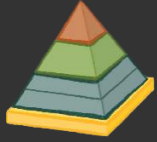


# TPOT Trend Report Documentation



## Pyramid Model Implementation Data System

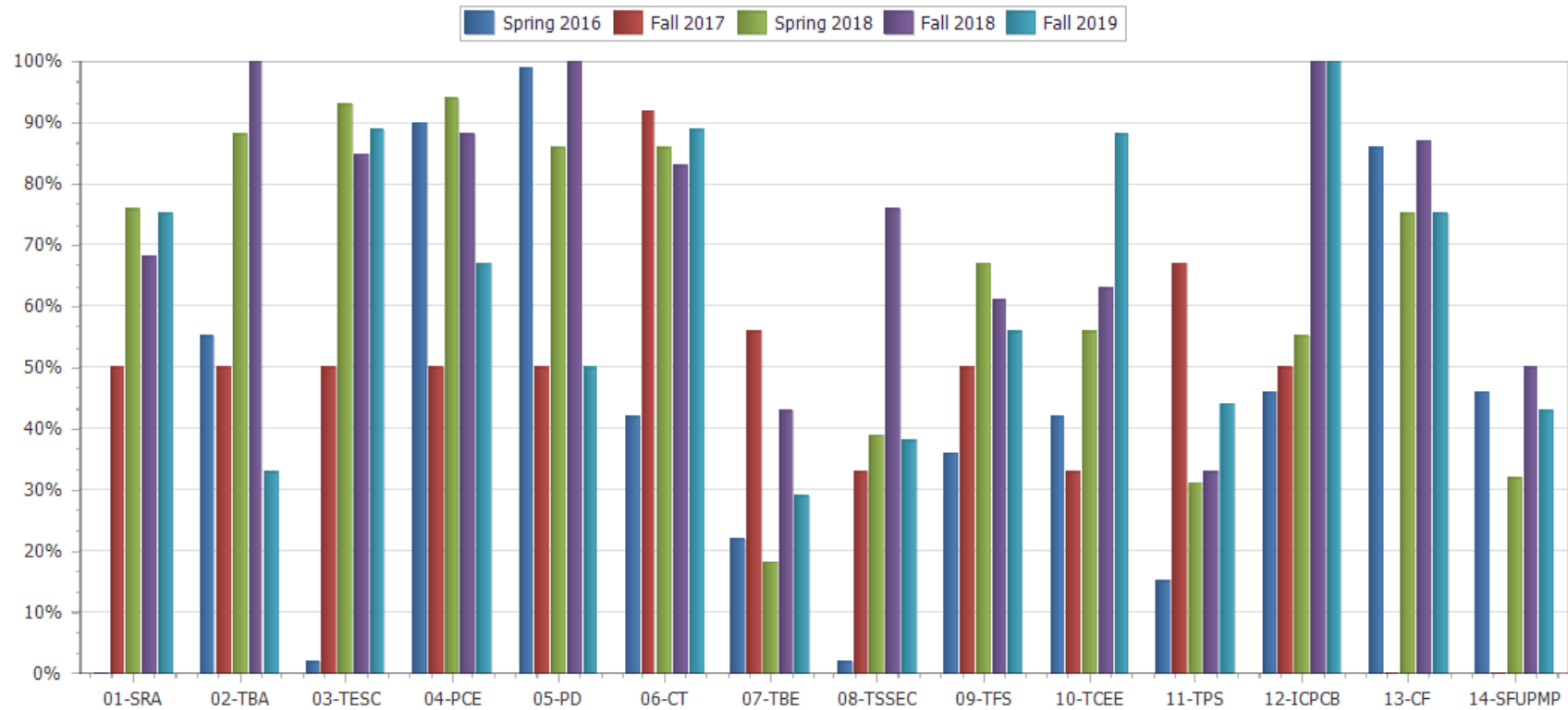
### TPOT Trend Report

**First Form Date:** *The date of the first TPOT included in the report.*

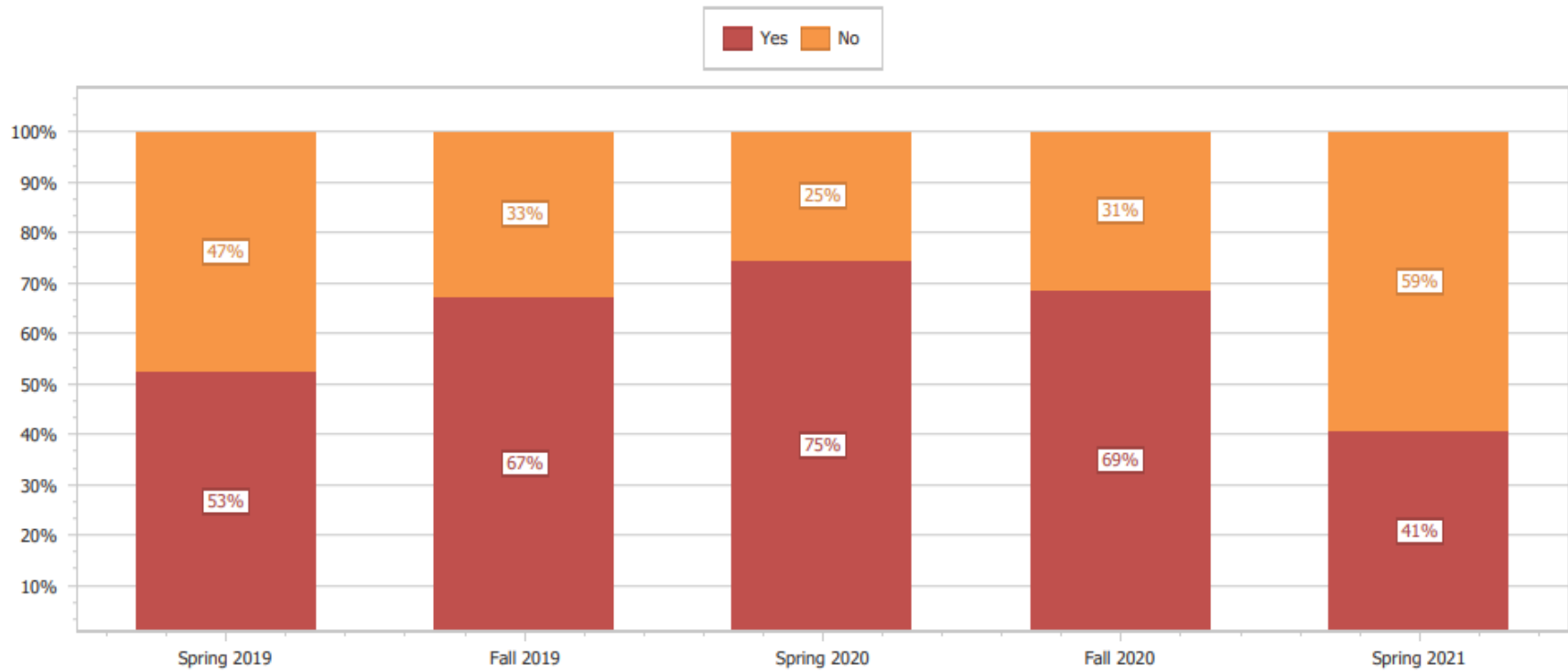
**Number of Forms Included:** *The number of TPOT forms included in this report.*

**Last Form Date:** *The date of the last TPOT included in the report.*

#### Percentage of Indicators Observed by Item



Overall Percentage of Indicators Yes, No



## Percentage Details

*This table displays information about all the TPOT forms in the report broken down by Item and time period.*

