**Classroom Coaching Log Data Export Report Documentation**

**Classroom Coaching Log Worksheet**

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| **Classroom Coaching Log Key** | **Coaching Date** | **Duration**  **(minutes)** | **Coach Professional Key** | **Coach** |
| *This is a unique identifier for the Classroom Coaching Log record.* | *The date that the coaching occurred.* | *Displays the time associated with this log.* | *Displays the pyramid model professional key of the coach associated with this log.* | *If you are allowed to see private professional information, this is the coach’s ID number and name.*  *If you are not allowed to see private professional information, this is just the coach’s ID number.*  *This is the coach that is associated with the Classroom Coaching Log record.* |

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| **(Follow-Up) Email** | **(Follow-Up) InPerson** | **(Follow-Up) Phone** | **(Meetings) Demonstration** | **(Meetings) Help With Environmental Arrangements** |
| *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* |

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| **(Meetings) Goal Setting/Action Planning** | **(Meetings)**  **Graphic Feedback** | **(Meetings) Material Provision** | **(Meetings) Other** | **(Meetings)**  **Other Specify** | **(Meetings) Performance Feedback** | **(Meetings) Problem**  **Solving Discussion** | **(Meetings) Reflective**  **Conversation** | **(Meetings) Role Play** |
| *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *This provides more context on (Meetings) Other.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* |

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| **(Meetings) Video Feedback** | **Narrative** | **(Observations) Conduct**  **TPITOS** | **(Observations) Conduct**  **TPOT** | **(Observations) Help With Environmental Arrangements** | **(Observations) Modeling** | **(Observations) Observing** |
| *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s narrative description.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* |

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| **(Observations) Other** | **(Observations) Other Specify** | **(Observations) Other Help in the Classroom** | **(Observations) Problem**  **Solving Discussion** | **(Observations) Reflective**  **Conversation** | **(Observations) Side By Side Gestural Support** | **(Observations) Verbal Support** |
| *Displays the user’s answer to this question on the form. See the form for details.* | *Provides more context on (Observations) Other.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* | *Displays the user’s answer to this question on the form. See the form for details.* |

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| **Program Key** | **Program** | **State Key** | **State** | **Added by** | **Date Added** | **Last Edited by** | **Last Edit Date** |
| *This is a unique identifier for the program record that is associated with the Classroom Coaching Log record.* | *This is the program name for the program record that is associated with the Classroom Coaching Log record.* | *This is a unique identifier for the state record that is associated with the Classroom Coaching Log record.* | *This is the state name for the state record that is associated with the Classroom Coaching Log record.* | *This is the username of the user that added the Classroom Coaching Log record to PIDS.* | *This is the date that the Classroom Coaching Log record was added to PIDS.* | *This is username of the user that last edited the Classroom Coaching Log record.* | *This is the date that the Classroom Coaching Log record was last edited.* |

**Coachees Worksheet**

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| **Classroom Coaching Log Key** | **Coaching Date** | **Coachee Job** | **Coachee Professional Key** | **Coachee** | **Program Key** |
| *This is a unique identifier for the Classroom Coaching Log record.* | *The date that the coaching occurred.* | *Displays the job type associated with the coachee.* | *Displays the pyramid model professional key of the coachee associated with this log.* | *If you are allowed to see private professional information, this is the coachee’s ID number and name.*  *If you are not allowed to see private professional information, this is just the coachee’s ID number.*  *This is the coachee that is associated with the Classroom Coaching Log record.* | *This is a unique identifier for the program record that is associated with the Classroom Coaching Log record.* |

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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Program** | **State Key** | **State** | **Added by** | **Date Added** | **Last Edited by** | **Last Edit Date** | | *This is the program name for the program record that is associated with the Classroom Coaching Log record.* | *This is a unique identifier for the state record that is associated with the Classroom Coaching Log record.* | *This is the state name for the state record that is associated with the Classroom Coaching Log record.* | *This is the username of the user that added the Classroom Coaching Log record to PIDS.* | *This is the date that the Classroom Coaching Log record was added to PIDS.* | *This is username of the user that last edited the Classroom Coaching Log record.* | *This is the date that the Classroom Coaching Log record was last edited.* |   **Intent:** This report is designed to export all the Classroom Coaching Log records for the specified timeframe and program(s)/hub(s)/cohort(s). This report includes all the Classroom Coaching Log records that have a Coaching Date between the Start Date and End Date and the Classroom Coaching Log records exist within the selected Program(s), Hub(s), and Cohort(s).  **Classroom Coaching Log Worksheet:** This worksheet includes all the Coaching Logs that meet the following criteria:   1. The Coaching Log has a Coaching Date that is between the Start Date and End Date criteria. 2. The Coaching Log exists within the selected Program(s), Hub(s), and Cohorts(s).   **Coachees Worksheet:** This worksheet includes all the coachees that are associated with the Coaching Logs that are in the Classroom Coaching Log Worksheet. | | | | | |
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| **Criteria Name** | | **Optional?** | | **Description** | |
| Start Date | | No | | This date forms the start of the window that determines what forms to include in the report. Only Classroom Coaching Logs that have a Coaching Date inside the window will be included in the report. | |
| End Date | | No | | This date forms the end of the window that determines what forms to include in the report. Only Classroom Coaching Logs that have a Coaching Date inside the window will be included in the report. | |
| Program(s), Hub(s), and Cohort(s) | | No | | This filters the Classroom Coaching Logs that are included in the report.  All programs, hubs, and cohorts that are selected will be combined into a distinct list of programs. This is accomplished by determining what programs exist in the selected hubs and cohorts, and then adding that list of programs to the list of specific programs that were selected by the user. After that, any duplicate programs in the combined list are removed. Only forms that are for the programs in the de-duplicated list will be included in the report.  **NOTE:** Only certain users have access to the hub and cohort criteria. Most users will only have access to the program criteria and only have one option in that program list. | |