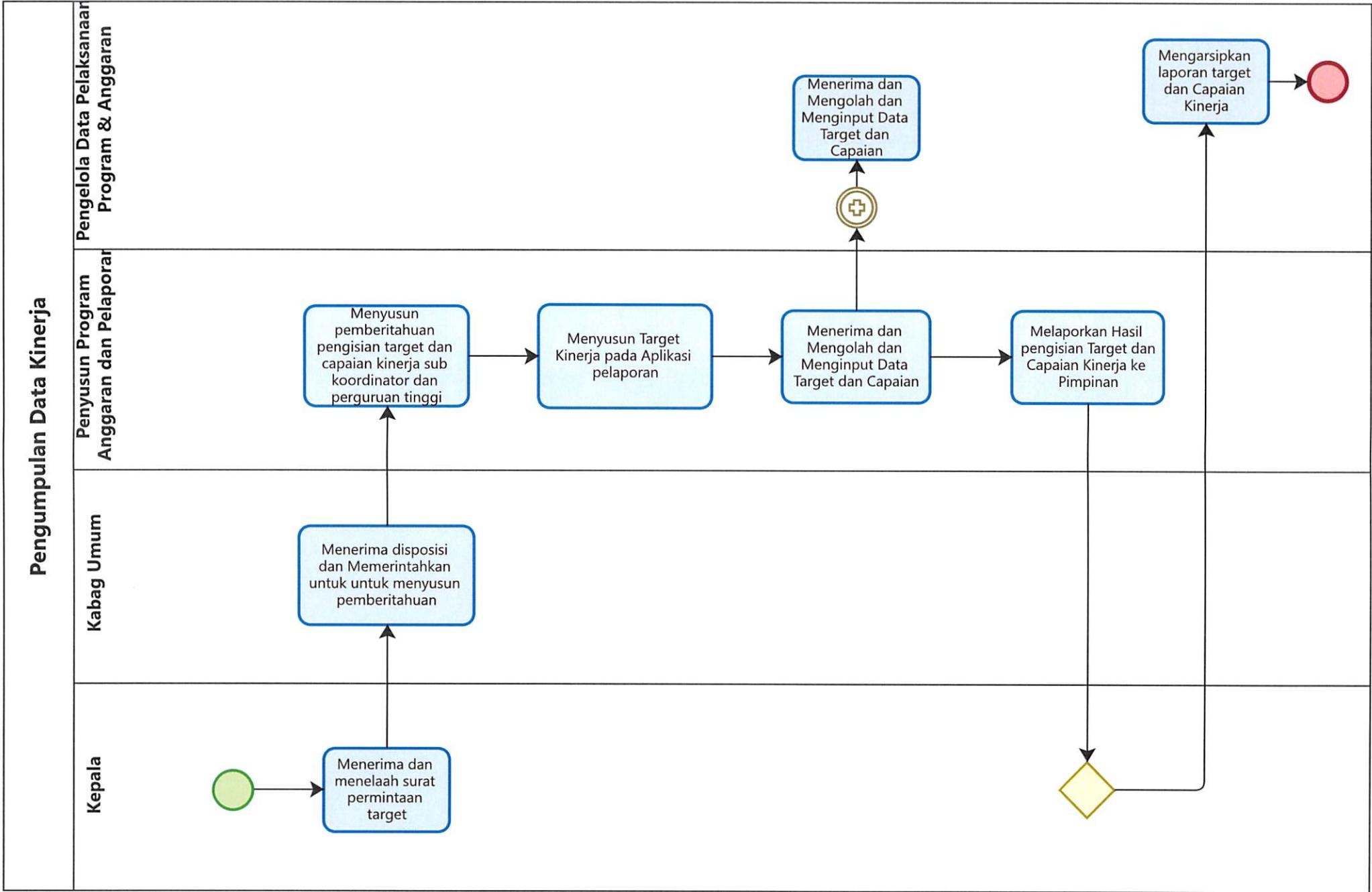


MS A



MS A





Mr. d

Layanan TU dan BMN



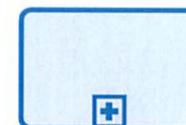
Penerimaan,
Pencatatan dan
Pendistribusian
Surat Masuk



Penerimaan,
Pencatatan dan
Pendistribusian
Surat Keluar



Penggandaan
Surat dan
Dokumen



Urusan Pencatatan ,
Penyimpanan, Penataan,
Pemeliharaan dan Usul
Penyusutan Arsip



Pemberian
Layanan
Peminjaman Arsip



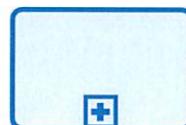
Pengelolaan
Keamanan Gedung



Pemeliharaan
kebersihan



Pemeliharaan
Gedung Kantor
dan Kendaraan
Dinas



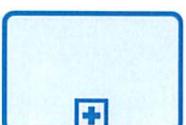
Pemantauan dan Evaluasi
Persuratan, Kearsipan,
Keruamah tanggaan, dan Pengelolaan
Barang Milik Negara



Pemeliharaan
Sarana dan
Prasarana Lainnya



Pengaturan
Penggunaan
Gedung Kantor



Pengaturan
Penggunaan
Kendaraan Dinas



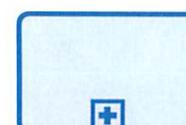
Pengaturan
Penggunaan
Peralatan Kantor



Penerimaan Tamu



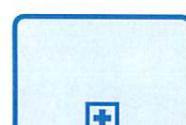
Rapat Dinas



Pengelolaan Sistem
Informasi Manajemen
Akuntansi (SIMAK) Barang
Milik Negara di Lingkungan
LLDIKTI



Rekonsiliasi Sistem
Informasi Manajemen
Akuntansi (SIMAK)
Barang Milik Negara di
Lingkungan LLDIKTI



Penyusunan Bahan
Koordinasi Pengelolaan
Barang Milik Negara di
Lingkungan LLDIKTI



Inventarisasi
Barang Milik
Negara



Penyusunan Rencana
Kebutuhan dan
Pengadaan Barang dan
Jasa di Lingkungan
LLDIKTI



Urusan Pengadaan
Barang dan Jasa di
Lingkungan
LLDIKTI



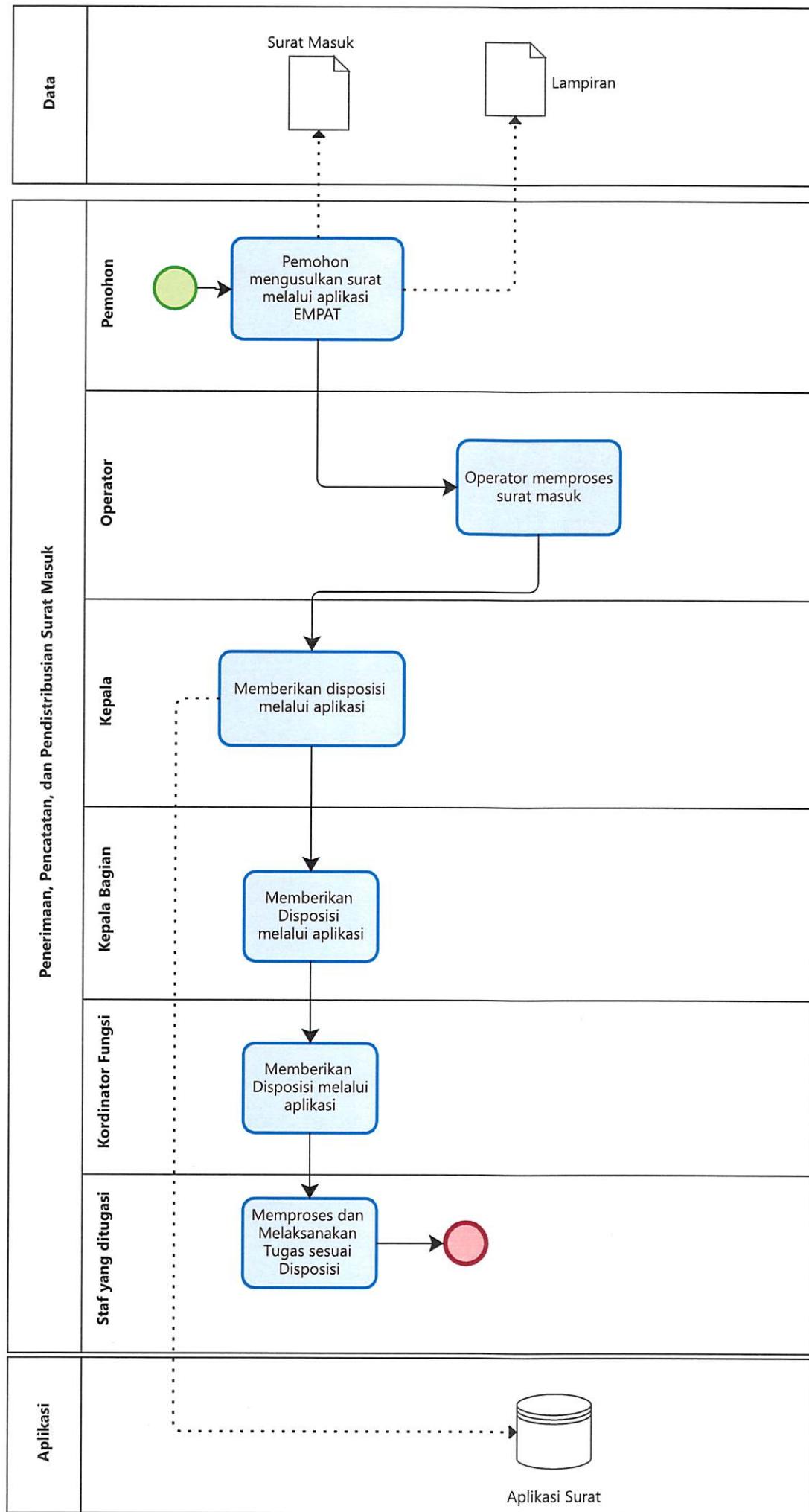
Penerimaan,
Penyimpanan, dan
Pendistribusian Barang
Milik Negara di
Lingkungan LLDIKTI

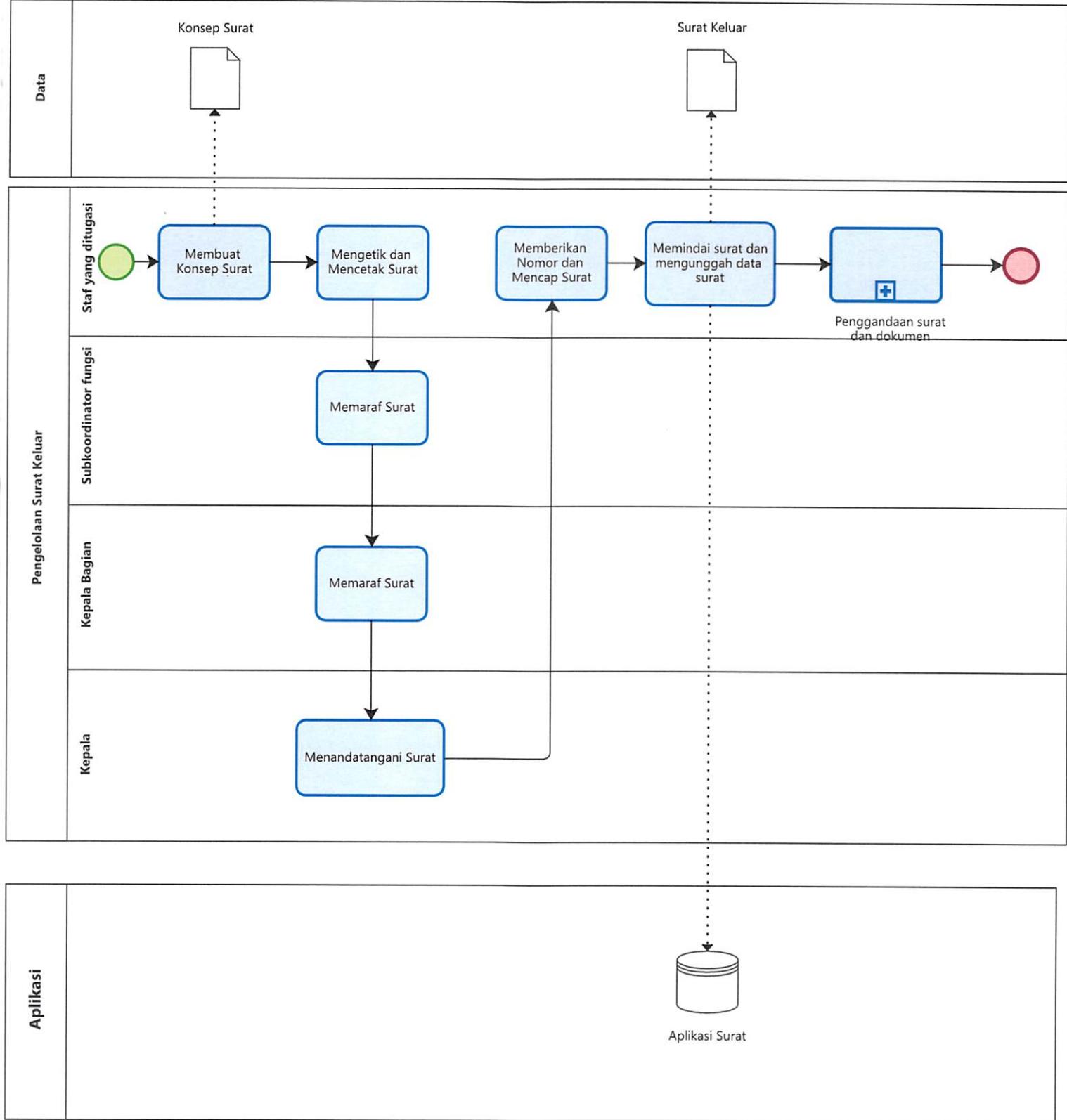


Penyusunan Usul
Penghapusan Barang
Milik Negara di
Lingkungan LLDIKTI

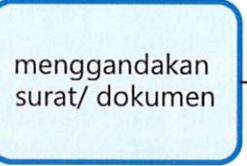
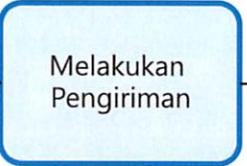
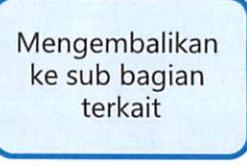
MR df

Mr A

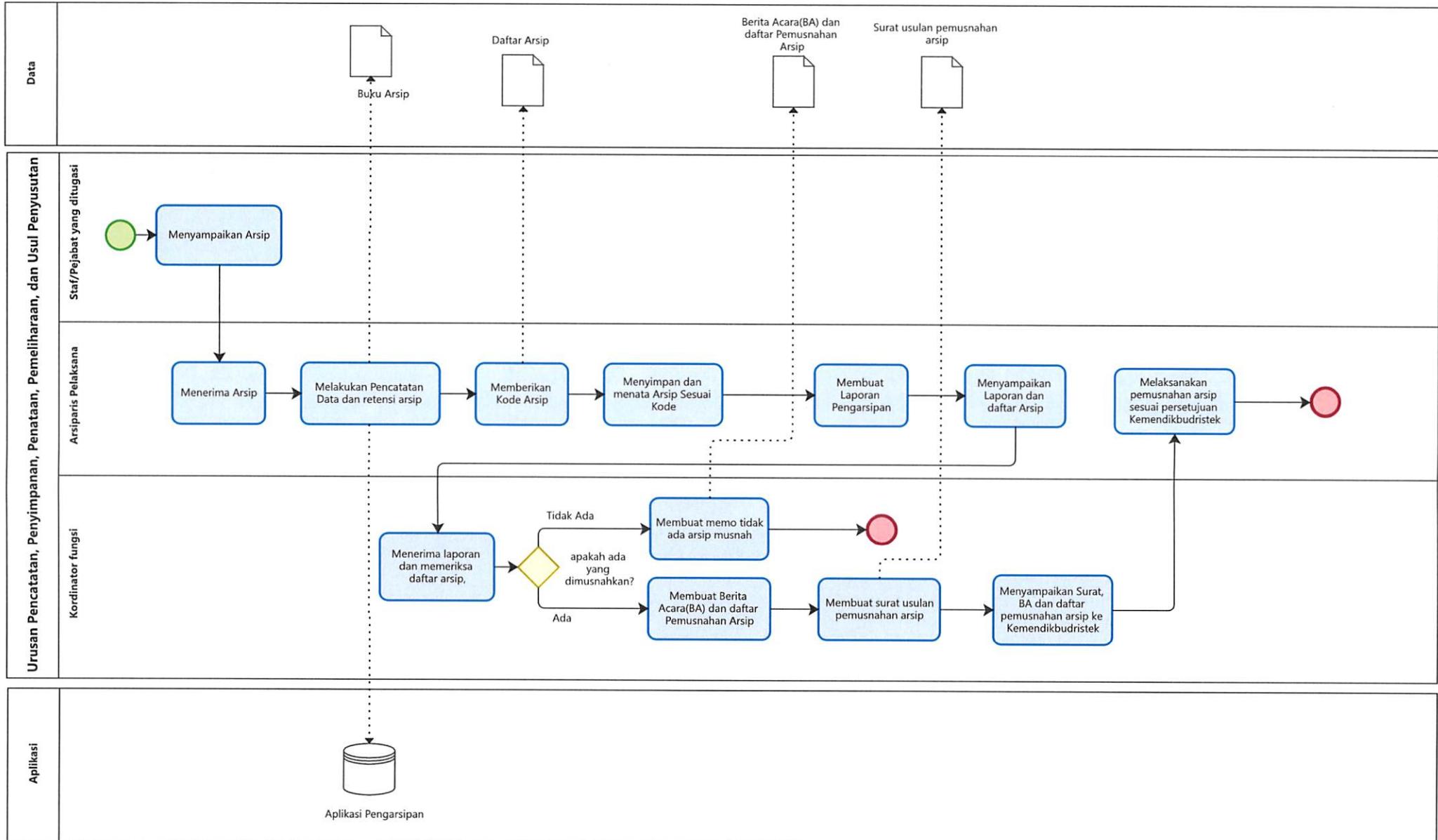




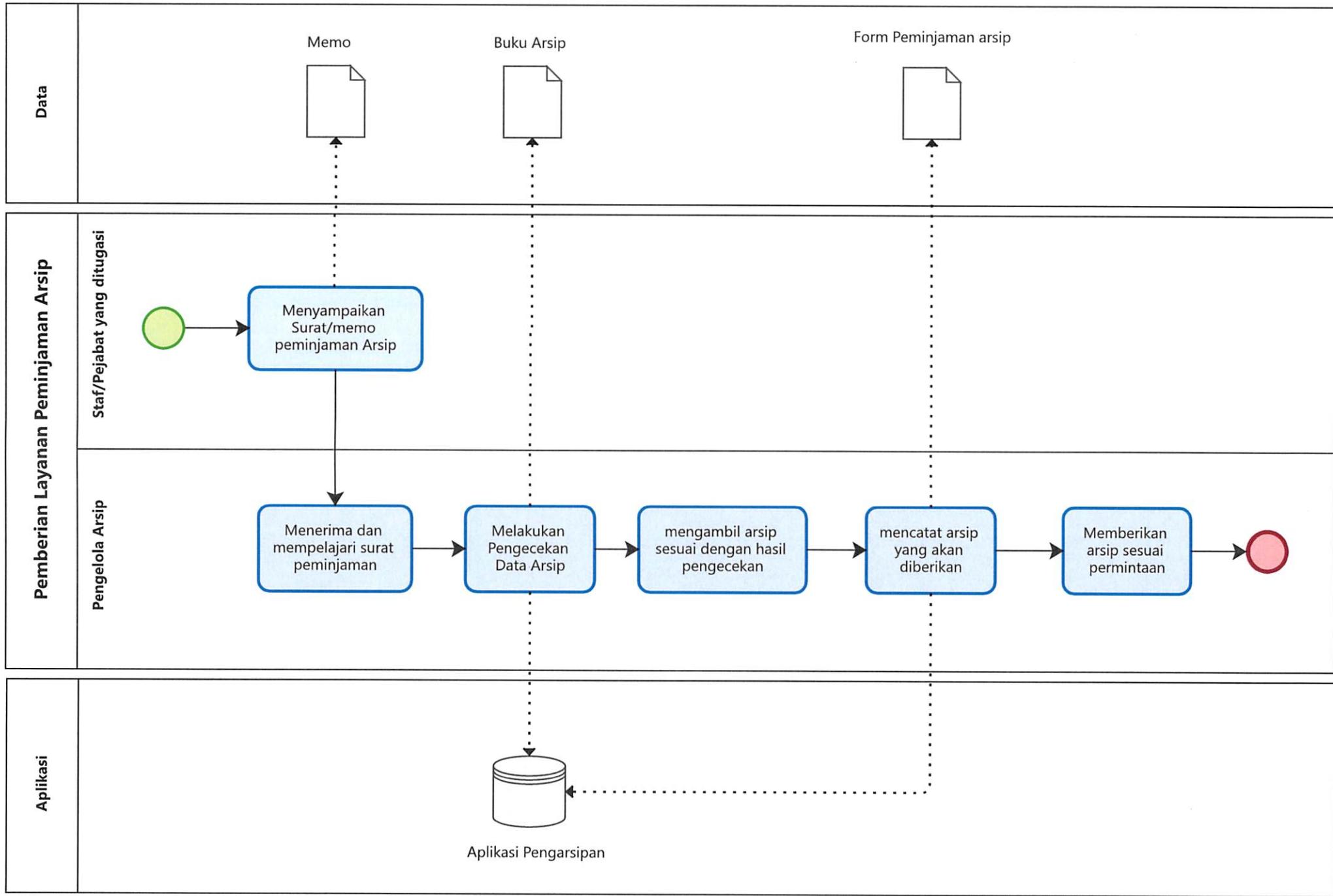
ms A

Data	
Penggandaan Surat dan Dokumen	<p>Menerima surat yang telah ditandatangani</p>  <p>Memeriksa surat/dokumen yang akan digandakan (nomor dan tanggal surat)</p>  <p>Nomor dan tanggal surat?</p>      <p>Pelaksana</p> <pre> graph LR Start(()) -- "Menerima surat yang telah ditandatangani" --> Task1[Memeriksa surat/dokumen yang akan digandakan (nomor dan tanggal surat)] Task1 --> Decision{Nomor dan tanggal surat?} Decision -- ada --> Task2[menggandakan surat/ dokumen] Task2 --> Task3[Melakukan Pengiriman] Task3 --> End1((())) Decision -- tidak ada --> Task4[Mengembalikan ke sub bagian terkait] Task4 --> End2((())) </pre>
Applikasi	

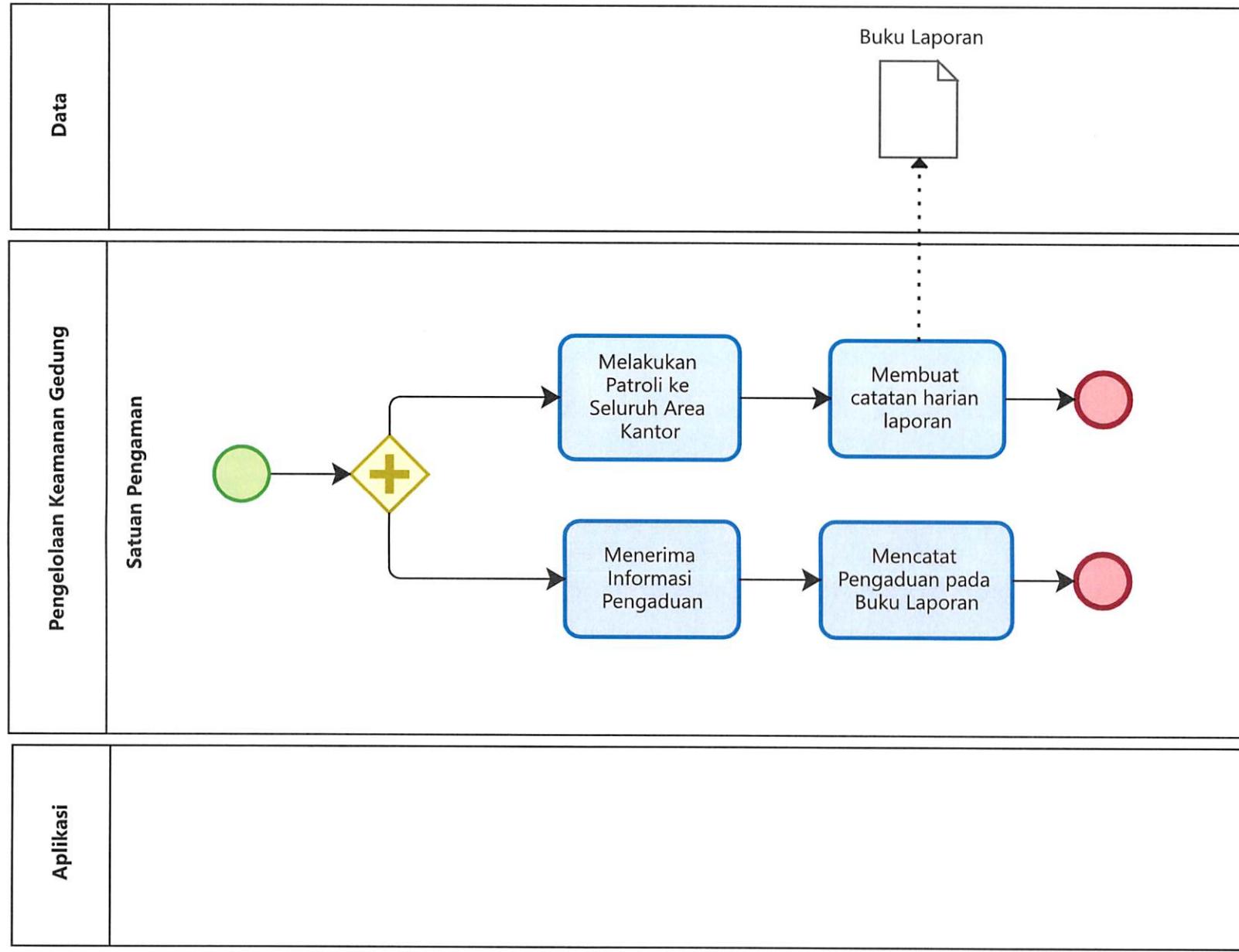
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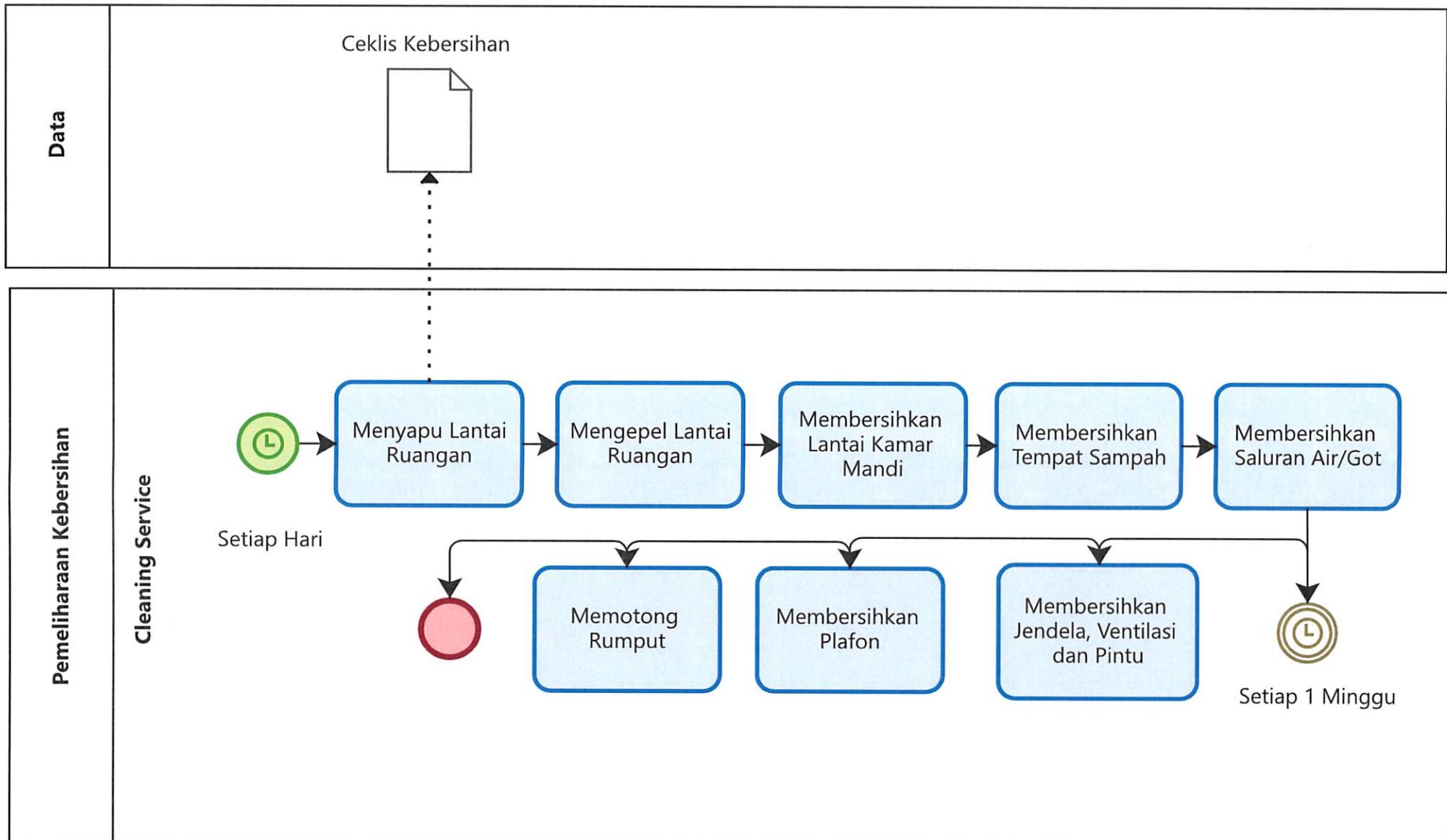
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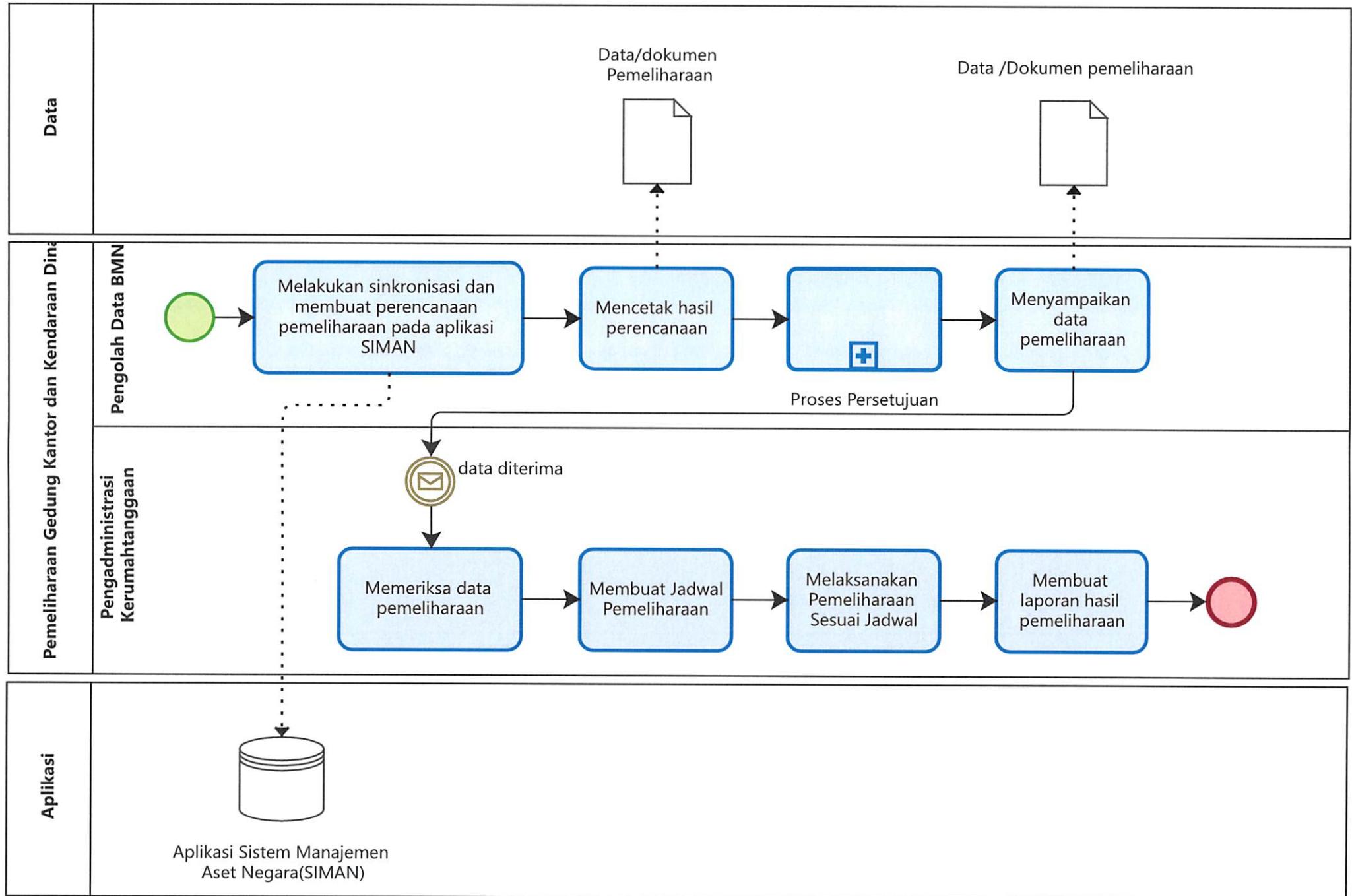


