



# SALIMA SUDHEER

## CONTACT

JALALAYAM (H)  
PAYYOLI ANGADI (po)  
PAYYOLI, 673523  
KOZHIKODE KERALA

Phone no:  
9544469726  
Email:  
salimasudheer2000@gmail.com  
linkdin:

## CERTIFICATES

1. Internship certificate in HR
2. SPSS one-day workshop certificate.
3. INSOCO - Indian solidary committee
4. PDCFA- professional Diploma in computerised financial Accounting
5. NSS -National Service Scheme.

## SKILLS

- Strong presentation and negotiation skill.
- Multi tasking
- Ability to use micro soft 365 tools,such as Excel Word, PowerPoint etc.
- Communication skills in English,Malayalam, Tamil, Hindi and Telugu.
- Decision - Making and Time management.

## ABOUT ME

### PROFILE SUMMARY

A self-driven and meticulous MBA graduate in HR and Finance with a strong academic background and a keen interest in the HR and finance sector. Demonstrate strong analytical, communication, and organisational abilities, with passion for HR management. Eager to learn from experienced professionals and contribute to the growthand success of the organization.

## EDUCATION

MBA (HR and Finance) (2022-2024)  
School of Management Studies, Kuttippuram  
University of Calicut, Malappuram, Kerala

Bachelor of Business Administration (BBA) (2019-2021)  
SNDP (Sreenarayana guru Darmaparipalana Yogam)  
College kollam, Koyilandi  
University of Calicut, Kozhikode Kerala.

## EXPERIENCE

April 2024-May 2024 HR intern Malabar multi specialty Hospital Eranjipalam, Calicut

Through this I got an opportunity to work closely with professionals in the HR team. It helped me to develop my skills and also gave me knowledge about the industry culture and profile.

## PROJECT

Employee welfare measures and Job Satisfaction At MalabarMulti Speciality Hospital Calicut.

The study aims to welfare facilities existingin the organization and to study the working environment of the organization. And identify their job satisfaction level.These objectives are achieved by using literature review, survey, Quantitative analysis, and the finding.