

CHAITHRA P

MBA

I want to pursue a challenging position in a reputed organization to expand my management skills and knowledge through continues learning and helps to achieve the organizational goals and objective.

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☎ 7025993134

📍 Thalassery

📅 23 November, 2000

EDUCATION

Master Of Business Administration (MBA) Bangaluru North University

02/2021 - 12/2023

Courses

- HR - FINANCE

Bachelor's Of Art's Kannur university

06/2018 - 05/2021

Courses

- Ba sanskrit

Higher Secondary Govt Girls Higher Secondary School

06/2016 - 03/2018

Courses

- Commerce

SSLC Chothavoor Higher Secondary School

06/2007 - 03/2016

WORK EXPERIENCE

Hr Recruiter Masadir Hr Services(WFH)

02/2024 - 06/2024

Bangalore

Achievements/Tasks

- Sourcing profiles
- Screening profile
- End to end recruitment
- Doing job postings through naukri for profile sourcing
- Managing phone calls and scheduling interviews
- Quick learning of new requirements

ACHIEVEMENTS

National service scheme (NSS) volunteer (2018 - 2020)

SKILLS

Analytical thinker

Communication skills

Problem solving skills

Management skills

Multi tasking

Succession planning

Technical skills

Ms Word

Ms excel

PERSONAL PROJECTS

A Study On Traditional Recruitment Opportunities And E- Recruitment Opportunities Of Sourcetel Hiretech Ltd(MBA- final project)

- The main aim of this project is to understand the latest method of recruitment of this preferred company and the benefits of e-recruitment.

A Study On Buying Behaviour Of College Students WithReference To Cosmetic Products(MBA-mini project)

- The main aim of this project is to investigate the purchasing behaviour college students specifically related to cosmetic products.

Upama Alamkara Of Abinjnanasakuntalam(degree-final project)

- The main aim of this project is to know the upama alamkara used in abinjnanasakuntalam and the beauty of the alamkara

CERTIFICATES

Free Human Resource Skills Workshop(2024)

International It Competition For Students(2017)

LANGUAGES

Malayalam

Native or Bilingual Proficiency

English

Native or Bilingual Proficiency

Sanskrit

Native or Bilingual Proficiency

Hindi

Limited Working Proficiency

Tamil

Professional Working Proficiency

Kannada

Elementary Proficiency

INTERESTS

Reading books

Hearing music

Cleaning

Gardening