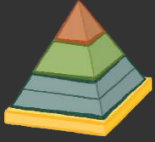# BIR Summary Report Documentation

Pyramid Model Implementation Data System

BIR Summary Report

Note: When referring to active children, active means that the child has an enrollment date that is before the end date of the report. It also means that the child is either not discharged or was discharged after the start date of the report.

Table of Contents

A list of links to different sections of the report and the page number for each section.
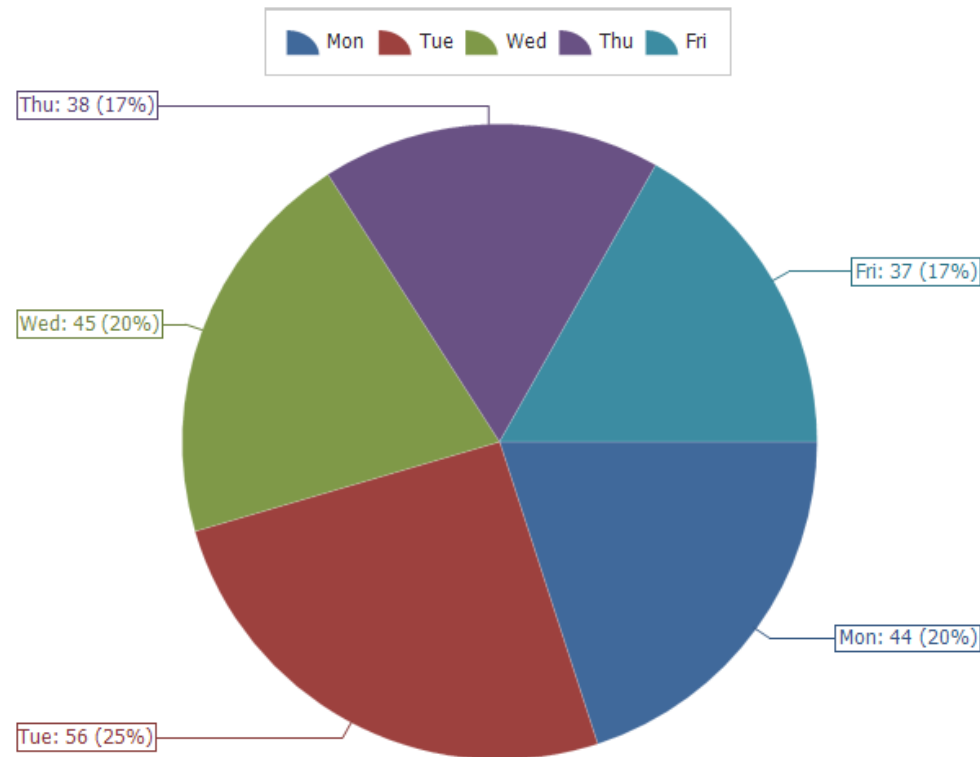
Total # of BIRs: *The total number of BIRs that fall within the start and end date of the report.*

Total # of Enrolled Children: *The total number of children that are active between the start and end date of the report.*

Total # of Children with BIRs: *The total number of children that are active between the start and end date of the report and also have at least one BIR during that time.*

