



SRUTHY MOL

MBA - FINANCE AND HRM

PROFILE

As an enthusiastic and motivated MBA Candidate with dual specializations in Finance and Human Resources. Management, I aspire to leverage my academic knowledge and interpersonal skills to contribute effectively to O dynamic organization. Seeking a challenging role that fosters professional growth, enables me to apply my abilities, and allows me to make a meaningful impact on the company's success

CONTACT

📞 6282174380

✉️ sruthymolm585@gmail.com

📍 Manimalapparambil (H)
MEENADOM PO, KOTTAYAM, KERALA

EDUCATION

ANNA UNIVERSITY MBA	2023
	69%
MAHATMA GANDHI UNIVERSITY BBA	2021
	71%
VOCATIONAL HIGHER SECONDARY SCHOOL THRUKOTHAMANGALAM	2018
XII	89%

SKILLS

- MS office
- MS Excel
- PowerPoint
- SPSS
- MS Word
- Co-ordination
- Interpersonal skill
- Time management
- Leadership skill
- Communication skill
- Attention to details

PROJECT

Study on the Quality of Worklife of Employees Rabco Coire Mattress Company Pvt Ltd, Kottayam

LANGUAGES

- English (Fluent)
- Malayalam (Native)
- Tamil (Fluent)
- Hindi (Intermediate)

Triple i commerce Academy

APRIL ,2024 - PRESENT

Academic coordinator

- Program Coordination: Coordinated and managed academic programs to ensure alignment with curriculum standards and institutional goals
- Course Development: Collaborated with faculty to develop and enhance course materials, including syllabi, lesson plans, and assessments
- Class Scheduling: Organized class schedules, optimized resource allocation, and balanced faculty workloads.
- Student Support: Provided academic guidance to students on course selection, study strategies, and other academic concerns
- Policy Implementation: Implemented and monitored academic policies to ensure compliance with both institutional and external standards

Anix Overseas Education

Sep,2023 - Feb 2024

Student counsellor

- Advised students and job seekers on studying abroad and senior care jobs.
- Guided through application processes.
- Provided personalized recommendations.
- Assisted with Visa procedures

CII(Configuration Of Indian Institute)

Aug -2022

Internship

Gadly Industries pvt ltd

Oct-2022

Internship

CERTIFICATE

- Certificate of On-The-Job Training (OJT) from Office Of District Collectorate, Kottayam and Strobe Technologies, Kottayam.
- Introduction to Data Analysis using Microsoft Excel(Coursera)
- Fundamentals of Taxation: Great learning Academy