What 3 Things Would You Introduce to Improve QA Processes in a Small Team With No Formal QA?

1. **Lightweight Bug Reporting Flow (e.g., using Trello or Jira)**

   ○ Encourage everyone (devs, testers, PMs) to log issues with clear steps to reproduce, expected vs. actual results, and screenshots.

   ○ Add labels like `bug`, `UI`, `high-priority`, etc., to help triage and track them efficiently.

2. **Basic Test Case Management (Google Sheets or TestRail)**

   ○ Create simple test checklists for core features like login, payments, onboarding, etc.

   ○ Include columns like: test case name, steps, expected result, and status (`Pass`, `Fail`, `Blocked`).

   ○ Helps ensure consistent manual testing, especially during regression or release.

3. **Pre-Release Checklist (Collaborative, Repeatable)**

   ○ Define a "ready for release" checklist with items like:

     ■ All critical test cases passed

     ■ No open high-priority bugs

     ■ Smoke test passed in staging

     ■ Version tagged and documented

   ○ Keep it visible and require it to be reviewed by a developer + PM before every release.