DearMe — User Guide

1. Getting Started

1.1 Your Dashboard

When you log in, the Dashboard welcomes you by name and provides quick access to:

- Your profile settings
- Your personal feed
- Feeds shared with you
- The post-creation flow
- Tips and suggestions for using DearMe intentionally
- And User Account

1.2 Setting Up Your Profile

You can add or update your profile picture from the **User Account** page.

Navigation:
Menu → User Account

Your profile image appears alongside your posts and on shared views of your feed.

2. Creating Posts

2.1 Start Your First Post

To begin your feed:

1. Tap **Create Post** in the menu.

2. Add one or more photos.

3. Write a caption to capture the moment.

4. Add tags to categorize your post.

5. Save, then click **Post** to publish it.

Your feed begins with your first post, and grows as you continue capturing meaningful moments.

2.2 Copying Posts

DearMe allows you to copy:

- Your **own posts**, to create variations or reorganize memories

- **Other users' posts** (if they've shared access), saving a duplicate to your feed

This is helpful when:

- You and a friend shared an experience and you want their post in your timeline

- You want to revise or repurpose one of your older posts

- You want a memory preserved in your own archive even if the original link expires

Copied posts can be edited just like any other post in your feed.

2.3 Tips for Thoughtful Posting

- After a day out, choose your *favorite* 1–3 photos rather than uploading your entire camera roll.

- Use tags to organize themes or chapters in your life.

- Capture the emotion or context—posts don't have to look perfect.

2.4 Archiving Posts

If you're unsure about a post, or want to clean up your feed, you can archive posts at any time.

To view archived posts:
 Go to **All Posts → Filter → Archived**

You can unarchive or edit them later.

3. Exploring Your Feed

3.1 Your Personal Feed

Visit **All Posts** to browse your complete timeline.
 Posts are arranged chronologically, allowing you to revisit your history as it grows.

3.2 Shared Feeds

DearMe allows others to share their feeds with you.

View feeds shared with you under:

Feeds → Shared With Me

Shared feeds are temporary and expire automatically.

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4. Sharing Your Feed Intentionally

One of DearMe's core values is *intentional, meaningful connection*.
 Instead of broadcasting updates, you can grant someone temporary access to your feed.

4.1 How Sharing Works

You can send a private link that allows someone to view your feed for a limited time.
 The current access window is **one hour**.

4.2 Generating and Sharing Your Link

Go to **Share Feed** to generate your link.
 You can copy the link and send it directly to someone you want to share with.

4.3 Managing Access

From the **Share Feed** page, you can also manage who currently has access to your feed.

You can:

- See a list of active viewers

- **Revoke access at any time**

- Generate a new link if needed

This gives you complete control over who can see your content, and for how long.

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5. Managing Tags

Tags help keep your posts organized and searchable.

5.1 Editing and Curating Tags

You can:

- Create Tags
- Rename tags
- Delete unused tags

Navigate to:
 Manage Tags

Use this area periodically to keep your feed clean and easy to browse.

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6. For Returning Users

If you're already using DearMe, here are good habits to keep your feed meaningful:

- **Curate regularly**: add posts that represent real moments instead of accumulating similar photos.

- **Clean up your taxonomy**: organize your tags for easier searching.

- **Share intentionally**: use the Share Feed page to manage your link and revoke access whenever needed.

- **Copy posts**: save posts from friends or remake your own past posts using the copy feature.

- **Revisit your history**: scroll through **All Posts** to reflect on past entries.

- **Explore others' journeys**: check **Shared With Me** for active shared feeds.

Over time, your DearMe feed becomes a clean, meaningful, searchable archive—not a noisy public timeline.