

Community Leadership Team Data Export Report Documentation

BOQs Worksheet

Community-Wide BOQ Key	BOQ Form Date	Hub Key	Hub	Indicators 1 - 39	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the BOQ record.</i>	<i>The date of the BOQ.</i>	<i>This is a unique identifier for the hub record that is associated with the BOQ record.</i>	<i>This the hub name for the hub record that is associated with the BOQ record.</i>	<i>The status of each individual indicator on the BOQ.</i>	<i>This is a unique identifier for the state record that is associated with the BOQ record.</i>	<i>This is the state name for the state record that is associated with the BOQ record.</i>	<i>This is the username of the user that added the BOQ record to PIDS.</i>	<i>This is the date that the BOQ record was added to PIDS.</i>	<i>This is username of the user that last edited the BOQ record.</i>	<i>This is the date that the BOQ record was last edited.</i>

BOQ Team Members Worksheet

Community Leadership Team Member Key	Team Member	Community-Wide BOQ Key	BOQ Form Date	Hub Key	Hub	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the team member record that is linked to the BOQ</i>	<i>The team member ID number and name.</i>	<i>This is a unique identifier for the BOQ that is linked to the team member.</i>	<i>The date of the BOQ.</i>	<i>This is a unique identifier for the hub record that is associated with the BOQ and team member records.</i>	<i>This the hub name for the hub record that is associated with the BOQ and team member records.</i>	<i>This is a unique identifier for the state record that is associated with the BOQ and team member records.</i>	<i>This is the state name for the state record that is associated with the BOQ and team member records.</i>	<i>This is the username of the user that added the association between the team member and BOQ.</i>	<i>This is the date that the association between the team member and BOQ was added to PIDS.</i>	<i>This is username of the user that last edited the association between the team member and BOQ.</i>	<i>This is the date that the association between the team member and BOQ was last edited.</i>

Active Team Members Worksheet

Community Leadership Team Member Key	ID Number	First Name	Last Name	Current Email	Phone Number	Start Date	Leave Date
<i>This is a unique identifier for the team member record.</i>	<i>The team member's ID number.</i>	<i>The team member's first name.</i>	<i>The team member's last name.</i>	<i>The team member's email address.</i>	<i>The team member's phone number.</i>	<i>The date that the team member joined the community leadership team.</i>	<i>The date that the team member left the community leadership team.</i>

Hub Key	Hub	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the hub record that is associated with the team member record.</i>	<i>This the hub name for the hub record that is associated with the team member record.</i>	<i>This is a unique identifier for the state record that is associated with the team member record.</i>	<i>This is the state name for the state record that is associated with the team member record.</i>	<i>This is the username of the user that added the team member record to PIDS.</i>	<i>This is the date that the team member record was added to PIDS.</i>	<i>This is username of the user that last edited the team member record.</i>	<i>This is the date that the team member record was last edited.</i>

Agency Assignments Worksheet

Community Leadership Team Member Key	Team Member	Community Leadership Team Agency Key	Agency	Start Date	End Date	Hub Key	Hub
<i>This is a unique identifier for the team member record associated with the agency record.</i>	<i>The team member ID number and name.</i>	<i>This is a unique identifier for the agency record that is linked to the team member.</i>	<i>The agency name.</i>	<i>The date that the team member started at the agency.</i>	<i>The date that the team member left the agency.</i>	<i>This is a unique identifier for the hub record that is associated with the team member and agency records.</i>	<i>This the hub name for the hub record that is associated with the team member and agency records.</i>

State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the state record that is associated with the team member and agency records.</i>	<i>This is the state name for the state record that is associated with the team member and agency records.</i>	<i>This is the username of the user that added the association between the team member and agency.</i>	<i>This is the date that the association between the team member and agency was added to PIDS.</i>	<i>This is username of the user that last edited the association between the team member and agency.</i>	<i>This is the date that the association between the team member and agency was last edited.</i>

Agencies Worksheet

Community Leadership Team Agency Key	Name	Community Leadership Team Agency Type Key	Agency Type Name	Website	Phone Number	Street Address	City	State	ZIP Code
<i>This is a unique identifier for the agency record.</i>	<i>The agency name.</i>	<i>This is a unique identifier for the agency type record that is associated with the agency record.</i>	<i>The agency type name.</i>	<i>The agency's website.</i>	<i>The agency's phone number.</i>	<i>The street address portion of the agency's address.</i>	<i>The city portion of the agency's address.</i>	<i>The state portion of the agency's address.</i>	<i>The ZIP code portion of the agency's address.</i>

Hub Key	Hub	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the hub record that is associated with the agency record.</i>	<i>This the hub name for the hub record that is associated with the agency record.</i>	<i>This is a unique identifier for the state record that is associated with the agency record.</i>	<i>This is the state name for the state record that is associated with the agency record.</i>	<i>This is the username of the user that added the agency to PIDS.</i>	<i>This is the date that the agency was added to PIDS.</i>	<i>This is username of the user that last edited the agency.</i>	<i>This is the date that the agency was last edited.</i>

Intent: This report is designed to export all the information on the Community Leadership Team dashboard for the specified timeframe and selected hub(s)/state(s).

BOQs Worksheet: This worksheet includes all the Community-Wide Benchmark of Quality records that meet the following criteria:

1. The BOQ's form date is between the Start Date criteria and End Date criteria.
2. The BOQ is within the selected hub(s)/state(s).

BOQ Team Members Worksheet: This worksheet includes the team member records that are linked to BOQ records contained in the BOQs Worksheet.

Active Team Members Worksheet: This worksheet includes all the Community Leadership Team members that meet the following criteria:

1. The team member's start date is on or before the End Date criteria.
2. The team member either does not have a leave date, or their leave date is on or after the Start Date criteria.
3. The team member is within the selected hub(s)/state(s).

Agency Assignments Worksheet: This worksheet includes all the agency assignment records for team members included in the Active Team Members Worksheet.

Agencies Worksheet: This worksheet includes all the Community Leadership Team Agencies for the selected hub(s)/states(s).

Criteria Name	Optional?	Description
Start Date	No	This date forms the start of the window that determines what records to include in the report.
End Date	No	This date forms the end of the window that determines what records to include in the report.
Hub(s) and State(s)	No	This filters the records that are included in the report. All hubs and states that are selected will be combined into a distinct list of hubs. This is accomplished by determining what hubs exist in the selected states, and then adding that list of hubs to the list of specific hubs that were selected by the user. After that, any duplicate hubs in the combined list are removed. Only records that are for the hubs in the de-duplicated list will be included in the report.