



AKASH ALOSIUS

- 📍 Sulthan Bathery 673592
- 📞 8075599754
- ✉️ akashalosious4@gmail.com

SUMMARY

An accomplished and dynamic professional with six years of expertise in Human Resources, excelling in talent acquisition (both IT and non-IT), employee relations, and vendor management. Renowned for consistently meeting targets within deadlines, I am an effective communicator and collaborative team player with exceptional analytical, problem-solving, and relationship management skills.

SKILLS

- Talent Acquisition
- Hiring and retention strategies
- Candidate Sourcing and Screening
- Background Checks
- College recruiting
- Interviewing techniques
- Recruitment Strategies
- Onboarding
- Resume Screening
- Employee Relations
- Employee Engagement
- Retention management
- Problem-Solving
- Records Management
- Salary Negotiation

EXPERIENCE

SENIOR EXECUTIVE, 10/2021 - 08/2023

BridgeLabz Solutions Pvt.Ltd, Bengaluru

- **Talent hiring(IT and Non IT)**

Job Analysis: Understanding the requirements and responsibilities of a position through collaboration with hiring managers

Sourcing Candidates: Utilizing various channels like job portals, social media, and professional networks to find potential candidates

Screening and Interviewing: Reviewing resumes, conducting initial phone screens, and scheduling interviews to assess candidate's qualifications and fit

Offer and Negotiation: Presenting job offers to selected candidates and negotiating salary and benefits packages

Onboarding: Assisting in the smooth transition of new hires by coordinating orientation, paperwork, and introductions to the organization

Relationship Building: Establishing and maintaining relationships with candidates, hiring managers, and external recruitment agencies

- **Vendor Management**

Identify, evaluate, and select vendors that align with the organization's requirements and standards.

Build and maintain positive working relationships with vendors, serving as the primary

point of contact for ongoing communication

• **Employee relations**

Serve as a primary point of contact for employees (Mainly Trainers associated with the company) regarding salary related and other concerns

• **Co-ordinating Back Ground Check**

Worked closely with the Back Ground check team. Supported them by Uploading required documents in the portal &Initiation

HR GENERALIST, 08/2017 - 09/2020

Blooms Green Farm, Wayanad

- Responsible for recruiting, hiring and training new staff members.-Mainly Sales Managers, Sales Executives and all other staffs
- Completion of paperwork accurately and promptly
- Facilitate the efficient and effective overall resort operation
- Coordinate and organize events
- Keeping detailed records and follow ups
- Must to keep track of all the aspects of running the resort

HR RECRUITER, 01/2016 - 08/2017

Aegis Customer Support Services Pvt.Ltd, Trivandrum

- Designs and implements the overall recruiting strategy for the company
- Sourcing Potential Candidates from various online Channels, updating job advertisements and conducting background checks
- Maintain relationship with Vendors, Other training institutions and develop business network
- Taking Interviews(via phone, video and in-person) and provide shortlist of qualified candidates to next round
- Helping ER for Engagement Activities

EDUCATION AND TRAINING

Albertian Institute of Management, Kochi, 2015

MBA: Human Resource Management

St.Marys College, Sulthan Bathery, 2013

BBA: Human Resource Management

LANGUAGES

Malayalam: First Language

English:

C2

Tamil:

A2

Proficient (C2)

Elementary (A2)