Total Number of BIRs by Day of the Week Chart

This chart displays the number of BIRs that happened on different days of the week. If a day does not appear, that means that no incidents happened on that day.
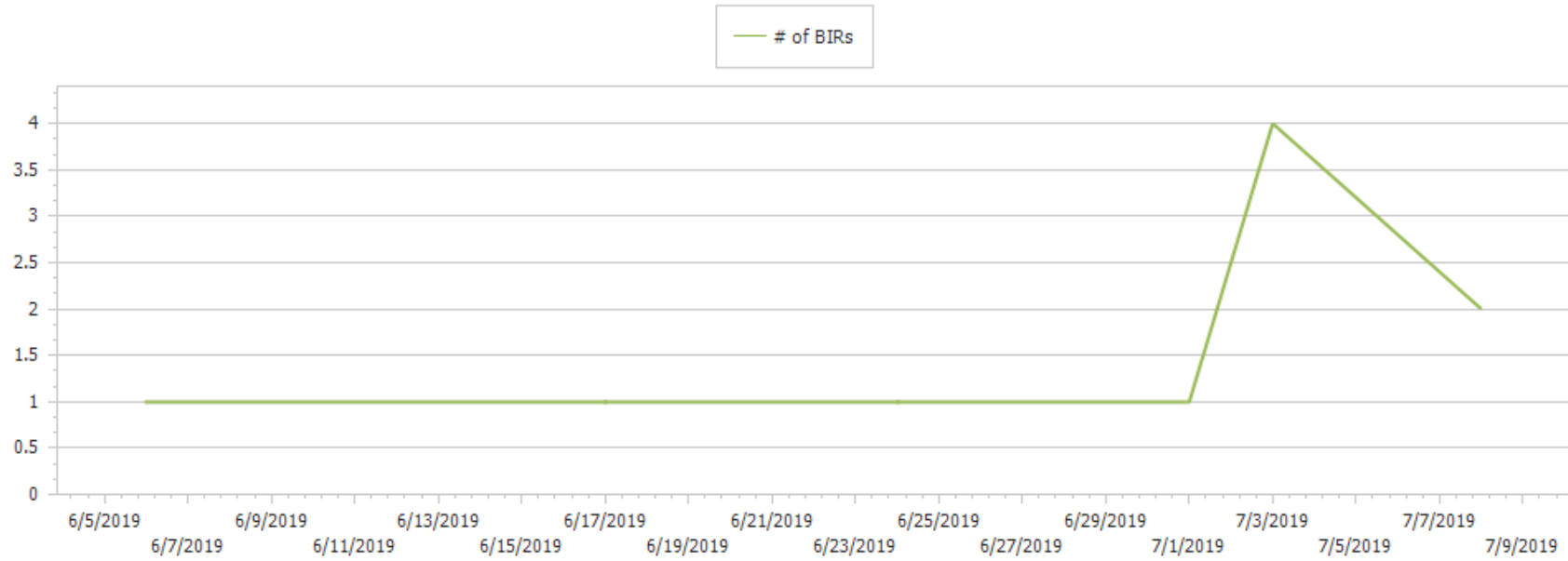
Total Number of BIRs by Day of the Week Table

Day of the Week	# of BIRs	% of Total BIRs
The day of the week.	*The number of BIRs that occurred during this day of the week.*	*The percentage of total BIRs that occurred during this day of the week.* ***Calculation**: [# of BIRs] / [Total # of BIRs]*
Average:	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of days in a week]*	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of days in a week]*

