

# Proposal for Azure Subscription Review Services

## Summary

This proposal outlines the services provided by *2620612 ONTARIO INC.*, referred to as the “provider” to review and assess the current Azure subscription of *H2Safety*, referred to as the “client”.

The goal is to ensure the client's Azure environment is optimized for cost-efficiency, security, high availability, and disaster recovery. The provider will conduct an assessment and provide recommendations to enhance the infrastructure, aligning it with industry best practices.

## Scope of Work

The review will cover the following critical areas of your Azure subscription:

- 1. Cost Optimization:** The provider will analyze the current Azure costs to identify potential savings opportunities, including underutilized or redundant resources, potential for reservation-based pricing, and opportunities to optimize resource configurations. This ensures that the client is only paying for the resources it truly needs.
- 2. Security Review:** Security in the public cloud is important. The provider will perform a review of the client's Azure security posture, including identity and access management (IAM), network security, data protection, and monitoring. The goal is to identify potential vulnerabilities and provide actionable recommendations to strengthen security practices.
- 3. Availability and Resilience Assessment:** Ensuring that the provider's services remain available and resilient against local and/or regional Azure failures is critical. The provider will assess the architecture of client's Azure workloads to evaluate whether they meet high availability standards, identifying opportunities to enhance redundancy and fault tolerance.
- 4. Disaster Recovery Strategy:** Disaster recovery preparedness is essential to minimize downtime and data loss in the event of a “disaster”, such as accidental data or service deletion. The provider will review the client's current disaster recovery configurations, and recommendations will be made to improve recovery capabilities where necessary.

## Deliverables

Upon completion of the review, the provider will serve the client with the following deliverables:

1. **Assessment Report:** a detailed report documenting the current state of the Azure subscription, categorized by cost, security, availability, and disaster recovery.
2. **Recommendations for Improvement:** specific, actionable recommendations tailored to the Provider to address areas for improvement and optimize the Azure environment.

## Project Timeline

The review process, including the report compilation, will take approximately 7-14 days, depending on the availability of resources and access to the client's Azure subscription. The detailed timeline is outlined below:

1. Phase 1: The client grants the provider the necessary access to the Azure subscription. [1-2 days]
  - a. A new account is created within the client's Azure Active Directory (Entra ID).
  - b. The newly created account is assigned the *Reader* and *Billing Reader* RBAC roles for the client's Azure subscription(s). Additional RBAC roles may be granted as needed upon request.
  - c. Appointing a team member from the client to work closely with the provider.
2. Phase 2: Initial Discovery & Data Gathering - [3-6 days]
3. Phase 3: Analysis & Assessment - [1-2 days]
4. Phase 4: Report Preparation & Recommendations - [1-2 days]
5. Phase 5: Final Review & Presentation of Findings - [1-2 days]

## Fees and Pricing

The total cost for the client's Azure subscription review services is \$6,000 + GST, which includes:

1. Initial discovery sessions and consultations
2. Full review of the Azure subscription across cost, security, availability, and disaster recovery
3. Final report with actionable recommendations

## Next Steps

I would be delighted to discuss this proposal further and answer any questions you may have. This proposal can be further tailored depending on the exact needs and timelines of the Client. Upon approval, I will arrange a kick-off meeting to begin the review process.

Please feel free to reach out to schedule a meeting at your convenience.

*Prepared by:*

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