

PERSONAL INFORMATION

✉ **Email**
ghoshrupam151@gmail.com

☎ **Mobile**
(+91) 8981715184

📁 **Total work experience**
Fresher

🌐 **Social Link**
www.linkedin.com/in/rupam-ghosh-b3a683261

KEY SKILLS

Good at communication

Excel

HR Generalist Activities

Labour Laws

English Writing

Advanced Excel

Problem Analysis

Problem Solving

Problem Solving Skills

OTHER PERSONAL DETAILS

City Kolkata

Country INDIA

LANGUAGES

- English
- Bengali
- Hindi

Rupam Ghosh

Talent Acquisition Specialist

Looking for jobs requiring following skills: Good at communication

PROFILE SUMMARY

I am passionate about pursuing a successful career in HR Generalist Position, leveraging my skills in labour law , advance excel and problem solving skill experience in. With a strong foundation in HR Generalist Position, I am committed to making valuable contributions to a dynamic team or organization. Seeking opportunities to utilize my expertise to drive growth and achieve professional excellence. Aiming to continuously learn and adapt to new challenges in a stimulating work environment. Open to taking on new responsibilities and thriving in a results-driven setting.

EDUCATION

2023	○	B.A Calcutta University
2018	○	XIIth Bengali / Bangla
2016	○	Xth Bengali / Bangla

WORK EXPERIENCE

Nov 2023 - Present

○ Talent Acquisition Specialist
Net2Aspire

As an Talent Acquisition Specialist I am responsible for finding, attracting, and hiring candidates for technical positions within an organization. My job role typically includes:-

1. Candidate Sourcing: Actively searching for potential candidates through various channels such as online databases, professional networks, social media platforms, and referrals.
2. Screening and Qualifying Candidates: Reviewing resumes and applications, conducting initial phone screenings, and assessing candidates??? qualifications, skills, and experience to determine their suitability for the position.
3. Keeping Abreast of Industry Trends: Staying up-to-date with the latest trends and developments in the IT industry to understand the evolving skill requirements and adapt recruiting strategies accordingly.

Overall, an Talent Acquisition Specialist plays a crucial role in identifying and attracting top technical minds .