



Smart Moves That Successful Managers Make: 2nd Edition (Paperback)

By Cassandra Mack

iUniverse, United States, 2007. Paperback. Condition: New. Language: English . Brand New Book
***** Print on Demand ******. Any manager intent on leading effectively and successfully needs this
book. Cassandra Mack gives away the keys to successful management in a practical, down-to-earth,
step-by-step fashion. Whether you are a brand new supervisor or a veteran manager, you will come
away with tips to increase your overall effectiveness. Gessy Nixon, author of, The Weekend
Entrepreneur Whether you re a department manager, division head, project manager, team leader
or an executive director of a young organization, Smart Moves That Successful Managers Make will
help you lead and manage more effectively. Smart Moves That Successful Managers Make will show
you how to: 1. Map out a game plan to help you lead and manage more effectively. 2. Help your
people prioritize tasks, set goals, manage their workload and work at their optimum potential. 3.
Avoid the 12 fatal mistakes smart managers make. 4. Make office politics work to your advantage
without compromising your integrity. 5. Manage your manager so you can get what you need to
thrive without driving yourself crazy. 6. Chart out a course to ensure that your work life doesn t
overwhelm...



Reviews

Very good e book and helpful one. it was writtern quite properly and helpful. I am quickly could possibly get a enjoyment of looking at a composed book.

-- Connor Lowe IV

Unquestionably, this is the best work by any author. Better then never, though i am quite late in start reading this one. I realized this publication from my dad and i advised this pdf to find out.

-- Nelson Zemlak

See Also



Games with Books: 28 of the Best Childrens Books and How to Use Them to Help Your Child Learn - From Preschool to Third Grade

Book Condition: Brand New. Book Condition: Brand New.



Games with Books: Twenty-Eight of the Best Childrens Books and How to Use Them to Help Your Child Learn - from Preschool to Third Grade

Book Condition: Brand New. Book Condition: Brand New.



Your Pregnancy for the Father to Be Everything You Need to Know about Pregnancy Childbirth and Getting Ready for Your New Baby by Judith Schuler and Glade B Curtis 2003 Paperback

Book Condition: Brand New. Book Condition: Brand New.



Read Write Inc. Phonics: Grey Set 7 Non-Fiction 2 a Flight to New York

Oxford University Press, United Kingdom, 2016. Paperback. Book Condition: New. 213 x 98 mm. Language: N/A. Brand New Book. These decodable non-fiction books provide structured practice for children learning to read. Each set of books is carefully levelled to match childrens growing...



Two Treatises: The Pearle of the Gospell, and the Pilgrims Profession to Which Is Added a Glasse for Gentlewomen to Dresse Themselues By. by Thomas Taylor Preacher of Gods Word to the Towne of Reding. (1624-1625)

Proquest, Eebo Editions, United States, 2010. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book
***** Print on Demand ******. EARLY HISTORY OF RELIGION. Imagine holding history in your hands. Now you can. Digitally preserved
and previously accessible...



Two Treatises: The Pearle of the Gospell, and the Pilgrims Profession to Which Is Added a Glasse for Gentlewomen to Dresse Themselues By. by Thomas Taylor Preacher of Gods Word to the Towne of Reding. (1625)

Proquest, Eebo Editions, United States, 2010. Paperback. Book Condition: New. 246 x 189 mm. Language: English Brand New Book ***** Print on Demand ******. EARLY HISTORY OF RELIGION. Imagine holding history in your hands. Now you can. Digitally preserved and previously accessible only...