

# ANJALI PANDEY

BACHELOR OF COMMERCE GRADUATE

## CONTACT

- +91 85910 36681
- pandey.anjali0308@gmail.com
- Mumbai, Maharashtra

## SKILLS

- Strategic Planning
- Problem Solving
- Microsoft Excel
- Microsoft Word
- Creative Thinking
- Communication
- Leadership
- Decision Making
- Team work

## LANGUAGES

- English
- Hindi
- Marathi

## HOBBIES

- Drawing
- Travel
- Craft
- Dance
- Reading

## WORK EXPERIENCE

- Fresher



## PROFILE SUMMARY

"A highly motivated and detail-oriented B.Com graduate with a strong foundation in finance. Possessing basic Excel skills, including data entry, formula usage, and formatting, eager to apply these skills and contribute to a dynamic and challenging work environment. Seeking an entry-level position to utilize academic knowledge and develop professional skills in the field of finance or accounting."



## EDUCATION

**Bachelor Of Commerce** 2022-2025  
VK Krishna Menon College, Bhandup

- CGPA 5.75/10

"Dedicated BCom graduate with strong analytical skills seeking an entry-level accounting position to apply my financial knowledge and contribute to the success of a dynamic organization"

**Higher Secondary Certificate** 2020-2022  
Shriram College, Nahur

- Percentage 66.33%

**Secondary School Certificate** 2020  
Shivram Singh Sanman Singh  
English High School, Bhandup

- Percentage: 70%



## CERTIFICATIONS

- Effective Speaking and Listening Skills - Wadhwani Foundation (2025)
- Problem Solving and Innovation - Advanced and Professionalism - Wadhwani Foundation (2025)
- Essentials of MS Excel - UniAthena (2025)
- Basics of Digital Marketing - UniAthena (2025)