



RINU VARGEESE

PROFESSIONAL PROFILE

Driven HR professional with a passion for fostering a positive work environment and optimizing employee performance. Seeking to leverage experience in recruitment, training, and employee relations to contribute to a dynamic HR team.

D.O.B- 15-10-2001

CONTACT



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RELEVANT COURSE WORK

- HR Analytics-Certification
- Accounting and economic principles - Certification
- Labour law
- SPSS
- Microsoft office
- Excel

SKILLS

- Leadership
- Time Management
- Team Work
- Verbal & Written communication

ACHIEVEMENTS

- Certificate of Merit-MA HRM (First Rank), SJC
- Certificate of Merit- MA HRM (outstanding student), SJC
- Certificate of Merit- BA History (first rank), HCC

LANGUAGE

English ●●●●●

Tamil ●●●●●

Malayalam ●●●●●

EDUCATION

- **Masters in HRM (2022 - 2024)**
St. Josephs College (Autonomous), Trichy -620002
- **Graduate in History (2019-2022)**
Holy Cross College
(Autonomous), Nagercoil, KK dist-629004
- **HSC (2018-2019)**
Little flower matric higher sec school,
Pushpagiri, Choozhal,kk dist-629160
- **SSC (2017 - 2018)**
John Bonal Matric school, Marthandanthurai,
kollemcode,kk dist-629160

EXPERIENCE

- **Club Secretary (Aug 2023 - April 2024)**
Potential Development Club, SJC Trichy-620002

Have conducted 5 events throughout the period . Received best organizer award.

- **Human Resource Intern (Nov 2023 - Dec 2023)**
Vaya Life Pvt Ltd, Mylapore, Chennai-600004

Done project In "A Study on investigating the relationship between employee engagement and employee work life balance". Worked in employee Performance analysis, came up with Zero budget employee engagement activities.

- **Human Resource Intern (May 2023 - Jun 2023)**
Integra Software Service Pvt Ltd, Pondicherry-605008

Recruitment- Sourcing, Interview, Onboarding.