



英语冲刺笔记

奇峰

之前

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第 1 章 小作文

1.1 感谢的小作文

Directions:

Suppose you won the first prize in a competition. Your English tutor helped you a lot with the preparation. Now **write** an email to express your gratitude.

Write nearly about 100 words on the Answer Sheet.

Don't write your own name. Use "Li Ming" instead.

Don't write the address.

1.1.1 看题

I. 注意 write 后接的文体，确认是书信 letter/mail/email/note, 通知公告 notice/announcement 还是纪要 minutes.

II. 写 90-110 词左右。

1.1.2 开题

Dear XXX,

- Sir (or Madam) - 完全未知;
- President - 职位为编辑、校长、经理等;
- Prof. Smith / Mr. Smith - 长辈;
- Jack / Mary - 同辈;
- Friends / Classmates - 朋友们、同学们。

1.1.3 正文

More than delighted / Shocked to ... , I'm writing this email with the purpose of

XXXXXX.

I ..., expecting your reply.



Yours truly,

Li Ming

1.2 旅游的小作文

Dear Sir or Madam,

Being a senior from a prestigious university[万能], I am planning to go to Europe for the 2-week leisure trip with a group, so I am writing to inquire into some information.

1.3 重点注意的文章类型

申请信、推荐人、回复、询问、感谢。

I. 申请信

求职、志愿者、加入团队

- I am writing to apply for an opportunity to be a member of
- To briefly introduce myself, I am majoring in ... and expect graduation next June. Secondly, not only do I have excellent academic performance in all courses, I also possess rich working experience. Plus, my interactive skills and team spirit are also appropriate for this post.

推荐他人可以照改。

II. 回复

未能完成的任务、未能达成的承诺、未能赴约的邀请 - 致歉 + 原因。

I have entered for the Postgraduate Entrance Examination and the test is coming in very few days. I am fully occupied with reviewing all the books as well as materials. You know, it is of great importance to me because it tightly concerns my future career.

III. 询问

- What are the dates between which ... will be held and what are the daily opening hours?
- Is there any discount for students or is it for free?
- Would you please ... ?

第 2 章 大作文

2.1 作文主题

一定不考社会热点；考学生的素养或习惯，或者文化问题。

- 品质 - 独立、合作、乐观、自信、选择、行动、坚持

重要点：

- 独立性 independence
- 合作 cooperation, collaboration
- 乐观 optimism, positive attitude

未考：

- 创新 innovation, creativity, initiative
- 工匠精神 the spirit of craftsmanship

- 科技 - 科技负面性

- 公德 - 爱心、亲情、素质

小爱：亲情、友情、爱情、邻里关系、同学关系

大爱：对社会，奉献爱心；对自然，低碳生活。

- 时间 - 学习、读书、锻炼

- 文化 - 文化

运动

sneakers/sports shoes

so as to enjoy better life quality and longevity.

Doing sports will greatly increase people's immune system, and strengthen our physical conditions. Sports also help to refresh people's mind from brain work all day and night. More surprisingly, exercising ...

科技负面

There is no denying that digital products have brought much convenience to our routine life. Meanwhile, a lot of time has been wasted. However, for



me, the time can be fully used to do something more meaningful, such as doing exercises.

低碳生活

低碳生活 develop the low-carbon lifestyle / 厉行节约 practice economy / cultivate the awareness of environmental protection 培养保护意识

The fast growing economy gives rise to a series of problems, among which serious ones are the excessive emission of carbon dioxide and the waste of resources. In such a case, they inevitably in turn cause more negative effects. As a result, the earth is in danger and it is high time to XXX. It can not only help save energies and cut down the pollution, but also leave adequate resources to our following generations.

第 3 章 其他笔记

a trip with a group = a package trip