

MPSC Meghalaya LDA: English Grammar - Active & Passive Voice

(50 Solved High-Probability MCQs from Practice Material)

Verbal Ability Series

Part I: Quick Strategy for Active & Passive Voice

1. The Core Rule

In Active Voice, the **Subject** performs the action. In Passive Voice, the **Object** receives the action.

- **Active:** Rahul (S) ate (V) an apple (O).
- **Passive:** An apple (O) was eaten (V) by Rahul (S).

2. Tense Conversion Chart

- **Simple Present:** V1 → is/am/are + V3
- **Simple Past:** V2 → was/were + V3
- **Simple Future:** will + V1 → will be + V3
- **Continuous:** (is/am/are/was/were) + ing → being + V3
- **Perfect:** (has/have/had) + V3 → been + V3
- **Modals:** (can/should/must) + V1 → modal + be + V3

3. Important Tips

- **Pronoun Changes:** I → me; We → us; He → him; She → her; They → them.
- **Intransitive Verbs:** Verbs without an object (e.g., He sleeps) cannot be changed into passive voice.
- **Imperative Sentences:** "Close the door" → "Let the door be closed."

Part II: Practice MCQs (Extracted from PDF)

1. You don't need to wind this watch. [Ans: (A)]
 - (a) This watch need not be wound.
 - (b) This watch does not wind.
 - (c) This watch need not be wounded.
 - (d) This watch need not be winded up.
2. We have already done the exercise. [Ans: (B)]
 - (a) Already the exercise has been done by us.
 - (b) The exercise has already been done by us.
 - (c) The exercise was already done by us.

- (d) Already the exercise was done by us.
3. One should not give unsolicited advice. [Ans: (D)]
- (a) Unsolicited advice is not to be given.
 - (b) Unsolicited advice cannot be given.
 - (c) Unsolicited advice may not be given.
 - (d) Unsolicited advice should not be given.
4. The carpenters will take a month's time to make the furniture. [Ans: (C)]
- (a) A month's time is took by the carpenter to make the furniture.
 - (b) The carpenters to make the furniture will take a month's time.
 - (c) A month's time will be taken by the carpenter to make the furniture.
 - (d) Making of the furniture by the carpenters will take a month's time.
5. The city will build a new bridge across the river. [Ans: (A)]
- (a) A new bridge across the river will be built by the city.
 - (b) A bridge which is new will be built by the city.
 - (c) Building of a new bridge will be done by the city.
 - (d) The city will be building a new bridge across the river.
6. He is painting a picture. [Ans: (A)]
- (a) A picture is being painted by him.
 - (b) A picture was being painted by him.
 - (c) A picture has been painted by him.
 - (d) A picture is painted by him.
7. They have finished the project. [Ans: (C)]
- (a) The project finished by them.
 - (b) The project has finished by them.
 - (c) The project has been finished by them.
 - (d) The project were finished by them.
8. She wrote a book. [Ans: (B)]
- (a) A book is written by her.
 - (b) A book was written by her.
 - (c) A book written by her.
 - (d) A book has been written by her.
9. We are watching a movie. [Ans: (D)]
- (a) A movie watched by us.
 - (b) A movie is watched by us.
 - (c) A movie was being watched by us.
 - (d) A movie is being watched by us.
10. He will fix the car. [Ans: (A)]
- (a) The car will be fixed by him.

- (b) The car will fix by him.
(c) The car is fixed by him.
(d) The car fixed by him.
11. The chef prepared a delicious meal. [Ans: (C)]
(a) A delicious meal prepares by the chef.
(b) A delicious meal is prepared by the chef.
(c) A delicious meal was prepared by the chef.
(d) A delicious meal being prepared by the chef.
12. She is singing a song. [Ans: (B)]
(a) A song is sung by her.
(b) A song is being sung by her.
(c) A song was being sung by her.
(d) A song being sung by her.
13. They built a new house. [Ans: (A)]
(a) A new house was built by them.
(b) A new house is built by them.
(c) A new house were built by them.
(d) A new house has been built by them.
14. He has corrected the mistakes. [Ans: (C)]
(a) The mistakes corrected by him.
(b) The mistakes have corrected by him.
(c) The mistakes have been corrected by him.
(d) The mistakes were corrected by him.
15. She will bake a cake. [Ans: (B)]
(a) A cake will bake by her.
(b) A cake will be baked by her.
(c) A cake is baked by her.
(d) A cake baked by her.
16. They are playing football. [Ans: (D)]
(a) Football played by them.
(b) Football is played by them.
(c) Football was being played by them.
(d) Football is being played by them.
17. He repaired the computer. [Ans: (A)]
(a) The computer was repaired by him.
(b) The computer is repaired by him.
(c) The computer repaired by him.
(d) The computer has been repaired by him.

18. She is reading a book. [Ans: (B)]
(a) A book is read by her.
(b) A book is being read by her.
(c) A book was being read by her.
(d) A book being read by her.
19. They will plant some trees. [Ans: (C)]
(a) Some trees will plant by them.
(b) Some trees are planted by them.
(c) Some trees will be planted by them.
(d) Some trees planted by them.
20. He has bought a new car. [Ans: (A)]
(a) A new car has been bought by him.
(b) A new car is bought by him.
(c) A new car was bought by him.
(d) A new car bought by him.
21. Sandra bought a new dress. [Ans: (C)]
(a) A new dress is bought by Sandra.
(b) A new dress is being bought by Sandra.
(c) A new dress was bought by Sandra.
(d) A new dress was being bought by Sandra.
22. The assignment was finished by us. [Ans: (A)]
(a) We finished the assignment.
(b) We had finished the assignment.
(c) We were finishing the assignment.
(d) We have finished the assignment.
23. He is being followed by the police. [Ans: (D)]
(a) The police followed him.
(b) The police were following him.
(c) The police follow him.
(d) The police are following him.
24. The gate was opened by David. [Ans: (D)]
(a) The gate open by David.
(b) David did open the gate.
(c) Opened was the gate by David.
(d) David opened the gate.
25. My father will write a letter. [Ans: (A)]
(a) A letter will be written by my father.
(b) A letter my father will write.