BIRs by Day Chart

This chart displays the number of BIRs that happened on a day-by-day basis.
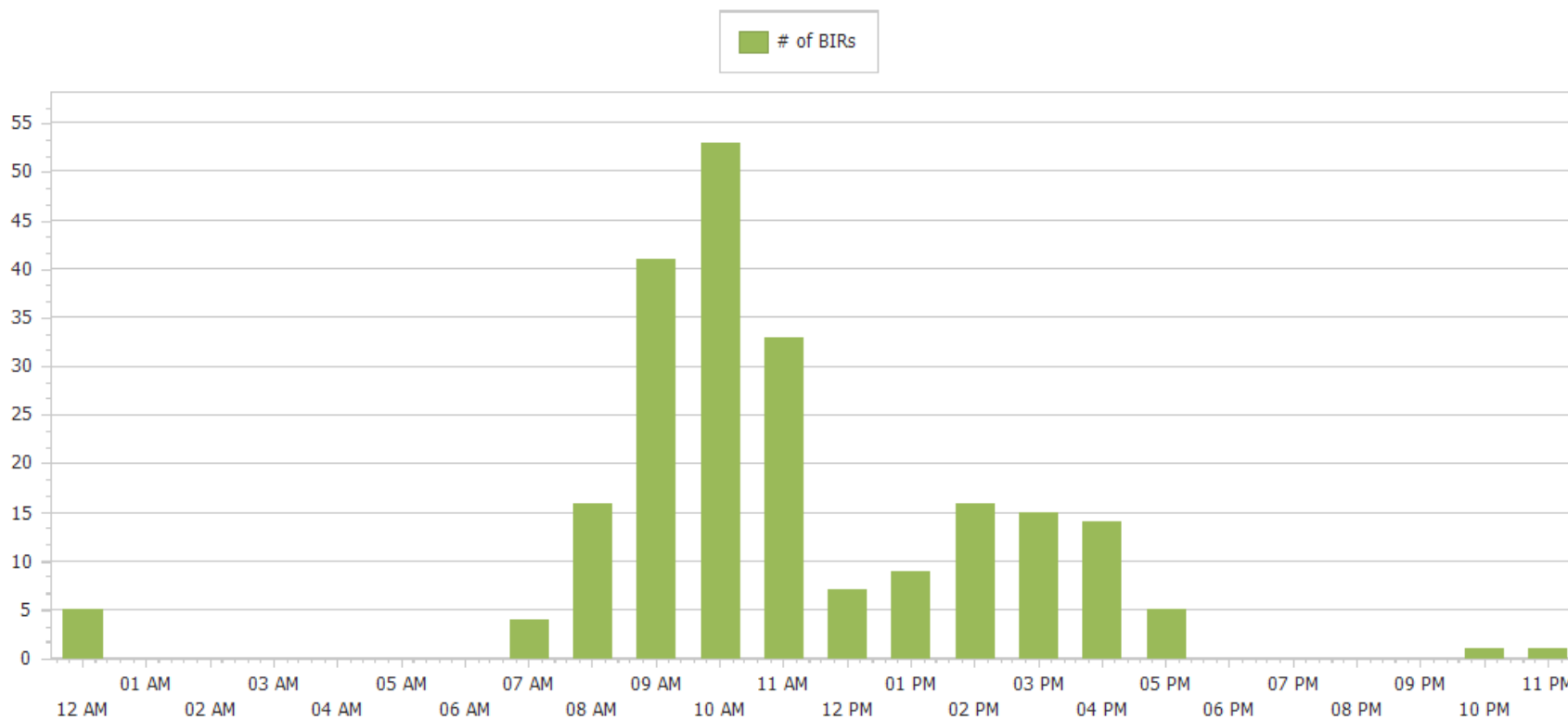
BIRs by Day Table

Day	# of BIRs	% of Total BIRs
The day in the following format: MM/dd/yyyy. If a day doesn't show up, that means that no BIRs happened on that day.	*The number of BIRs that happened on this day.*	*The percentage of total BIRs that happened on this day.* ***Calculation**: [# of BIRs] / [Total # of BIRs]*
Average:	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of days where there is at least one BIR]*	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of days where there is at least one BIR]*

