

Kais Abdul Basit Mustafa Alshaar

- Senior Full Stack Web Developer
- Flutter Developer
- Country Administrator
- Finance & Logistics

Contact information:

Jordan- Amman

Iraq - Baghdad

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Personal information ▼

Birthdate: 24 Apr, 1971

Gender: Male

Martial Status: Married

N0. Of Children : Two

Nationality: Iraqi

Resident of: Iraq- Baghdad – Almansour Quarter -Area No. 613- Street No. 8 – House No. 3.
Jordan-Amman – Al-Rabieh -Jabal Al-Sheiek St. Building No.1

Education ▼

AL- Mansour University \ Science College
Baghdad – Iraq

04-07-1992

Degree: Bachelors- operational Research

Career Objective▼

- I eagerly anticipate seizing a new opportunity to contribute to the organization's where I can practice my experience in Web, mobile Development, administrator, Finance and Logistics, Network Administrator to support my activities.

Training Courses ▼

- 1) Course for Full Stack Developer using (Web API - SignalR – Blazor). (from 1-10-2024- 1-4-2025).
- 2) Course for Full Stack Developer using (ASP.Net9 Core C# , Angular 9). (from 1-4-2025- 1-6-2025).
- 3) Course for (Oracle 8i Database) And SQL With Certificate in (Bright future institute - Iraq-Baghdad) (11-2002).
- 4) Course for Accounting Applications with Certificate in (Salam Cultural Center for

- Accounting & Computer - Amman- Jordan) (09-2004).
- 5) Course for (MCSE 2003) With Certificate in (Al-Tabiea Institute – Iraq-Baghdad) (01-2007).
- 6) Course for (Mikrotik Router server) With Certificate in (Al-Tabiea Institute - Iraq-Baghdad) (03-2008).
- 7) Course for (CISCO {CCNA}) With Certificate in (Al-Tabiea Institute – Iraq-Baghdad) (06-2008).
- 8) Diploma (Software engineering industry experience): In Arab Group for Computer -Egypt- Cairo. For Design ERP Systems (12-2015):
<https://drive.google.com/file/d/1M2-DH5zmeBluZYnxtIOoDHxjPfgjCArS/view?usp=sharing>
- 9) Course for (Web developer) With Certificate in (Pioneer Academy-Amman-Jordan) (12-2016).
- 10)Course for (Mobile developer Using Flutter) With Certificate in (Online Udemy) (12-2022).
- 11)Course for (Mobile developer Using Flutter) With Certificate in (Erraa Soft academy-Egypt) (01-2025).

Work Experience ▼

Rhodes Precast Concrete Free Zone

Morning and Evening duty

(1/6/2019 – 1/10/2024)

Amman – Jordan

IT Officer And Network Administrator.

Work skills: -

- Install & configure Networking connection by using windows server 2016 Including Planning, Implementing Managing and Maintaining Active Directory Multi Domain Sites (by using Switches, Hubs, Router's).
- Install & configure SQL Server 2012 for using IDAT Software (Engineering Software) and File Sharing on Server between all employees in my company , Install printers and connected them to the Company network ,
- Install & configure Wireless Networking in my company and in other Company Sites, Install Security Camera's in my company.
- Install & Purchasing computers & parts ,Install & Configure cameras for my company
- Install & Configure Virtual (Server , Network , Disk , PC) by using Microsoft Virtualization , using scripting with virtual server , Migrating Physical file server to virtual file server .

Web Developer (Freelancer)

Work skills: -

- Developing websites that include e-commerce, booking, portfolio, blog and multilingual functionalities that assigned to me as a task by using (ASP.NET CORE, ASP.NET MVC (C#), Blazor, SignalR, Microsoft SQL Server (data modeling, T-SQL, store procedures & database administration), Responsive HTML5, CSS3, Bootstrap 4, jQuery & Ajax) for governmental and private companies.
- Developing variety of website that almost covers all aspects of websites. Take care of project from A – Z (database design, N-tier and the CSS for the UI, Back-end (Asp, net C# Web Form) Worked closely with client to refine and implement requirements.
- Developing variety of Mobile Application such as (E-Commerce Applications – School Applications) My web site work on it:

<http://www.agrieng.org.jo/>

<http://rhodesprecast.com/>

<http://www.aliman.sch.ps/default.asp>

<https://revinn.net/>

Web Developer

Work skills: -

- Developing front end website architecture.
- Designing user interactions on web pages.
- Developing back-end website applications.
- Creating servers and databases for functionality.
- Ensuring responsiveness of applications.
- Seeing through a project from conception to finished product.
- Designing and developing APIs.
- Meeting both technical and consumer needs.
- Staying up to date of developments in web applications and programming languages.
- Support .Net desktop applications

