



MUHAMMED NIHAL P

HUMAN RESOURCE MANAGEMENT

CONTACT

+91 9496658502
nihalni57@gmail.com
Calicut, Kerala

PERSONAL DETAILS

Nationality : Indian
DOB : 15/09/1999
Marital Status : Single

SKILLS

- Team management.
- Leadership Skills.
- Multi-tasking skills.
- Team Player.
- Accountability.
- Conflict Resolution.
- Strong Communication & Interpersonal Skills.

LANGUAGES

- English
- Malayalam
- Tamil (Beginner)
- Hindi (Beginner)

OBJECTIVE

MBA graduate with a specialization in Human Resources, seeking to leverage expertise in recruitment, employee development, and organizational behavior to contribute to a dynamic HR team.

EDUCATION

MASTER OF BUSINESS ADMINISTRATION (MBA) 2022 - 2024
University of Calicut
Calicut, Kerala

BACHELOR OF BUSINESS ADMINISTRATION (BBA) 2018 - 2021
University of Calicut
Calicut, Kerala

DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING (DIFA) 2021 - 2022
G-TEC Education Centre
Calicut, Kerala

WORK EXPERIENCE

HR Assistant 04/2024 - 05/2024
CEE PEE SUZUKI, KALLAI, Calicut, Kerala

- Recruitment Support
- Onboarding and Training
- Employee Records Management
- Employee Relations
- Documentation
- General Administrative Tasks
- Learning and Development

OTHER EXPERIENCE

OVERALL COORDINATOR 2023
VISTA - NATIONAL LEVEL MANAGEMENT MEET
Calicut, Kerala

CERTIFICATION

BEST MARKETING TEAM 07/12/2023
FIMS College Feroke
Calicut, Kerala

PROJECT

A Study on influence of quality of work life on job satisfaction with special reference to employees of CEE PEE SUZUKI, KALLAI
Calicut, Kerala 03/2024 - 05/2024

DECLARATION

I solemnly declare that the information in this resume is true to the best of my knowledge and belief.