

Child Data Export Report Documentation

Children Worksheet

Child Key	ID Number	First name	Last Name	Date of Birth	Enrollment Date	Gender	Gender Specify	Ethnicity	Ethnicity Specify
<i>This is a unique identifier for the child record.</i>	<i>This is the child's ID number.</i>	<i>If you are allowed to see private child information, this is the child's first name.</i> <i>If you are not allowed to see private child information, this is just the text "HIDDEN".</i>	<i>If you are allowed to see private child information, this is the child's last name.</i> <i>If you are not allowed to see private child information, this is just the text "HIDDEN".</i>	<i>If you are allowed to see private child information, this is the child's DOB.</i> <i>If you are not allowed to see private child information, this is just the text "HIDDEN".</i>	<i>This is the date that the child enrolled in the program.</i>	<i>The child's gender.</i>	<i>Some options for gender have a "Specify" field. This is what was entered in that field.</i>	<i>The child's ethnicity.</i>	<i>Some options for ethnicity have a "Specify" field. This is what was entered in that field.</i>

Race	Race Specify	Dual Language Learner (DLL)	Individualized Education Program (IEP)	Parent/Guardian Permission	Discharge Date	Discharge Reason	Discharge Reason Specify	Program Key	Program
<i>The child's race.</i>	<i>Some options for race have a "Specify" field. This is what was entered in that field.</i>	<i>"Yes" if DLL applies to the child. "No" otherwise.</i>	<i>"Yes" if IEP applies to the child. "No" otherwise.</i>	<i>"Yes" if the parent/guardian gave permission for the child's information to be recorded in PIDS. "No" otherwise.</i>	<i>The date that the child was discharged from the program.</i>	<i>The reason that the child was discharged from the program.</i>	<i>More details about the discharge reason (if applicable).</i>	<i>This is a unique identifier for the program record that is associated with the child record.</i>	<i>This is the program name for the program record that is associated with the child record.</i>

State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the state record that is associated with the child record.</i>	<i>This is the state name for the state record that is associated with the child record.</i>	<i>This is the username of the user that added the child record to PIDS.</i>	<i>This is the date that the child record was added to PIDS.</i>	<i>This is username of the user that last edited the child record.</i>	<i>This is the date that the child record was last edited.</i>

Child Notes Worksheet

Child Note Key	Child Key	Child	Note Date	Note Contents	Program Key	Program
<i>This is a unique identifier for the child note record.</i>	<i>This is a unique identifier for the child record that is associated with the child note record.</i>	<i>If you are allowed to see private child information, this is the child's ID number and name.</i> <i>If you are not allowed to see private child information, this is just the child's ID number.</i> <i>This is the child that is associated with the child note record.</i>	<i>The date of the note.</i>	<i>The contents of the note.</i>	<i>This is a unique identifier for the program record that is associated with the child note record.</i>	<i>This is the program name for the program record that is associated with the child note record.</i>

State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the state record that is associated with the child note record.</i>	<i>This is the state name for the state record that is associated with the child note record.</i>	<i>This is the username of the user that added the child note record to PIDS.</i>	<i>This is the date that the child note record was added to PIDS.</i>	<i>This is username of the user that last edited the child note record.</i>	<i>This is the date that the child note record was last edited.</i>

Child Status History Worksheet

Child Status Key	Child Key	Child	Status Date	Status	Program Key	Program
<i>This is a unique identifier for the child status record.</i>	<i>This is a unique identifier for the child record that is associated with the child status record.</i>	<i>If you are allowed to see private child information, this is the child's ID number and name.</i> <i>If you are not allowed to see private child information, this is just the child's ID number.</i> <i>This is the child that is associated with the child status record.</i>	<i>The date of the status.</i>	<i>The status.</i>	<i>This is a unique identifier for the program record that is associated with the child status record.</i>	<i>This is the program name for the program record that is associated with the child status record.</i>

State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the state record that is associated with the child status record.</i>	<i>This is the state name for the state record that is associated with the child status record.</i>	<i>This is the username of the user that added the child status record to PIDS.</i>	<i>This is the date that the child status record was added to PIDS.</i>	<i>This is username of the user that last edited the child status record.</i>	<i>This is the date that the child status record was last edited.</i>

Child Classroom Assignments Worksheet

Classroom Assignment Key	Child Key	Child	Classroom Key	Classroom	Classroom Assign Date	Classroom Leave Date	Leave Reason	Leave Reason Specify
<i>This is a unique identifier for the classroom assignment record.</i>	<i>This is a unique identifier for the child record that is associated with the classroom assignment record.</i>	<i>If you are allowed to see private child information, this is the child's ID number and name.</i> <i>If you are not allowed to see private child information, this is just the child's ID number.</i> <i>This is the child that is associated with the classroom assignment record.</i>	<i>This is a unique identifier for the classroom record that is associated with the classroom assignment record.</i>	<i>This is the classroom that is associated with the classroom assignment record.</i>	<i>The date that the child was assigned to the classroom.</i>	<i>The date that the child left the classroom.</i>	<i>The reason that the child left the classroom.</i>	<i>More details about why the child left the classroom (if applicable).</i>

Program Key	Program	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the program record that is associated with the classroom assignment record.</i>	<i>This is the program name for the program record that is associated with the classroom assignment record.</i>	<i>This is a unique identifier for the state record that is associated with the classroom assignment record.</i>	<i>This is the state name for the state record that is associated with the classroom assignment record.</i>	<i>This is the username of the user that added the classroom assignment record to PIDS.</i>	<i>This is the date that the classroom assignment record was added to PIDS.</i>	<i>This is username of the user that last edited the classroom assignment record.</i>	<i>This is the date that the classroom assignment record was last edited.</i>

Intent: This report is designed to export all the child records for the specified timeframe and program(s)/hub(s)/cohort(s).

Children Worksheet: This worksheet includes all the child records that meet the following criteria:

1. The child has an Enrollment Date that is on or before the End Date.
2. The child either does not have a Discharge Date, or the Discharge Date is on or after the Start Date.
3. The child exists within the selected Program(s), Hub(s), and Cohort(s).

Child Notes Worksheet: This worksheet includes all the child note records for children included in the Children Worksheet regardless of the note date.

Child Status History Worksheet: This worksheet includes all the child status records for children included in the Children Worksheet regardless of the status date.

Child Classroom Assignments Worksheet: This worksheet includes all the classroom assignment records for children included in the Children Worksheet regardless of the assign date.

Criteria Name	Optional?	Description
Start Date	No	This date forms the start of the window that determines what records to include in the report.
End Date	No	This date forms the end of the window that determines what records to include in the report.
Program(s), Hub(s), and Cohort(s)	No	<p>This filters the records that are included in the report. All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. Only records that are for the programs in the de-duplicated list will be included in the report.</p> <p>NOTE: Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list.</p>