

NEHA KC



PROFILE

✉ nehaarikothan@gmail.com

📞 8281928834

📍 Neha, Bhanu road chalad,
Kannur-670014

Self-motivated and result oriented **HR intern** seeking an entry -level position to utilize my networking, communication, and presentation skills to become a key pillar of the HR department. Active listener and exceptional communicator passionate to apply knowledge to real-life situations for fostering a positive workplace culture and promoting organizational growth.

SKILLS

- Communication
- Presentation and interpersonal skills
- Problem-solving and Critical Thinking
- Active Listening and customer service skills
- Excel And Word

LANGUAGES

- English
- Hindi
- Malayalam

INTERESTS

- Dance
- Music
- Writing

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above mentioned particulars.

EDUCATION

MASTER OF BUSINESS ADMINISTRATION

2022 – 2024

Department of management studies, Kannur University

BACHELOR OF BUSINESS ADMINISTRATION

CGPA- 87.77% 2019-2022

Co-operative Arts And Science, Madayi

HIGHER SECONDARY EDUCATION

CGPA-92.33% 2017-2019

Govt. Town Higher Secondary School, Chalad

MATRICULATION

CGPA-92.22% 2017

Ursuline Senior Secondary School, Payyambalam

PROFESSIONAL EXPERIENCE

Internship experience at Quest Innovative solutions-Pvt -Ltd, Kochi- Worked as a talent acquisition intern specializing in sourcing candidates for job posts.

Human Resources: Internship Experience at Central Products Dairy, Alappuzha, where Talent Meets Opportunity (05/2023 - 06/2023)

PROJECTS

Impact of Social-media on consumer decision making process

- A Comprehensive Organization Study Report at MILMA"