BIRs by Hour Chart

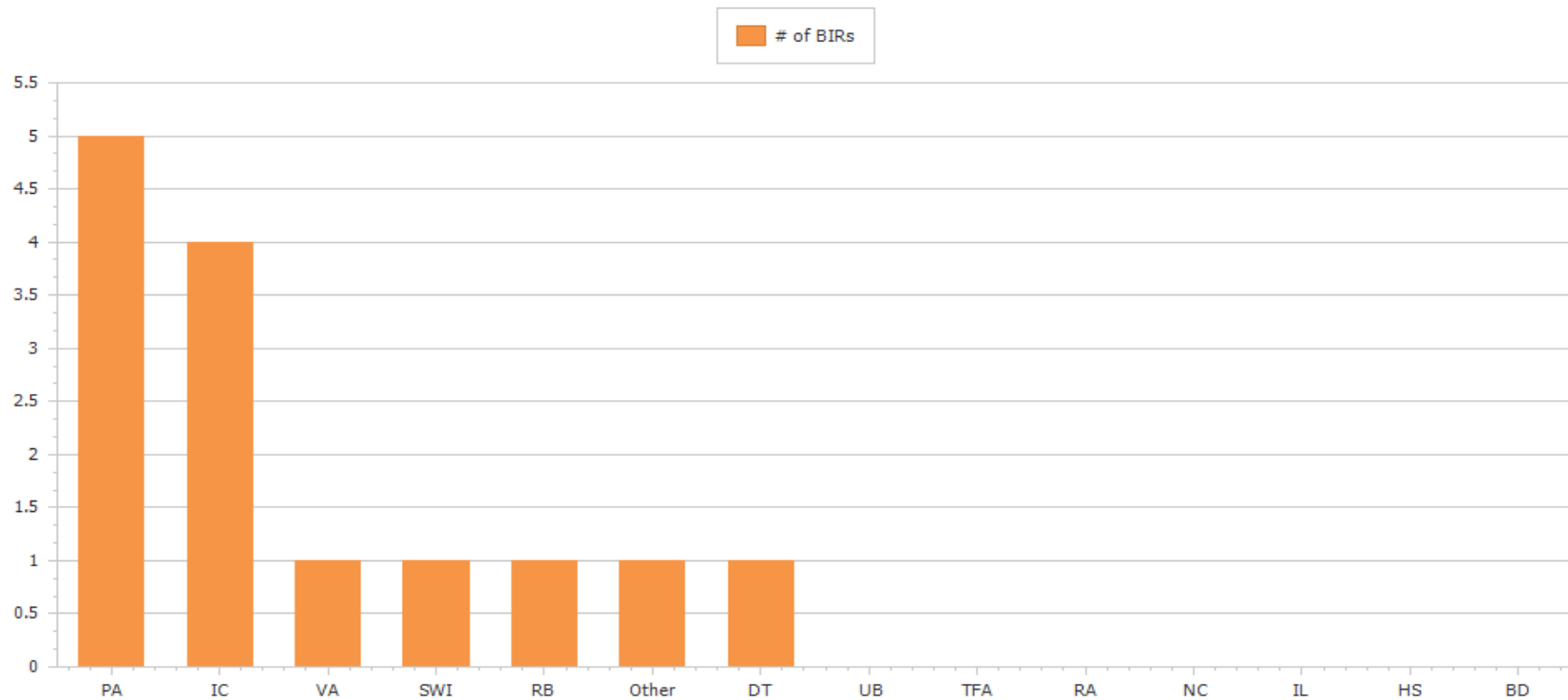*This chart displays the number of BIRs that occurred during each hour.*

BIRs by Hour Table

Hour	# of BIRs	% of Total BIRs
The hour of the day.	*The number of BIRs that occurred during this hour.*	*The percentage of total BIRs that occurred during this hour.* ***Calculation**: [# of BIRs] / [Total # of BIRs]*
Average:	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of hours in a day]*	*The average of this column.* ***Calculation**: [Sum of all the values in this column] / [The number of hours in a day]*

The following charts and tables are displayed for problem behavior, activity, others involved, possible motivation, strategy response, and admin follow-up. The only differences are the groupings and the chart colors. All the calculations are the same, they just use a different item to group and make those calculations. The problem behavior section is shown below as an example.

Start of the problem behavior section.

