

# KCT Children Welfare Home

(Run by Karunya Charitable Trust)

D.No. 86-12-6, Ranganayakamma Street, Tilak Road, Rajahmahendravaram-533103,  
East Godavari Street. Andhrapradesh

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## CHECK LIST – 1

Certificate of Registration of the organisation.

This organisation (Karunya Charitable Trust) has Registered under Indian Trust Act, 1882

Note; enclosed or attached a copy

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## CHECK LIST – 2

If the organization registered under the Foreign Contribution (Regulation) Act, 1976

The organization apply the FCRA Registration, It's under processes

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## CHECK LIST – 3

Details of foreign contribution received during the last two years

Not now-Not applicable

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## CHECK LIST – 4

List of other sources of grant-in-aid funding

1. Trust funds.
2. Local funds
3. Doners

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## CHECK LIST – 5

Details of assets/physical infrastructure

### Assets

- |                                |           |
|--------------------------------|-----------|
| 1. Beds                        | : 1000.   |
| 2. Camera                      | : 7,000.  |
| 3. Computer                    | : 15,000. |
| 4. Printer                     | : 10,000. |
| 5. D.link                      | : 1,000.  |
| 6. Cooking Vessels             | : 45,124. |
| 7. Sealing Machine             | : 15,990. |
| 8. Tata Zip Auto Ap 26 TB 8250 | : 62,000. |
| 9. TVS Scooter                 | : 7,500   |

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## CHECK LIST – 6

Details of water and electricity facilities, Sanitation and hygiene, recreation facilities; education facilities, vocational training facilities, medical care facilities, counselling facilities etc.

It is submitted that the following facilities are being adopted in the home:

Water: - We are providing bore water supply for daily use and also Mineral water for drinking.

Electricity: - We have obtained electricity from state Government power distribution.

Sanitation and Hygiene: - we provide sanitation materials (like soaps, hand wash liquates and we have proper Drainage system and septic tank.

Education: - We provide handcraft training, Vocational training and Free education along with books, uniforms are being provided to all inmates.

Recreation facilities: - Children watch T.V and play Indoor and outdoor games, all the sports materials are available in the home

Medical Care Facilities: - Doctor visits once in a month to general health check-up to every child individually.

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## CHECK LIST – 7

Financial position of the organization and maintenance of documents along with audited statement of accounts for the previous three years.

Attached copies of last three-year Auditors Reports and IT retunes 1-Apr-2017 to 31-Mar-2018, 1-Apr-2018 to 31-Mar-2019, 1-Apr-2019 to 31-Mar-2020,



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## CHECK LIST – 8

Copies of byelaws, memorandum of association, updated list of members of management committee/ governing body, office bearers, list of trustees, statement of past record of social or public service provided by institution and resolution of the annual meeting.

Attached copies of Trust Deed

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## CHECK LIST – 9

Resolution of the Governing Body to run the CCI.

Attached copies of Resolution copy

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## CHECK LIST – 10

Resolution copy to act authorized signatory.

Attached copies of Resolution copy with 9 members signatories

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## CHECK LIST – 11

Plan to provide services for children such as medical, vocational, educational, counselling, etc, incise of new applicants and details of such services provided in case of existing institutions.

Attached plan copies

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## CHECK LIST – 12

Arrangements of safety, security and transportation

Safety: KCT Children Home is surrounded with compound wall with huge gate. We hired qualified and experienced staffs that look after the children.

Security: Provided security at KCT Children Home with security guards and CC cameras

Transportation: Provided Vehicles to transport Children from Children Home to school with the of the warden, In-charge.

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## CHECK LIST – 13

Details of other support service run by the organization.

We doing many several service, Food ***Distribution and Relief Activities during COVID – 19 Pandemic***

***Vidya Vahini Educational Support***, Medical Camp & Assistance, EYE Check-up Camp:

***Consumer Awareness Programme***, Fashion Designing Training Programme

Attached Annual report copies

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## CHECK LIST – 14

Details of linkages and networking with other governmental, non-governmental, corporate and other community-based agencies on providing need-based services to children

Not – Applicable

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## CHECK LIST – 15

Details of existing staff with their qualification and experience.

- 1.
- 2.
- 3.



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## CHECK LIST – 16

Declaration from the person or the organisation regarding any previous conviction record or involvement in any immoral act or in an act of child abuse or employment of child labour.

Not-Applicable

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## CHECK LIST – 17

List of children stay in the CCI, if any, as on the date of application.

Not-Applicable

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## CHECK LIST – 18

List of registers maintained.

1. Minute's register
2. Activities register
3. Accounts register

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CHECK LIST – 19

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## CHECK LIST – 20

Photographs and photo copies of the of the Aadhar cards of the authorized signatory/ chief  
functionary.

Attached Aadhar copy

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## CHECK LIST – 21

Proforma showing particulars of members of the management committee/executive committee / governing body/ office bearers / trustees / staff along, with their photographs and copies of Aadhar cards etc.

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## CHECK LIST – 22

If the institution / organization had been denied registration earlier, copy of the denial letter, if communicated by the registration / licensing authority.

Not-Applicable

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## CHECK LIST – 23

Copy of Rent agreement

Attached Rent agreement copy



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## CHECK LIST – 24

Major activities of the organization in last two years.

Attached 1-Apr-2018 to 31-Mar-2019, 1-Apr-2019 to 31-Mar-2020, years of Annual Reports copies

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## CHECK LIST – 25

Any other document the application wish to submit and which are not indicated here but mentioned in the guidelines and application from

Attached copies

1. 12 AA copy.
2. 80g Copy