

# MOHAMMED SHAHABAS.OP

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## CAREER OBJECTIVE

“To work in an organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organization.”

## AREAS OF EXCELLENCE

- BASIC MS OFFICE (Excel, Word, Power Point)
- DATA ANALYTICS (Power BI)
- Knowledge of TALLY ERP 9
- Time management
- Public relation

## EDUCATIONAL QUALIFICATIONS

- **X-STANDARD**  
School: GHS NEELANCHERI SCHOOL  
Score (in percent):9.1%
- **XII-STANDARD**  
School: HIGHER SECONDARY SCHOOL TUVVUR  
Score (in percent): 6.9%
- **Bachelor of Business Administration (BBA)**  
NAJATH ARTS & SCIENCE COLLEGE  
Score CGPA: 6.5%
- **Masters of Business Administration (MBA)**  
ACHARYA INSTITUTE OF TECHNOLOGY ,BANGALORE

## EXPERIENCE & PROJECTS

- Worked as an “DATA ENTRY OPERATOR”  
Duration: 6 Months
- Internship at “KITEX GARMENTS pvt ltd”
- Internship at “RBV EXPORTS pvt ltd”

## PERSONAL SKILLS

- **Leadership.**
- **Active Listening.**
- **Perfection in any work.**
- **Good communication skill.**
- **Volunteer coordination.**
- **Adaptability.**
- **Relationship building.**
- **Active learning.**

## PERSONAL DETAILS

- Father's Name : Muhammed ali op
- Date of Birth : 19-05-2000.
- Nationality : Indian .
- Languages Proficiency : English, Malayalam ,Tamil

## DECLARATION

I hereby declare that the information given in the application is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect at any stage, my candidature will be liable for cancellation/termination.

MOHAMMED SHAHABAS OP

Place:

Date: