



# Nihad K A

To establish myself as a successful person with excellence in terms of achievement, creativity and dedication so as to join an organization, which provides opportunities to learn, grow and improve the scope for implementing my skills thereby contributing to the growth of the organization.



nihadhnizam5@gmail.com



9809763685



Palakkad, Kerala, India



03 August, 2001

## SKILLS

Data Entry

MS Office

Tally Prime

Peachtree Accounting

QuickBooks Accounting

AR and AP Process

Self Motivated

Quick Adaptability

Problem solving skill

## LANGUAGES

Malayalam

*Native or Bilingual Proficiency*

English

*Professional Working Proficiency*

Tamil

*Limited Working Proficiency*

Hindi

*Elementary Proficiency*

## INTERESTS

Football

Traveling

## EDUCATION

### DIFA- Diploma in Indian and Foreign Accounting

G-tec Computer education Ottapalam, Kerala, India

06/2023

### B.com Finance

Calicut University, Mount Seena Arts and Science College, Lakkdi, Kerala, India

03/2023

CGPA% = 68.42%

### XII th (Commerce)

Kerala Board of Higher Secondary, Mount Seena English School Pathiripala, Kerala, India

03/2020

79%

### Xth

CBSE, Mount Seena Public School, Pathiripala, Kerala, India.

03/2018

69%

## WORK EXPERIENCE

### Assistant Accountant (Part Time)

Pikit - Food & Grocery Delivery App Ottapalam, Kerala, India

03/2022 - 12/2022

#### Tasks

- Maintained detailed financial records of accounts receivable and payable status.

Contact : Fazil, Accountant - +91 90722 68306

## CERTIFICATES

IAB-International Association of Bookkeepers

Tally Prime

Advance Excel

Hospitality Management