Mr. A



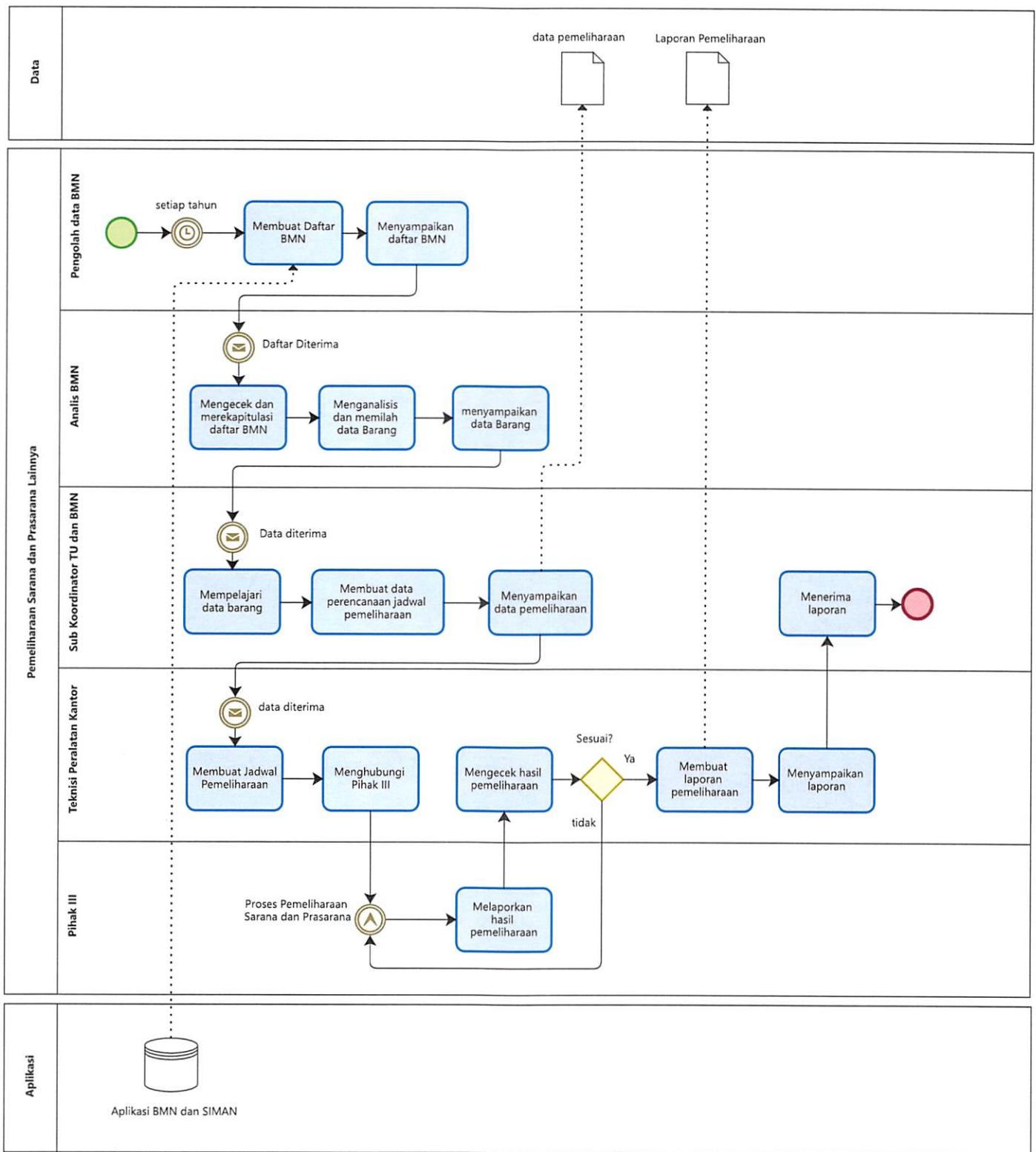
Nusantara

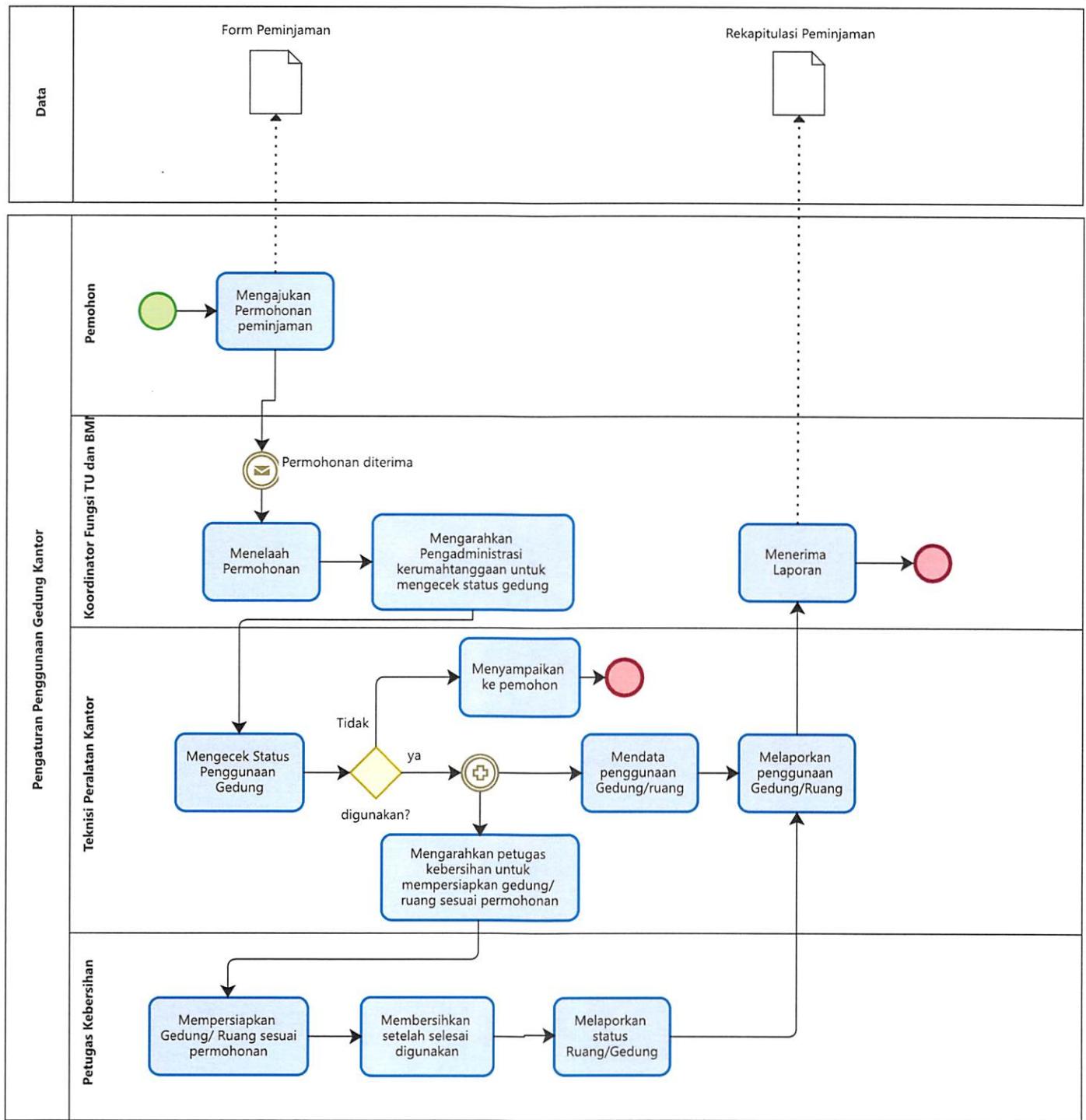


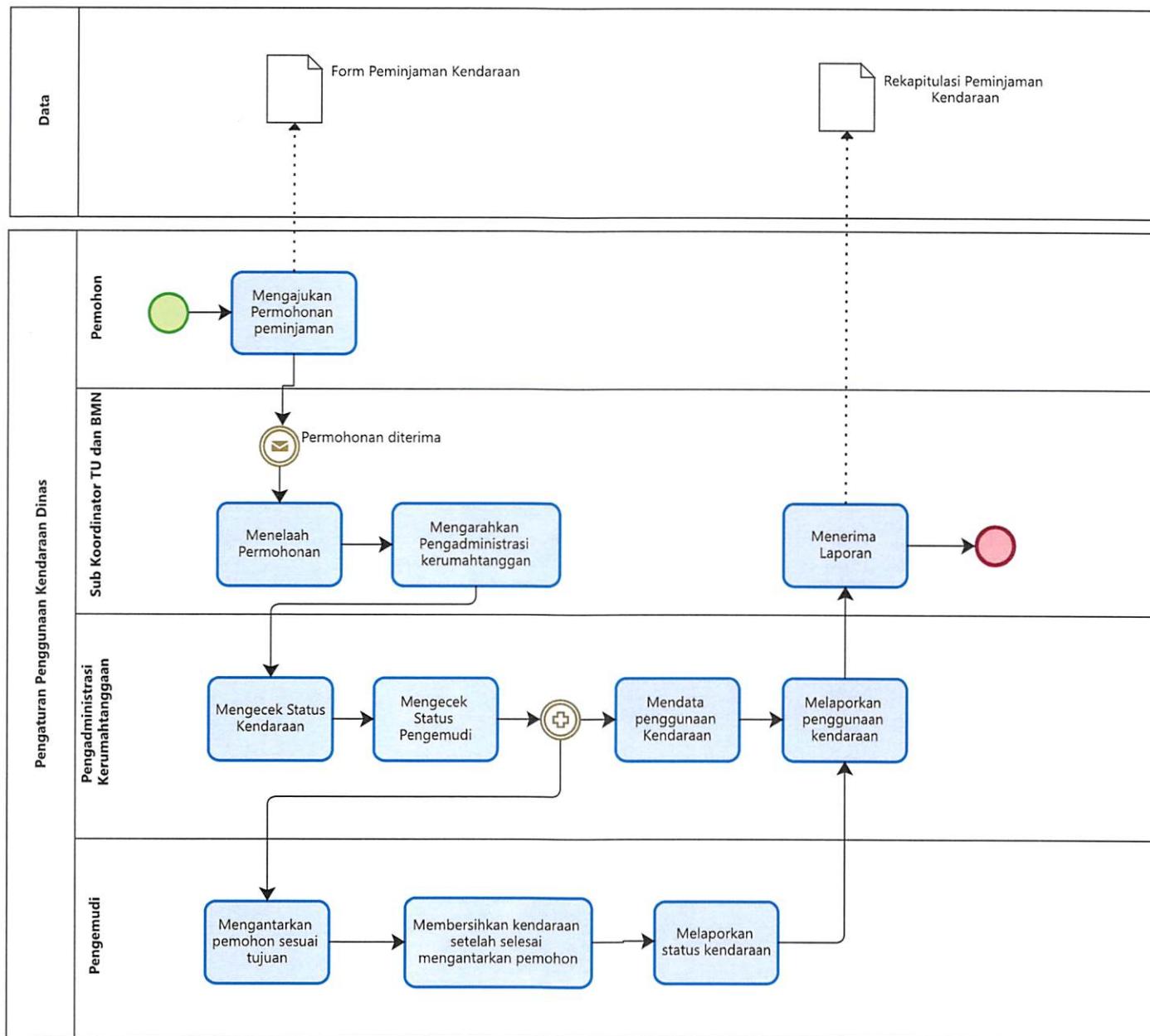



Data	
Pemantauan dan Evaluasi Persuratan, Kearsipan, Kerumah tanggaan, Hubungan Masyarakat, dan Pengelolaan Barang Milik Negara di Lingkungan LLD	<p>Sub Koordinator</p> <pre> graph LR A((Laporan diterima)) --> B[Menelaah dan mempelajari] B --> C[Mengevaluasi] C --> D[Menghimpun dan menyusun] D --> E(()) E --> F(((Penyusunan Laporan Sub Bagian))) </pre> <p>Laporan diterima</p> <p>Menelaah dan mempelajari</p> <p>Mengevaluasi</p> <p>Menghimpun dan menyusun</p> <p>Penyusunan Laporan Sub Bagian</p> <p>Staf</p> <pre> graph LR A((Setiap Bulan)) --> B[Menghimpun data/dokumen yang telah dikerjakan] B --> C[Membuat rekapitulasi hasil pekerjaan] C --> D[Melaporkan rekapitulasi hasil pekerjaan] </pre> <p>Setiap Bulan</p> <p>Menghimpun data/dokumen yang telah dikerjakan</p> <p>Membuat rekapitulasi hasil pekerjaan</p> <p>Melaporkan rekapitulasi hasil pekerjaan</p>
Applikasi	

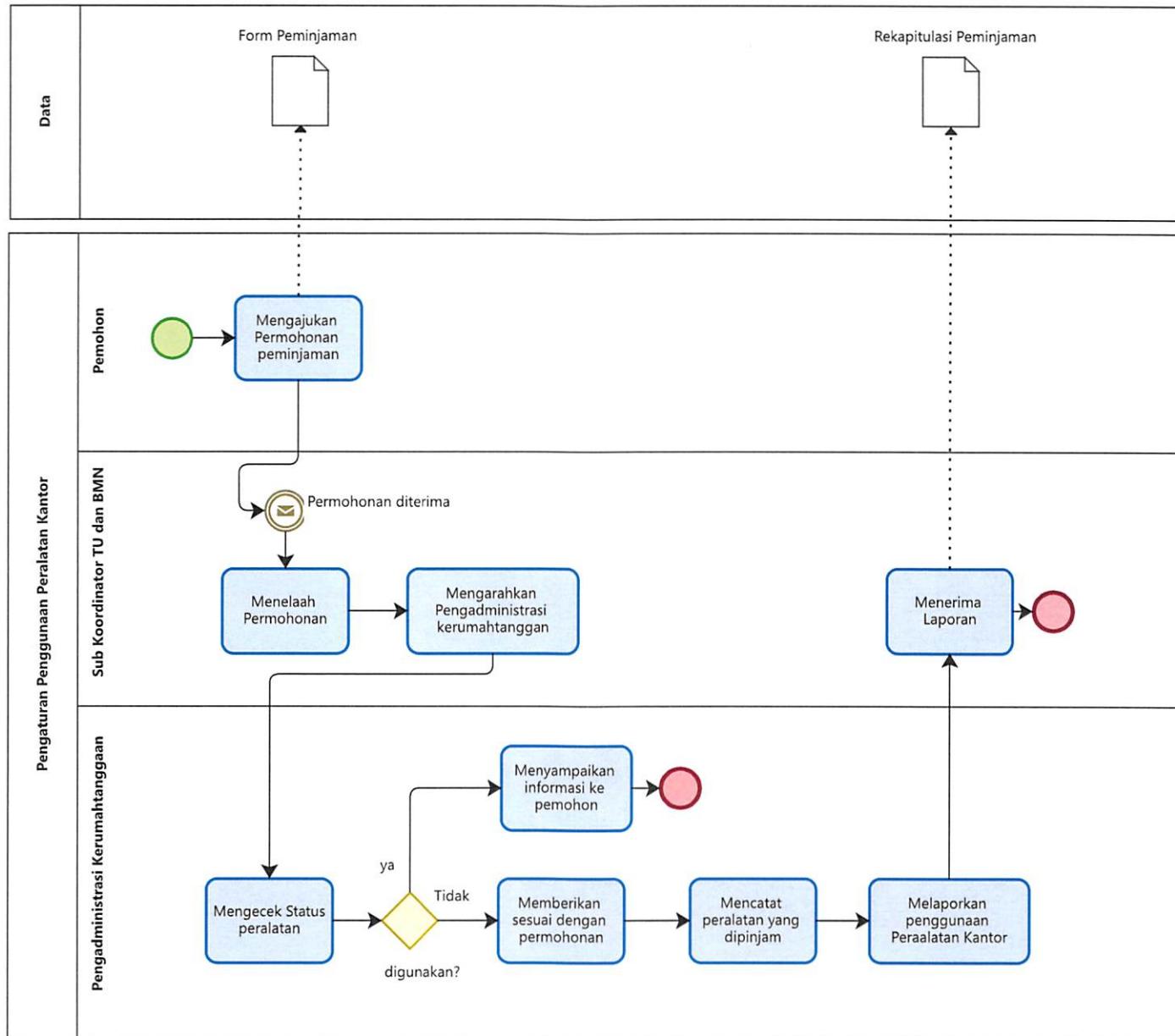
Mr. A



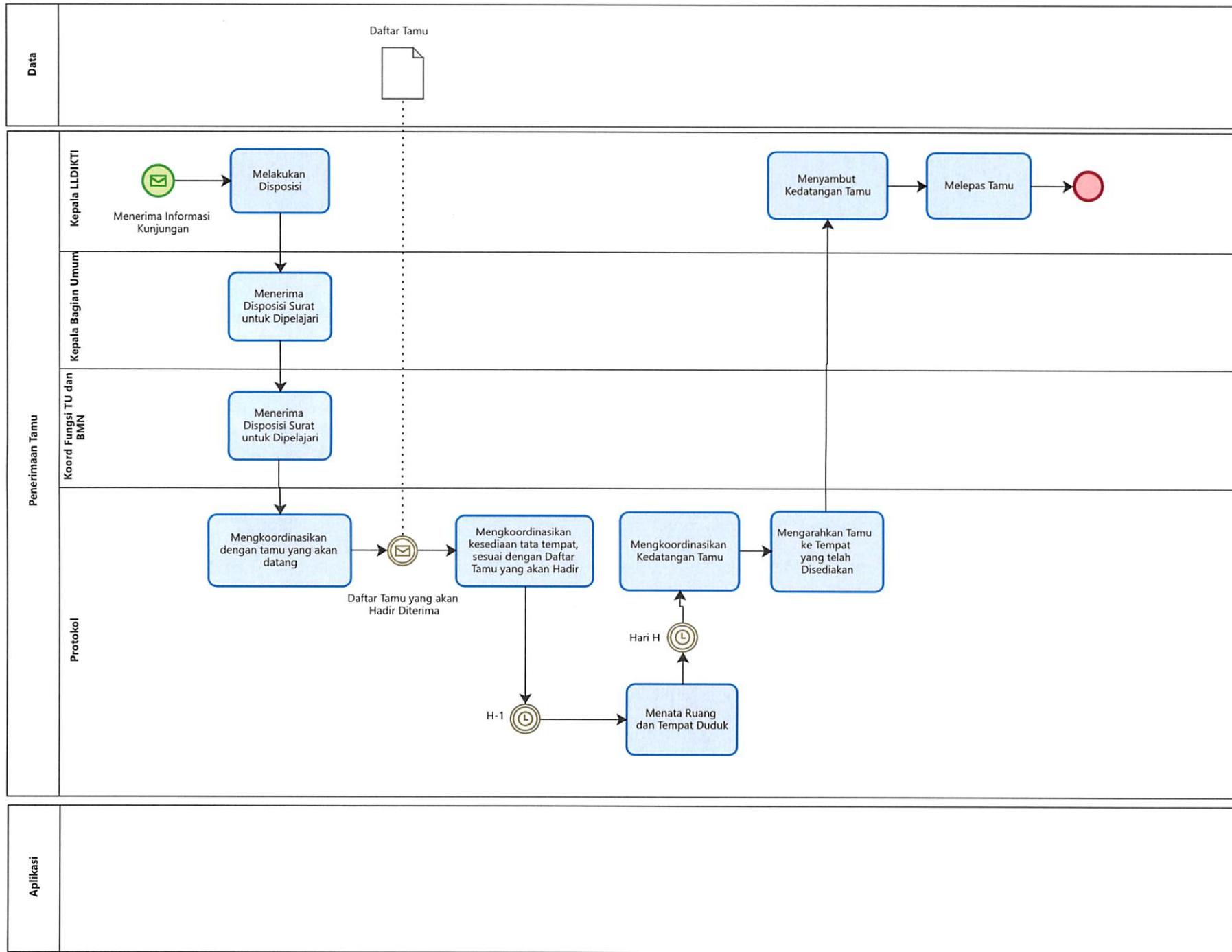




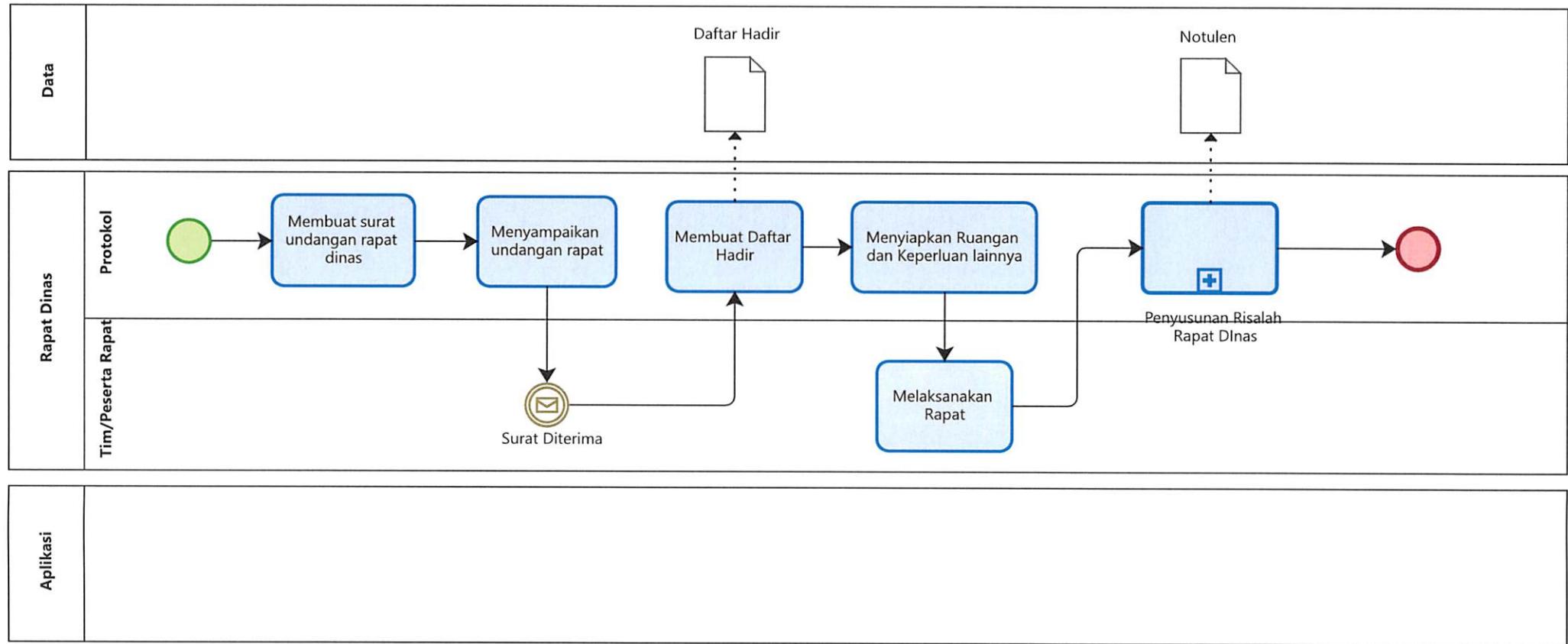
ms A

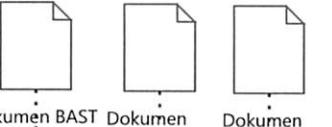
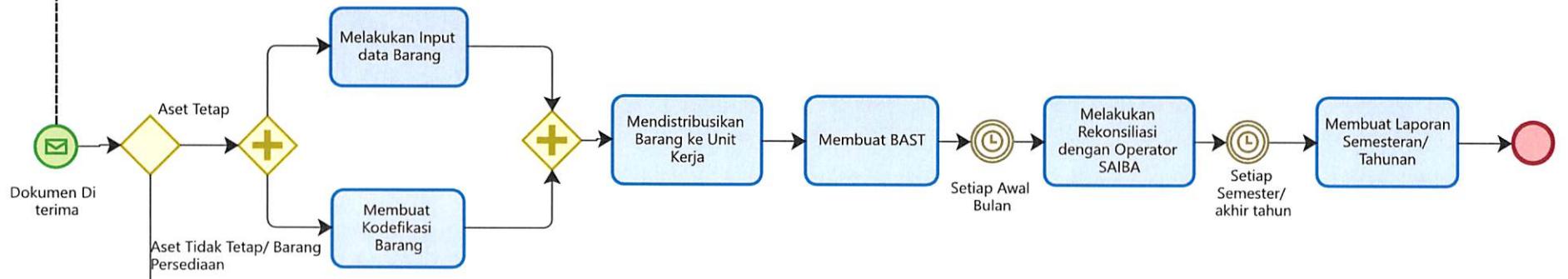
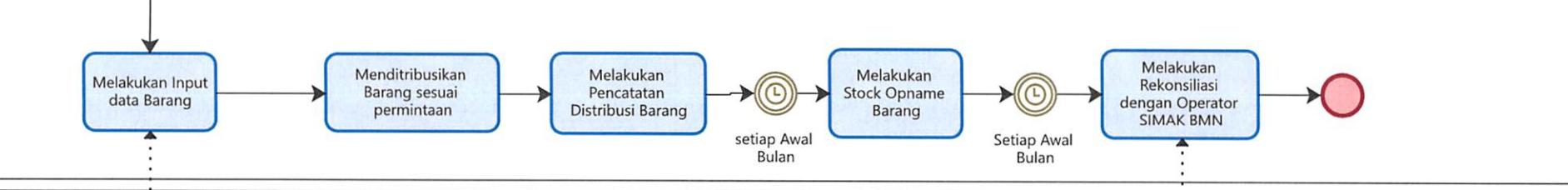


Mr. A

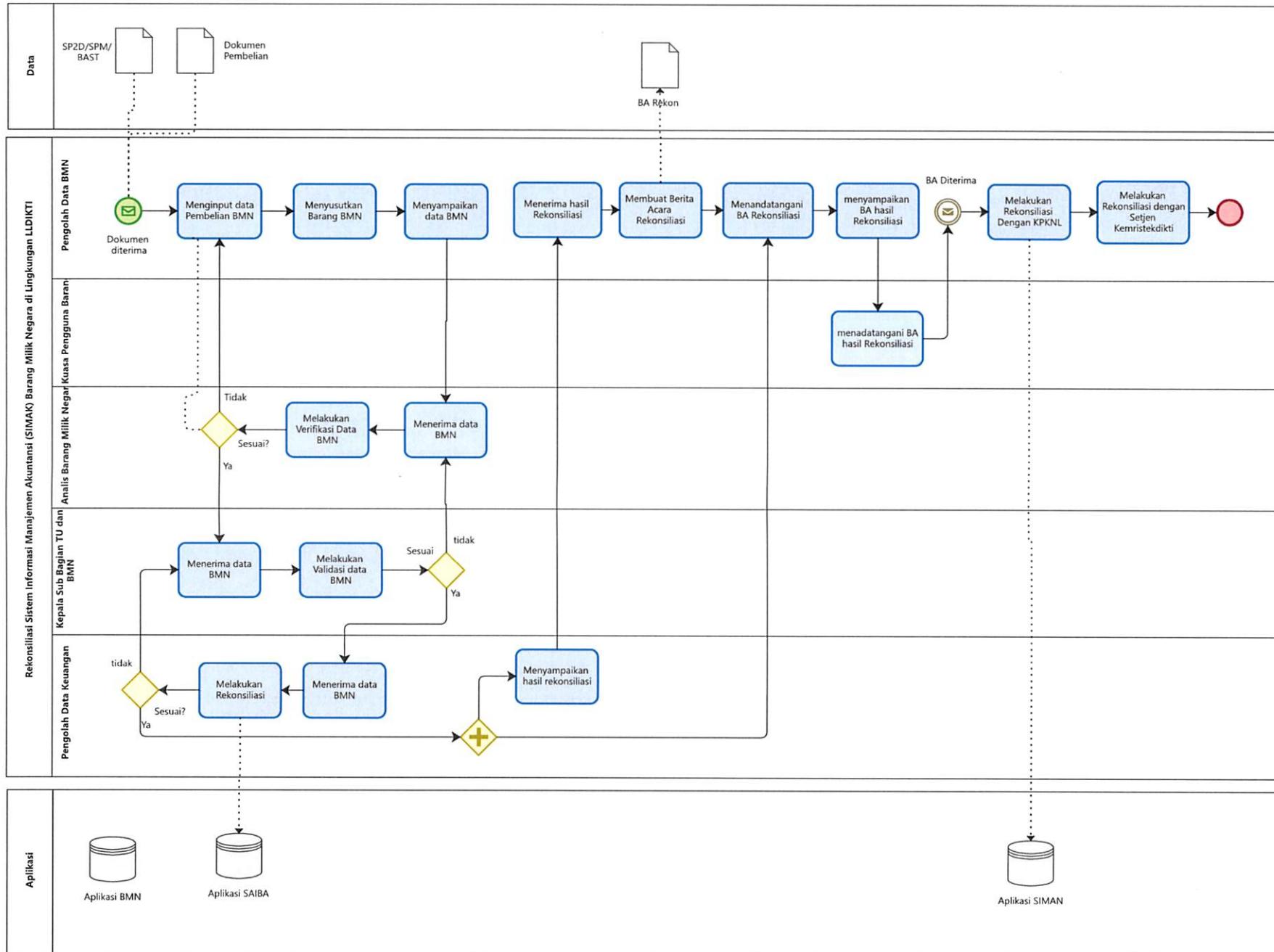


mr a



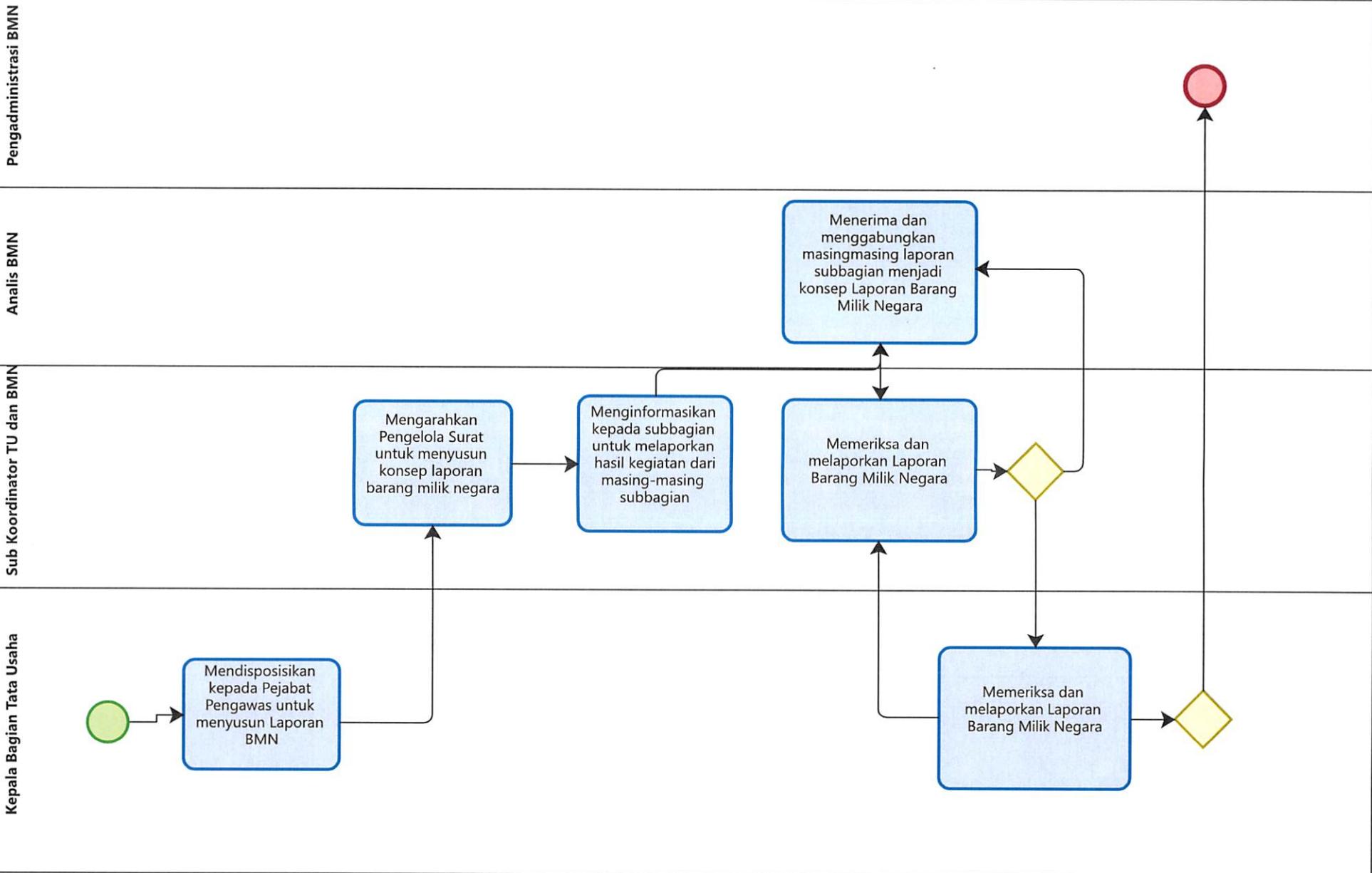
Data	 <p>Dokumen BAST Barang Dokumen Pembelian Dokumen Pencairan Dahta</p>
Pengelolaan Sistem Informasi Manajemen Akuntansi (SIMAK) Barang Negara di Lingkungan LLDIKTI	
Pengadministrasi BMN	
Applikasi	 <p>Aplikasi Persediaan</p>  <p>Aplikasi SIMAK BMN</p>