Country administrator, Finance and Logistics

Work skills: -

- Obtains the country director signed authorization for requisitions and purchases.
- Maintenance The Computers in Main Office and in all Office branches (Software & Hardware).
- Purchase & supplies Computer materials to the offices, and the network & internet connections.
- Install printer server and computer Server for each branch.
- Disburses funds to various sectors, following written authorization by the country Director, and keeps updated expenditures report
- Informs the people in charge of the different sectors of the status of the expenditures related to their activities.
- responsible for Banking Statements, and for payment of all accounts
- Manages petty cash needs, and responsible for monthly bank and weekly petty cash reconciliations
- Attends finance meetings, and responsible for cash-flow plans, budget planning and budget revisions
- Keeps accurate records of all expenditures in database (Front-End), and Keeps records of the assets (and insurance of assets)
- Prepares payments of staff salaries (national, international, refugees) to be disbursed by the Project Director.
- Create new database for JRS employee and Students with JRS activities.
- Update the database for employee and Students each month, also the salaries for volunteers.
- responsible for the filing of all finance related documents
- Prepares monthly report to the country Director
- Participates in weekly meetings with the country director.
- Liaise with country Director for finance-related issues.
- Supports and advises to the country Director.
- Administrate and Prepare and support for any new activities .(Graduation Party , Outgoing for KG,....etc)
- Print it out the certificates for the students in graduation party.
- Make attendance sheet for the employees and volunteers each month.
- Follow up the paths for the busses to take and take back the students from different area.

- Buy refreshments & Material for Adult ,youth and kindergarten students .
- Buy Materials for family visit team for gathering meeting.
- Follow up and coordination with director of ashrafia school with the problems it happened from time to time .(clean the school, maintain the electric , door locks , windows ,.....etc)
- Maintain the computers in ashrafiea school from time to time , Maintain internet connection in school, install network connection between the computer ,....etc.
- Establish and Administrator for new project branch in Jordan (North project – Alramtha) , flow up the team their and give them the plan for each month .
- Responsible for build new 4 rooms in Jesuit center for start new project (Diploma academy JC-HEM), and construction that building.
- Collaborates with other JRS team members in the development of the activities of JRS in Jordan.
- Any other duties as assigned by the country director.
- The administrator, finance and logistics reports to the country Director,

**UN-Habitat/Iraq
United Nations Human Settlements Program**

**Morning duty From
(15/12/2008 – 22/1/2009)**

IT Assistant & Database Programmer

Jordan - Amman

Work skills: -

- I am working with UN-Habitat /Iraq Programmer as Intern since 15/12/2008, the duties i assist with were (IT assistant , Database Programmer , and Graphic design).

AI – Khudhairy Group For Constructions

**Morning and Evening duty From
(1/7/2004 – 4/8/2008)
Baghdad – Iraq**

Manager Of Information Technology Department.

Work skills: -

- Install & configure Networking connection by using windows 2003 server Including Planning, Implementing Managing and Maintaining Active Directory Multi Domain Sites (by using Switches, Hubs, Router's) , install Server Printer network Connection.
- Install & configure Internet systems (Web-sat system, DW-6000 Modem ,I-Direct 3100 Modem, Comtech modem System with Cisco Router 1800 series) in my company & on the company Sites .
- Install & configure Wireless Networking in my company and in other Company Sites, Install

Security Camera's in my company.

- Install & Purchasing computers & parts ,Install & Configure cameras for my company & install Internet system (Comtech Modem 570 L, Dish 1.8m,Buc 4 watt extended, LNB PLL Type with Cisco Router 1800 series) and make network connection between them , install Bandwidth controller for the internet user by using (Mikrotik Router Server V.2.9) & making security control by using filtering for the users to entering to the forbidden internet sites and firewalls to deny hackers to entering this network by using (cisco router Firewall) .
- Install & Purchasing computer parts for the new branch sites in my company in Iraq like (Ministry of defense ,bashra , Senjar , al-mahmodieya , al-kasik , trefawy) and install Internet system for these new sites like (I-Direct Modem 3100, Dish 1.2m,Buc 2 watt extended, LNB PLL Type or Web –Sat internet system) and make network connection between them , install Bandwidth controller for the internet user by using (CCProxy Server).
- Designing employee database system for my company by using (Ms – Access XP) program.
- Designing salary system for my company by using (Ms – Access XP) program & (Visual Basic 6.0) , repair the data of this system by making backup for system and trouble shooting for the problems in data and making all report needs for this database we want .
- Making archive system for my company by using (Ms – Access XP) program.
- Configure and Install Microsoft Mail Exchange server 2003,Store domain Site
- (ALKHUDHAIRY.com) .
- Configure and Install Microsoft Internet Security & Acceleration Server 2004 , and Make VPN connections between the 5 sites for my Company.
- Install & Configure Virtual (Server , Network , Disk , PC) by using Microsoft Virtualization , using scripting with virtual server , Migrating Physical file server to virtual file server .

Language ▼

Language	Level	Years practiced
English	Very good	More than 20 years
Arabic	Expert (Mother Tongue)	More than 50 years

References ▼

- Lamia Alshaar , Baghdad --UN-Habitat Iraq– Programme Management Officer
E-Mail: lamia.alshaar@un.org
Mobile Phone: 00962799932900
- Anas najim , Erbil — KGCC company - Senior Engineering Consultant

E-Mail: anas.najem@yahoo.com

Mobile Phone: 009647506980444

- Hayder Al-Hado , Baghdad --UN-Habitat Iraq- Local Security & Logistics Officer

E-Mail: hayder.alhado@un.org

Mobile Phone: 009647717707001

Memberships ▼

Organization

Iraqi Computers Society Since 1992