

DRUVYA KAVERAPPA C

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CAREER OBJECTIVE

I am currently pursuing Post Graduate Diploma in Management (PGDM) at MYRA School of Business. I am looking to build a career in Human Resources Management and Marketing Management seeking a good position in the company where I can use my skills and abilities to contribute in the organization.

EDUCATION

Post Graduate Diploma in Management (PGDM) | MYRA School of Business (MSB) Mysore, Karnataka-Present

Bachelor of Commerce | MMK AND SDM Mahila Mahavidyalaya Mysore, Karnataka - 2020-2023

- Cumulative GPA:8.9 CGPA

12th (PUC) | MMK AND SDM Girls PU College Mysore, Karnataka- 2018-2020

- Percentage: 89.6%

CERTIFICATIONS

- Certified and Awarded as outstanding performer in Employability Skill Development Training Program Conducted by Mahindra pride in 2023
- Attend and Certified in Student Transformation Program under DXC technology implemented by ICT Academy
- Certified in Bharat Scouts and Guides Tiritiya Sopan Examination
- Certificate in Campus Recruitment Training program conducted by TIME

ACHIVEMENTS & POSITIONS OF RESPONSIBILITY

- Member of Commerce and Management club in UG
- Member of Legal Literacy Club
- Attended Workshop on Emerging Trend in Entrepreneurship Development Program.

EXPERIENCE

Rossell Techsys (Division of Rossell India Limited), Bangalore | Human Resources Intern-2024

- Assisted with new hire orientation and updated employee information
- Coordinated candidate interviews with the candidates and internal managers
- Prepare reports on all recruiting activity and update senior members of the hiring team
- Document and record keeping Takeaway

PROJECTS

- Operational Analysis of Mysore Pinjrapole society, gaining insights into NGO management and sustainable cattle care
- Documentary Study on Swiggy delivery workers, exploring their challenges, job satisfaction, and macroeconomic impacts through personal interviews
- A visit to Rural village and made a survey on Women's education, analysing drop-out rates and affordability and presented findings with a prototype

SKILLS

- **Technical Skills** MS office, Presentation software in Microsoft PPT and Canva, Data Analysis like basic Advanced excel skills and basic tableau for Data visualization
- **Soft Skills** Communication Skills, Interpersonal Skills, Teamwork, Time Management, Empathy, Positive Attitude