**Item:** *The item description*

<b>Time Period</b>	<b>Form Count</b>	<b>Number Yes</b>	<b>Number No</b>
<i>The time period that is being analyzed. Spring is defined as January 1<sup>st</sup> through June 30<sup>th</sup>. Fall is defined as July 1<sup>st</sup> through December 31<sup>st</sup>.</i>	<i>The number of forms included in the time period.</i>	<i>The number and percentage of indicators in the time period that are Yes Percentage calculation: Yes Indicators in Time Period / Total Number of Indicators in Time Period.</i>	<i>The number and percentage of indicators in the time period that are No Percentage calculation: No Indicators in Time Period / Total Number of Indicators in Time Period.</i>
<b>Totals:</b>	<i>The total number of forms included in this report.</i>	<i>The total number of indicators in this item group that are Yes. Percentage calculation: Total Yes / Total Number of Indicators in the group.</i>	<i>The total number of indicators in this item group that are No. Percentage calculation: Total No / Total Number of Indicators in the group.</i>

### Overall Percentage of Indicators Yes, No Details

*This table displays overall information about all the TPOT forms in the report broken down by time period.*

Time Period	Form Count	Number Yes	Number No
<i>The time period that is being analyzed. Spring is defined as January 1st through June 30th. Fall is defined as July 1st through December 31st.</i>	<i>The number of forms included in the time period.</i>	<i>The number and percentage of indicators in the time period that are Yes Percentage calculation: Yes Indicators in Time Period / Total Number of Indicators in Time Period.</i>	<i>The number and percentage of indicators in the time period that are No Percentage calculation: No Indicators in Time Period / Total Number of Indicators in Time Period.</i>
<b>Totals:</b>	<i>The total number of forms included in this report.</i>	<i>The total number of indicators that are Yes. Percentage calculation: Total Yes / Total Number of Indicators</i>	<i>The total number of indicators that are No. Percentage calculation: Total No / Total Number of Indicators</i>

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### Criteria Used for this Report

*The criteria selected when running this report*

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**Generated:** *The date and time that the report was generated.*

**Intent:** This report is designed to track changes to the key practice items on the TPOT form. This is accomplished by displaying the changes in the percentage of observed indicators for each item in both a chart format and details view. Only complete and valid TPOT forms will be included in this report.

Criteria Name	Optional?	Description
Start Date	No	<p>This filters the TPOT forms that are included in the report.</p> <p>Only TPOT forms that occurred between the start date and the end date will be included in the report.</p>
End Date	No	<p>This filters the TPOT forms that are included in the report.</p> <p>Only TPOT forms that occurred between the start date and the end date will be included in the report.</p>
Program(s), Hub(s), and Cohort(s)	No	<p>This filters the TPOT forms that are included in the report.</p> <p>All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. Only TPOT forms that were completed for programs in that de-duplicated list are included.</p> <p><b>NOTE:</b> Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list.</p>
Classroom(s)	Yes	<p>This filters the TPOT forms that are included in the report.</p> <p>If any classrooms are selected, then only TPOT forms that are for the specified classrooms will be included.</p> <p>If no classrooms are selected, then this criteria will not exclude any TPOT forms.</p>
Employee(s)	Yes	<p>This criteria is used in conjunction with the Employee Role criteria to filter the TPOT forms included in the report.</p>

		<p>For example, if you select multiple employees and the 'Observer' Employee Role, then the report will only include TPOT forms that have at least one of the selected employees selected as the observer on the form.</p> <p>If no employees are selected, then this criteria will not exclude any TPOT forms.</p>
Employee Role	Yes	<p>This criteria is used in conjunction with the Employee(s) criteria to filter the TPOT forms included in the report.</p> <p>For example, if you select multiple employees and the 'Lead Teacher' Employee Role, then the report will only include TPOT forms that have at least one of the selected employees selected as the lead teacher on the form.</p> <p>If no employees are selected, then this criteria will not exclude any TPOT forms.</p>