Mr A

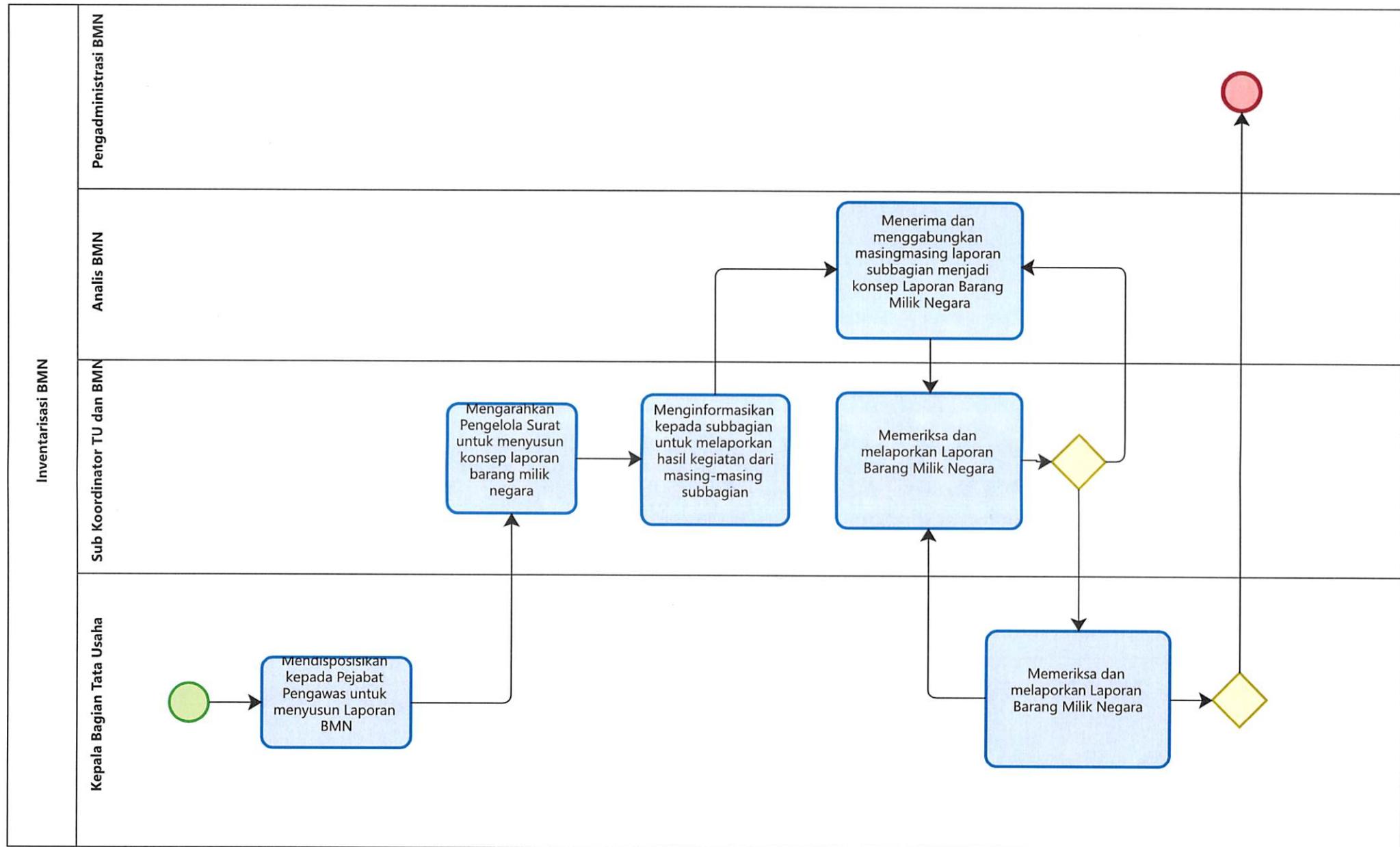


MS A

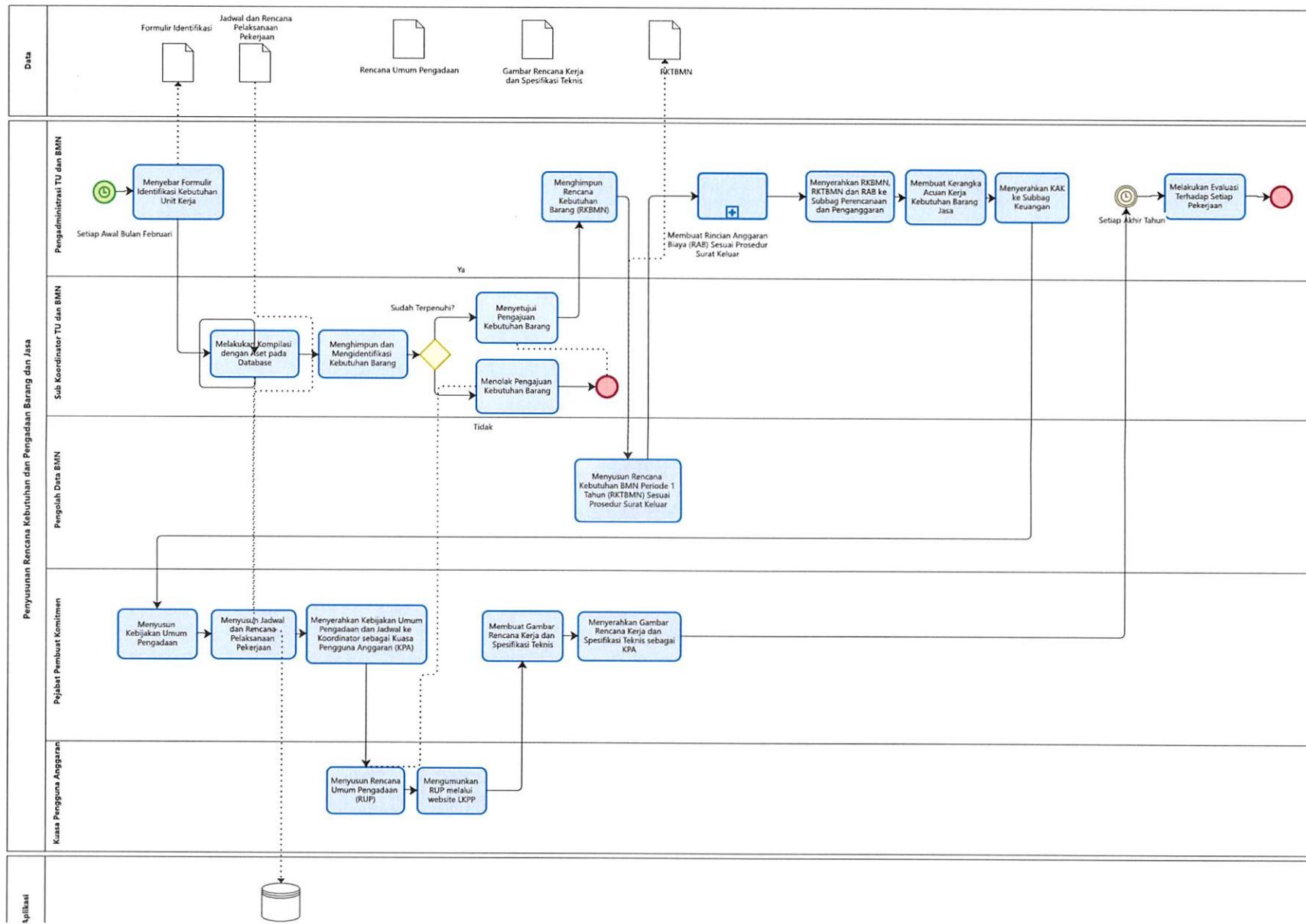
Penyusunan Bahan Koordinasi Pengelolaan Barang Milik Negara di Lingkungan LLDIKTI



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Aplikasi SIMAK BNN

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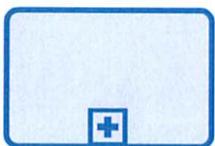
	Data	
Penerimaan, Penyimpanan, dan Pendistribusian Barang Milik Negara di Lingkungan LLDI	<pre> graph TD Start(()) --> PengelolaBMN[Pengelola BMN Menerima barang dari Panitia/PPHP dan mendisposisikan kepada Pengadministrasi BMN untuk dilakukan pencatatan] PengelolaBMN --> Memeriksa[Memeriksa, mencatat, dan membuat tanda terima BMN sesuai daftar barang] Memeriksa --> MelakukanPengkodean[Melakukan pengkodean BMN] MelakukanPengkodean --> MelakukanPencatatan[Melakukan pencatatan ke SIMAK BMN] MelakukanPencatatan --> Distribusi[Distribusi BMN dan menyusun laporan pendistribusian BMN] Distribusi --> End(()) </pre> <p>The flowchart illustrates the process of managing State-owned Assets (BMN) within the Lingkungan LLDI. It begins with a green start circle, followed by a blue box for the Asset Manager (Pengelola BMN) who receives items from the Committee/PPHP and distributes them to the Asset Administrator (Pengadministrasi BMN) for recording. This leads to the Asset Administrator (Sub Koordinator TU dan BMN) performing checks, making notes, and signing receipts according to the item list. Simultaneously, the Asset Manager performs coding on the items. Finally, the Asset Administrator records the items in the SIMAK BMN system and performs distribution, preparing a distribution report. The process concludes with a red end circle.</p>	
lokasi		

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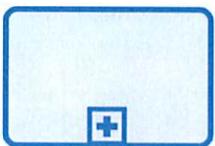
	Data	
Penerimaan, Penyimpanan, dan Pendistribusian Barang Milik Negara di Lingkungan LLD	<pre> graph TD Start(()) --> Step1[Penerimaan BMN] Step1 --> Step2[Memeriksa, mencatat, dan membuat tanda terima BMN sesuai daftar barang] Step2 --> Step3[Melakukan pengkodean BMN] Step3 --> Step4[Melakukan pendistribusian BMN dan menyusun laporan pendistribusian BMN] Step4 --> End((())) Step2 --> Step5[Melakukan pencatatan ke SIMAK BMN] Step5 --> Step3 </pre> <p>The flowchart illustrates the process of managing Government-owned Assets (BMN) in Lingkungan LLD. It starts with receiving assets from the Organizing Committee/PPHP and arranging them for recording. This leads to inspection, recording, and marking the receipt of assets according to the item list. Following this, the assets are encoded. Finally, they are distributed and a distribution report is prepared. A feedback loop exists where the recording step feeds back into the encoding step.</p>	
Aplikasi		

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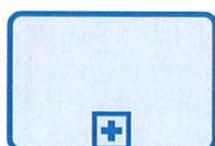
Layanan Kehumasan dan Hukum



Penyusunan
Risalah Rapat
Dinas



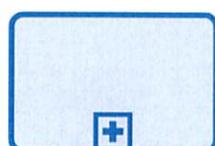
Pengaduan
Pelayanan Publik



Keprotokolan atau
Upacara



Penyiapan Bahan
Publikasi

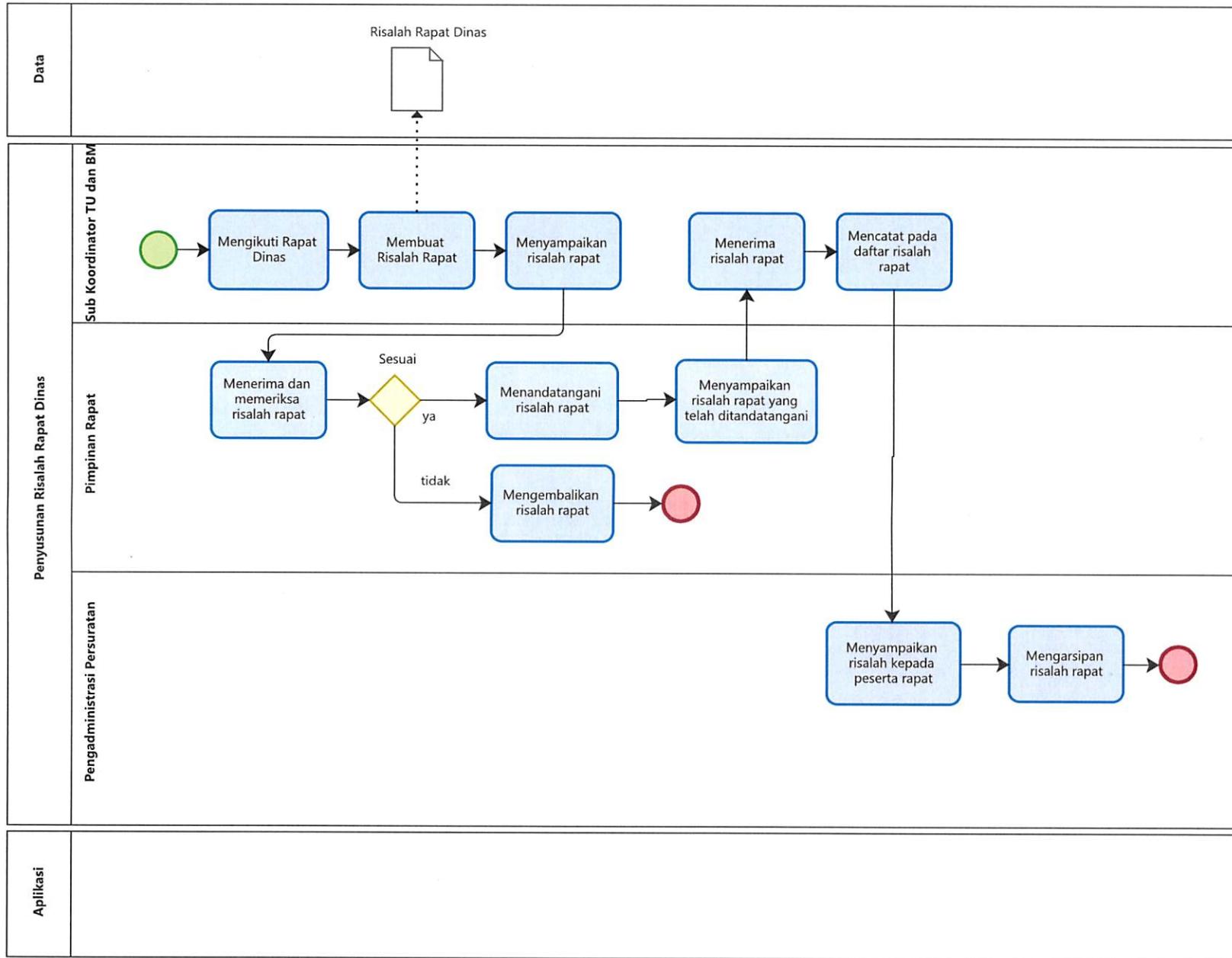


Penyiapan Bahan
Jawaban Atas
Pemberitaan
Media Massa

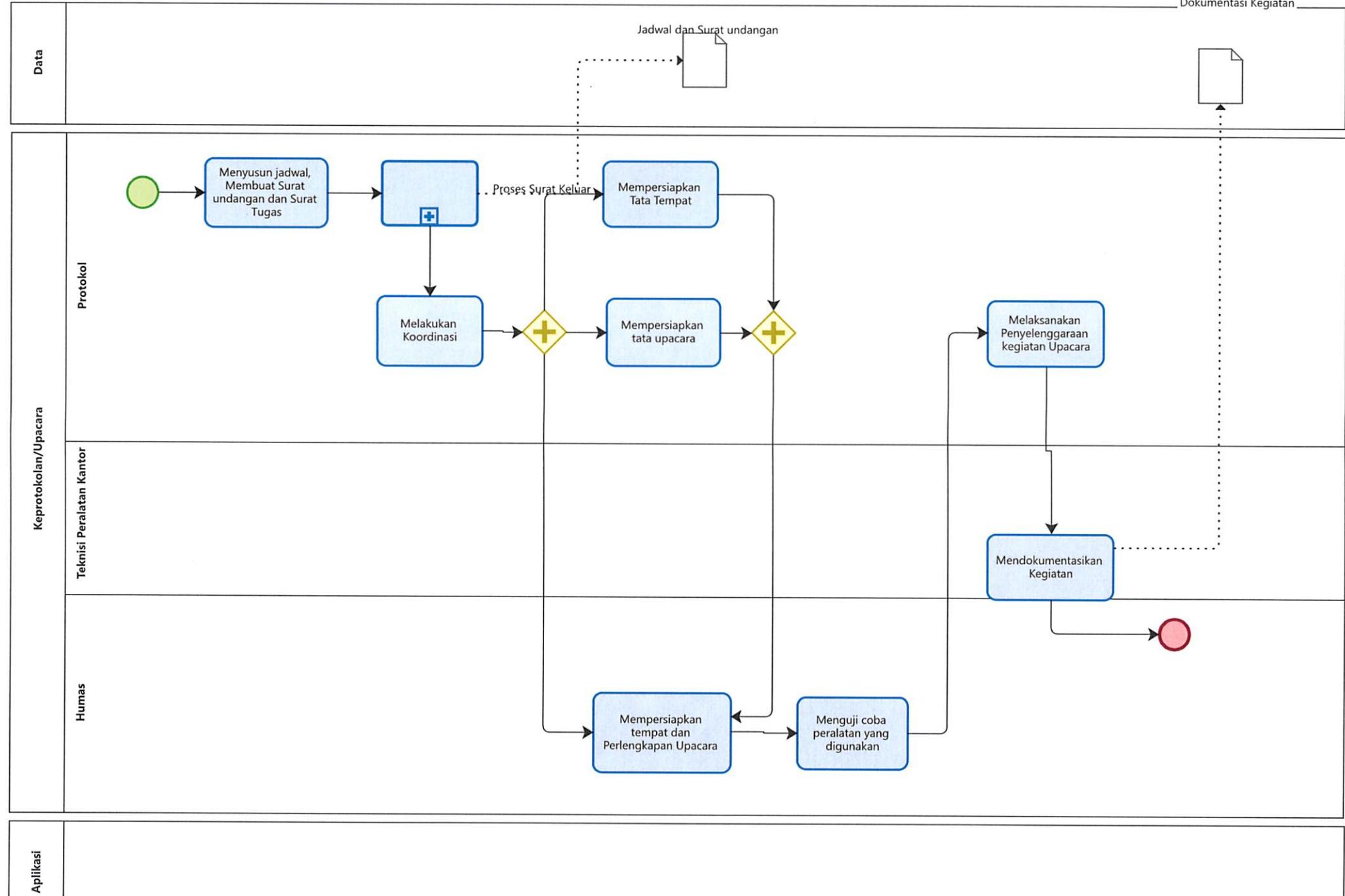


Penyiapan Bahan
Jawaban atas
Pengaduan
Melalui LAPOR

MR A

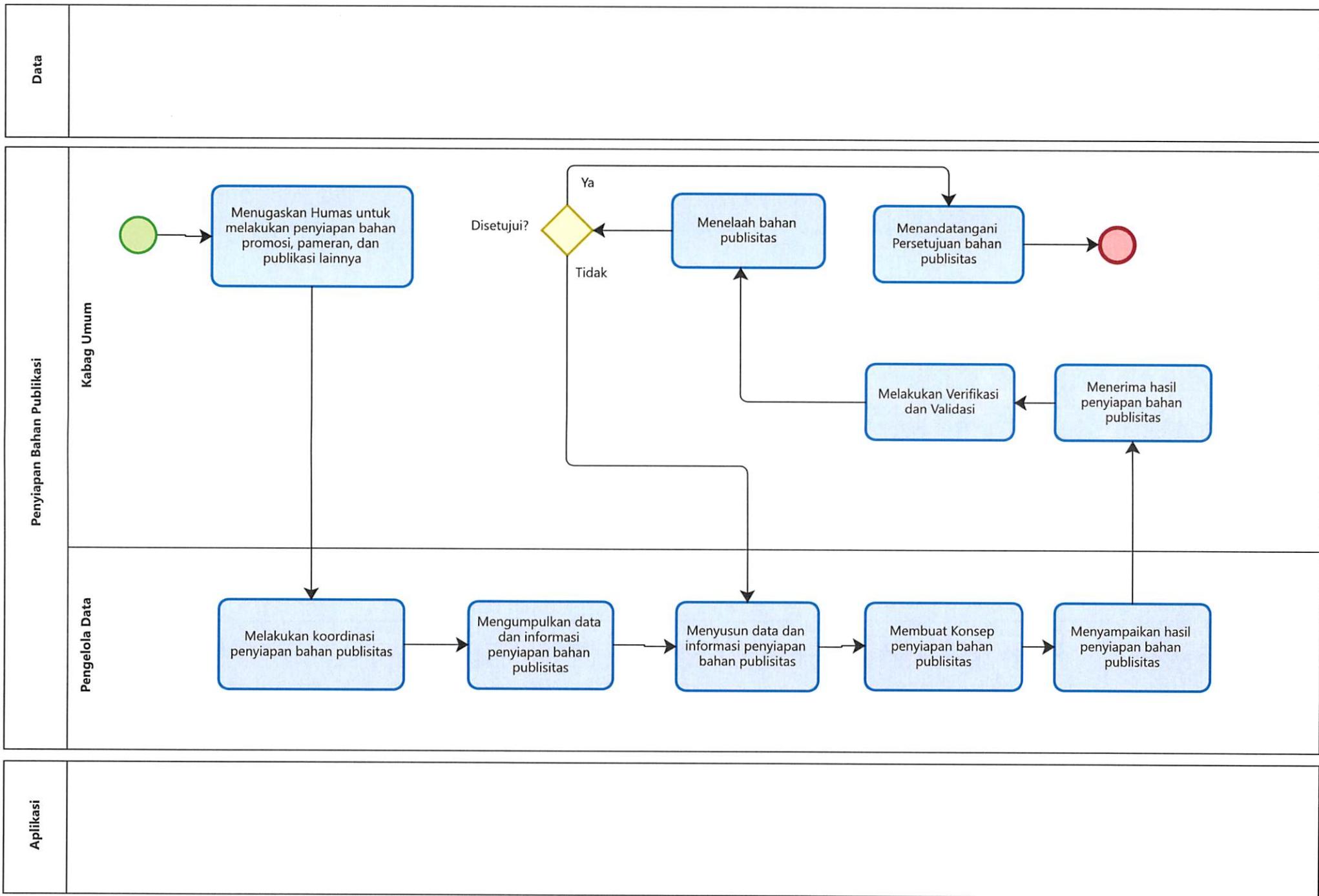


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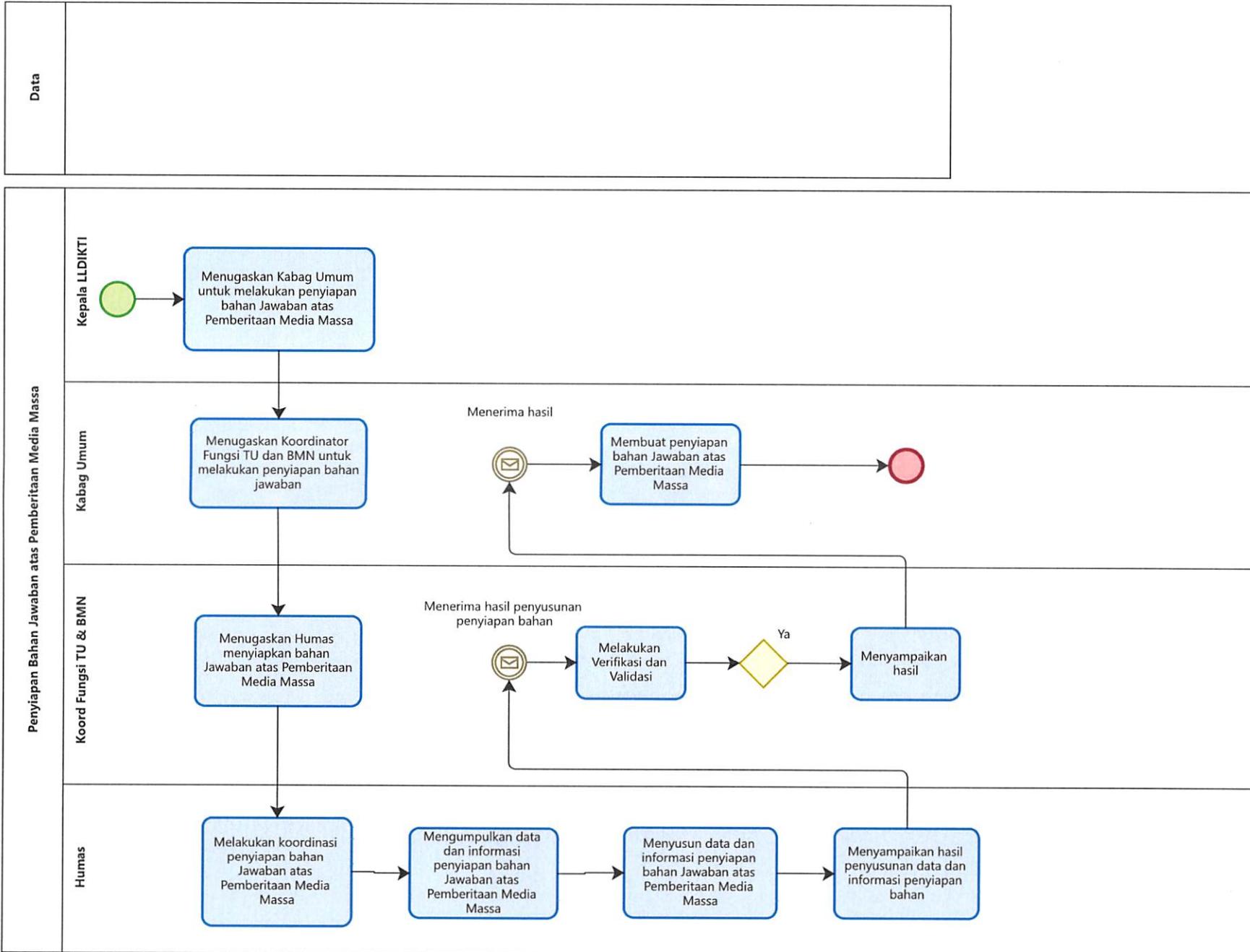


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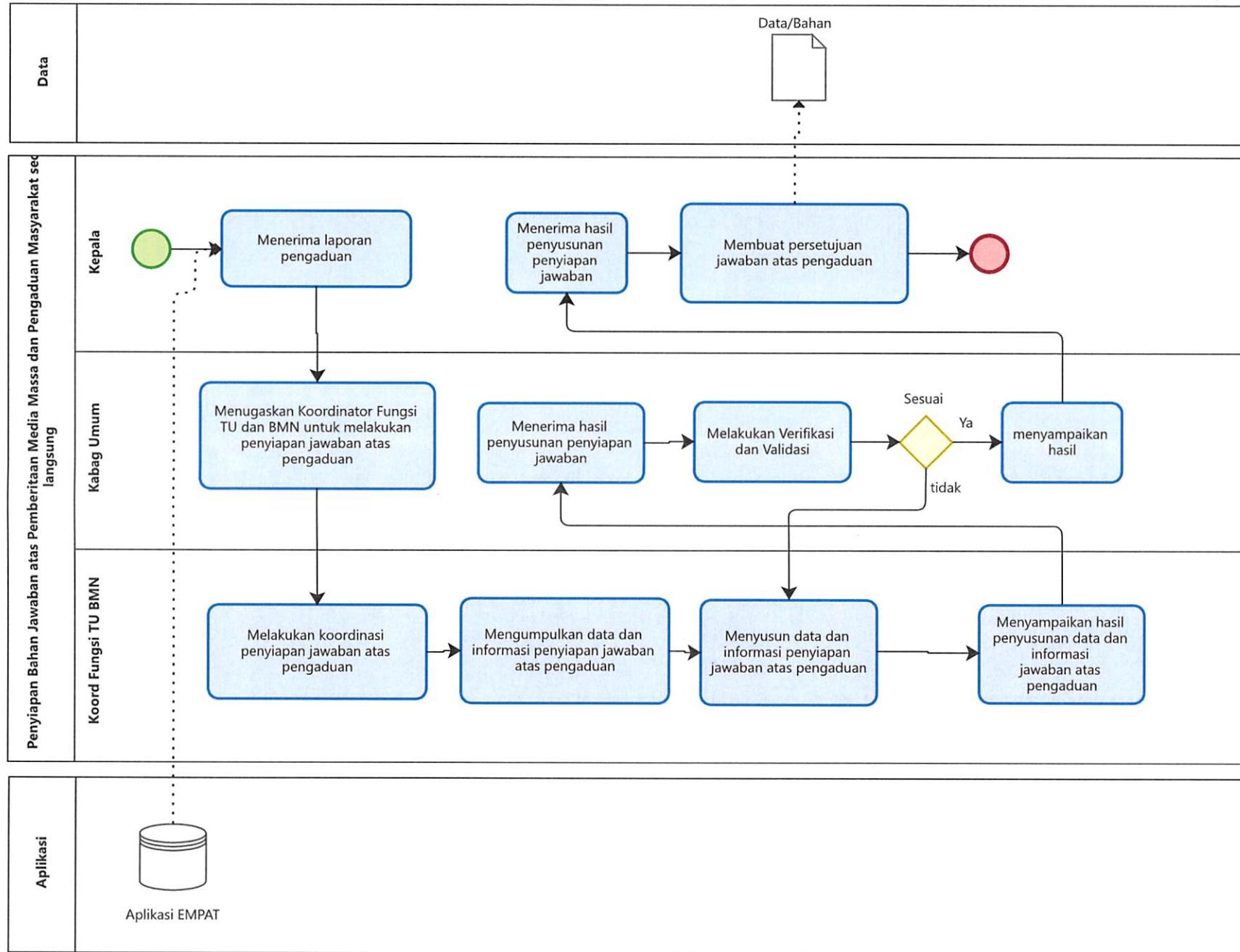
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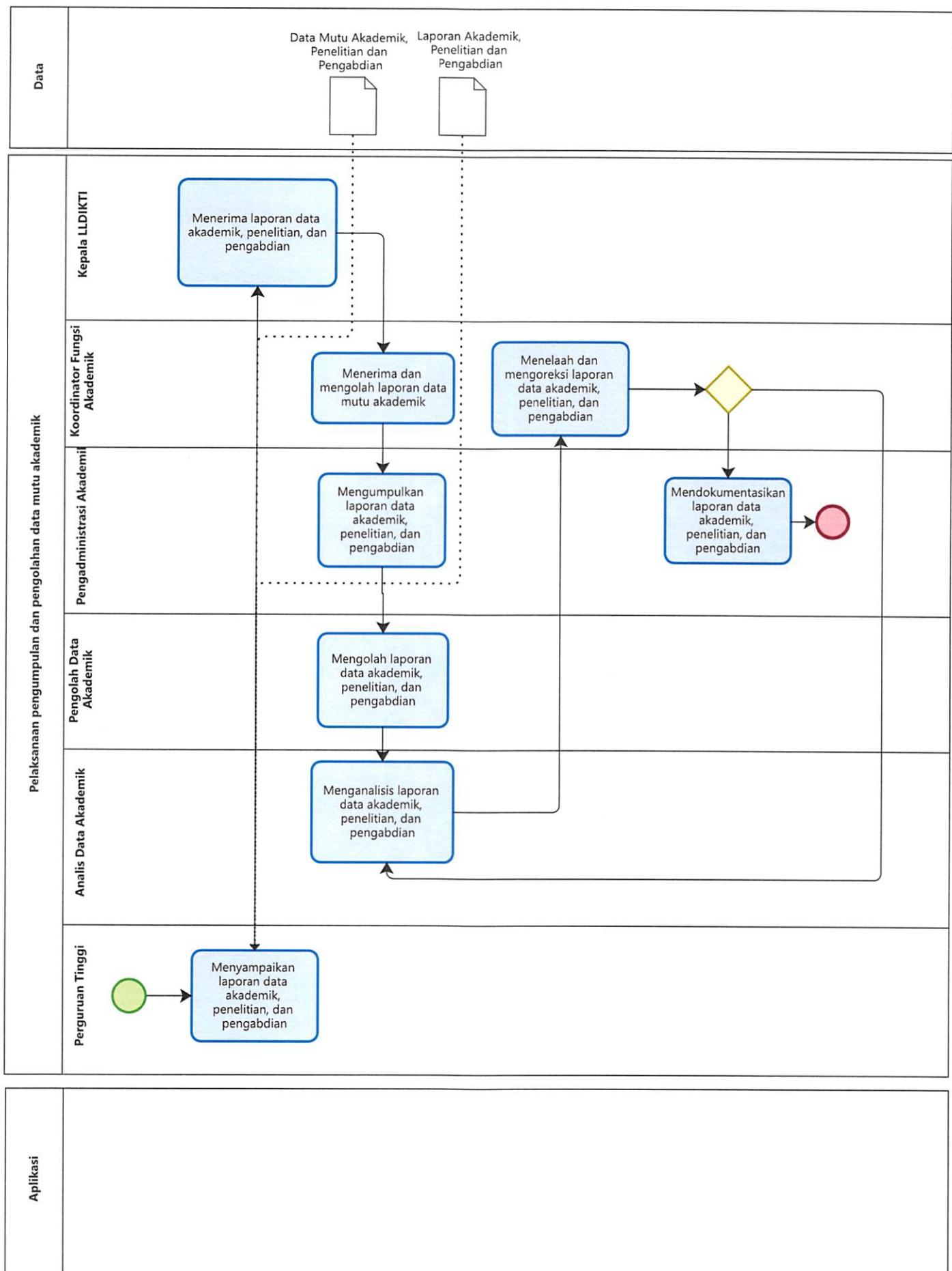
Data	<p style="text-align: center;">Lembar disposisi pengaduan</p>
Pengaduan Melalui laman LAPOR	<pre> graph TD Pelapor((Pelapor)) --> Step1[Menyampaikan pengaduan melalui laman LAPOR] Step1 --> Mail1(()) Mail1 --> Step2[Menindaklanjuti awal pengaduan] Step2 --> Step3[Melakukan koordinasi dengan Koordinator Fungsi] Step3 --> Step4[Menginput hasil klarifikasi pengaduan] Step4 --> Mail2(()) Mail2 --> Selesai{Selesai?} Selesai -- Ya --> SelesaiNode(()) Selesai -- Tidak --> KlarifikasiDiterima((Klarifikasi diterima)) KlarifikasiDiterima --> Step1 </pre> <p>The diagram illustrates the workflow for handling complaints submitted through the LAPOR website. It starts with a reporter (Pelapor) submitting a complaint. This triggers a series of actions: initial handling (Menindaklanjuti awal pengaduan), coordination with a functional coordinator (Melakukan koordinasi dengan Koordinator Fungsi), and inputting the results of clarification (Menginput hasil klarifikasi pengaduan). A confirmation message (Laporan Diterima) is sent back to the reporter. The process ends if the reporter is satisfied (Selesai? - Ya). If not, it loops back to the initial handling step (Klarifikasi diterima).</p>
Aplikasi	<p>Aplikasi LAPOR</p>