BIRs by Problem Behavior Chart

This chart displays the total number of BIRs that occurred between the start and end date of the report grouped by Problem Behavior. The chart is sorted by the # of BIRs in descending order.
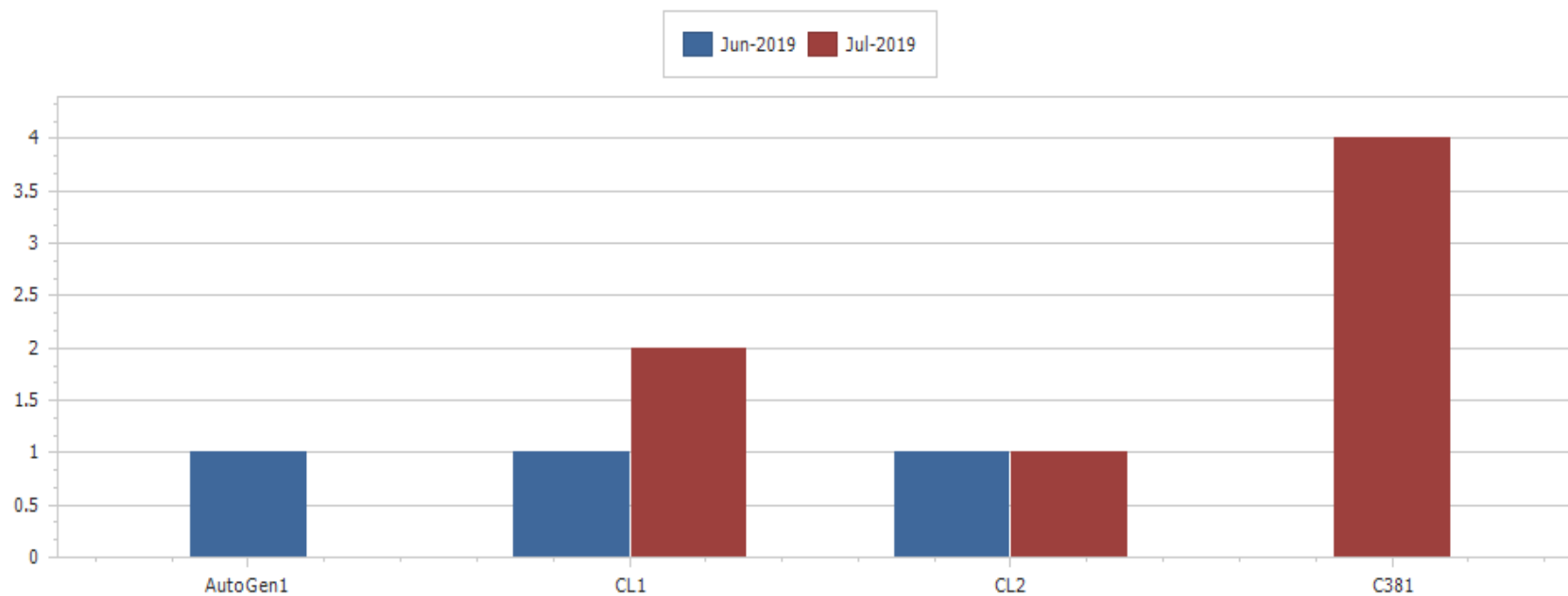
BIRs by Problem Behavior Table

Problem Behavior	Abbreviation	# of BIRs	% of Total BIRs
A problem behavior	*An abbreviation for this problem behavior.*	*The number of BIRs that occurred between the start and end dates of the report and also have this problem behavior selected.*	*The percent of all BIRs that occurred between the start and end dates of this report that also have this problem behavior selected.* ***Calculation****: [# of BIRs] / [Total # of BIRs]*
	Average:	***Calculation****: [Sum of all the values in this column] / [The number of different problem behaviors]*	***Calculation****: [Sum of all the values in this column] / [The number of different problem behaviors]*

End of the problem behavior section.

