**CCL Duration Report Documentation**

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|  | **Pyramid Model Implementation Data System** | | | | | |
| CCL Duration Report | | | | | | |
| **Window:** *The start and end date that were selected when running the report.* | | | | | | |
| **Summary of Coaching Logs in Window** | | | | | | |
|  | |  |  |  |  |  |
| **First Log in Window:** | | *The date of the first coaching log that falls within the window.* | **Number of Logs:**  [N] | *The number of coaching logs in the window.* | **Total Duration (Minutes):**  [M] | *The sum of the duration of all the coaching logs in the window.* |
| **Last Log in Window:** | | *The date of the last coaching log that falls within the window.* |  |  | **Average Duration (Minutes):** | *The average duration of the coaching logs in the window. Calculation:* [M] / [N] |
|  | |  |  |  |  |  |
| **Duration by Month**  *This chart sums the duration of the coaching logs in each month in the window. (Example below)* | | | | | | |
|  | | | | | | |
| **Criteria Used for this Report** | | | | | | |
| *The criteria selected when running this report* | | | | | | |
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| **Generated:**  *The date and time that the report was generated.* | | | | | | |
|  | | | | | | |

**Intent:** This report calculates summary information for all the classroom coaching logs (CCLs) that fall within the selected date range window. The report can be filtered by coach and/or observed employee in order to perform more detailed analysis.

**Criteria:**

|  |  |  |
| --- | --- | --- |
| **Criteria Name** | **Optional?** | **Description** |
| Start Date | No | This date forms the start of the window. Only coaching logs between the start date and end date will be included in this report. |
| End Date | No | The date forms the end of the window. Only coaching logs between the start date and end date will be included in this report. |
| Program(s) | No | Select one or many programs to include coaching logs from the selected program(s). |
| Employee(s) | Yes | Used to limit the report to coaching logs that have the selected employee(s) as the coachee. |
| Coach(es) | Yes | Used to limit the report to coaching logs that were submitted for the selected coach(es). |