



# INSAF ASARIKANDI

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## ASSOCIATE PROFESSIONAL HUMAN RESOURCE

**Motivated, organized, and detail-oriented** Fresher Human Resources professional with strong communication skills seeking an opportunity to utilize expertise in onboarding, benefit packages, personnel management, recruitment, and employee relations to help an organization reach its full potential. Aim to build exceptional teams by leveraging a creative and data-driven approach to human resources initiatives.

## PROFESSIONAL EXPERIENCE

### GE Aerospace

Mar 2024 - Mar 2024

#### Human Resources job simulation

**Provided** constructive feedback to a team member to help them develop and improve their performance. **Implemented** the Lean Methodology by applying it to a simple everyday routine or process. **Prepared** recommendations to managers in terms of which employees should receive pay rises or adjustments based on compa-ratios and established pay ranges.

### Avodha Edutech Pvt Ltd

Sep 2022 - July 2023

#### Business Development Executive

**Identified** business development challenges and customer concerns for proactive resolution. **Established** and **maintained** highly effective relationships with clients and industry partners to drive growth. **Implemented** successful approaches to revitalize underperforming product lines and create new profit-generating enterprises. **Communicated** directly with customers and partners to build strong business networks and relationships. **Created** strategic and tactical sales initiatives for forward planning to meet key objectives.

### Elance Learning Provider Pvt Ltd

Feb 2022 - July 2022

#### Campus Ambassador(Intership)

I got the opportunity to associate with ACCA affiliates and members of company, **Organized** private and public events on campus for college community. **Promoted** mission, vision and culture of school to prospective students to increase enrollment. **Responded** to requests for information from media or designated appropriate spokesperson or information source. **Created** unified messaging of public relations efforts in conjunction with advertising campaigns by working closely with marketing peers. **Increased** revenues and supported business goals by developing public relations strategies and campaigns.

## KEY COMPETENCIES

Onboarding	Adaptability	Strong interpersonal skills
Negotiation	Time management	Proactive and self-motivated
Talent Management	Work ethic	Exceptional organizational skills
HRIS	Critical thinking skills	Computer knowledge
Coaching	Excellent communication skills	problem solving

## EDUCATION

### Bachelor of Business Administration

Major: Finance

University of Calicut

### Higher secondary

Major: Computer Commerce

GHSS Thadathil Parabha

## EXTRACURRICULAR ACTIVITIES

### Under Officer, NCC Club

University of Calicut

### Management Community Member

University of Calicut

### Special Police Officer

Election Commission of India

## CERTIFICATIONS & ACCOMPLISHMENTS

- GE certificate of completion
- Certificate of experience
- Best HR team certificate
- Best management team certificate
- Best manager participation certificate
- paper presentations

topics :HR relevance, traditional business vs modern business

- handled sessions

handled several sessions to 100 plus students for competitive examination.

- sales executive

played a role of sales executive of IAS Academy in educafe

## LANGUAGES

### Malayalam

Native or Bilingual Proficiency

### English

Full Professional Proficiency

### Tamil

Professional Working Proficiency

### Hindi

Limited Working Proficiency

### Arabic

Elementary Proficiency

### German

Elementary Proficiency