Monthly BIRs by Classroom ID Chart

This chart shows the number of monthly BIRs grouped by individual classrooms. If a classroom does not appear in the chart but appears in the table on the next page, then the classroom did not have any BIRs between the report start date and end date. The chart is sorted by classroom ID in ascending order.
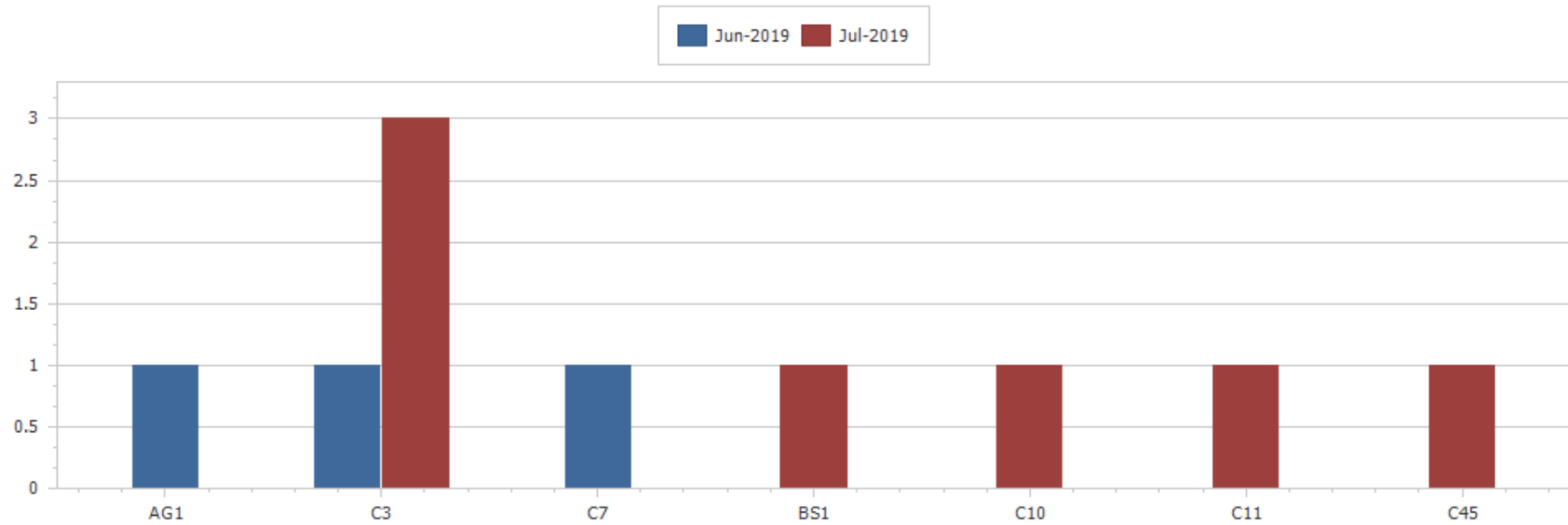
Monthly BIRs by Classroom ID Table

This table displays the monthly BIRs grouped by individual classrooms. The number of rows is determined by the number of classrooms. The number of columns is determined by the number of months that fall between the report's start and end dates.

	The month-year	Total
The classroom ID	*A count of all the BIRs that occurred during this month that also occurred in this classroom.*	*The total number and percentage of BIRs that occurred in this classroom.*
Total	*The total number and percentage of BIRs that occurred during this month.*	*The total for the row and column. It should equal the Total # of BIRs count that is on the first page of content.*

Monthly BIRs by Child ID Chart

This chart shows the number of monthly BIRs grouped by individual children. If a child does not appear in the chart but appears in the table on the next page, then the child did not have any BIRs between the report start date and end date. The chart is sorted by child ID in ascending order.

Monthly BIRs by Child ID Table

This table displays the monthly BIRs grouped by individual children. The number of rows is determined by the number of children. The number of columns is determined by the number of months that fall between the report's start and end dates.

	The month-year	Total
The child ID	*A count of all this child's BIRs that occurred during this month.*	*The total number this child's BIRs and percentage of all BIRs that belong to this child.*
Total	*The total number and percentage of BIRs that occurred during this month.*	*The total for the row and column. It should equal the Total # of BIRs count that is on the first page of content.*

Child Information Table

This table displays information about the active children included in this report.

ID	Name	Birth Date	Ethnicity	Gender	Race	Enrollment Date	IEP	DLL
The child's ID.	*The child's name. It will display as 'HIDDEN' if you are not allowed to view private information.*	*The child's birth date. It will display as 'HIDDEN' if you are not allowed to view private information.*	*The child's ethnicity.*	*The child's gender.*	*The child's race.*	*The child's date of enrollment in the program.*	*The child's Individualized Education Program status.*	*The child's Dual Language Learner status.*

Criteria Used for this Report

Generated: *The date and time that the report was generated.*

Intent: This report displays information about BIRs with a focus on total BIRs grouped by problem behaviors, activities, others involved, possible motivation, strategy responses, and admin follow-ups.