- (c) My father writes a letter.
(d) My father is writing a letter.
26. The building was damaged by the fire. [Ans: (A)]
(a) The fire damaged the building.
(b) The building damaged by fire.
(c) The fire had damaged the building.
(d) The fire did damaged the building.
27. I am cooking a meal. [Ans: (B)]
(a) A meal is prepared.
(b) A meal is being cooked by me.
(c) A meal is cooked by me.
(d) Cooking a meal by me.
28. Someone is following us. [Ans: (D)]
(a) We are followed by someone.
(b) We are following someone.
(c) We were being followed by someone.
(d) We are being followed by someone.
29. They have completed the work. [Ans: (C)]
(a) The work was completed by them.
(b) The work has completed by them.
(c) The work has been completed by them.
(d) The work is completed by them.
30. She will clean the room. [Ans: (B)]
(a) The room will clean by her.
(b) The room will be cleaned by her.
(c) The room is cleaned by her.
(d) The room was cleaned by her.
31. The boys were flying kites. [Ans: (C)]
(a) Kites are being flown by the boys.
(b) Kites were flown by the boys.
(c) Kites were being flown by the boys.
(d) Kites are flown by the boys.
32. He stole my pen. [Ans: (B)]
(a) My pen is stolen by him.
(b) My pen was stolen by him.
(c) My pen was steal by him.
(d) My pen stole by him.
33. They are building a stadium. [Ans: (B)]

- (a) A stadium is built by them.
(b) A stadium is being built by them.
(c) A stadium was being built by them.
(d) A stadium being built by them.
34. She has sent the email. [Ans: (A)]
(a) The email has been sent by her.
(b) The email has sent by her.
(c) The email was sent by her.
(d) The email is sent by her.
35. He will sell the house. [Ans: (C)]
(a) The house will sell by him.
(b) The house is sold by him.
(c) The house will be sold by him.
(d) The house sold by him.
36. The manager gave him a reward. [Ans: (B)]
(a) A reward is given to him by the manager.
(b) He was given a reward by the manager.
(c) A reward gave to him by the manager.
(d) He gave a reward by the manager.
37. She is watering the plants. [Ans: (A)]
(a) The plants are being watered by her.
(b) The plants were being watered by her.
(c) The plants are watered by her.
(d) The plants watered by her.
38. They were playing cricket. [Ans: (B)]
(a) Cricket was played by them.
(b) Cricket was being played by them.
(c) Cricket is being played by them.
(d) Cricket were being played by them.
39. He has written a poem. [Ans: (D)]
(a) A poem was written by him.
(b) A poem has written by him.
(c) A poem is written by him.
(d) A poem has been written by him.
40. She will visit the museum. [Ans: (A)]
(a) The museum will be visited by her.
(b) The museum will visit by her.
(c) The museum is visited by her.

- (d) The museum visited by her.
41. They are painting the fence. [Ans: (C)]
(a) The fence is painted by them.
(b) The fence was being painted by them.
(c) The fence is being painted by them.
(d) The fence painted by them.
42. He repaired the clock. [Ans: (B)]
(a) The clock is repaired by him.
(b) The clock was repaired by him.
(c) The clock repaired by him.
(d) The clock was being repaired by him.
43. She has baked the cookies. [Ans: (A)]
(a) The cookies have been baked by her.
(b) The cookies has been baked by her.
(c) The cookies were baked by her.
(d) The cookies baked by her.
44. They will invite us. [Ans: (D)]
(a) We will invite by them.
(b) We are invited by them.
(c) We were invited by them.
(d) We will be invited by them.
45. He is cleaning the windows. [Ans: (B)]
(a) The windows are cleaned by him.
(b) The windows are being cleaned by him.
(c) The windows were being cleaned by him.
(d) The windows cleaned by him.
46. The teacher checked the papers. [Ans: (A)]
(a) The papers were checked by the teacher.
(b) The papers are checked by the teacher.
(c) The papers checked by the teacher.
(d) The papers were being checked by the teacher.
47. She has fixed the laptop. [Ans: (C)]
(a) The laptop fixed by her.
(b) The laptop has fixed by her.
(c) The laptop has been fixed by her.
(d) The laptop was fixed by her.
48. They will build a bridge. [Ans: (B)]
(a) A bridge will build by them.

- (b) A bridge will be built by them.
(c) A bridge is built by them.
(d) A bridge was built by them.
49. He is driving the car. [Ans: (A)]
- (a) The car is being driven by him.
(b) The car was being driven by him.
(c) The car is driven by him.
(d) The car driven by him.
50. The gardener has mown the lawn. [Ans: (B)]
- (a) The lawn was mown by the gardener.
(b) The lawn has been mown by the gardener.
(c) The lawn has mown by the gardener.
(d) The lawn mown by the gardener.