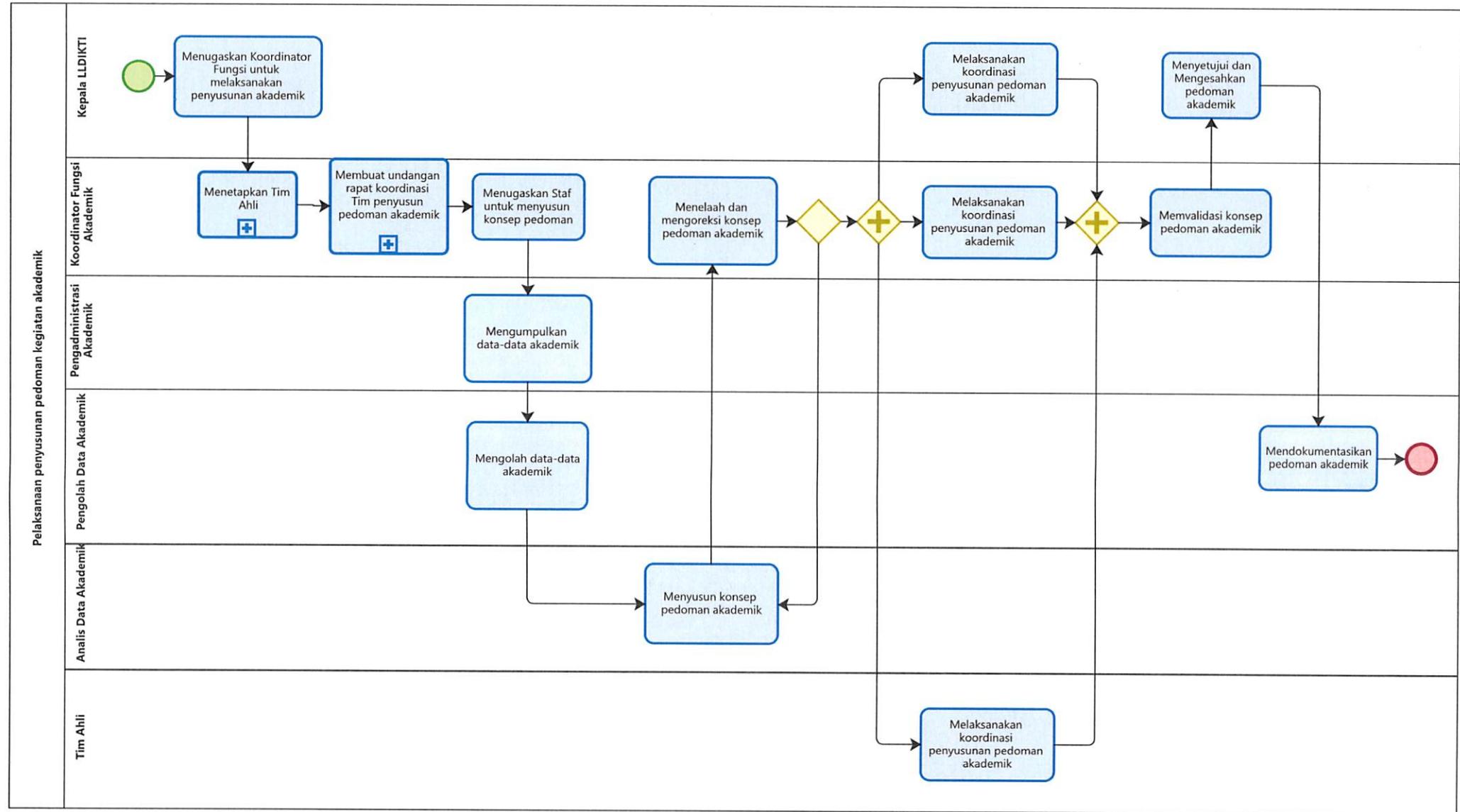


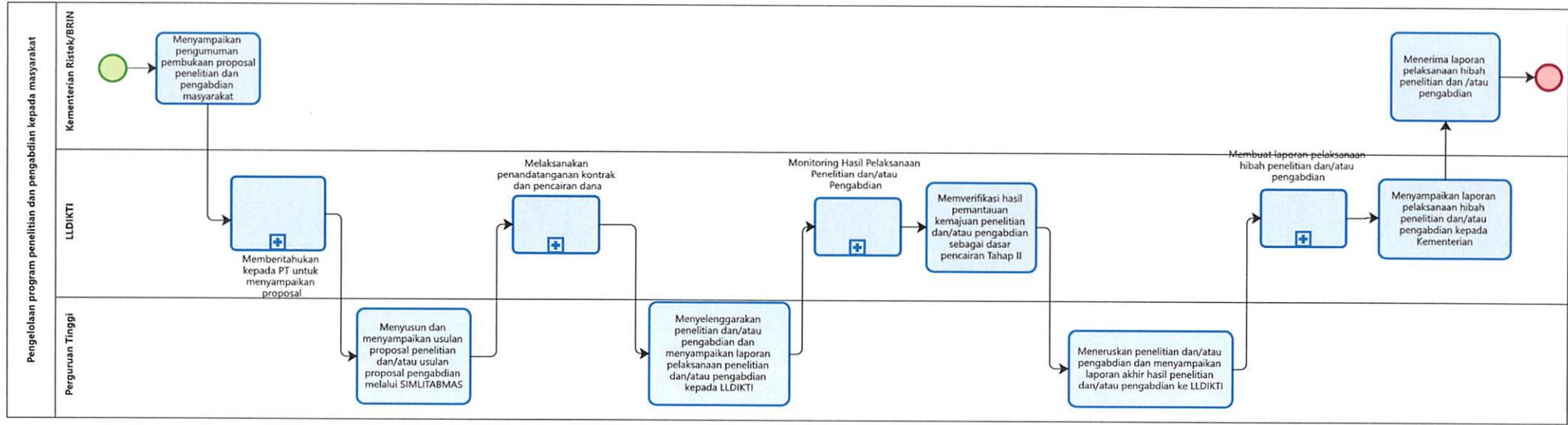
Layanan Akademik	Pelaksanaan Pengumpulan dan Pengolahan Data Mutu Akademik	Pelaksanaan penyusunan pedoman kegiatan akademik	Pengelolaan Program Penelitian dan Pengabdian Kepada Masyarakat	Validasi dan Verifikasi Ijazah	Penyelesaian Legalisasi Fotokopy Ijazah Bagi PTS yang Sudah Ditutup	Penerbitan Surat Keterangan Pengganti Ijazah bagi Perguruan Tinggi yang Tutup
	Pelaporan Pendataan Kekayaan Intelektual dan Publikasi	Pelaksanaan Pemantauan dan Evaluasi Pelaksanaan Pembelajaran	Pelaksanaan Pemantauan dan Evaluasi Pelaksanaan Penelitian dan Pengabdian Kepada Masyarakat	Verifikasi Perpanjangan Masa Studi	Reset atau pembatalan PIN	



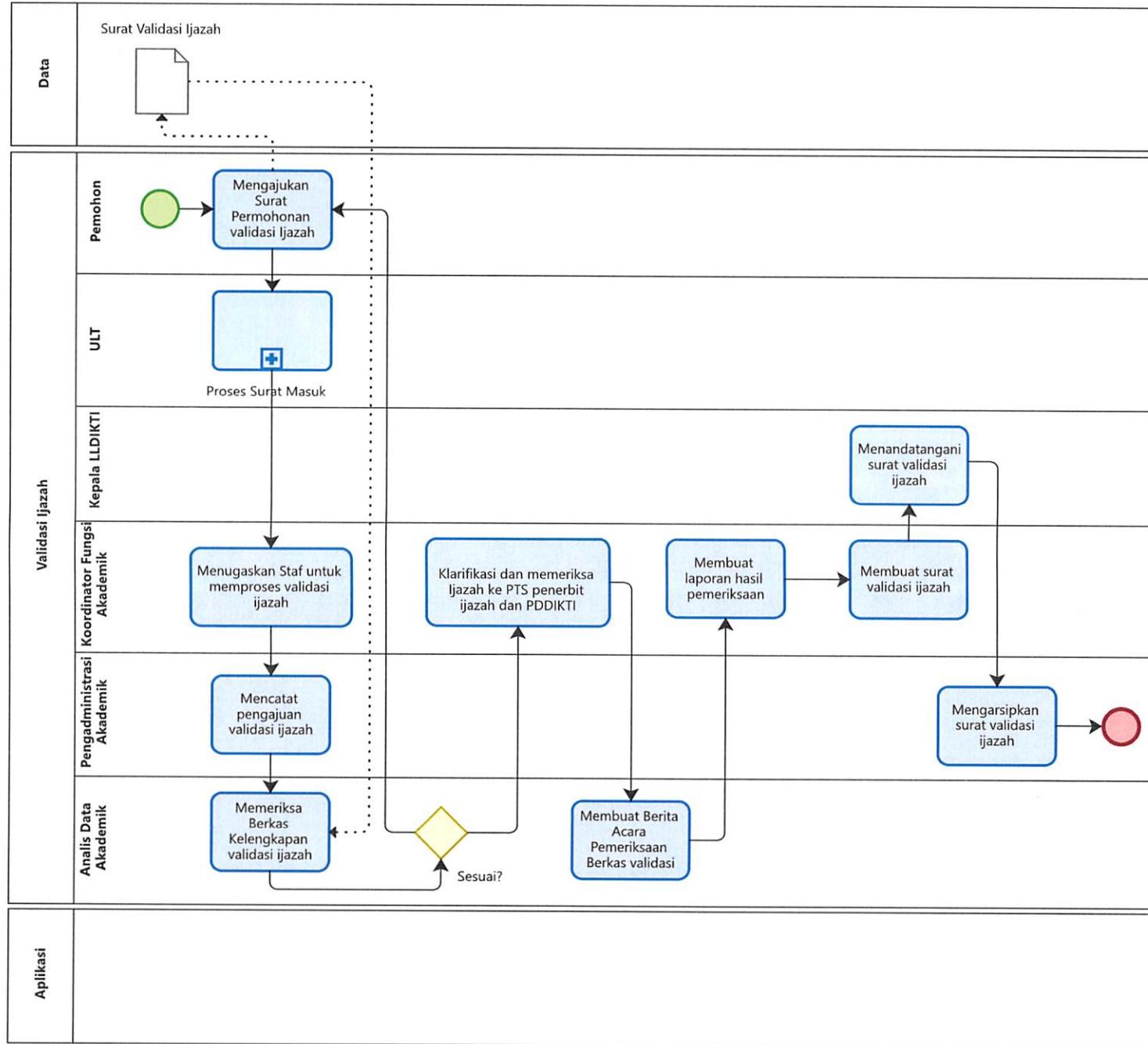
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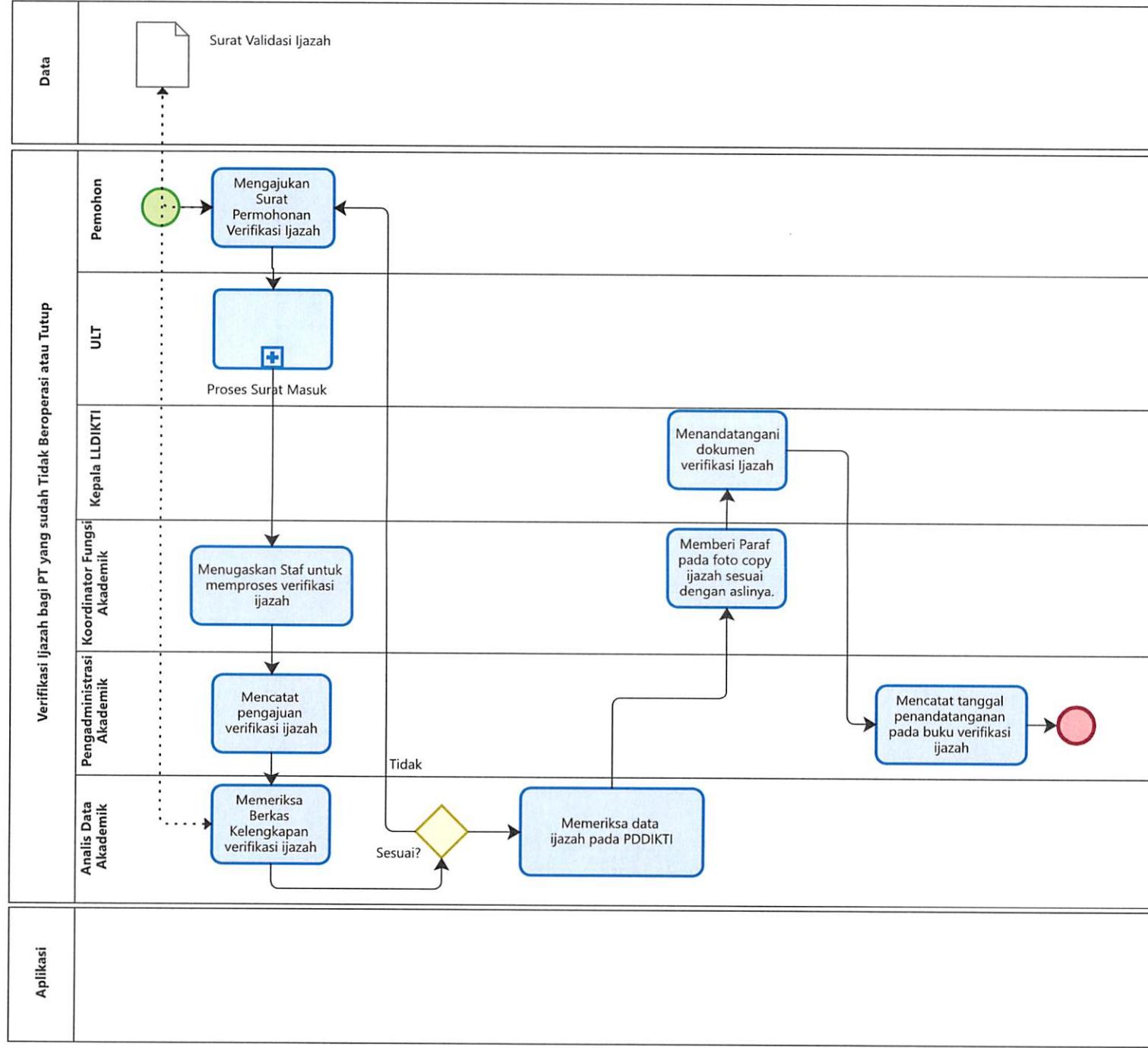




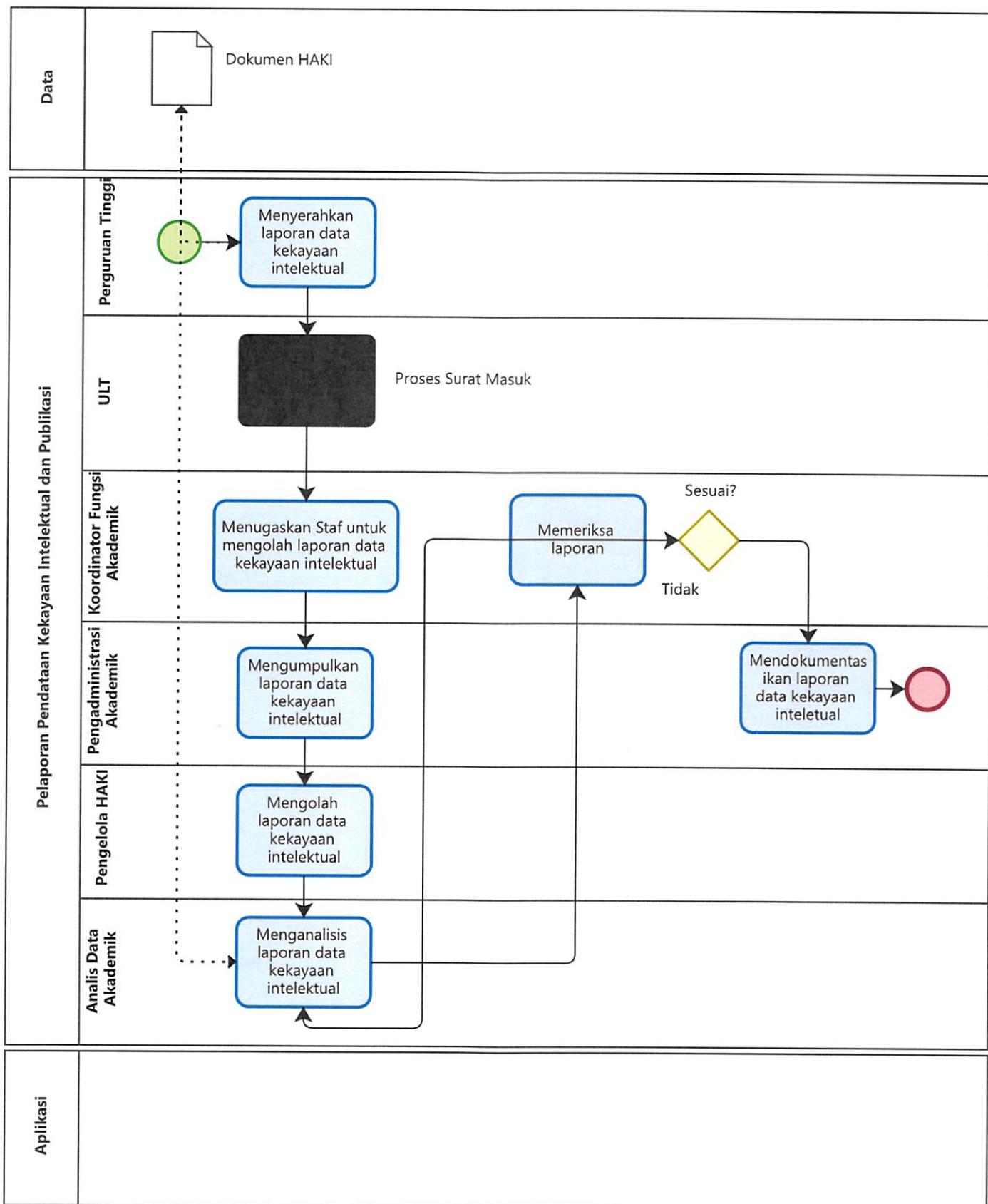
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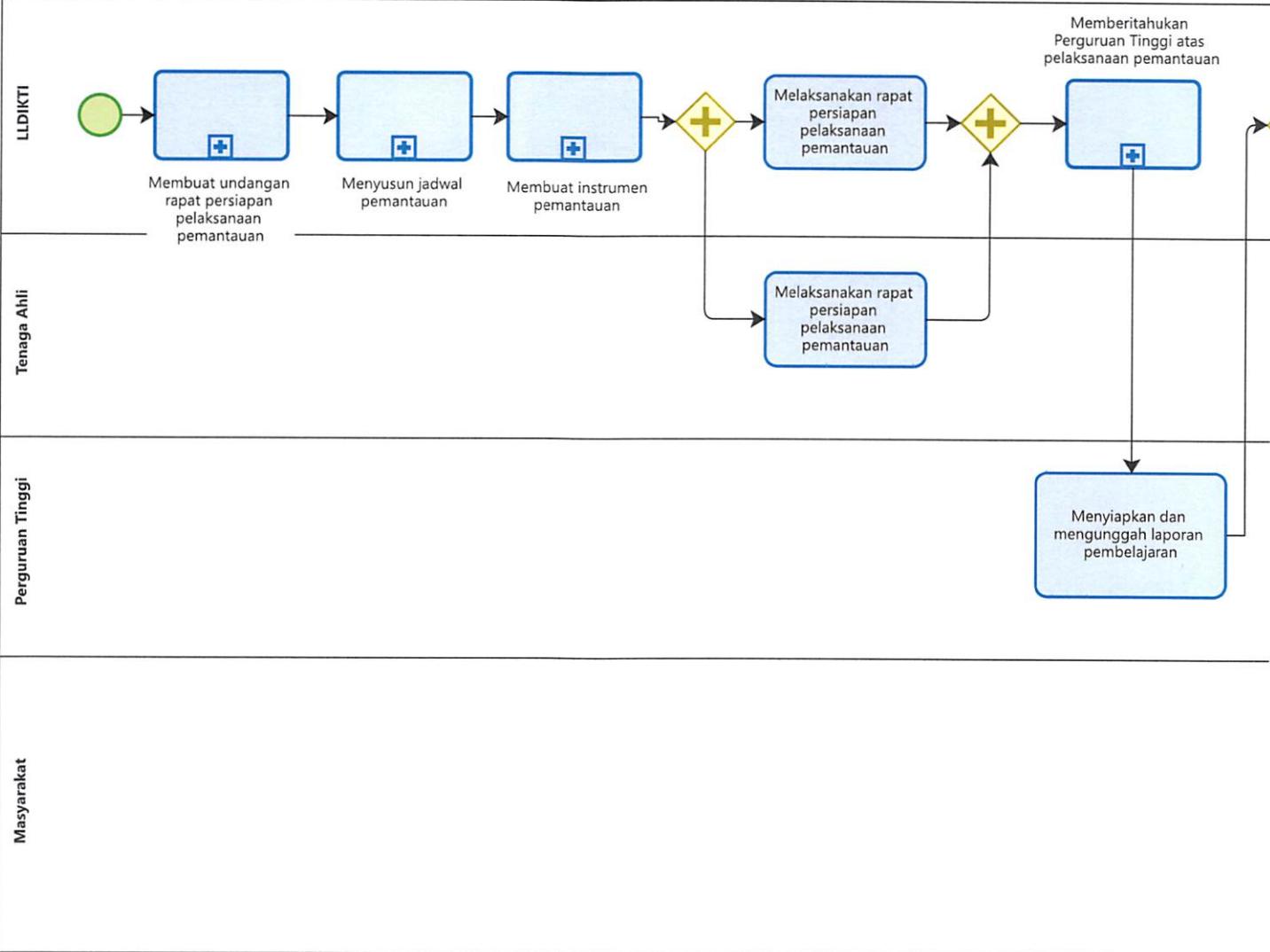
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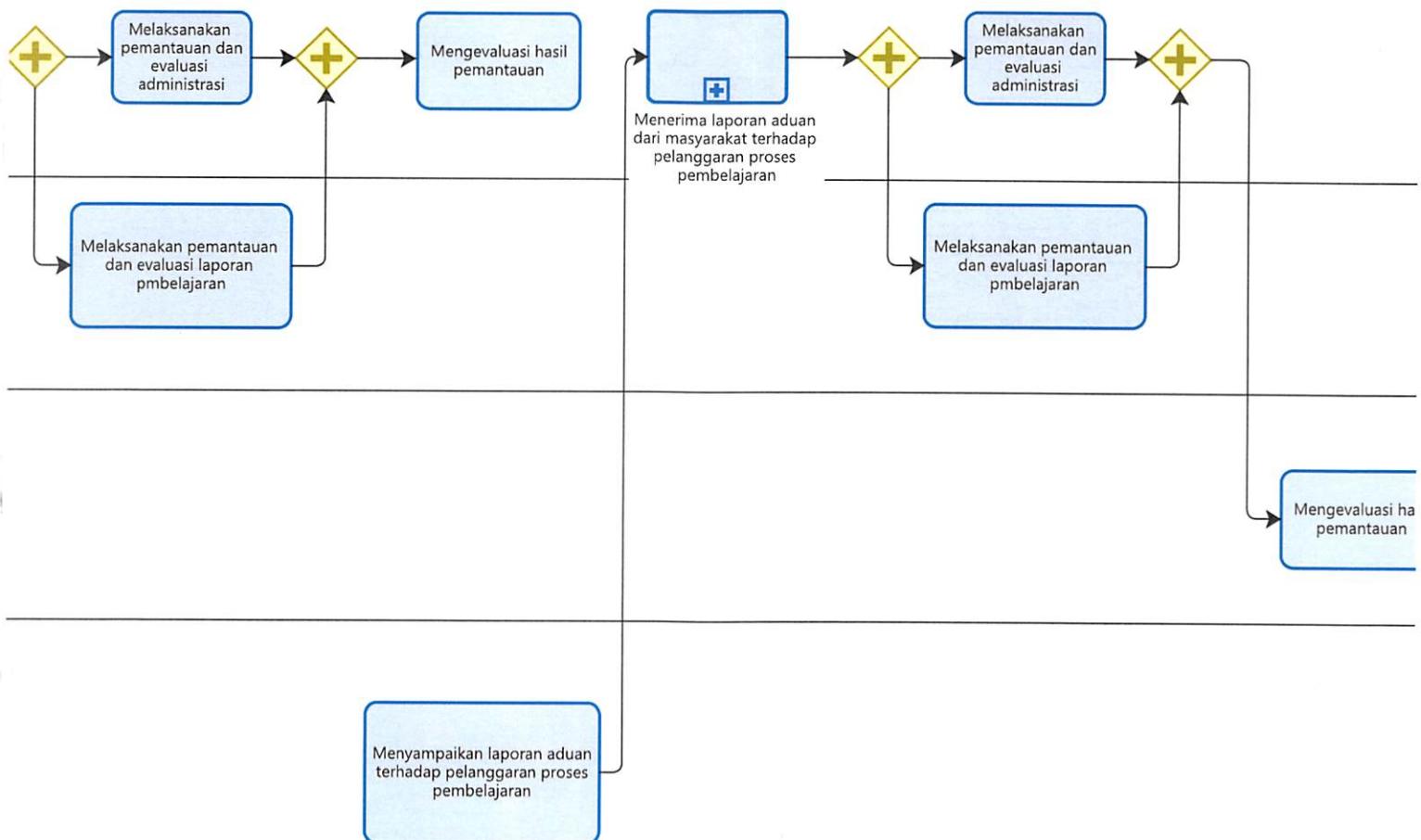



Mr A



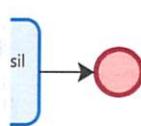
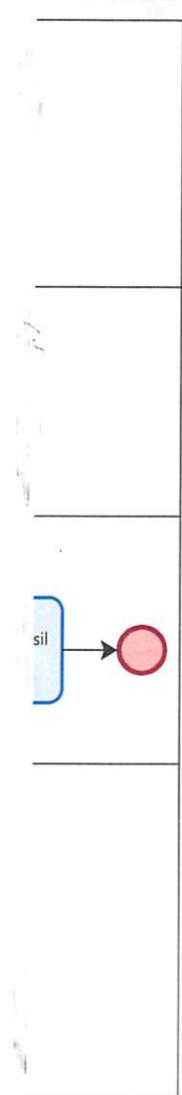
Pelaksanaan pemantauan dan evaluasi pelaksanaan kegiatan Pembelajaran





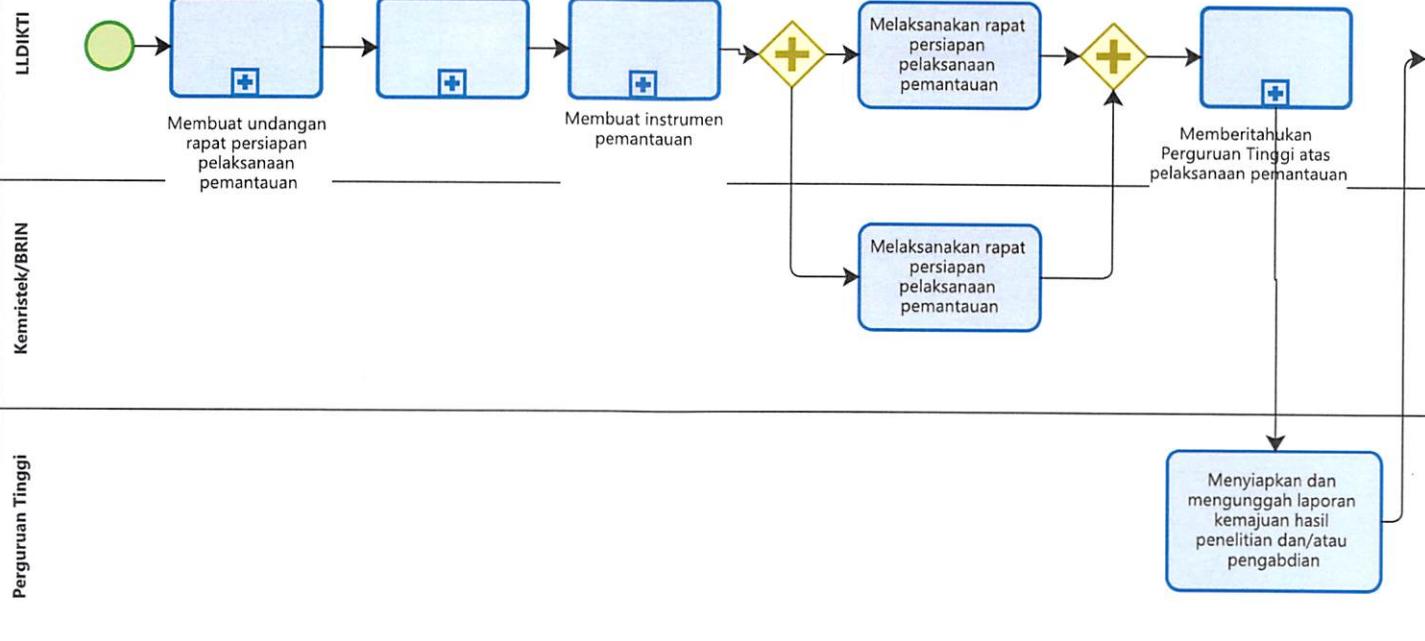
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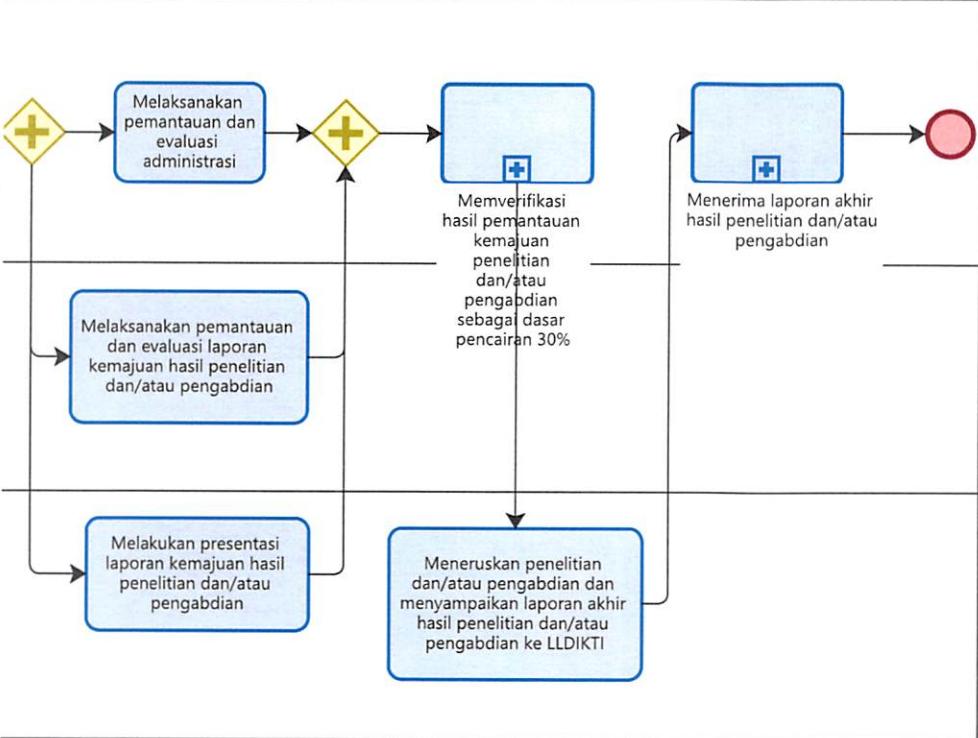


Menyusun jadwal pemantauan

Pelaksanaan pemantauan dan evaluasi pelaksanaan kegiatan penelitian dan Pengabdian Kepada Masyarakat

