



# MUHAMMED NIHAL P

## HUMAN RESOURCE MANAGEMENT

### OBJECTIVE

MBA graduate with a specialization in Human Resources, seeking to leverage expertise in recruitment, employee development, and organizational behavior to contribute to a dynamic HR team.

### CONTACT

- Phone:** +91 9496658502  
**Email:** nihalnihu57@gmail.com  
**Location:** Calicut, Kerala

### PERSONAL DETAILS

- Nationality : Indian  
DOB : 15/09/1999  
Marital Status : Single

### SKILLS

- Team management.
- Leadership Skills.
- Multi-tasking skills.
- Team Player.
- Accountability.
- Conflict Resolution.
- Strong Communication & Interpersonal Skills.

### LANGUAGES

- English
- Malayalam
- Tamil (Beginner)
- Hindi (Beginner)

### EDUCATION

<b>MASTER OF BUSINESS ADMINISTRATION (MBA)</b>	2022 - 2024
University of Calicut	
Calicut, Kerala	
<b>BACHELOR OF BUSINESS ADMINISTRATION (BBA)</b>	2018 - 2021
University of Calicut	
Calicut, Kerala	
<b>DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING (DIFA)</b>	2021 - 2022
G-TEC Education Centre	
Calicut, Kerala	

### WORK EXPERIENCE

<b>HR Assistant</b>	04/2024 - 05/2024
CEE PEE SUZUKI,KALLAI, Calicut, Kerala	
<ul style="list-style-type: none"><li>Recruitment Support</li><li>Onboarding and Training</li><li>Employee Records Management</li><li>Employee Relations</li><li>Documentation</li><li>General Administrative Tasks</li><li>Learning and Development</li></ul>	

### OTHER EXPERIENCE

<b>OVERALL COORDINATOR</b>	2023
VISTA - NATIONAL LEVEL MANAGEMENT MEET	
Calicut, Kerala	

### CERTIFICATION

<b>BEST MARKETING TEAM</b>	07/12/2023
FIMS College Feroke	
Calicut,Kerala	

### PROJECT

A Study on influence of quality of work life on job satisfaction with special reference to employees of CEE PEE SUZUKI,KALLAI	03/2024 - 05/2024
Calicut, Kerala	

### DECLARATION

I solemnly declare that the information in this resume is true to the best of my knowledge and belief.