

Types of academic conferences

- 1) Conference
- 2) Symposium
- 3) Seminar
- 4) Colloquium
- 5) Roundtable
- 6) Workshop

Sessions of a conference

- 1) Opening ceremony
- 2) Keynote session/plenary
- 3) Oral session/parallel
- 4) Poster session
- 5) Symposium (seminar, workshop)
- 6) Closing ceremony

Please allow me, on behalf of the organizing committee, to express my warm welcome and sincere thanks to all the participants from home and abroad. ABC2021 Conference aims at promoting the innovative application of artificial intelligence. Your strong support and active participation have made the ABC2021 a record-breaking event. We have exceeded the total number of papers ever presented and the total number of people ever registered. This is the Conference where you can reunite with colleagues from your own specialty area, but you can also meet professors and experts from other fields. Now I sincerely wish the conference a complete success.

1. greeting / important guests (naming)
2. greeting / general all the guests and speakers
3. appreciating / participants
4. history / background
5. themes / contents / size
6. contents / programs / outcomes / significance
7. appreciating / organizing committee and other organizations
8. closing / wishes

1. Acknowledge and welcome any important guests
2. Welcome and thank all the guests, stating the name of the event
3. Introduce the history/background of the event
4. Give information about the contents/programs, and purposes of this conference
5. Thank the organizations/individuals involved (optional)
6. Conclude with good wishes to the conference and the participants

Useful expressions for Opening Speech

1. Please allow me, _____(代表) the organizing committee, to _____(表达我的祝贺) on the convening of this conference. I would also like to warmly welcome you—all the participants home and abroad to the conference.

2. I would like to _____(表示热烈欢迎) to the guests, experts and delegates who have traveled here to participate in this academic conference.
3. My _____(衷心谢意) will be given to Northwestern Polytechnic University as well, who who undertakes all the preparations.
4. _____(特别感谢) go to those who have traveled great distances and taken valuable time from their very busy schedules to attend the conference.
5. Three years ago, at the 7th International Conference on Linguistics Studies, we suggested that an international symposium on learning strategies _____(举办).
6. The decision to plan this meeting _____(缘起于) a growing awareness that the clinical problems associated with this disease are increasing in number and complexity.
7. _____(本次大会旨在) make a general review of our activities during this past year, and to propose new plans for activities during the coming year.
8. _____(本次大会旨在) integrate the recent progress made by the various biological and medical disciplines in the rapidly expanding field of gene therapy.
9. The symposium includes a total of 70 papers for presentation at four sessions every half day. _____(充足的时间) has been allowed for discussion. Among the _____(亮点) in the program are lectures given by EMC engineers.
10. All the symposia will _____(解决关键问题) of assessing quality, effectiveness, and appropriateness of medical devices, equipment, and all procedures and processes for prevention.
11. _____(我们希望) that this conference will offer an opportunity for all participants to form personal ties and above all, to exchange results, ideas and projects, from which progress will derive.
12. I believe, _____(通过此次会议), the relationship between us will be strengthened and we will innovate more beneficial solutions through the use of artificial intelligence technologies.

For reference

http://17173.tv.sohu.com/v_102_613/MTQyNjgwNjI.html

<http://www.tudou.com/programs/view/9G97Zjk4lYo>

http://v.youku.com/v_show/id_XNTEyNzg2MDg

http://v.youku.com/v_show/id_XNDY5MjExOTY=.html