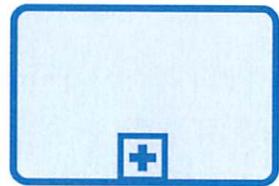


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Layanan Kemahasiswaan



Pemberian
rekомендации
mutasi mahasiswa

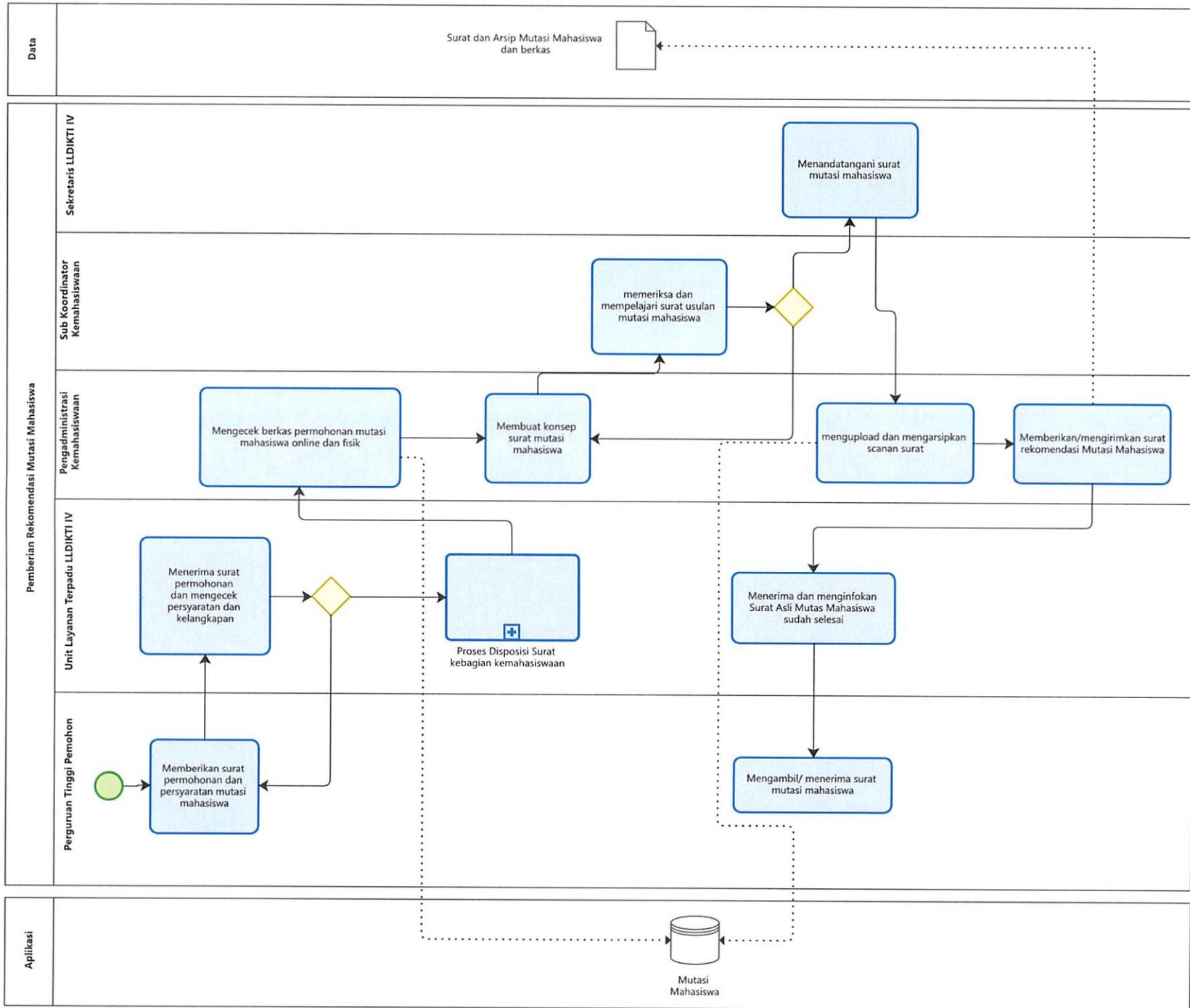


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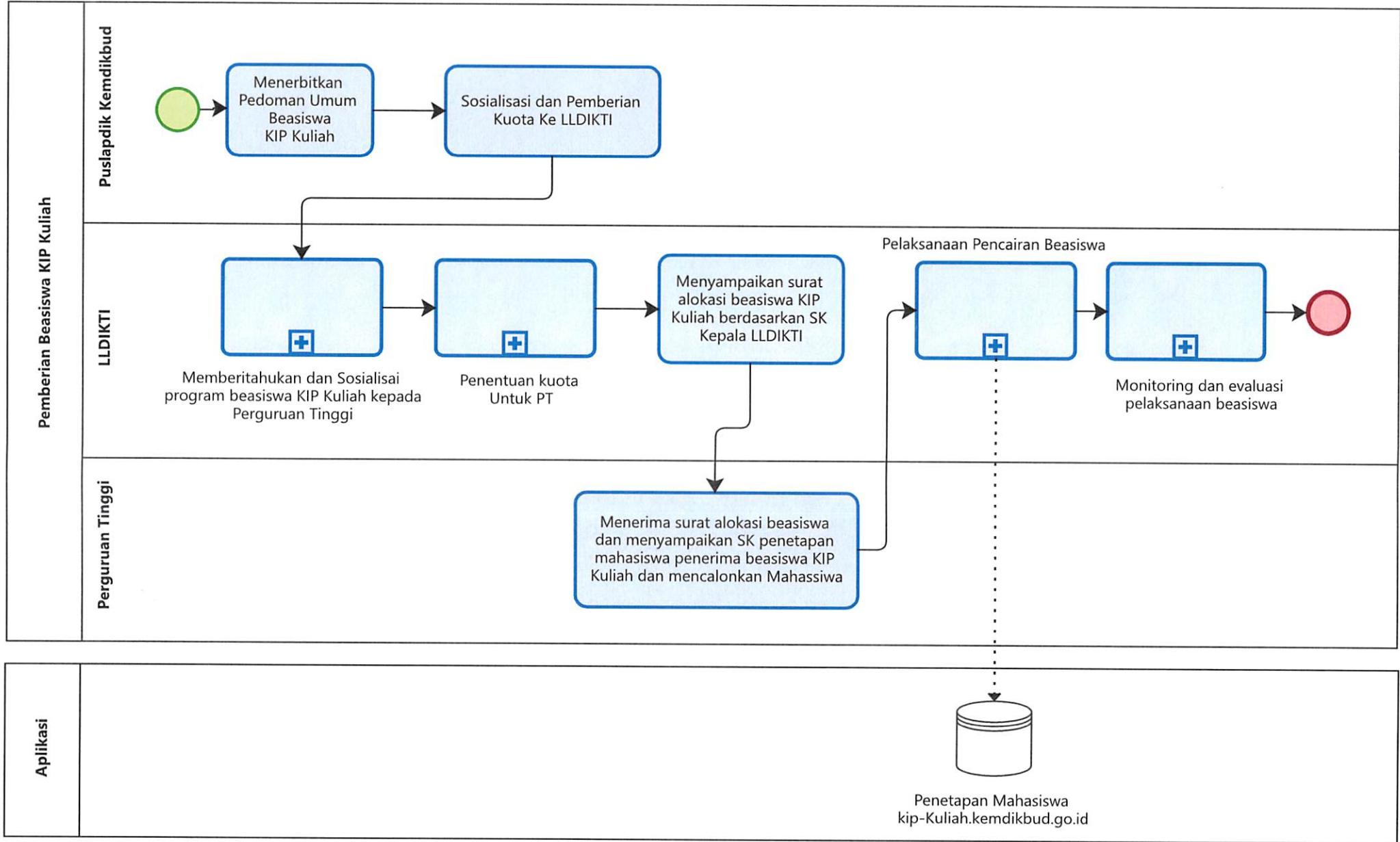


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Kuliah

Mr A

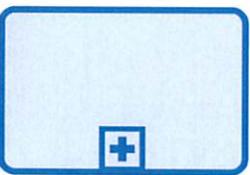


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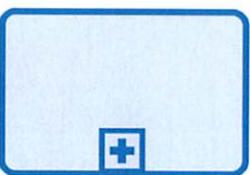


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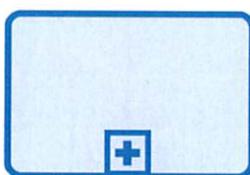
Layanan Diktendik



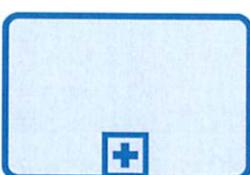
Penerbitan
Penilaian Angka
Kredit (PAK)
Jabatan Akademik
Dosen Asisten Ahli
dan Lektor



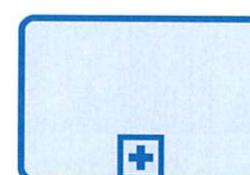
Pemrosesan
Usulan Jabatan
Fungsional Dosen
Lektor Kepala dan
Guru Besar



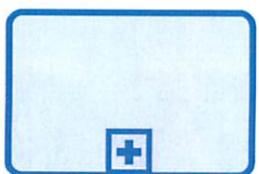
Penerbitan Surat
Rekomendasi
Beasiswa Unggulan
Dosen Indonesia
dalam dan Luar
Negeri



Proses Sertifikasi
Dosen

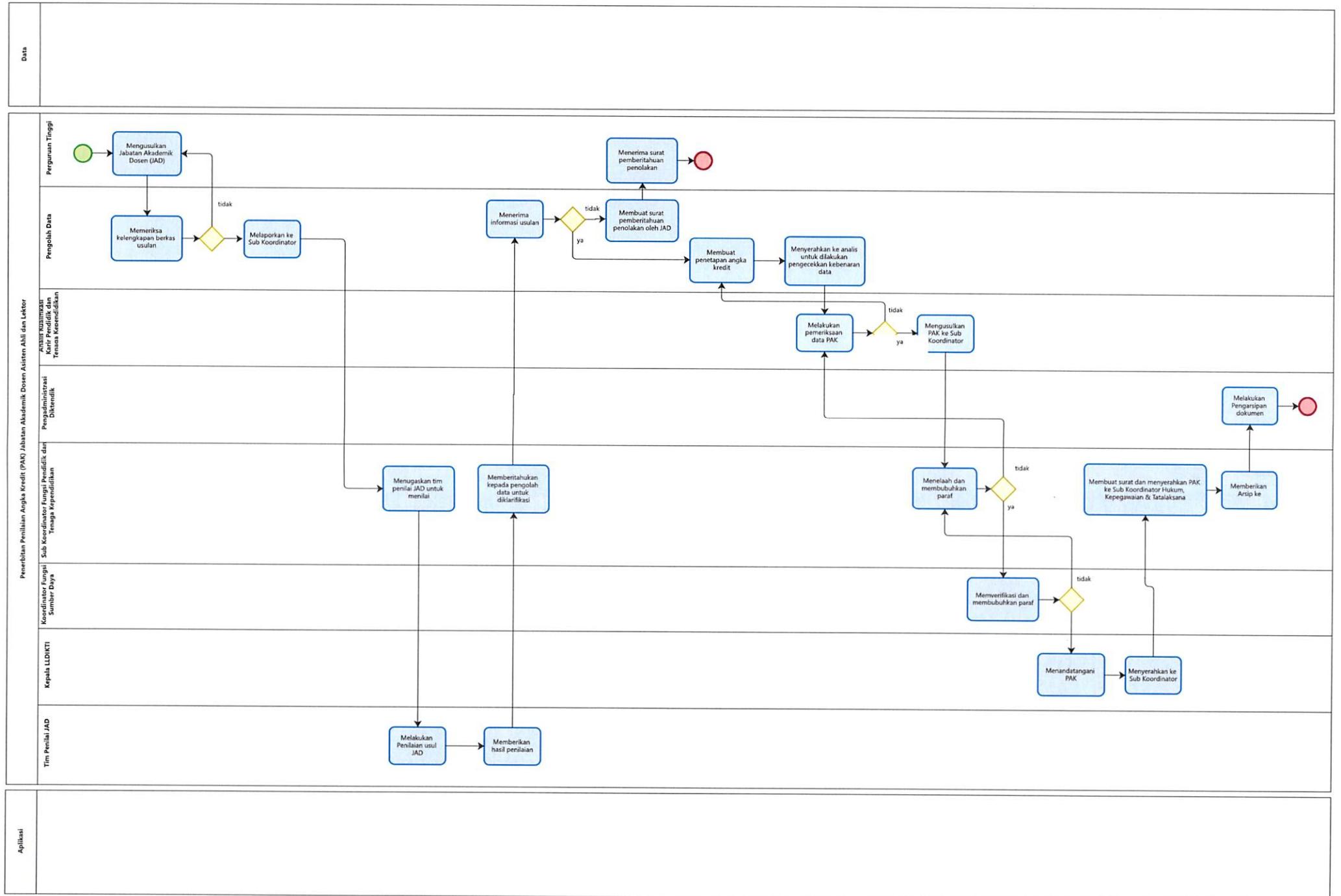


Pemilihan
Diktendik
Berprestasi

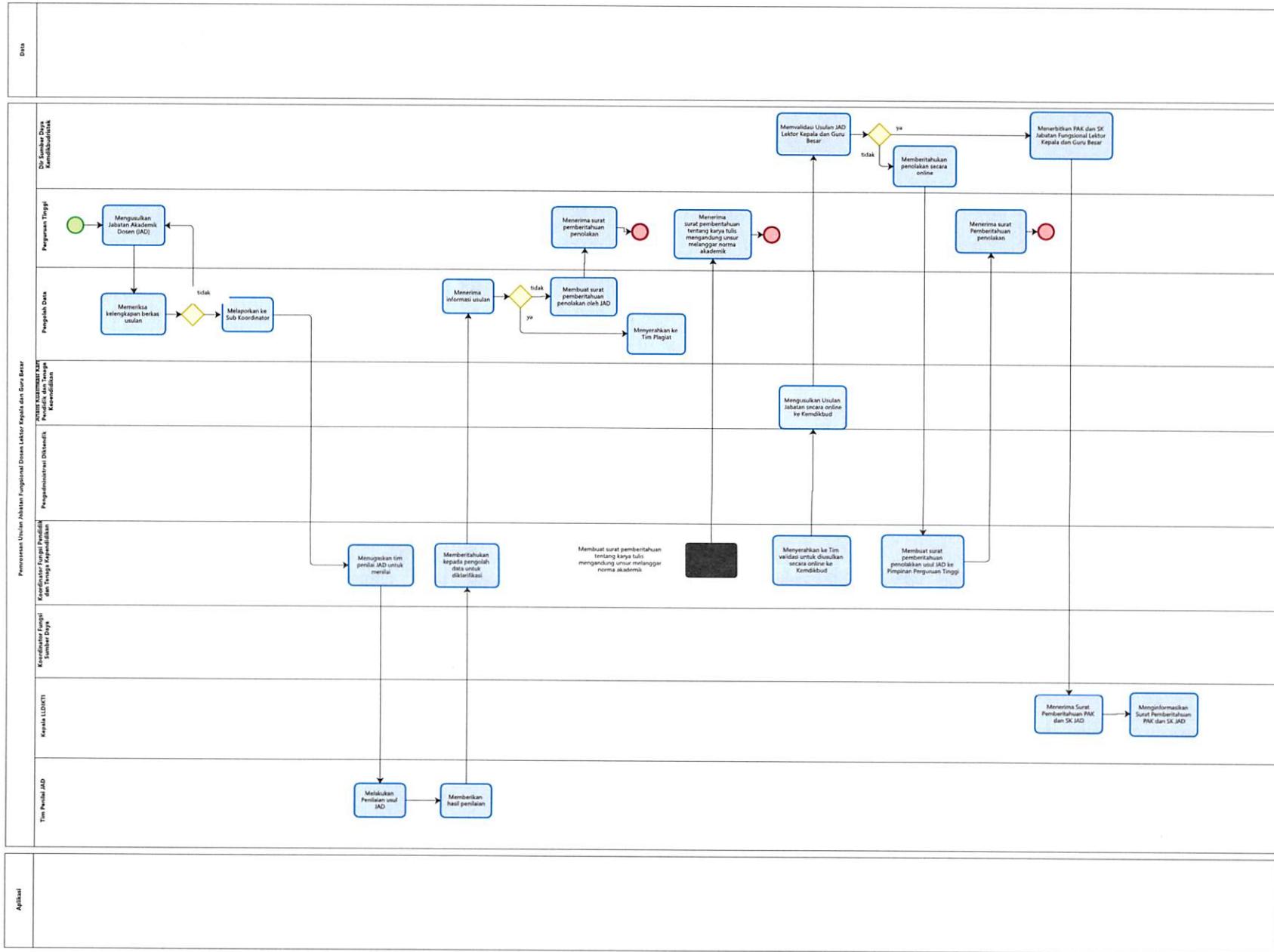


Beban Kinerja
Dosen

Murde



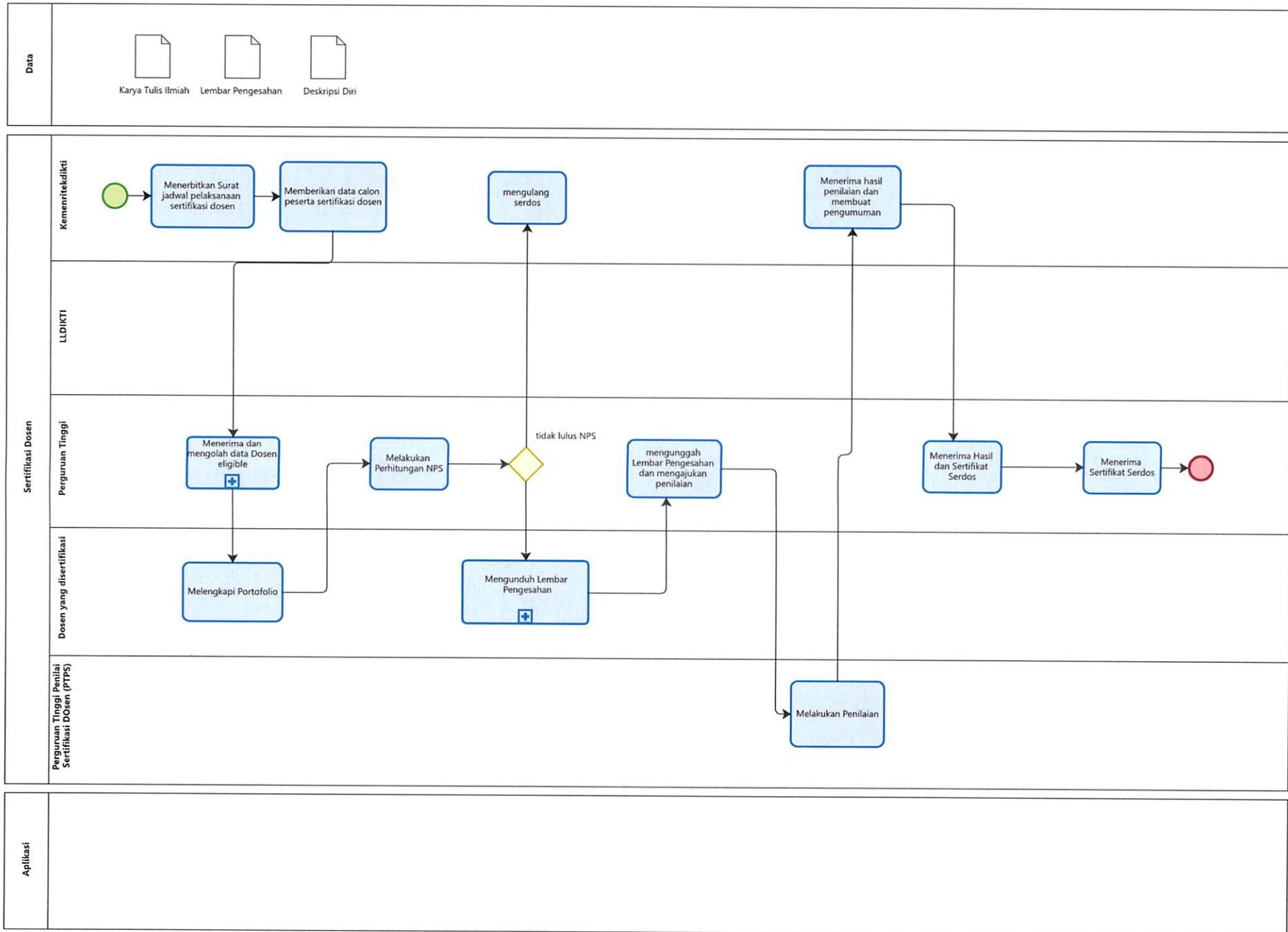
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	Data	
PENERBITAN SURAT REKOMENDASI BEASISWA PENDIDIKAN INDONESIA (LPDP)	Perguruan Tinggi (Pengusul)	
PT Tujuan	<pre> graph TD Start(()) --> Propose[Mengusulkan Dosen Penerima Beasiswa] Propose --> Check[] subgraph Check [Mengecek persyaratan usulan Beasiswa] direction TB subgraph Box [] direction LR subgraph Plus [] direction TB +["+"] end Box --- Plus end end Check --> Decision{ } Decision -- tidak --> Recomendation[Membuat rekomendasi usulan Beasiswa] Recomendation --> Receive[] Receive --> End(()) Recomendation --> Propose Decision -- ya --> End </pre>	
Aplikasi		

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Pemilihan Diktendik Berprestas

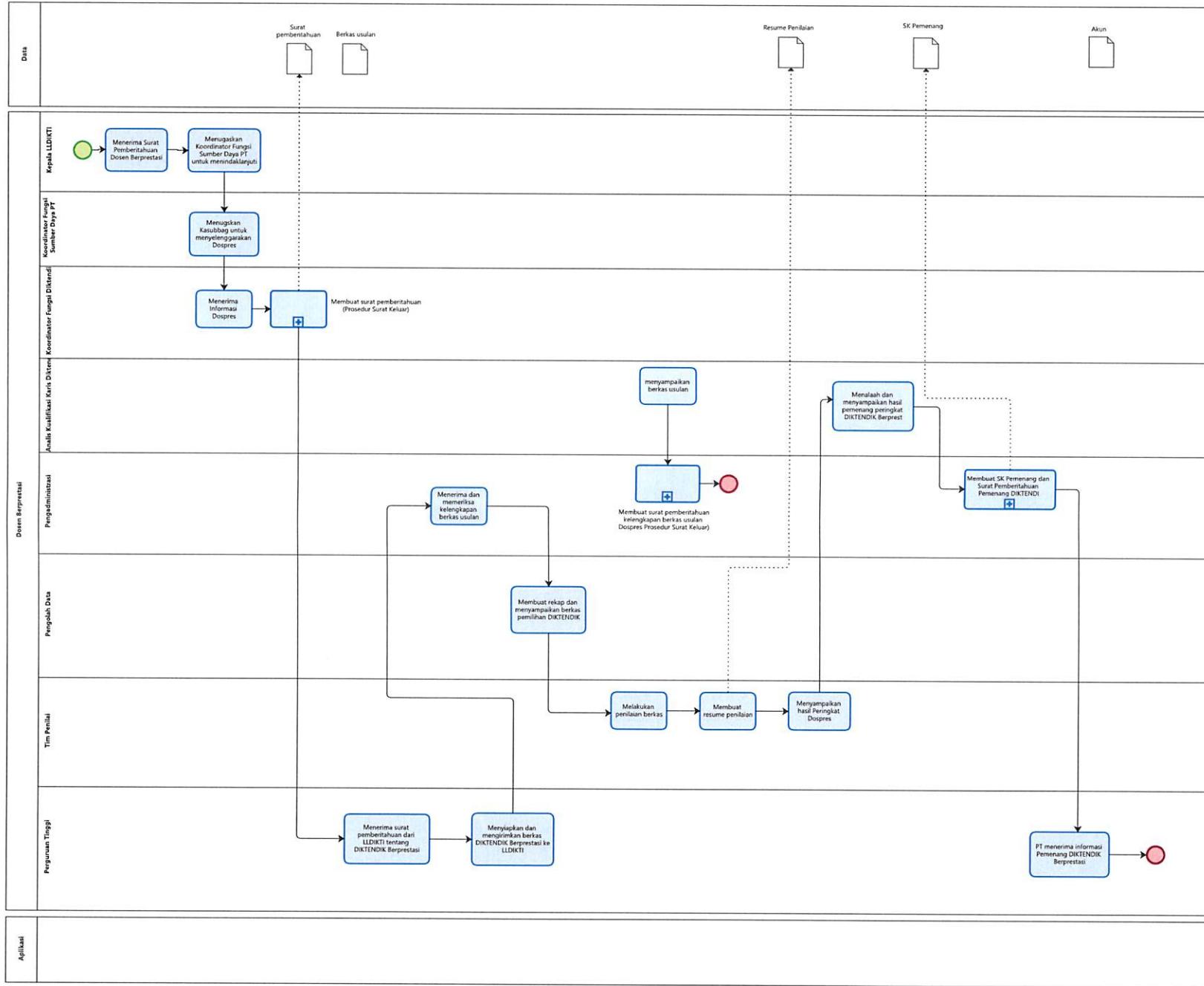


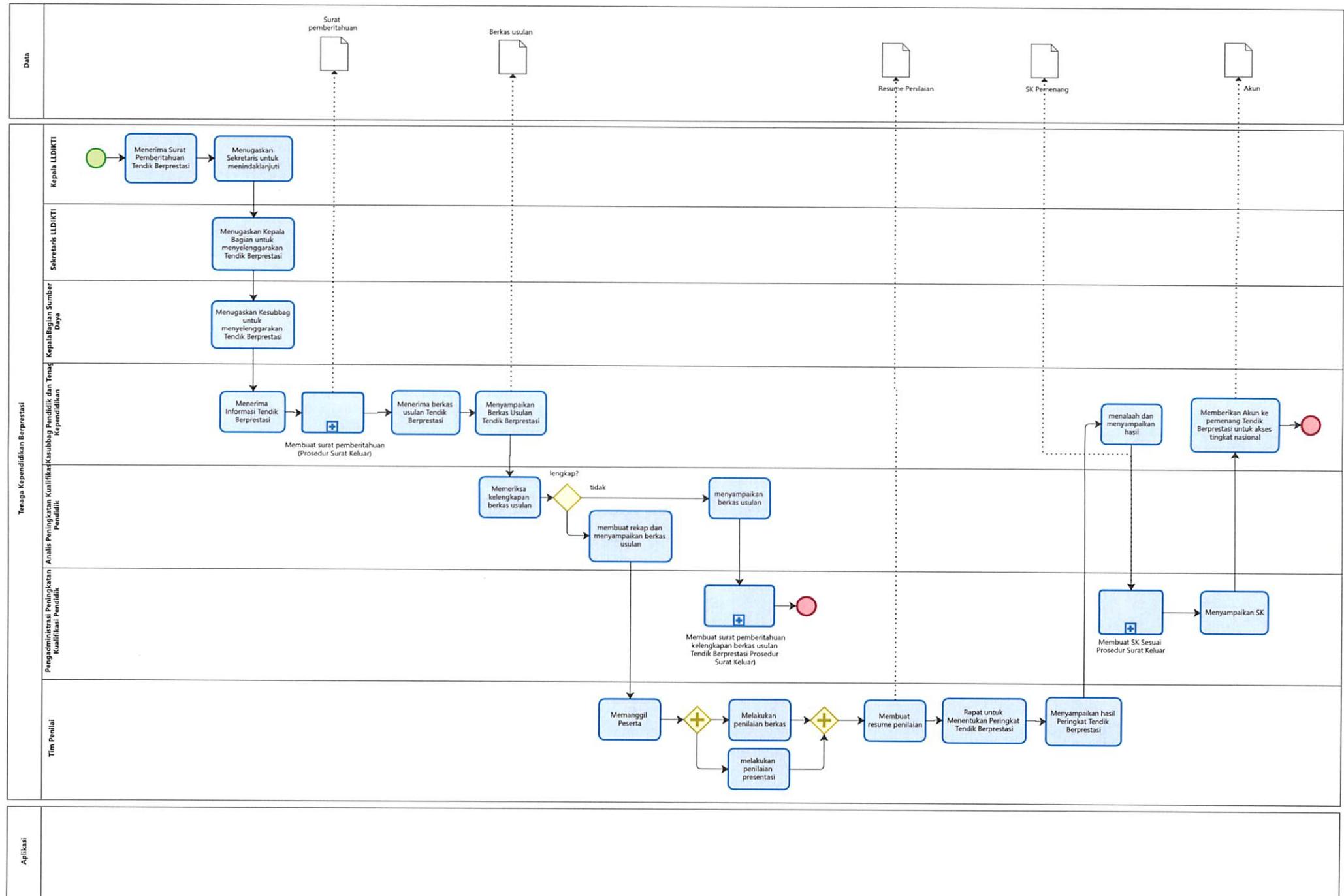
Dosen Berprestasi



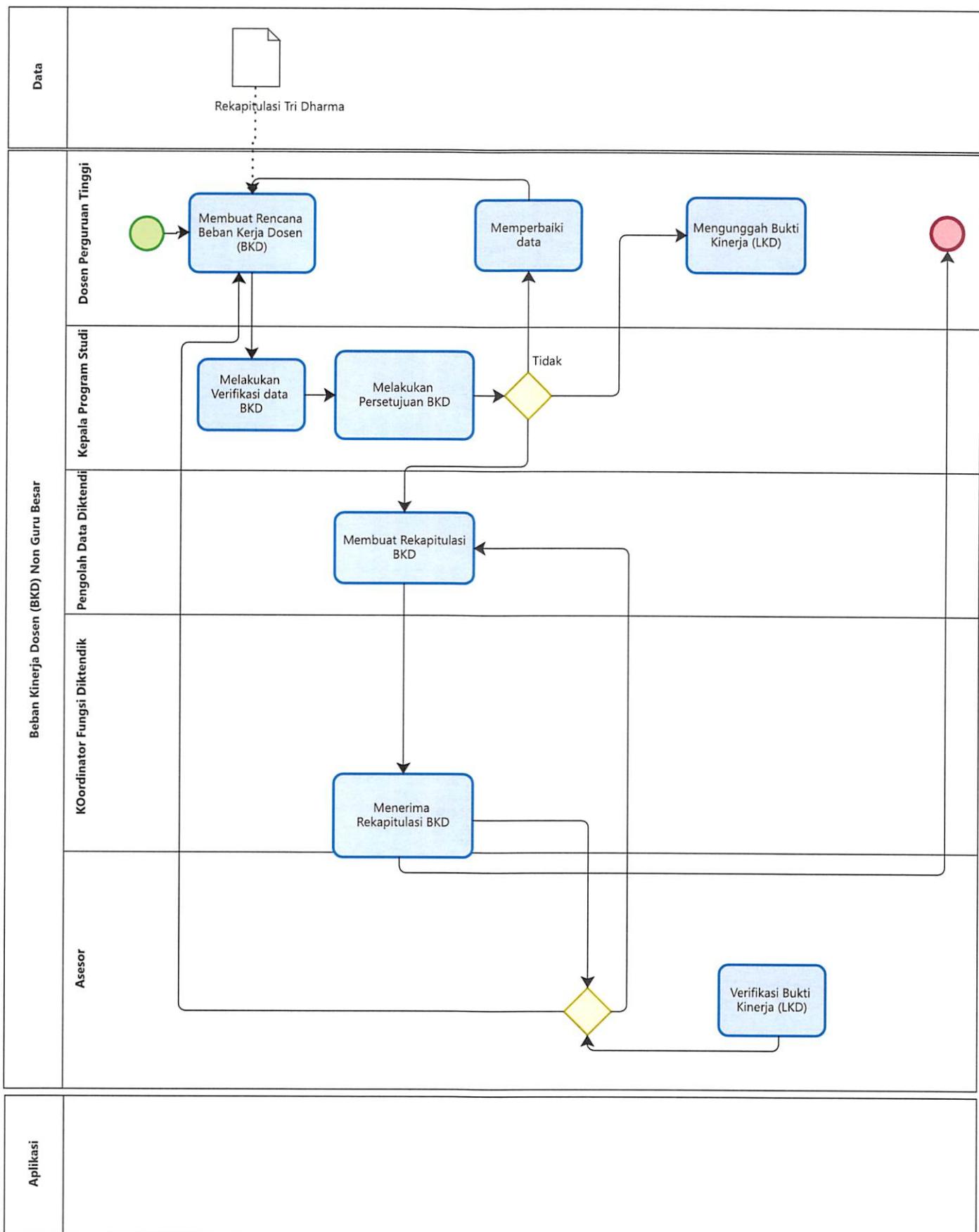
Tenaga Kependidikan
Berprestasi

Mjt

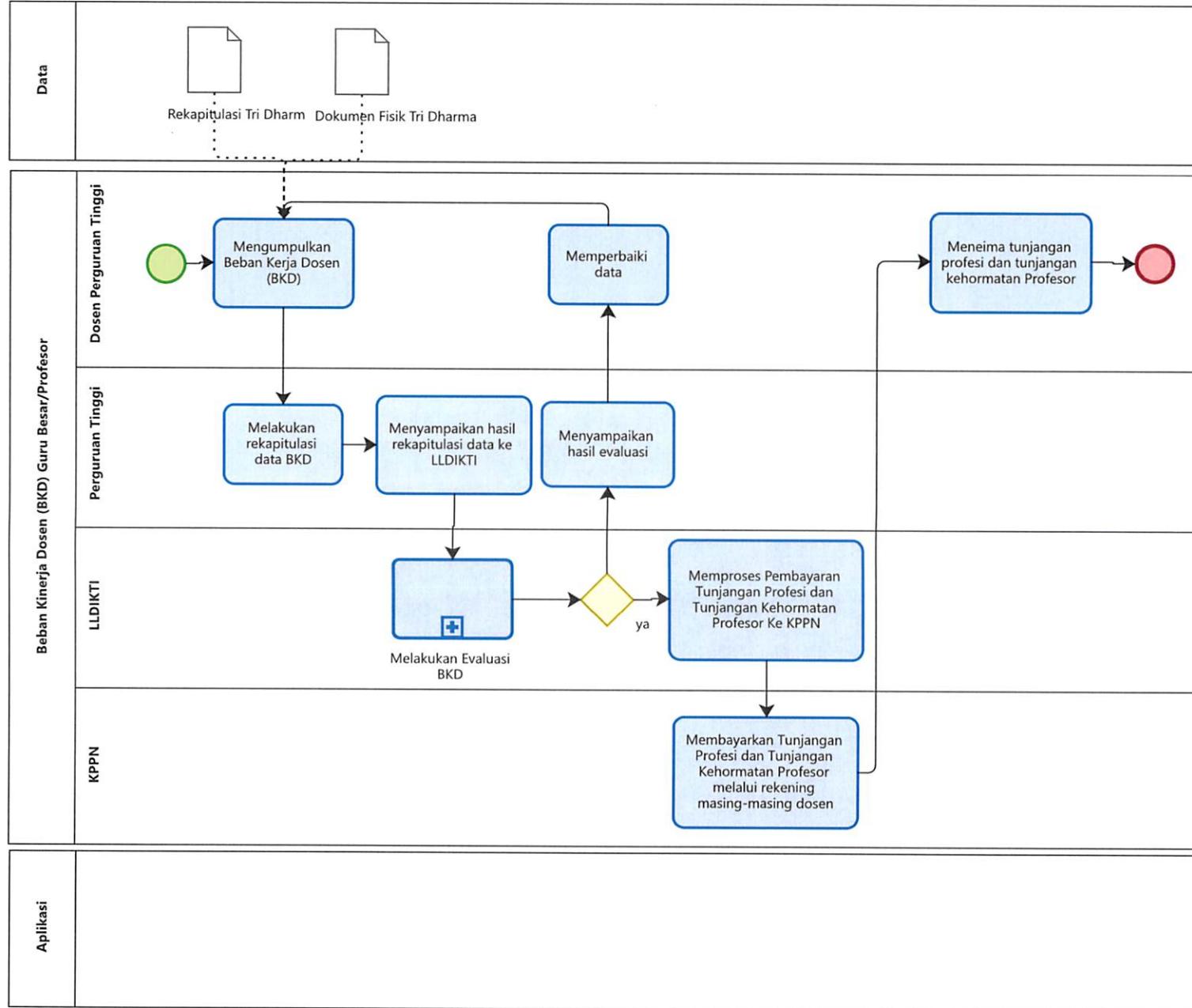




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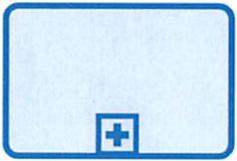