Criteria Name	Optional?	Description
Start Date	No	Only BIRs that occurred between the start date and the end date will be included in the report. This date is also used when determining which children are active. Children are active if they were enrolled before the end date and have not been discharged as of the start date.
End Date	No	Only BIRs that occurred between the start date and the end date will be included in the report. This date is also used when determining which children are active. Children are active if they were enrolled before the end date and have not been discharged as of the start date.
Program(s), Hub(s), and Cohort(s)	No	This filters both the BIRs and children included in the report. All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. That de-duplicated list determines what BIRs and children are included in the report by requiring that children be enrolled in at least 1 of the programs and that BIRs be recorded by at least 1 of the programs. **NOTE:** Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list.
Report Focus	No	This criteria option allows the user to determine the focus of the report analysis.

		If you select 'All', then the report will display both the classroom and child items (charts, tables, etc.). If you select 'Children', the report will display the child items and hide the classroom items. If you select 'Classrooms', the report will display the classroom items and hide the child items.
Child(ren)	Yes	This filters both the BIRs and children included in the report. If any children are selected, then only BIRs that are for the specified children will be included. Also, only children that have been selected will be included in the report. If no children are selected, then this criteria will not exclude any BIRs or children.
Classroom(s)	Yes	This filters both the BIRs and children included in the report. If any classrooms are selected, then only BIRs that are for the specified classrooms will be included. Also, only children that were assigned to the specified classrooms before the end date will be included in the report. If no classrooms are selected, then this criteria will not exclude any BIRs or children.
Race(s)	Yes	This filters both the BIRs and children included in the report. If any races are selected, then only BIRs for children of the specified races will be included. Also, only children of the specified races will be included in the report. If no races are selected, then this criteria will not exclude any BIRs or children.
Ethnicity(ies)	Yes	This filters both the BIRs and children included in the report. If any ethnicities are selected, then only BIRs for children of the specified ethnicities will be included. Also, only children of the specified ethnicities will be included in the report. If no ethnicities are selected, then this criteria will not exclude any BIRs or children.
Gender(s)	Yes	This filters both the BIRs and children included in the report. If any genders are selected, then only BIRs for children of the specified genders will be included. Also, only children of the specified genders will be included in the report. If no genders are selected, then this criteria will not exclude any BIRs or children.

IEP Status	Yes	This filters both the BIRs and children included in the report. If an IEP status is selected, then only BIRs for children that have the specified status will be included. Also, only children that have the specified status will be included in the report. If an IEP status is not selected, then this criteria will not exclude any BIRs or children.
DLL Status	Yes	This filters both the BIRs and children included in the report. If a DLL status is selected, then only BIRs for children that have the specified status will be included. Also, only children that have the specified status will be included in the report. If a DLL status is not selected, then this criteria will not exclude any BIRs or children.
Problem Behavior(s)	Yes	This filters only the BIRs included in the report. If any problem behaviors are selected, then only BIRs that have the specified problem behaviors will be included. If no problem behaviors are selected, then this criteria will not exclude any BIRs.
Activity(ies)	Yes	This filters only the BIRs included in the report. If any activities are selected, then only BIRs that have the specified activities will be included. If no activities are selected, then this criteria will not exclude any BIRs.
Others Involved	Yes	This filters only the BIRs included in the report. If any others involved are selected, then only BIRs that have the specified others involved will be included. If no others involved are selected, then this criteria will not exclude any BIRs or children.
Possible Motivation(s)	Yes	This filters only the BIRs included in the report. If any possible motivations are selected, then only BIRs that have the specified possible motivations will be included. If no possible motivations are selected, then this criteria will not exclude any BIRs.

Strategy Response(s)	Yes	This filters only the BIRs included in the report. If any strategy responses are selected, then only BIRs that have the specified strategy responses will be included. If no strategy responses are selected, then this criteria will not exclude any BIRs.
Admin Follow-up(s)	Yes	This filters only the BIRs included in the report. If any admin follow-ups are selected, then only BIRs that have the specified admin follow-ups will be included. If no admin follow-ups are selected, then this criteria will not exclude any BIRs.