

BIR Data Export Report Documentation

BIR Key	Incident Datetime	Child Key	Child	Classroom Key	Classroom	Activity Specify	Activity	Admin Follow Up Specify	Admin Follow Up	Behavior Description
<i>This is a unique identifier for the BIR record</i>	<i>This is the date and time that the incident occurred.</i>	<i>This is a unique identifier for the child record that is associated with the BIR record.</i>	<i>If you are allowed to see private child information, this is the child's ID number and name.</i> <i>If you are not allowed to see private child information, this is just the child's ID number.</i> <i>This is the child that is associated with the BIR record.</i>	<i>This is a unique identifier for the classroom record that is associated with the BIR record.</i>	<i>This is the classroom ID and name for the classroom record that is associated with the BIR record.</i>	<i>This is more context on the activity during the incident.</i>	<i>This is the activity during which the incident occurred.</i>	<i>This is more context on what the admin did after the incident occurred.</i>	<i>This is what the admin did after the incident occurred.</i>	<i>This is a description of the child's behavior during the incident.</i>

Notes	Others Involved Specify	Others Involved	Possible Motivation Specify	Possible Motivation	Problem Behavior Specify	Problem Behavior	Strategy Response Specify	Strategy Response
<i>This is more information regarding the incident.</i>	<i>This is more context on who else was involved in the incident</i>	<i>This is who was directly involved in the incident.</i>	<i>This is more context on what the incident motivation could be.</i>	<i>This is the possible motivation behind the incident.</i>	<i>This is more information on the problem behavior of the incident.</i>	<i>This is the problem behavior of the incident.</i>	<i>More information on what was done to handle the incident.</i>	<i>What was done to handle the incident.</i>

Program Key	Program	State Key	State	Added by	Date Added	Last Edited by	Last Edit Date
<i>This is a unique identifier for the program record that is associated with the BIR record.</i>	<i>This is the program name for the program record that is associated with the BIR record.</i>	<i>This is a unique identifier for the state record that is associated with the BIR record.</i>	<i>This is the state name for the state record that is associated with the BIR record.</i>	<i>This is the username of the user that added the BIR record to PIDS.</i>	<i>This is the date that the BIR record was added to PIDS.</i>	<i>This is username of the user that last edited the BIR record.</i>	<i>This is the date that the BIR record was last edited.</i>

Intent: This report is designed to export all the BIR records for the specified timeframe and program(s)/hub(s)/cohort(s). This report includes all the BIR records that have an Incident Datetime between the Start Date and End Date and the BIR records exist within the selected Program(s), Hub(s), and Cohort(s).

Criteria Name	Optional?	Description
Start Date	No	This date forms the start of the window that determines what forms to include in the report. Only BIRs that have an Incident Datetime inside the window will be included in the report.
End Date	No	This date forms the end of the window that determines what forms to include in the report. Only BIRs that have an Incident Datetime inside the window will be included in the report.
Program(s), Hub(s), and Cohort(s)	No	This filters the BIRs that are included in the report. All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. Only forms

		<p>that are for the programs in the de-duplicated list will be included in the report.</p> <p>NOTE: Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list.</p>
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