

# Pyline Tangsuvanich

pylinet@gmail.com | +1.702.686.2482 | [Linkedin Profile](#) | [Personal Website](#)

## Profile

Design operations leader and licensed architect with +7 years of professional experience in residential & commercial projects, building information modeling (BIM), and developing workflows using Airtable & Notion.

## Experience

### Small Tiger LLC | San Francisco Bay Area

Co-Founder and Freelance Design Consultant from May 2022 to current

- Established a consultancy focused on providing operations, design, and documentation services for small architecture firms and start-ups in the AEC space.
- Currently working with a RE:PRACTICE to lead the construction documentations for a health clinic and consulting with a residential start-up to supercharge their Revit workflow.

### Cottage | San Francisco Bay Area

Design Studio Operations Manager from July 2021 to May 2022

- Collaborated cross-functionally to identify opportunities to enhance the experience and reduce bottlenecks for Cottage homeowners, freelance designers, and general contractors.
- Scaled Cottage's designer freelance network by x4 within 9 months to +30 designers by active & passive outreach, tracking applicants via Airtable, and vetting +500 applicants.
- Provided mentorship & technical support to the freelancers thorough hands-on training, documentation creation and continuous onboarding to ensure their success at Cottage.
- Executed +10 accessory dwelling units from schematic design through to permit submission in collaboration with Cottage project managers and general contractors.

### Hana at CBRE | New York City

Design Manager from January 2021 to May 2021

- Created a 120-page handbook on Hana physical standards using Airtable & Google Slides.
- Led Revit & BIM operations for the team to ensure consistency across deliverables and to reduce time to create 3D models.
- Managed AoR's and external contractors during the construction documentation & build-out process for (5) locations, totaling approximately +250K SF in space.

Senior Designer from April 2019 to Dec 2020

- Analyzed over 500K SF in commercial real estate property in NA, EMEA, and APAC by producing test fits to present to landlord's and internal stakeholders.
- Collaborated closely with FF&E vendors to standardize our specifications and budgets.

### WXY architecture + urban design | New York City

Architectural and Urban Designer from Oct 2016 to Jan 2019

- Contributed to the design and CD process for a 16,000 SF pavilion at the Javits Center by serving as the BIM manager, developing presentations, and coordinating with consultants.
- Served as the lead urban designer for the Brooklyn Navy Yard's 2030 Master plan, which includes +1m SF in potential development and waterfront public space.

### SHoP Architects | New York City

Junior Designer from Sept 2014 to Aug 2015

- Participated in a design competition for Uber's HQ in SF. Led the physical model production and contributed to documentation efforts during design development.

## Education

### Rice University

- Bachelor of Architecture, AIA Henry Adams Medal, '16
- Bachelor of Arts, summa cum laude, '14

## Certifications

- Licensed Architect in the State of New York
- NCARB Certified

## Expertise

- Architectural Documentation
- Design Systems & Operations
- Client Engagement & Presentations
- Project Delivery & Management
- Test Fits & Space Planning
- Knowledge Management, Mentorship and Training
- Vendor Management

## Tools

- Revit & BIM360
- Rhinoceros & Grasshopper
- AutoCAD & ReCap
- 3D Scanning & Matterport
- Airtable
- Notion
- Bluebeam Revu
- Figma
- Adobe Suite
- Javascript, CSS, HTML
- Git and Github

## Recent Features

- Airtable Interface Contest Winner, Sept 2022.
- Interview feature in Rice Magazine for article titled "Think Like an Architect", May 2022
- Webinar speaker for "Women in AEC" hosted by Voyansi, Dec. 2020

- Mentor for Rice Architecture School Mentorship Program (RAMP), Oct 2021 to current