

CHAITHRA P

MBA

I want to pursue a challenging position in a reputed organization to expand my management skills and knowledge through continues learning and helps to achieve the organizational goals and objective.

 chaithraraveendran750@gmail.com

 7025993134

 Thalassery

 23 November, 2000

EDUCATION

Master Of Business Administration (MBA)

Bangaluru North University

02/2021 - 12/2023

Courses

- HR
- FINANCE

Bachelor's Of Art's

Kannur university

06/2018 - 05/2021

Courses

- Ba sanskrit

Higher Secondary

Govt Girls Higher Secondary School

06/2016 - 03/2018

Courses

- Commerce

SSLC

Chothavoor Higher Secondary School

06/2007 - 03/2016

WORK EXPERIENCE

Hr Recruiter

Masadir Hr Services(WFH)

02/2024 - 06/2024

Bangalore

Achievements/Tasks

- Sourcing profiles
- Screening profile
- End to end recruitment
- Doing job postings through naukri for profile sourcing
- Managing phone calls and scheduling interviews
- Quick learning of new requirements

ACHIEVEMENTS

National service scheme (NSS) volunteer (2018 - 2020)

SKILLS

- Analytical thinker
- Communication skills
- Problem solving skills
- Management skills
- Multi tasking
- Succession planning
- Technical skills
- Ms Word
- Ms excel

PERSONAL PROJECTS

A Study On Traditional Recruitment Opportunities And E- Recruitment Opportunities Of Sourcetal Hiretech Ltd(MBA- final project)

- The main aim of this project is to understand the latest method of recruitment of this preferred company and the benefits of e-recruitment.

A Study On Buying Behaviour Of College Students With Reference To Cosmetic Products(MBA-mini project)

- The main aim of this project is to investigate the purchasing behaviour college students specifically related to cosmetic products.

Upama Alamkara Of Abinjananasakuntalam(degree-final project)

- The main aim of this project is to know the upama alamkara used in abinjananasakuntalam and the beauty of the alamkara

CERTIFICATES

Free Human Resource Skills Workshop(2024)

International It Competition For Students(2017)

LANGUAGES

Malayalam	English
Native or Bilingual Proficiency	Native or Bilingual Proficiency
Sanskrit	Hindi
Native or Bilingual Proficiency	Limited Working Proficiency
Tamil	Kannada
Professional Working Proficiency	Elementary Proficiency

INTERESTS

- Reading books
- Hearing music
- Cleaning
- Gardening