**Professional Training Report Documentation**

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| --- | --- | --- | --- | --- | --- | --- |
|  | | | **Pyramid Model Implementation Data System** | | | |
| Professional Training Report | | | | | | |
| **Active professionals in time period:** *The total number of active professionals (see Intent section for definition of ‘active’).* | | | | | | |
| **Training Name** | | **# Professionals Trained** | | | **Show Details** | |
|  | |  | | |  | |
| *The name of the training.* | | *The number of professionals that were active at some point between the selected start and end dates that took the training.* | | | *A button that allows you to see the details.* | |
| *Details Section:* | | **Professional** | | | **Training Date** | |
|  | | *The ID and name of each active professional that has this training. NOTE: Depending on your user permissions, you may only be able to see the professional ID.* | | | *The date that each professional was trained.* | |
| **Criteria Used for this Report** | | | | | | |
| *The criteria selected when running this report* | | | | | | |
|  |  | | |  | | Page 1 of 1 |
|  |  | | | **Generated:** | | *The date and time that the report was generated.* |

**Intent:** This report is designed to help track the number of active professionals that have done each training module. This is accomplished by displaying the number of active professionals that have completed each training, the professional IDs and names, and the training dates. An active professional is defined as a professional that started with the program before the selected end date and either has not been separated from the program or was separated after the selected start date.

**Criteria:**

|  |  |  |
| --- | --- | --- |
| **Criteria Name** | **Optional?** | **Description** |
| Start Date | No | This date forms the beginning of the reporting window. |
| End Date | No | This date forms the end date of the reporting window. |
| Program(s) | No | Used to specify what programs’ professionals should be included in the report results. |