



INSAF ASARIKANDI

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ASSOCIATE PROFESSIONAL HUMAN RESOURCE

Motivated, organized, and detail-oriented Fresher Human Resources professional with strong communication skills seeking an opportunity to utilize expertise in onboarding, benefit packages, personnel management, recruitment, and employee relations to help an organization reach its full potential. Aim to build exceptional teams by leveraging a creative and data-driven approach to human resources initiatives.

PROFESSIONAL EXPERIENCE

GE Aerospace

Mar 2024 - Mar 2024

Human Resources job simulation

Provided constructive feedback to a team member to help them develop and improve their performance. **Implemented** the Lean Methodology by applying it to a simple everyday routine or process. **Prepared** recommendations to managers in terms of which employees should receive pay rises or adjustments based on compa-ratios and established pay ranges.

Avodha Edutech Pvt Ltd

Sep 2022 - July 2023

Business Development Executive

Identified business development challenges and customer concerns for proactive resolution. **Established** and **maintained** highly effective relationships with clients and industry partners to drive growth.

Implemented successful approaches to revitalize underperforming product lines and create new profit-generating enterprises. **Communicated** directly with customers and partners to build strong business networks and relationships. **Created** strategic and tactical sales initiatives for forward planning to meet key objectives.

Elance Learning Provider Pvt Ltd

Feb 2022 - July 2022

Campus Ambassador(Intership)

I got the opportunity to associate with ACCA affiliates and members of company, **Organized** private and public events on campus for college community. **Promoted** mission, vision and culture of school to prospective students to increase enrollment. **Responded** to requests for information from media or designated appropriate spokesperson or information source. **Created** unified messaging of public relations efforts in conjunction with advertising campaigns by working closely with marketing peers. **Increased** revenues and supported business goals by developing public relations strategies and campaigns.

KEY COMPETENCIES

Onboarding

Adaptability

Strong interpersonal skills

Negotiation

Time management

Proactive and self-motivated

Talent Management

Work ethic

Exceptional organizational skills

HRIS

Critical thinking skills

Computer knowledge

Coaching

Excellent communication skills

problem solving

EDUCATION

Bachelor of Business Administration

Major: Finance

University of Calicut

Higher secondary

Major: Computer Commerce

GHSS Thadathil Parabha

EXTRACURRICULAR ACTIVITIES

Under Officer, NCC Club

University of Calicut

Management Community Member

University of calicuf

Special Police Officer

Election Commission of India

CERTIFICATIONS & ACCOMPLISHMENTS

- GE certificate of completion
 - Certificate of experience
 - Best HR team certificate
 - Best management team certificate
 - Best manager participation certificate
 - paper presentations
- topics :HR relevance, traditional business vs modern business
- handled sessions
- handled several sessions to 100 plus students for competitive examination.
- sales executive
- played a role of sales executive of IAS Academy in edufafe

LANGUAGES

Malayalam

Native or Bilingual Proficiency

English

Full Professional Proficiency

Tamil

Professional Working Proficiency

Hindi

Limited Working Proficiency

Arabic

Elementary Proficiency

German

Elementary Proficiency