Peter D. West

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Objective

I am a highly motivated Computer Science student looking for a software developer internship where I can further develop my skills. Previous experience in professional laboratory environment where I cultivated problem solving, communication, leadership, and adaptability skills that I can translate into a new position.

Orange Coast College | Costa Mesa, CA   *January 2021 – May 2023*
Transfer with 72 Credit Hours, GPA 3.50

California State University Fullerton   August 2023 – May 2025

Skills

Programming: Java, C++, SQL, CSS, JavaScript, Python
Software: Visual Studio, GitHub, Git, VS Code
Other: Written and Verbal Communication, Client relationships, Office Management, Team Management, Problem Solving, Leadership

Experience

Exceltox Laboratories | Irvine, CA   *April 2017 – Present*
Operations Coordinator
- Establish SOPs for client service, shipping, and accessioning teams.
- Educate and train 10+ sales representatives on products and services we provide.
- Instructed new team members in client services and internal processes.
- Facilitated incoming and outgoing specimens.
- Managed inventory of supplies and equipment.
- Oversaw a team of 15+ members.

Exceltox Laboratories | Irvine, CA   *May 2015 – April 2017*
Lead Accessioner
- Entered quality control data and processed incoming specimen.
- Informed team of procedural changes.
- Instructed new employees to work and perform efficiently.
- Coordinate employee breaks and improve workflow.

References

Available upon request.