

MPSC Meghalaya LDA: English Grammar - Active & Passive Voice

(50 Solved High-Probability MCQs from Practice Material)

Verbal Ability Series

Part I: Quick Strategy for Active & Passive Voice

1. The Core Rule

In Active Voice, the **Subject** performs the action. In Passive Voice, the **Object** receives the action.

- *Active:* Rahul (S) ate (V) an apple (O).
- *Passive:* An apple (O) was eaten (V) by Rahul (S).

2. Tense Conversion Chart

- **Simple Present:** V1 → is/am/are + V3
- **Simple Past:** V2 → was/were + V3
- **Simple Future:** will + V1 → will be + V3
- **Continuous:** (is/am/are/was/were) + ing → being + V3
- **Perfect:** (has/have/had) + V3 → been + V3
- **Modals:** (can/should/must) + V1 → modal + be + V3

3. Important Tips

- **Pronoun Changes:** I → me; We → us; He → him; She → her; They → them.
- **Intransitive Verbs:** Verbs without an object (e.g., He sleeps) cannot be changed into passive voice.
- **Imperative Sentences:** "Close the door" → "Let the door be closed."

Part II: Practice MCQs (Extracted from PDF)

1. You don't need to wind this watch. [Ans: (A)]
 - (a) This watch need not be wound.
 - (b) This watch does not wind.
 - (c) This watch need not be wounded.
 - (d) This watch need not be winded up.
2. We have already done the exercise. [Ans: (B)]
 - (a) Already the exercise has been done by us.
 - (b) The exercise has already been done by us.
 - (c) The exercise was already done by us.

(d) Already the exercise was done by us.

3. One should not give unsolicited advice.

[Ans: (D)]

- (a) Unsolicited advice is not to be given.
- (b) Unsolicited advice cannot be given.
- (c) Unsolicited advice may not be given.
- (d) Unsolicited advice should not be given.

4. The carpenters will take a month's time to make the furniture.

[Ans: (C)]

- (a) A month's time is took by the carpenter to make the furniture.
- (b) The carpenters to make the furniture will take a month's time.
- (c) A month's time will be taken by the carpenter to make the furniture.
- (d) Making of the furniture by the carpenters will take a month's time.

5. The city will build a new bridge across the river.

[Ans: (A)]

- (a) A new bridge across the river will be built by the city.
- (b) A bridge which is new will be built by the city.
- (c) Building of a new bridge will be done by the city.
- (d) The city will be building a new bridge across the river.

6. He is painting a picture.

[Ans: (A)]

- (a) A picture is being painted by him.
- (b) A picture was being painted by him.
- (c) A picture has been painted by him.
- (d) A picture is painted by him.

7. They have finished the project.

[Ans: (C)]

- (a) The project finished by them.
- (b) The project has finished by them.
- (c) The project has been finished by them.
- (d) The project were finished by them.

8. She wrote a book.

[Ans: (B)]

- (a) A book is written by her.
- (b) A book was written by her.
- (c) A book written by her.
- (d) A book has been written by her.

9. We are watching a movie.

[Ans: (D)]

- (a) A movie watched by us.
- (b) A movie is watched by us.
- (c) A movie was being watched by us.
- (d) A movie is being watched by us.

10. He will fix the car.

[Ans: (A)]

- (a) The car will be fixed by him.

- (b) The car will fix by him.
- (c) The car is fixed by him.
- (d) The car fixed by him.

11. The chef prepared a delicious meal.

[Ans: (C)]

- (a) A delicious meal prepares by the chef.
- (b) A delicious meal is prepared by the chef.
- (c) A delicious meal was prepared by the chef.
- (d) A delicious meal being prepared by the chef.

12. She is singing a song.

[Ans: (B)]

- (a) A song is sung by her.
- (b) A song is being sung by her.
- (c) A song was being sung by her.
- (d) A song being sung by her.

13. They built a new house.

[Ans: (A)]

- (a) A new house was built by them.
- (b) A new house is built by them.
- (c) A new house were built by them.
- (d) A new house has been built by them.

14. He has corrected the mistakes.

[Ans: (C)]

- (a) The mistakes corrected by him.
- (b) The mistakes have corrected by him.
- (c) The mistakes have been corrected by him.
- (d) The mistakes were corrected by him.

15. She will bake a cake.

[Ans: (B)]

- (a) A cake will bake by her.
- (b) A cake will be baked by her.
- (c) A cake is baked by her.
- (d) A cake baked by her.

16. They are playing football.

[Ans: (D)]

- (a) Football played by them.
- (b) Football is played by them.
- (c) Football was being played by them.
- (d) Football is being played by them.

17. He repaired the computer.

[Ans: (A)]

- (a) The computer was repaired by him.
- (b) The computer is repaired by him.
- (c) The computer repaired by him.
- (d) The computer has been repaired by him.

18. She is reading a book. **[Ans: (B)]**
- (a) A book is read by her.
 - (b) A book is being read by her.
 - (c) A book was being read by her.
 - (d) A book being read by her.
19. They will plant some trees. **[Ans: (C)]**
- (a) Some trees will plant by them.
 - (b) Some trees are planted by them.
 - (c) Some trees will be planted by them.
 - (d) Some trees planted by them.
20. He has bought a new car. **[Ans: (A)]**
- (a) A new car has been bought by him.
 - (b) A new car is bought by him.
 - (c) A new car was bought by him.
 - (d) A new car bought by him.
21. Sandra bought a new dress. **[Ans: (C)]**
- (a) A new dress is bought by Sandra.
 - (b) A new dress is being bought by Sandra.
 - (c) A new dress was bought by Sandra.
 - (d) A new dress was being bought by Sandra.
22. The assignment was finished by us. **[Ans: (A)]**
- (a) We finished the assignment.
 - (b) We had finished the assignment.
 - (c) We were finishing the assignment.
 - (d) We have finished the assignment.
23. He is being followed by the police. **[Ans: (D)]**
- (a) The police followed him.
 - (b) The police were following him.
 - (c) The police follow him.
 - (d) The police are following him.
24. The gate was opened by David. **[Ans: (D)]**
- (a) The gate open by David.
 - (b) David did open the gate.
 - (c) Opened was the gate by David.
 - (d) David opened the gate.
25. My father will write a letter. **[Ans: (A)]**
- (a) A letter will be written by my father.
 - (b) A letter my father will write.

