

Client : Asha NGO
Project : Office Facilities(Office Building, Cafeteria Building & External works)
Location : Tathali, Bhaktapur
Contractor : Ram Janaki Nirman Sewa (P) Ltd
Consultant : YA Enginnering Consultancy

Building Handover Checklist

Handover date: **05-04-2025**

S.No	Work Description	Yes	No	Remarks
1	Entrance	Yes		
a	Granite work	Yes		
	Granite finishing work			
b	Tile work	Yes		
	Tile grouting and finsihing			
c	Lights, switches and power sockets	Yes		
d	Wooden work(main door)			
	Door locks, handles and tower bolts			
2	Ground floor	Yes		
A	Account Section	Yes		
	Interior painting work			
	Electrical works			
	Ceiling fans			
	Surface panel lights			
	Switches and power sockets			
	Aluminium windows	Yes		
	Windows frame			
	Windows shutter with glass			
	Windows net , brush and locks			
	Silicon finishing			
	Iron grill at windows			
	Aluminium doors	Yes		
	Door frame			
	Door shutter with glass and laminated board			
	Door locks			
	Silicon finishing			
B	Admin Section	Yes		
	Interior painting work	Yes		
	Electrical works	Yes		
	Ceiling fans			
	Surface panel lights			
	Switches and power sockets			
	Aluminium windows	Yes		

Prepared By:
Ram Janaki Nirman Sewa P Ltd

Checked By:
YA Engineering Consultancy

Approved By:
Asha NGO (Hope), Kathmandu