Tracy-Ann Kidd

Roadside District | Islington P.O St. Mary | 1 876-324-1265 | kiddtracyann24@gmail.com

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| Objective |  |
| An entry-level marketing or management position with a medium-sized business. |  |
| Education |  |
| H.E.A.R.T Trust NTA   * House Keeping Level 2 | 2020 |
| Islington High School   * Agricultural Science | 2005-2011 |
| Experience |  |
| Acting Manager  Index Hardware | 2021-2023 |
| * Responsible for page and classified advertising sales and promotions. * Created successful advertising promotions which increased ad revenue by 65%. |  |
| Customer Service Representative  Lp Martin and company Ltd | 2020-2021 |
| * Complete daily cash and credit card transactions. * Issuing change and receipts. |  |
| Server  Michael restaurant and grill | 2011 - 2012 |
| * Responsible for page and classified advertising sales and promotions. * Created successful advertising promotions which increased ad revenue by 65%. |  |
| Skills & Professional Profile |  |
| * Microsoft Word * Great writing skills * Quick learner, eager to learn and follow directions. * Energetic, hard-working achiever and communicator, with strong listening skills * Strong communication skills |  |
| REferences |  |
| Mss. Alex Coldspring (876) 434-0937  Miss Millicent Ellis (876) 821-5059 |  |