

ATHIRA A

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Objective

To obtain an entry-level Human Resource Associate position, applying my commerce expertise and eagerness to learn, grow and support organizational excellence.

Personal Details

- Date of Birth : 13/11/2001
- Gender : Female

Education

Course / Degree	School / University	Grade / Score	Year
Mcom Finance	Government Victoria College Palakkad	77%	2022-24
Bcom Finance	Government Victoria College Palakkad	79.50%	2019-22
Plus Two	GMMGHSS Palakkad	94.5%	2017-19
SSLC	GMMGHSS Palakkad	97%	2017

Experience

- Fresher

Skills

- Good Communication and presentation skills
- Proficient in computer usage
- Ms Office (Word, Excel, PowerPoint)
- Tally and GST
- Good interpersonal and problem solving skills

Activities

- Participated in international workshop on 'Intervention of Innovative Software Initiatives in Social ScienceResearch' in association with IQAC.
- Participated in GST Workshop with 'A' Grade under graduates enrichment programme.

Languages

- Malayalam - Native
- English - Read, Write, Speak
- Hindi - Read, Write, Speak