WS AF

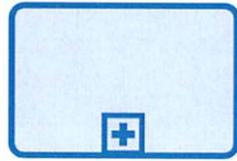


A. W

Beban Kinerja Dosen (BKD)



Beban Kinerja Dosen
(BKD) Non Guru Besar



Beban Kinerja Dosen
(BKD) Guru
Besar/Profesor

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Beban Kinerja Dosen (BKD)



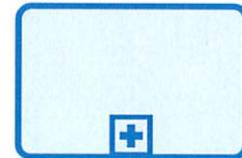
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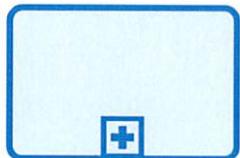
Beban Kinerja Dosen
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Besar/Profesor

Murat

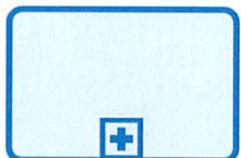
Layanan Kelembagaan



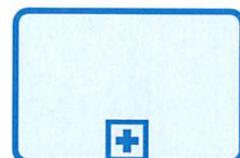
Standar Pelayanan Rekomendasi Ailih Kelola Perguruan Tinggi Swasta



Standar Pelayanan Rekomendasi Pendirian Perguruan Tinggi Swasta Baru



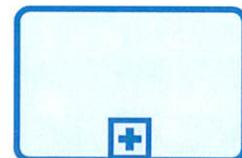
Standar Pelayanan Rekomendasi Pembukaan Program Studi Baru PTS



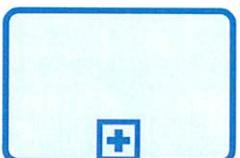
Standar Pelayanan Rekomendasi Perubahan Bentuk Perguruan Tinggi Swasta



Standar Pelayanan Rekomendasi Pembukaan Program Studi Luar Kampus Utama



Standar Pelayanan Rekomendasi Perubahan Lokasi Kampus Utama Perguruan Tinggi



Standar Pelayanan Rekomendasi Penggabungan Penyatuan PTS



Standar Pelayanan Rekomendasi Pencabutan Izin Program Studi



Standar Pelayanan Rekomendasi Perubahan Nama Perguruan Tinggi



Standar Pelayanan Rekomendasi Perubahan Nama Program Studi



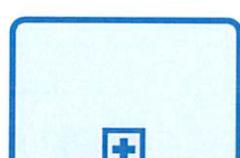
Standar Pelayanan Rekomendasi Perubahan Nama Badan Penyelenggara Perguruan Tinggi Swasta



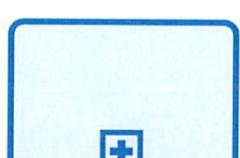
Pengumpulan, Pengolahan, dan Pemetaan Data Sarana dan Prasarana Perguruan Tinggi



Pemberian Rekomendasi Bantuan Sarana Prasarana PT



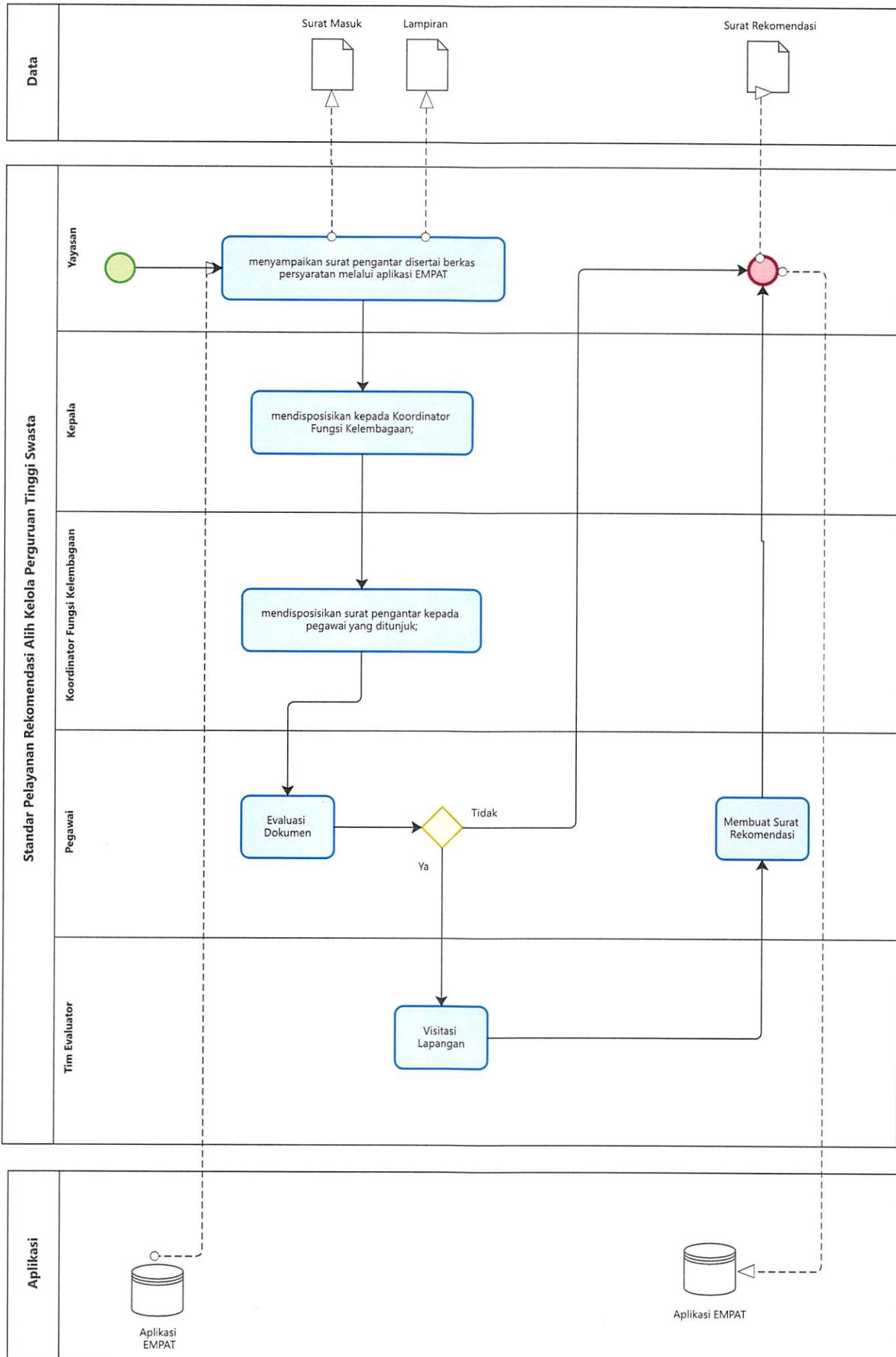
Penyiapan Bahan Fasilitasi dan Pemberian Bimbingan Teknis



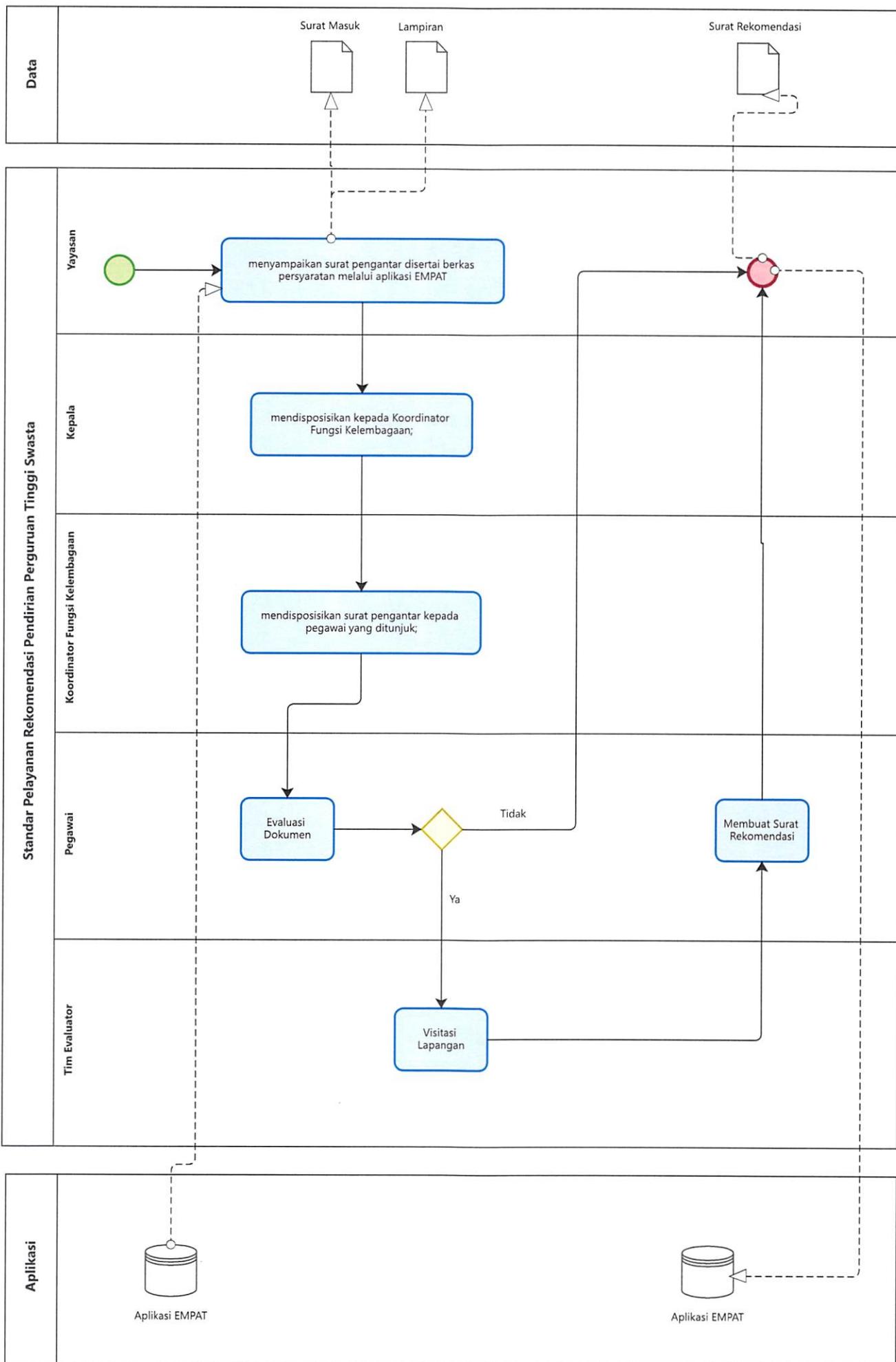
Pemantauan dan Evaluasi Sarana dan Prasarana Perguruan Tinggi (Monev)

MSA

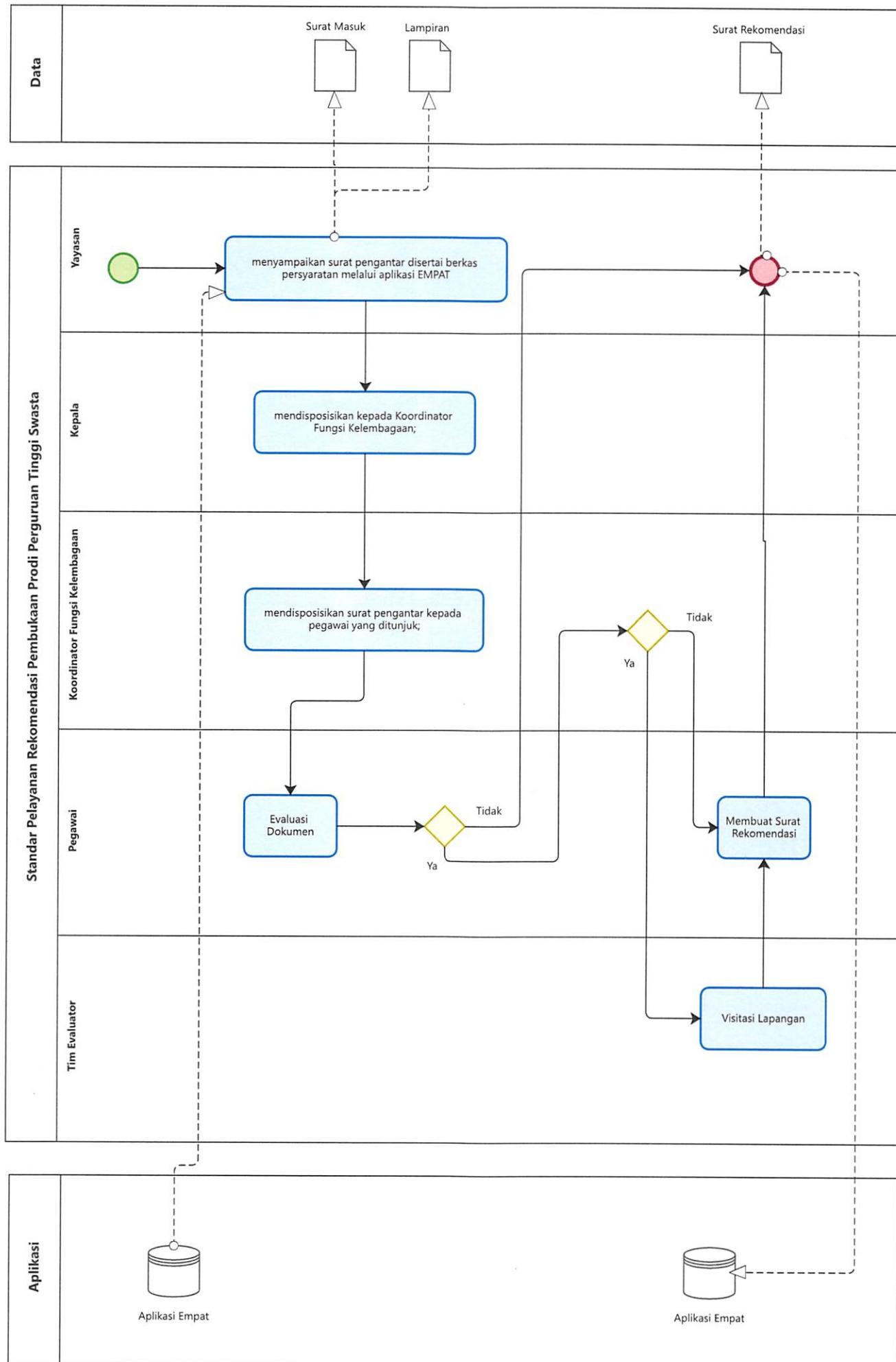
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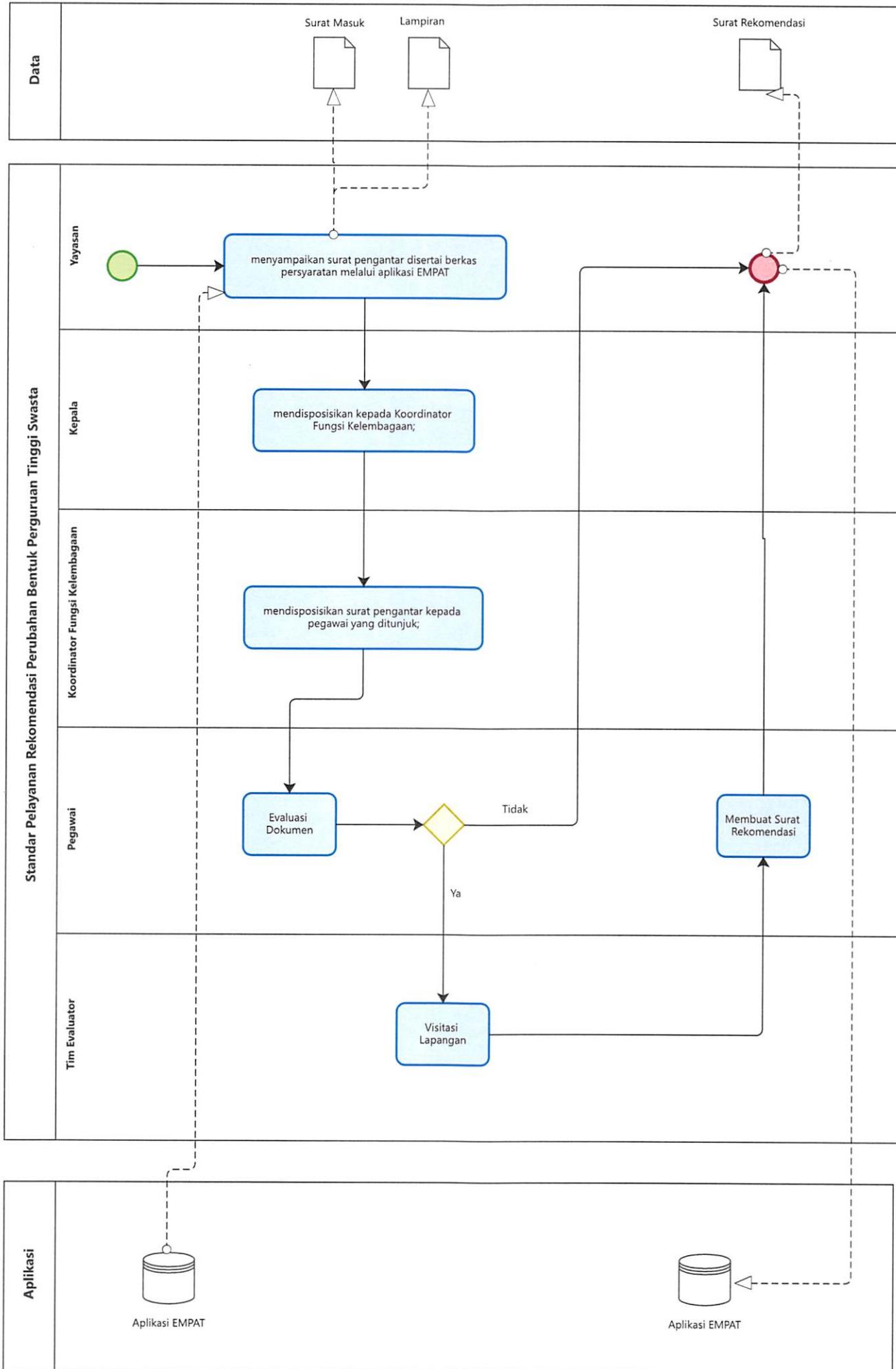
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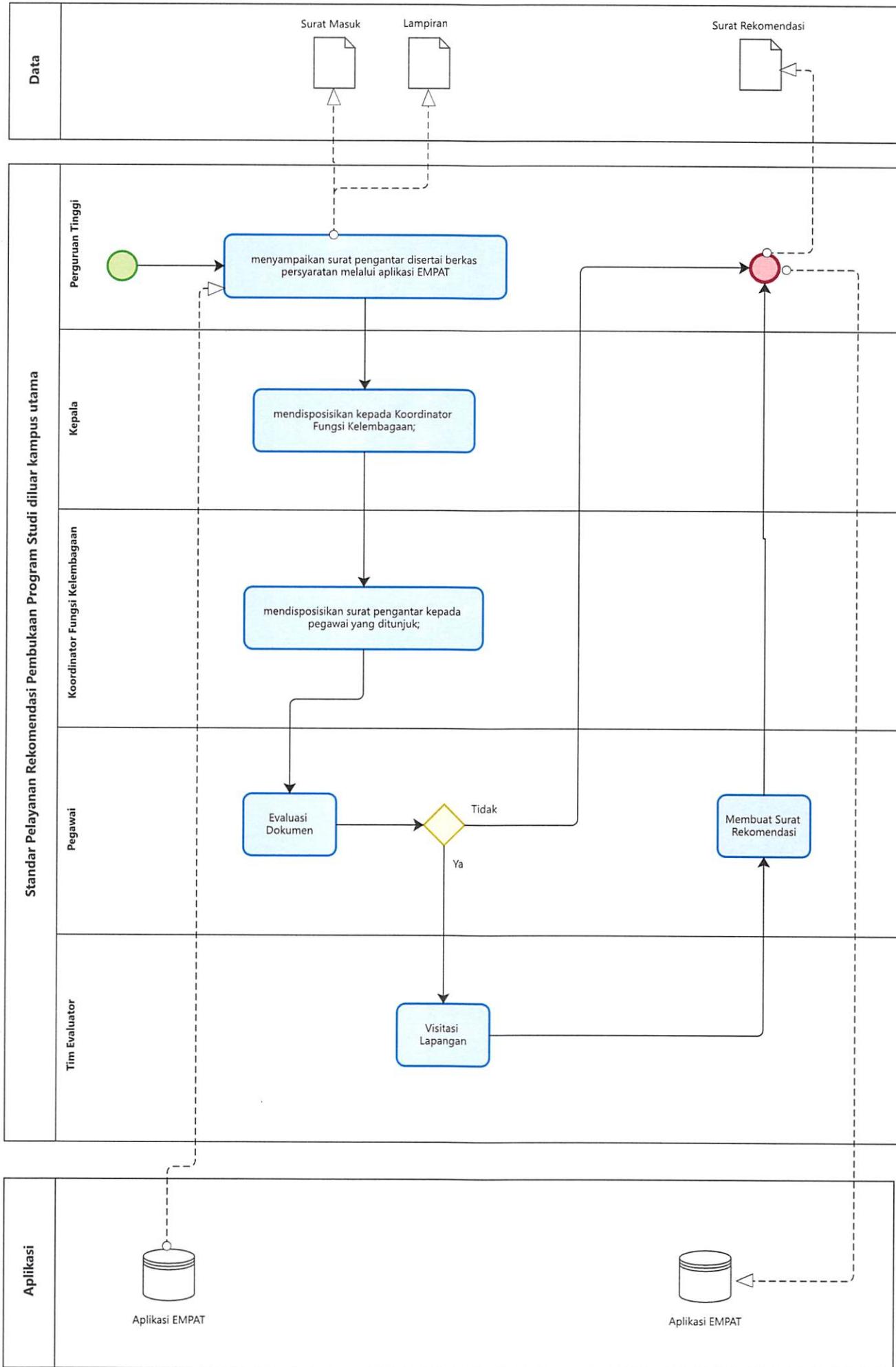
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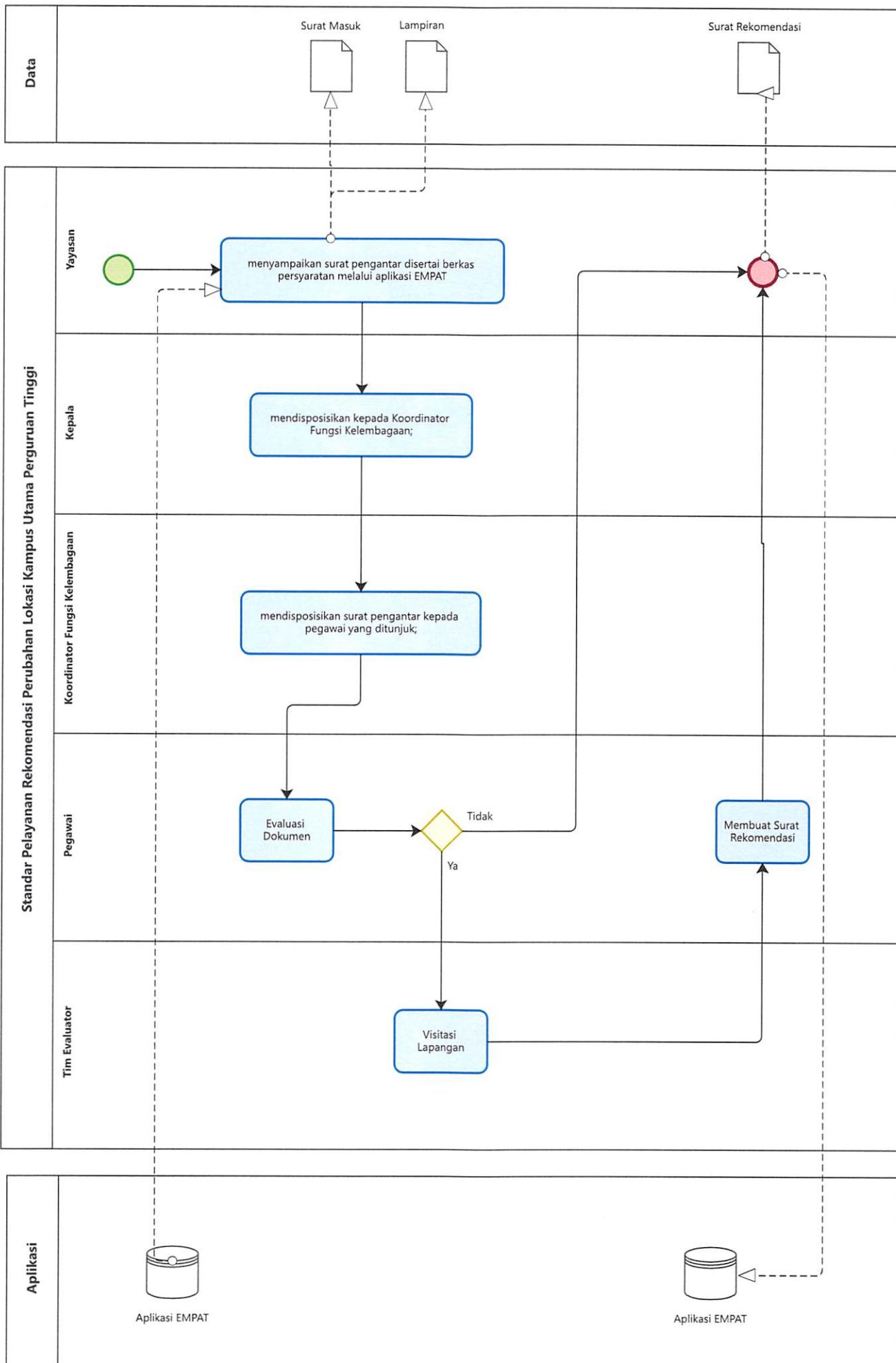
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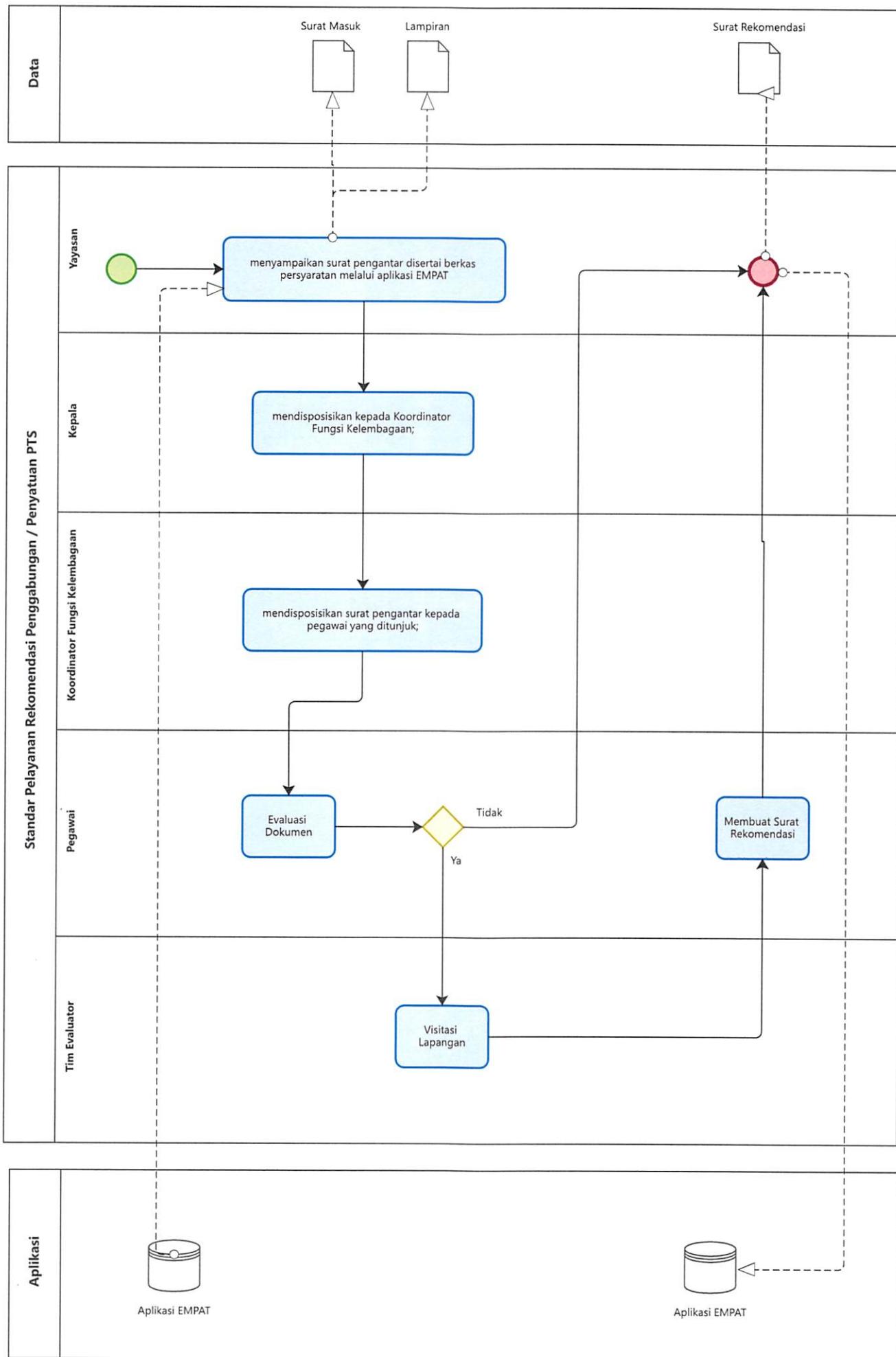
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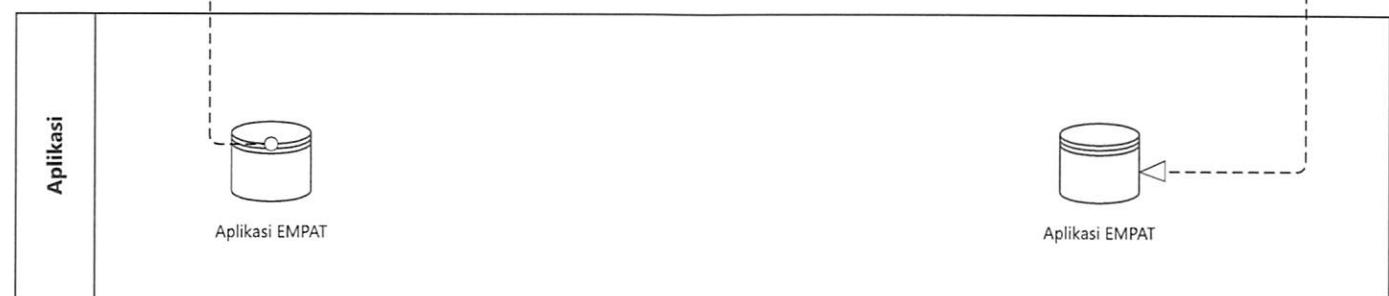
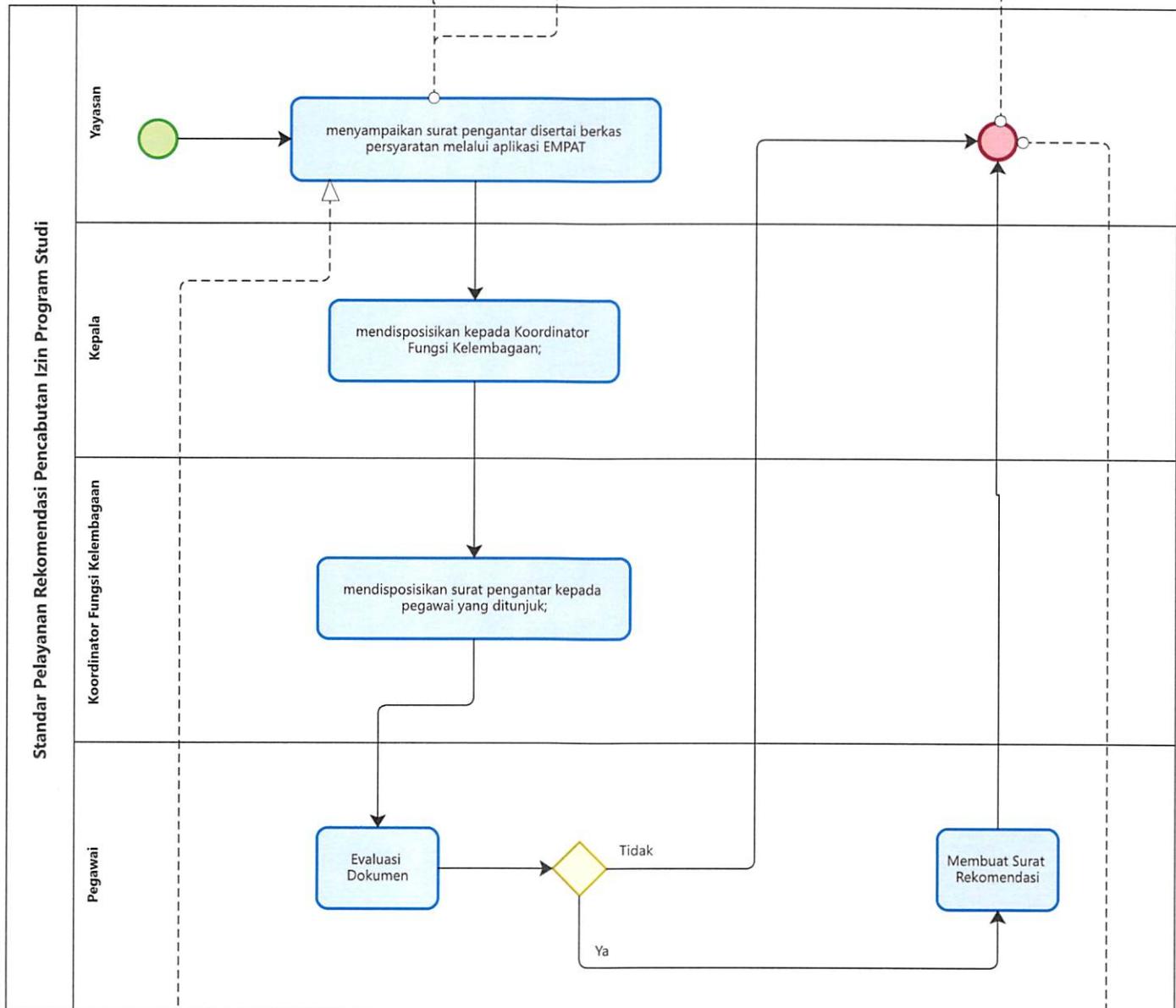
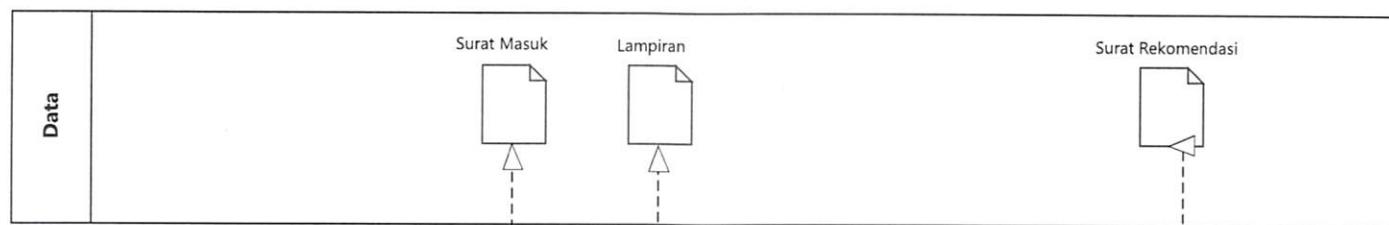
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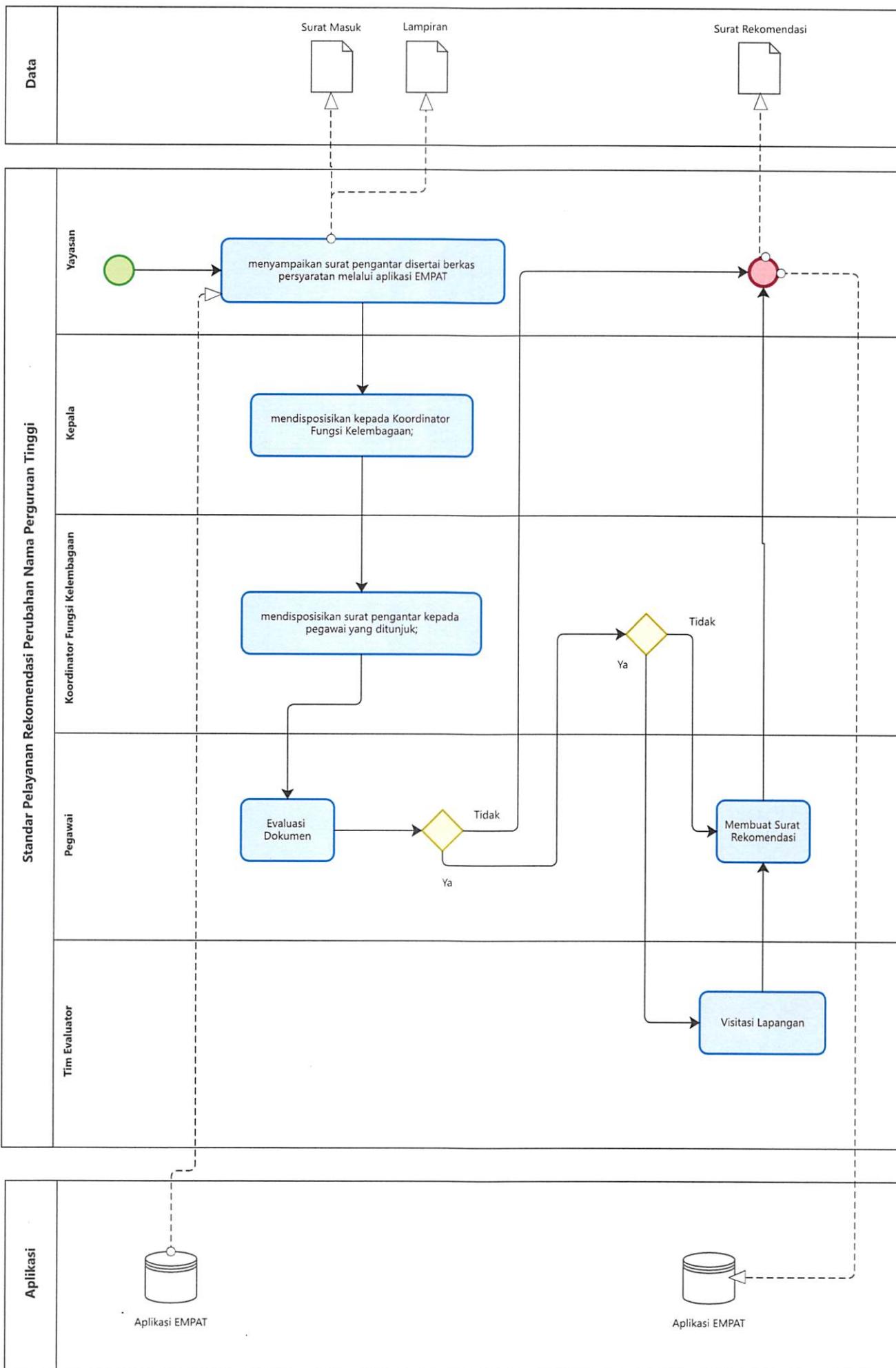
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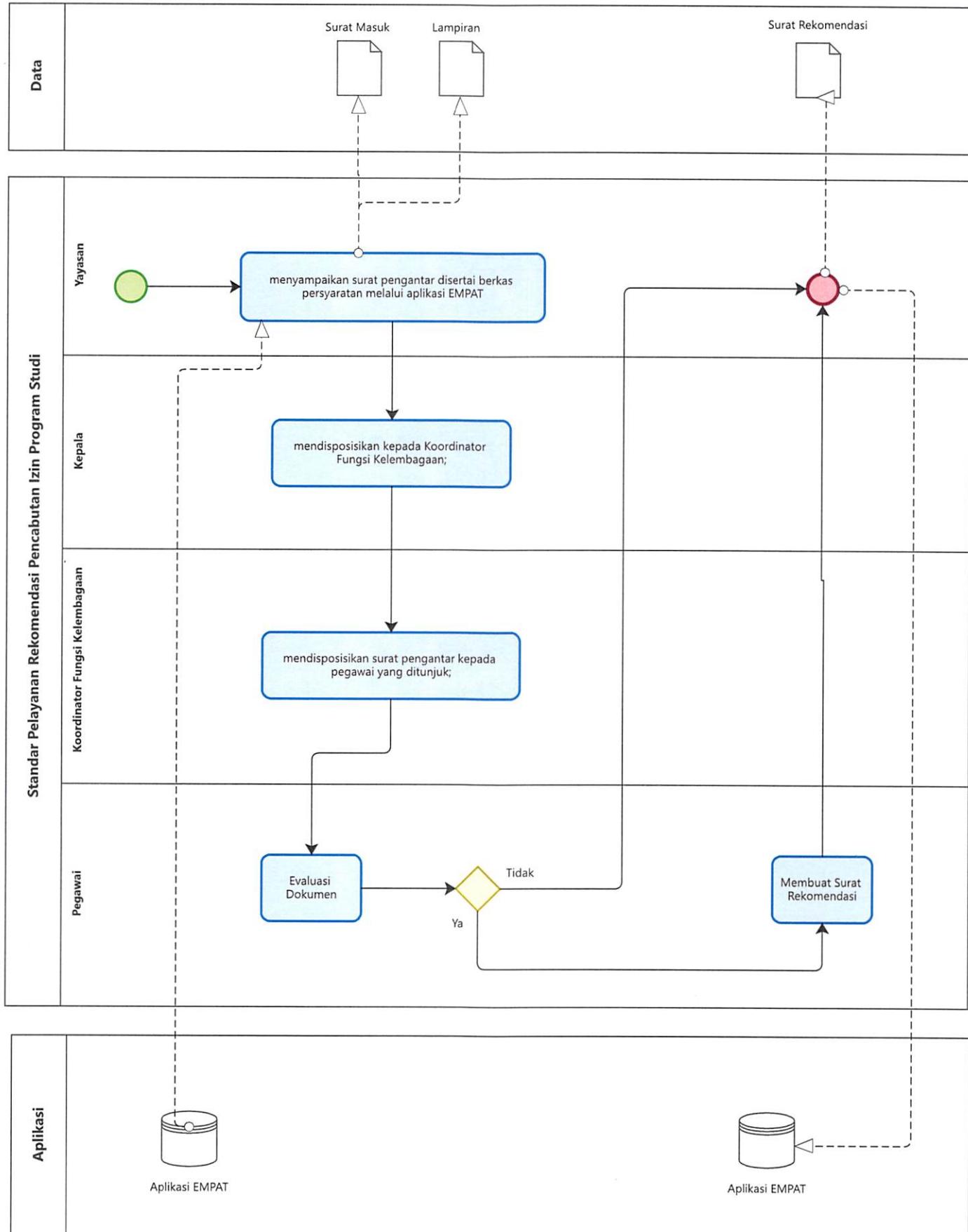
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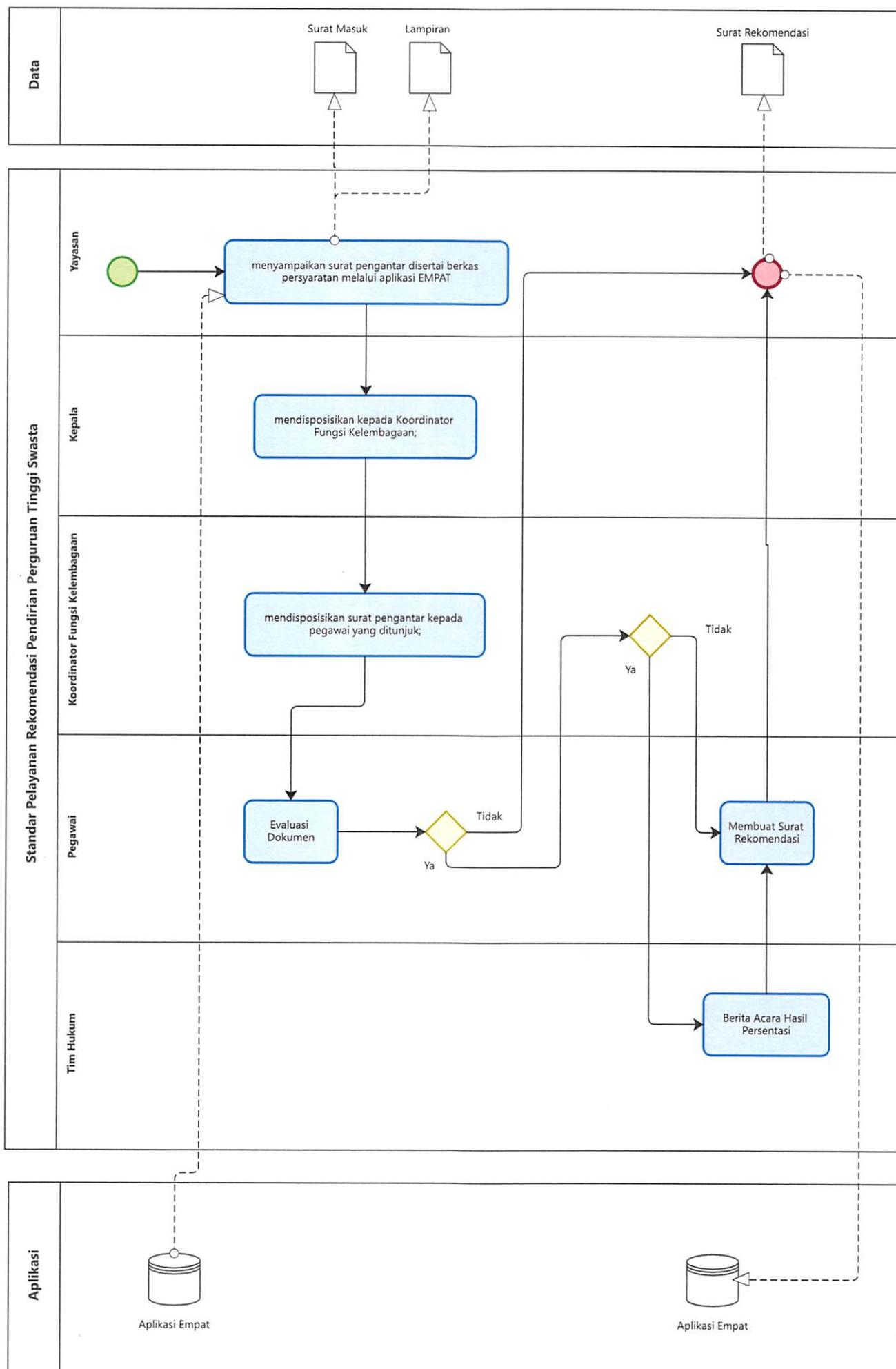
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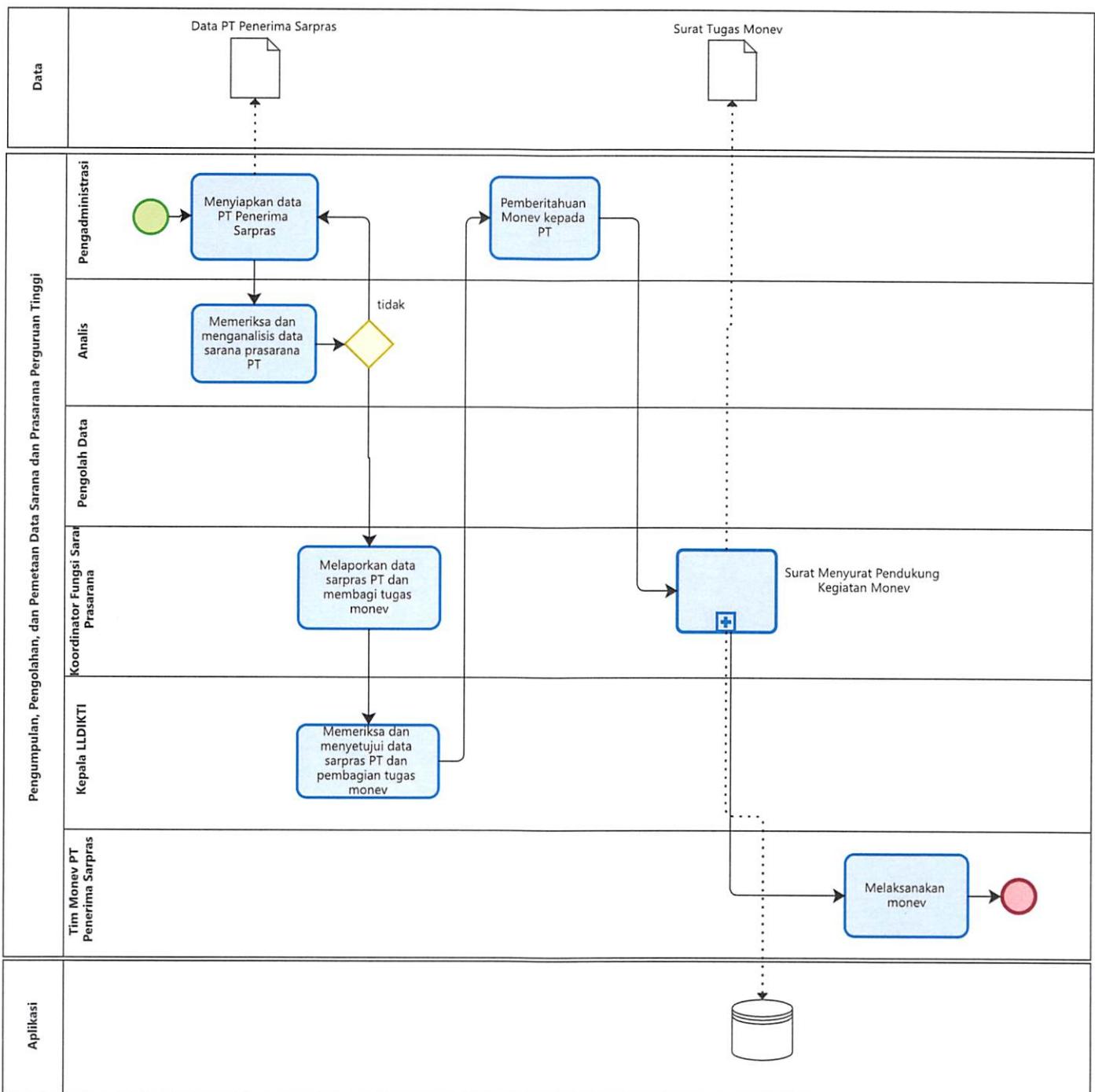
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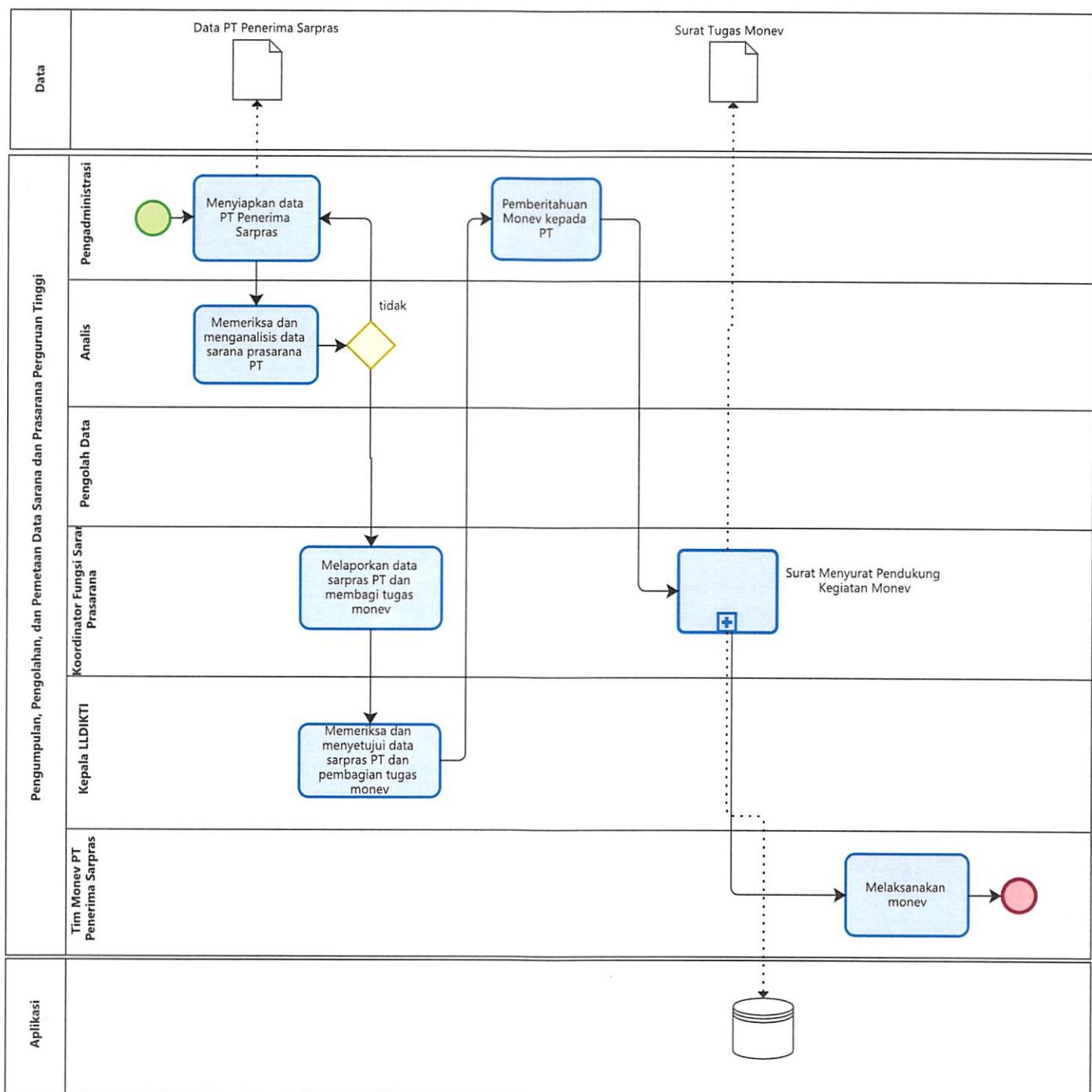


