**BOQ Data Export Report Documentation**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **BOQ Key** | **Form Date** | **Indicators 1-41** | **Team Members** | **Program Key** | **Program** | **State Key** | **State** |
| *This is a unique identifier for the BOQ record.* | *This is the date that the BOQ was performed.* | *The measurement of how well the program is implementing this indicator.* | *These are the team members that were involved with this BOQ.* | *This is a unique identifier for the program record that is associated with the BOQ record.* | *This is the program name for the program record that is associated with the BOQ record.* | *This is a unique identifier for the state record that is associated with the BOQ record.* | *This is the state name for the state record that is associated with the BOQ record.* |

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| **Added by** | **Date Added** | **Last Edited by** | **Last Edit Date** |
| *This is the username of the user that added the BOQ record to PIDS.* | *This is the date that the BOQ record was added to PIDS.* | *This is username of the user that last edited the BOQ record.* | *This is the date that the BOQ record was last edited.* |

**Intent:** This report is designed to export all the BOQ records for the specified timeframe and program(s)/hub(s)/cohort(s). This report includes all the BOQ records that have a Form Date between the Start Date and End Date and the BOQ records exist within the selected Program(s), Hub(s), and Cohort(s).

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| **Criteria Name** | **Optional?** | **Description** |
| Start Date | No | This date forms the start of the window that determines what forms to include in the report. Only BOQs that have a Form Date inside the window will be included in the report. |
| End Date | No | This date forms the end of the window that determines what forms to include in the report. Only BOQs that have a Form Date inside the window will be included in the report. |
| Program(s), Hub(s), and Cohort(s) | No | This filters the BOQs that are included in the report.  All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. Only forms that are for the programs in the de-duplicated list will be included in the report.  **NOTE:** Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list. |