- (c) My father writes a letter.
- (d) My father is writing a letter.

26. The building was damaged by the fire. **[Ans: (A)]**

- (a) The fire damaged the building.
- (b) The building damaged by fire.
- (c) The fire had damaged the building.
- (d) The fire did damaged the building.

27. I am cooking a meal. **[Ans: (B)]**

- (a) A meal is prepared.
- (b) A meal is being cooked by me.
- (c) A meal is cooked by me.
- (d) Cooking a meal by me.

28. Someone is following us. **[Ans: (D)]**

- (a) We are followed by someone.
- (b) We are following someone.
- (c) We were being followed by someone.
- (d) We are being followed by someone.

29. They have completed the work. **[Ans: (C)]**

- (a) The work was completed by them.
- (b) The work has completed by them.
- (c) The work has been completed by them.
- (d) The work is completed by them.

30. She will clean the room. **[Ans: (B)]**

- (a) The room will clean by her.
- (b) The room will be cleaned by her.
- (c) The room is cleaned by her.
- (d) The room was cleaned by her.

31. The boys were flying kites. **[Ans: (C)]**

- (a) Kites are being flown by the boys.
- (b) Kites were flown by the boys.
- (c) Kites were being flown by the boys.
- (d) Kites are flown by the boys.

32. He stole my pen. **[Ans: (B)]**

- (a) My pen is stolen by him.
- (b) My pen was stolen by him.
- (c) My pen was steal by him.
- (d) My pen stole by him.

33. They are building a stadium. **[Ans: (B)]**

- (a) A stadium is built by them.
- (b) A stadium is being built by them.
- (c) A stadium was being built by them.
- (d) A stadium being built by them.

34. She has sent the email.

[Ans: (A)]

- (a) The email has been sent by her.
- (b) The email has sent by her.
- (c) The email was sent by her.
- (d) The email is sent by her.

35. He will sell the house.

[Ans: (C)]

- (a) The house will sell by him.
- (b) The house is sold by him.
- (c) The house will be sold by him.
- (d) The house sold by him.

36. The manager gave him a reward.

[Ans: (B)]

- (a) A reward is given to him by the manager.
- (b) He was given a reward by the manager.
- (c) A reward gave to him by the manager.
- (d) He gave a reward by the manager.

37. She is watering the plants.

[Ans: (A)]

- (a) The plants are being watered by her.
- (b) The plants were being watered by her.
- (c) The plants are watered by her.
- (d) The plants watered by her.

38. They were playing cricket.

[Ans: (B)]

- (a) Cricket was played by them.
- (b) Cricket was being played by them.
- (c) Cricket is being played by them.
- (d) Cricket were being played by them.

39. He has written a poem.

[Ans: (D)]

- (a) A poem was written by him.
- (b) A poem has written by him.
- (c) A poem is written by him.
- (d) A poem has been written by him.

40. She will visit the museum.

[Ans: (A)]

- (a) The museum will be visited by her.
- (b) The museum will visit by her.
- (c) The museum is visited by her.

(d) The museum visited by her.

41. They are painting the fence.

[Ans: (C)]

- (a) The fence is painted by them.
- (b) The fence was being painted by them.
- (c) The fence is being painted by them.
- (d) The fence painted by them.

42. He repaired the clock.

[Ans: (B)]

- (a) The clock is repaired by him.
- (b) The clock was repaired by him.
- (c) The clock repaired by him.
- (d) The clock was being repaired by him.

43. She has baked the cookies.

[Ans: (A)]

- (a) The cookies have been baked by her.
- (b) The cookies has been baked by her.
- (c) The cookies were baked by her.
- (d) The cookies baked by her.

44. They will invite us.

[Ans: (D)]

- (a) We will invite by them.
- (b) We are invited by them.
- (c) We were invited by them.
- (d) We will be invited by them.

45. He is cleaning the windows.

[Ans: (B)]

- (a) The windows are cleaned by him.
- (b) The windows are being cleaned by him.
- (c) The windows were being cleaned by him.
- (d) The windows cleaned by him.

46. The teacher checked the papers.

[Ans: (A)]

- (a) The papers were checked by the teacher.
- (b) The papers are checked by the teacher.
- (c) The papers checked by the teacher.
- (d) The papers were being checked by the teacher.

47. She has fixed the laptop.

[Ans: (C)]

- (a) The laptop fixed by her.
- (b) The laptop has fixed by her.
- (c) The laptop has been fixed by her.
- (d) The laptop was fixed by her.

48. They will build a bridge.

[Ans: (B)]

- (a) A bridge will build by them.

- (b) A bridge will be built by them.
- (c) A bridge is built by them.
- (d) A bridge was built by them.

49. He is driving the car.

[Ans: (A)]

- (a) The car is being driven by him.
- (b) The car was being driven by him.
- (c) The car is driven by him.
- (d) The car driven by him.

50. The gardener has mown the lawn.

[Ans: (B)]

- (a) The lawn was mown by the gardener.
- (b) The lawn has been mown by the gardener.
- (c) The lawn has mown by the gardener.
- (d) The lawn mown by the gardener.