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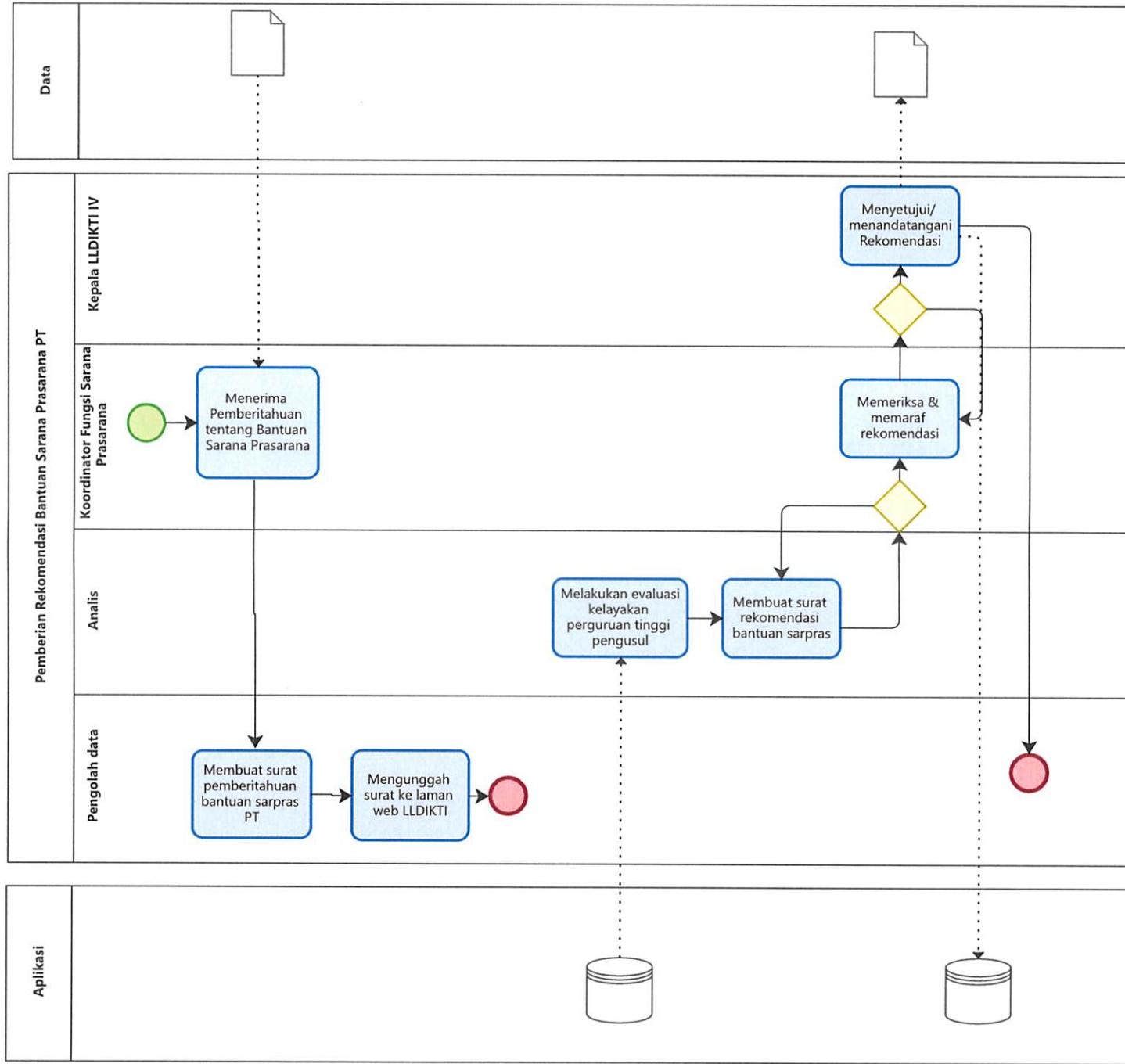


her A

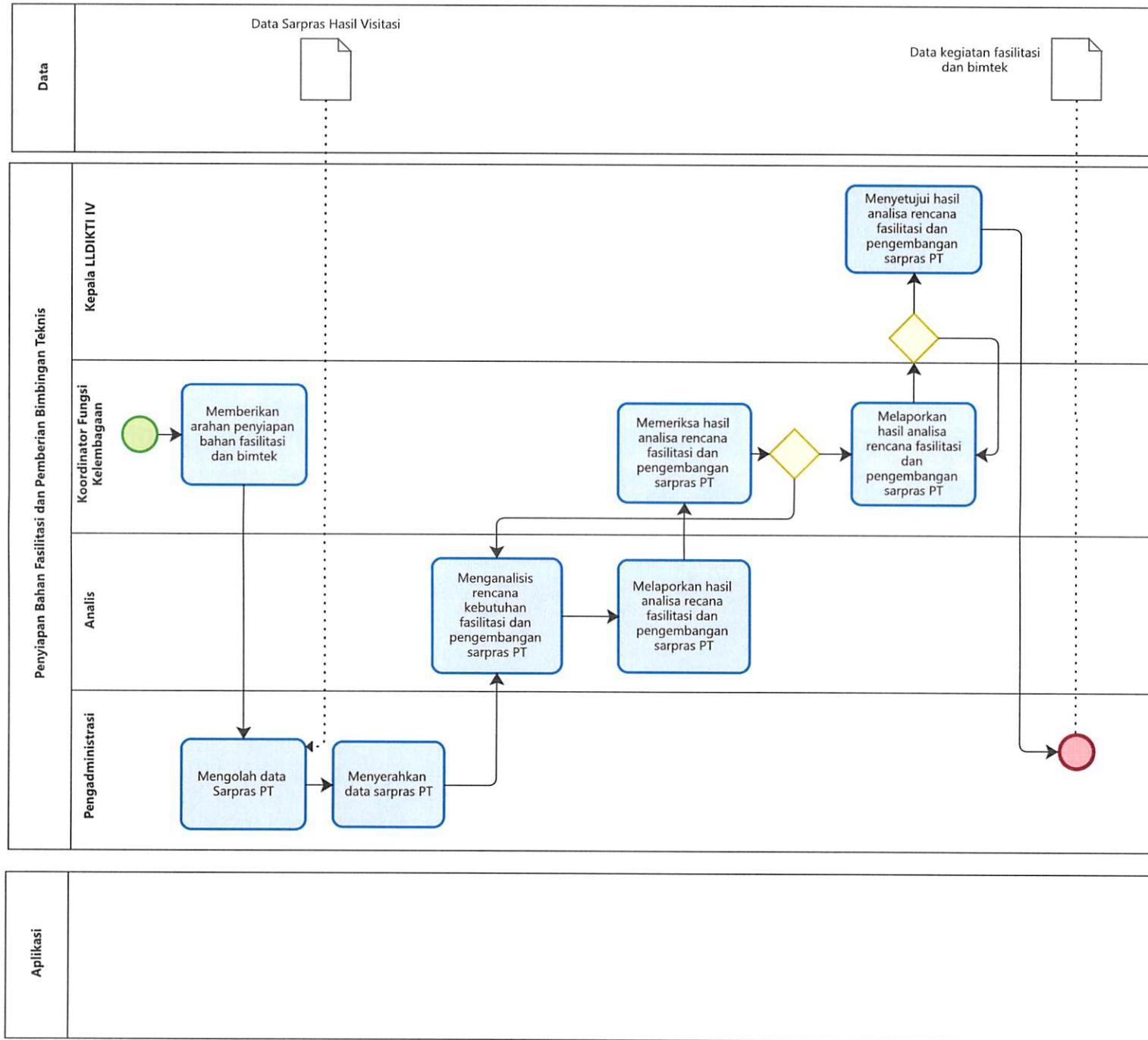




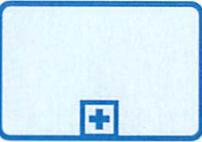
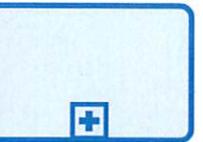
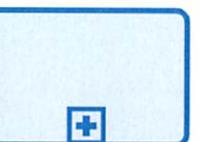
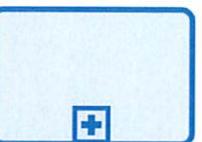
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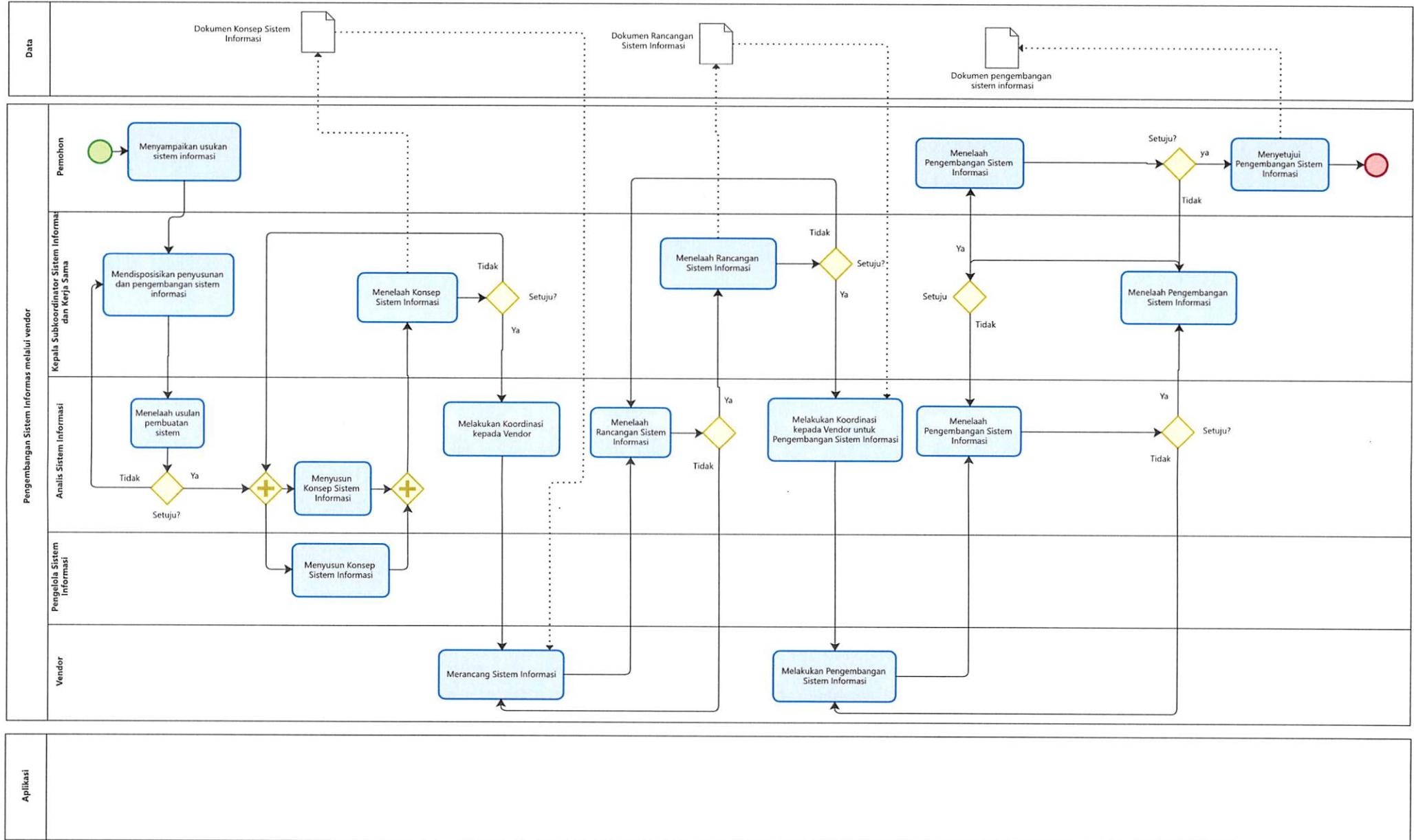
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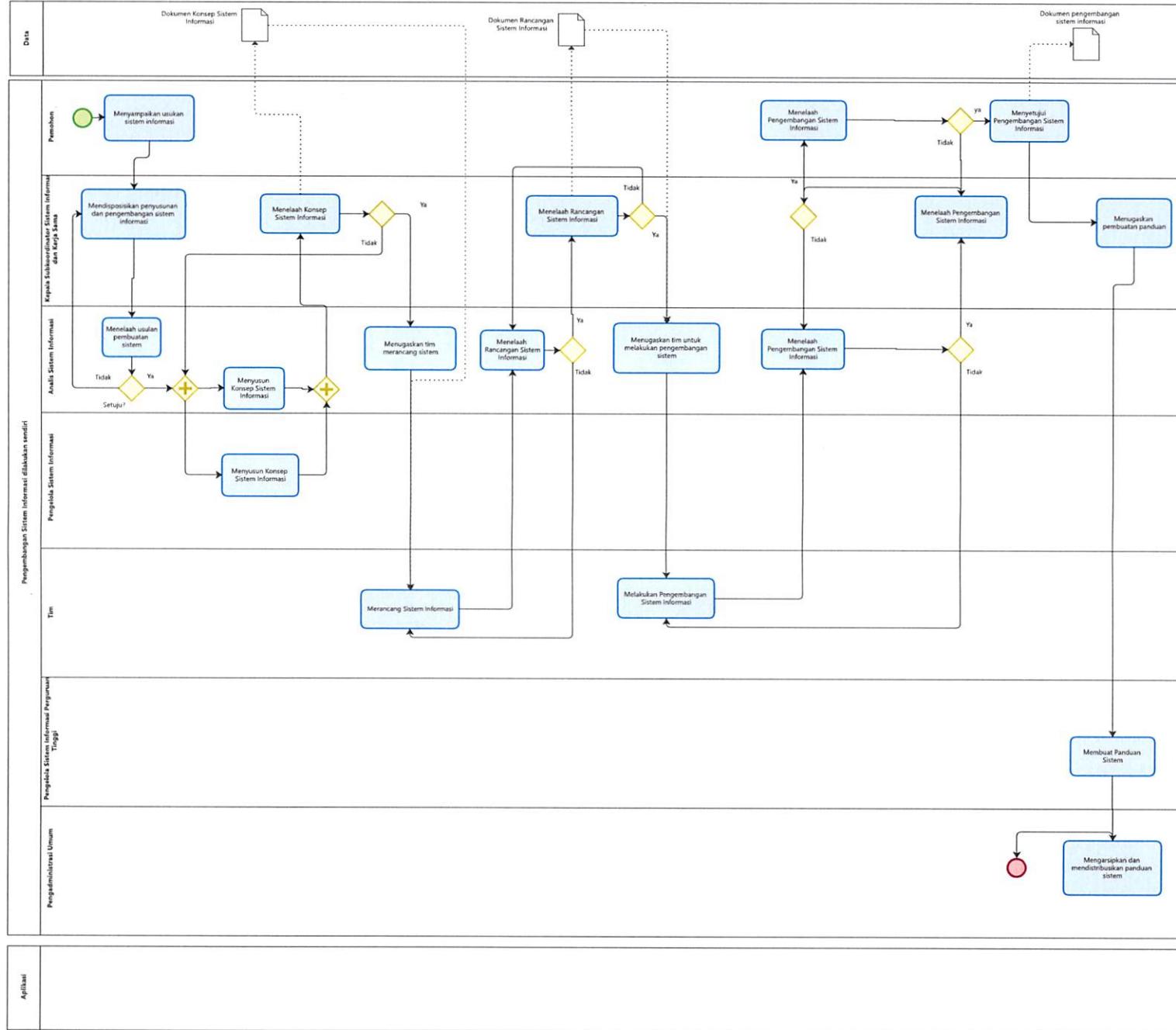

Layanan Sisinfo dan Kerjasama

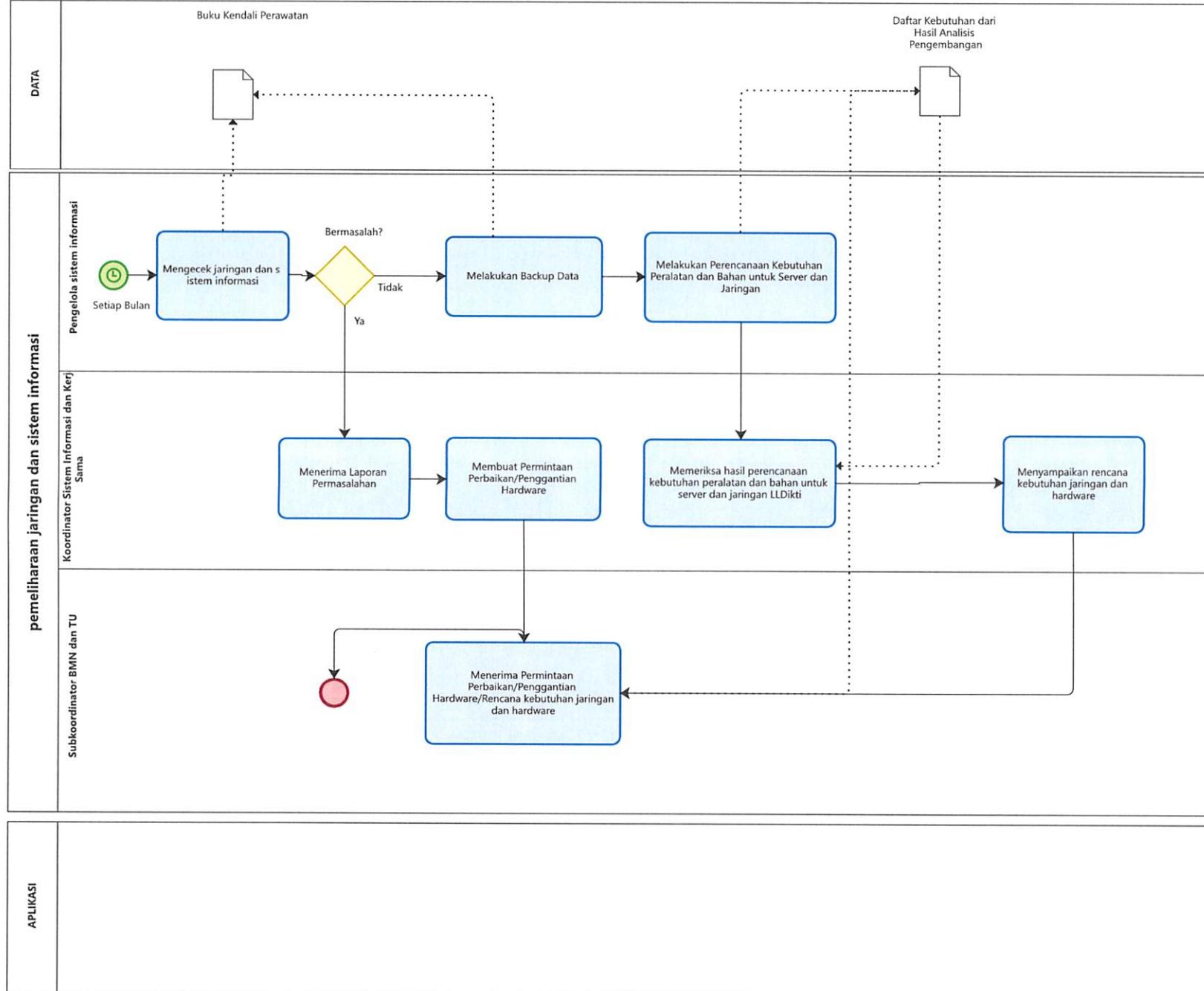
					
Pengembangan Sistem Informasi Melalui Vendor	Rancangan pengembangan sistem informasi yang dikelola dan dievaluasi Sendiri	Pemeliharaan Jaringan dan Sistem Informasi	Pembuatan BAP Usulan Tipe 1	Rekomendasi Pelaksanaan Migrasi	Pelayanan Data dan Informasi
					
Evaluasi Pelaporan Semesteran Perguruan Tinggi melalui Aplikasi Feeder	Pengelolaan pangkalan data pendidikan tinggi dan SISTER	Mengembangkan Desain Serta Mengelola Laman	Pengumpulan, pengolahan dan penyusunan bahan fasilitasi pengembangan kerja sama perguruan tinggi	Pendataan PT/Prodi	





mrd





myd

pengelolaan pangkalan data pendidikan
tinggi(pengelola sistem)

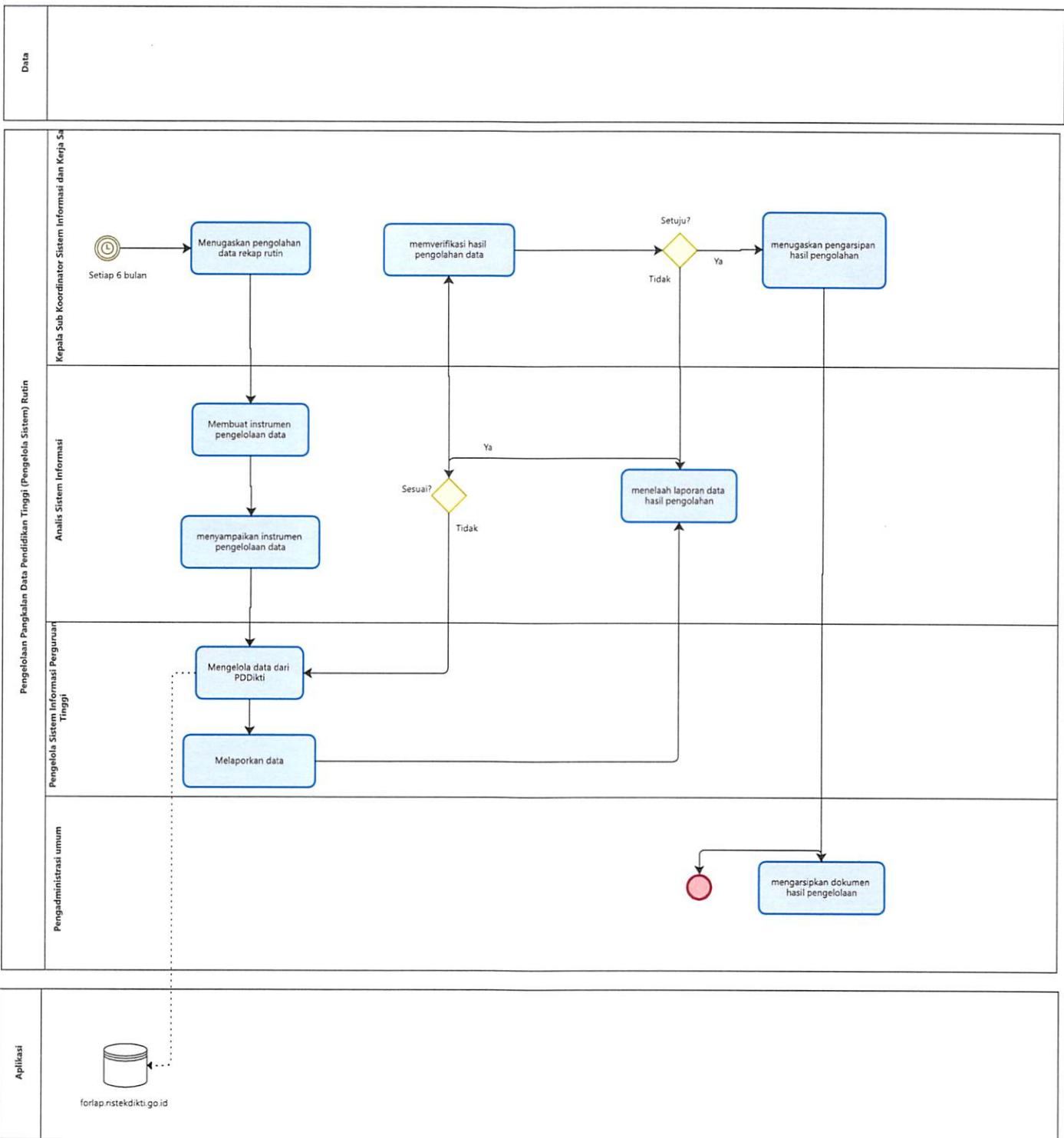


Pengelolaan Pangkalan
Data Pendidikan Tinggi
(Pengelola Sistem) Rutin

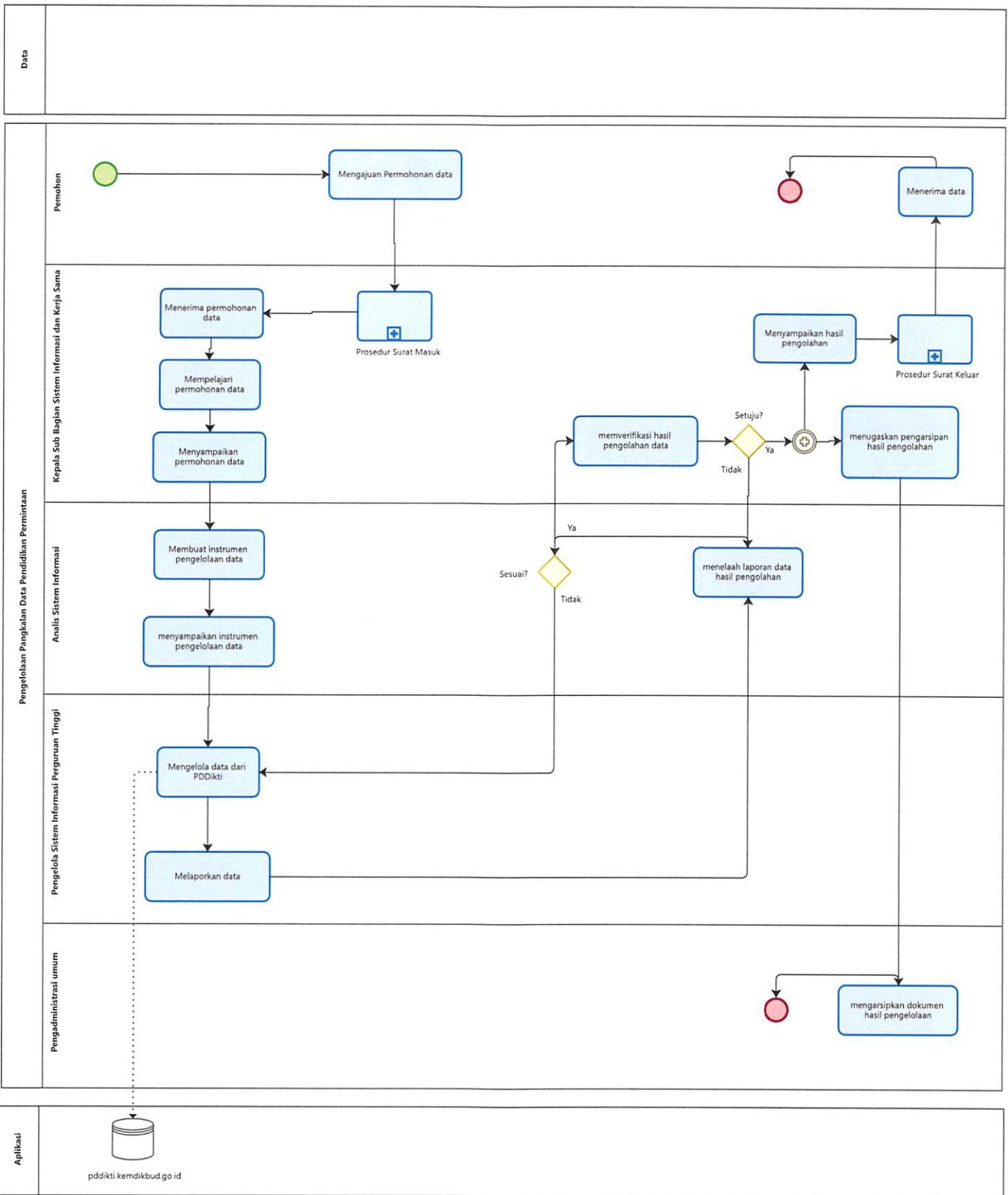


Pengelolaan Pangkalan
Data Pendidikan
Permintaan

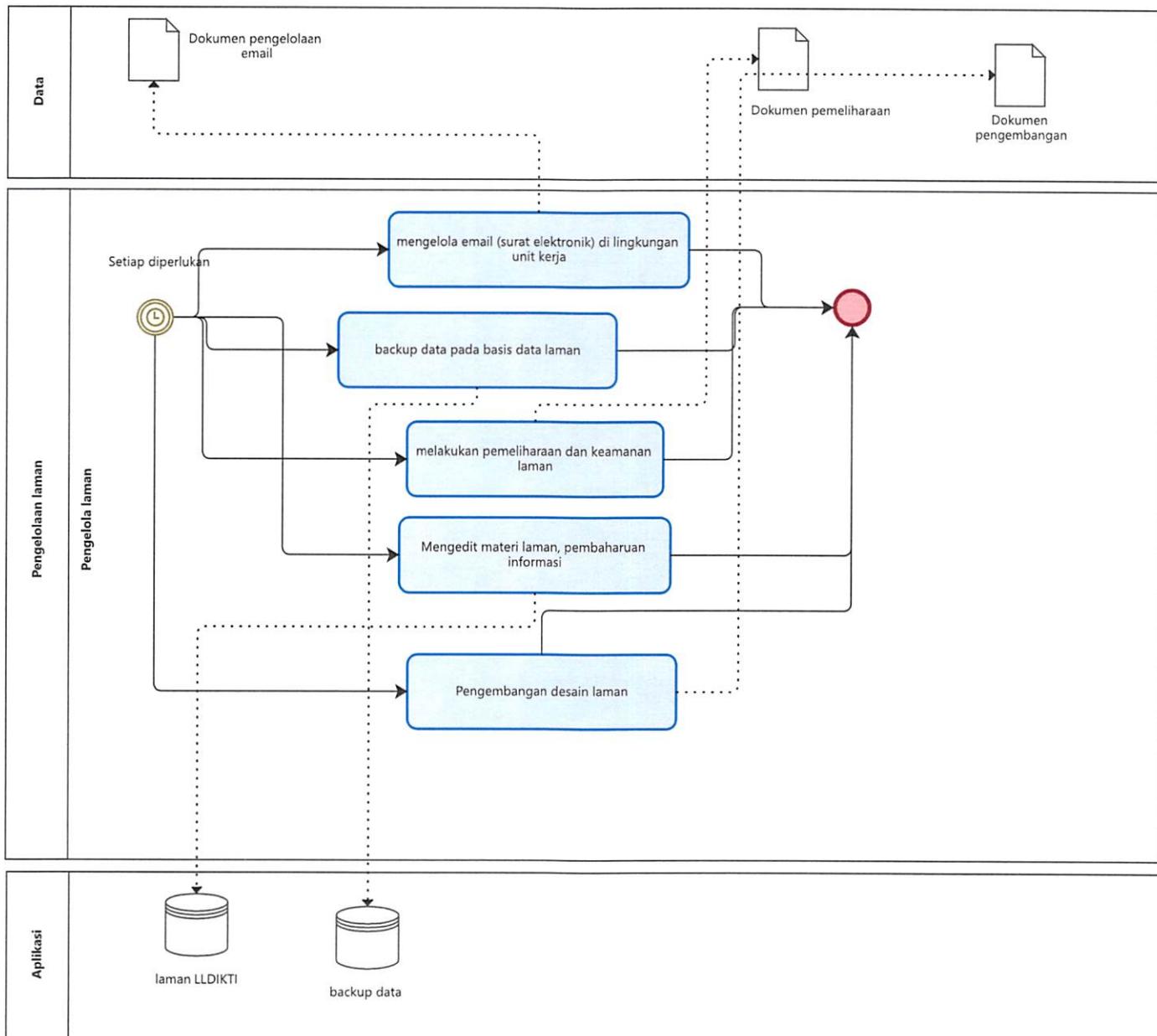
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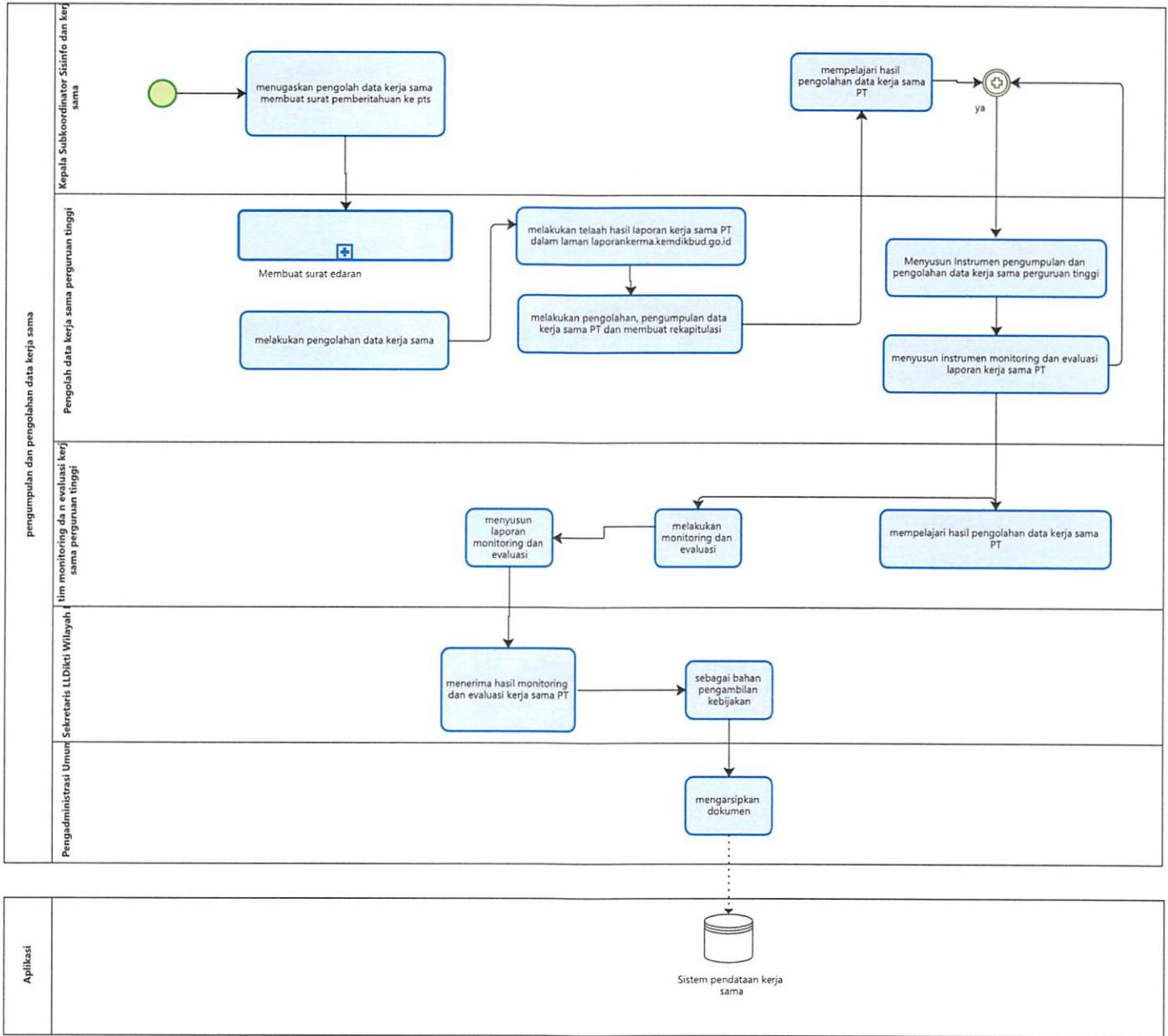
A. MR



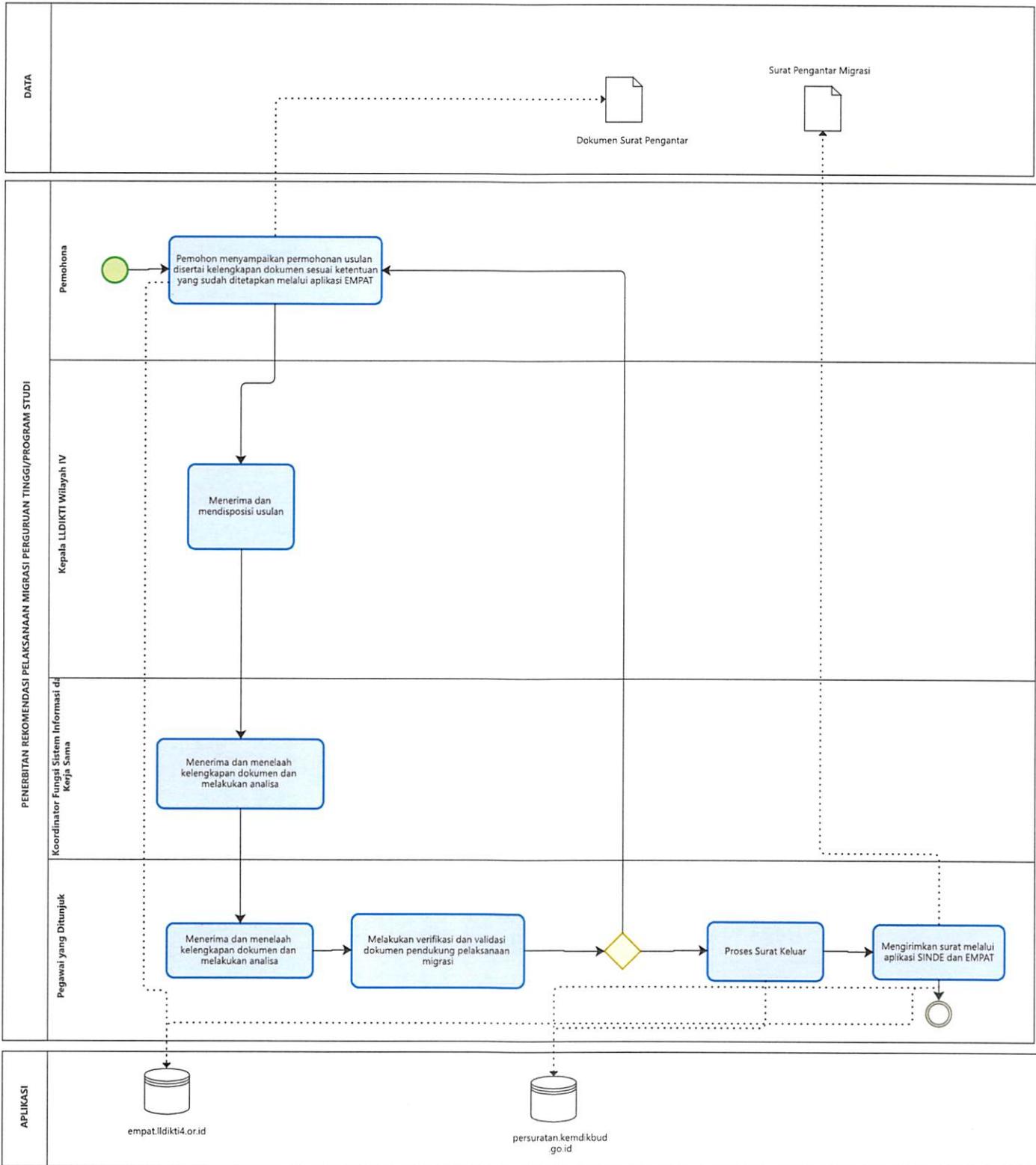
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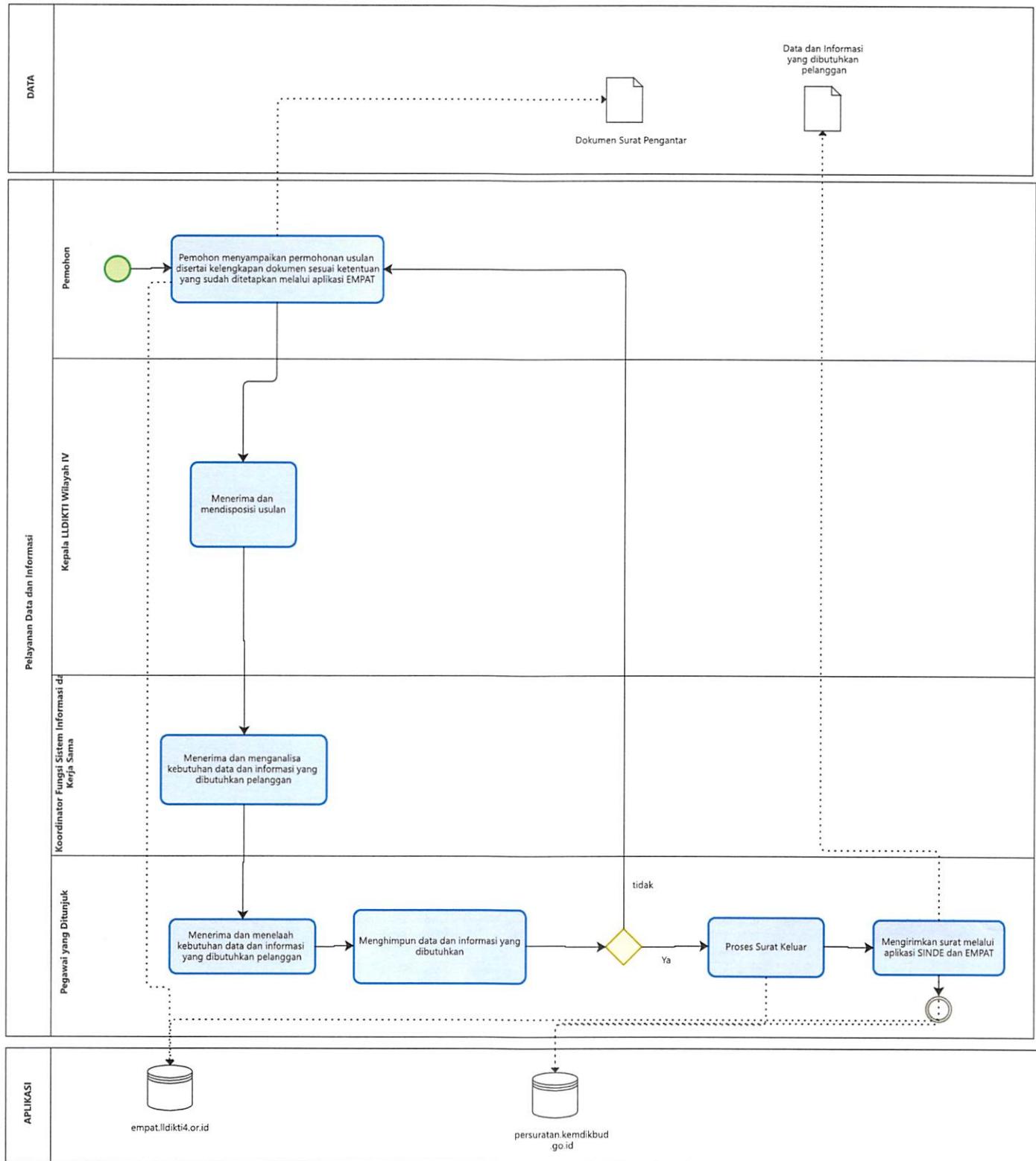
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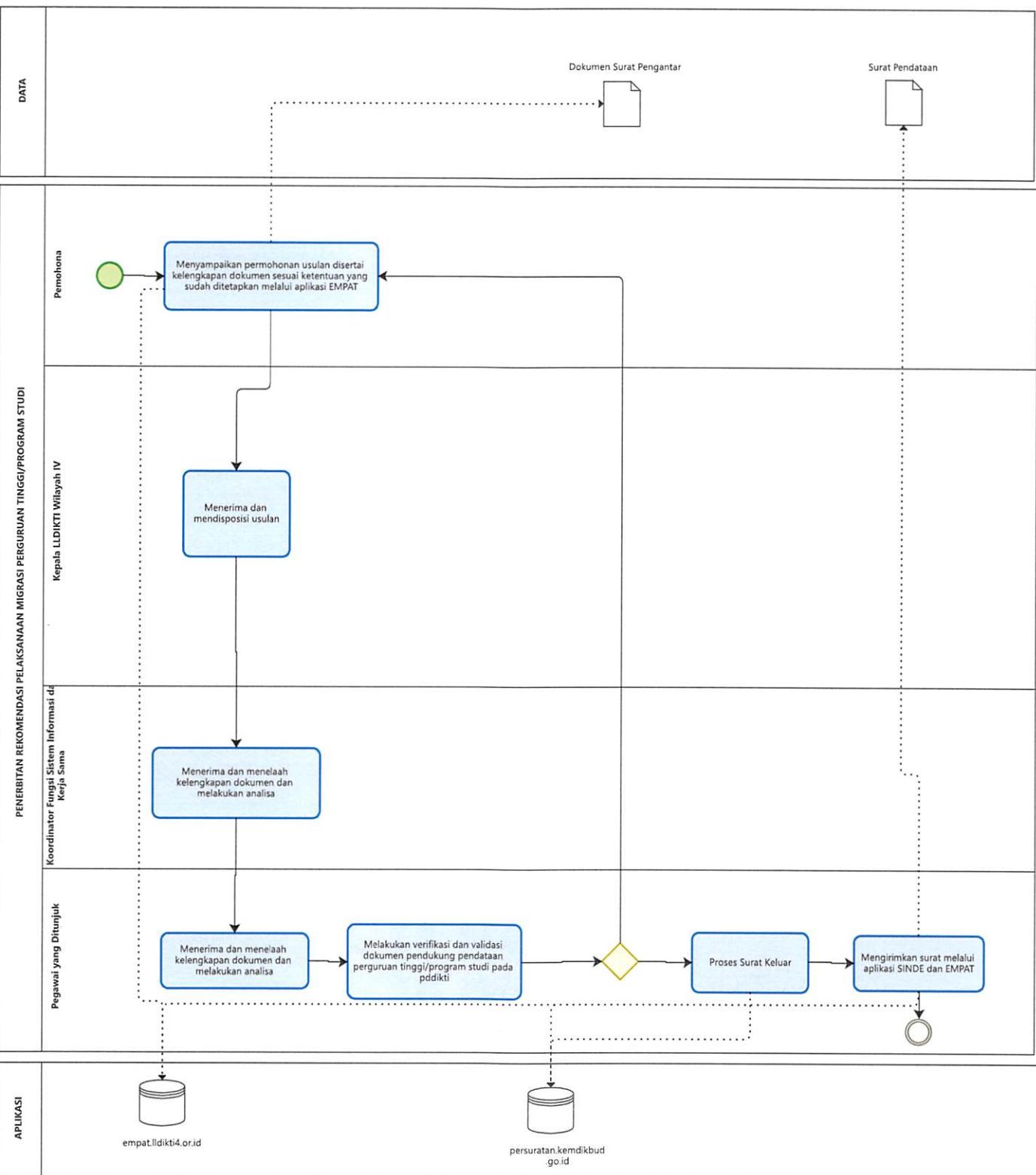
A MW



AWW



A. Mw



dr. Muly