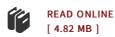




Course on Computer Concepts (CCC): Made Simple

By M. Geetha, Satish Jain, Shalini Jain

BPB Publications, 2008. Softcover. Book Condition: New. First edition. 1. More multiple choice questions- MCQ 2. True or False questions 3. Solved and unsolved question papers for practice 4. Social Networking 5. Protection against virus .CCC book is designed to cover the entire syllabus of the Course on Computer Concepts (CCC) Chapter One introduces computer and its components. It details the concepts of data processing, hardware software and different types of storage devices. Chapter Two deals with Windows operating system including its Accessories. Chapter Three explains different commands in Disk Operating System (MS-DOS) also covering files and directory manipulation. Chapter Four deals with word processing. It describes MS-Word application with ample number of screens. Chapter Five is exclusively devoted to spreadsheet applications using MS-Excel. Chapter Six explains computer networks, LAN, WAN and concepts of internet. Chapter Seven is devoted exclusively for web browsers and the use of world wide web (WWW) and chatting on the Internet. Chapter Eight discusses the sending/receiving of E-mail and document handling. Chapter Nine explains how to make a presentation using MS-PowerPoint. It also explains the preparation of presentation Slides, sorting them and manipulating them for better effect on the audience. All chapters are written in...



Reviews

An extremely wonderful book with perfect and lucid information. This can be for all those who statte there had not been a really worth reading through. Its been written in an exceptionally easy way and it is only after i finished reading this ebook in which actually modified me, alter the way i really believe.

-- Kaelyn Reichel

It in one of my personal favorite publication. It is actually rally fascinating through reading through period of time. Its been printed in an extremely basic way in fact it is just after i finished reading through this ebook by which basically transformed me, change the way in my opinion.

-- David Weber

You May Also Like



Electronic Dreams: How 1980s Britain Learned to Love the Computer

Audible Studios on Brilliance, United States, 2016. CD-Audio. Book Condition: New. Unabridged. 170 x 135 mm. Language: English . Brand New. Remember the ZX Spectrum? Ever have a go at programming with its stretchy rubber keys? Did you marvel at the immense...



Index to the Classified Subject Catalogue of the Buffalo Library; The Whole System Being Adopted from the Classification and Subject Index of Mr. Melvil Dewey, with Some Modifications.

Rarebooksclub.com, United States, 2013. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book ***** Print on Demand *****. This historic book may have numerous typos and missing text. Purchasers can usually download a free scanned copy of the...



Illustrated Computer Concepts and Microsoft Office 365 Office 2016

Cengage Learning, Inc, United States, 2016. Paperback. Book Condition: New. Language: English. Brand New Book. Now you can master today s most important computer concepts as well as key Microsoft Office 2016 skills with the user-friendly approach found in ILLUSTRATED COMPUTER...



My Windows 8.1 Computer for Seniors (2nd Revised edition)

Pearson Education (US). Paperback. Book Condition: new. BRAND NEW, My Windows 8.1 Computer for Seniors (2nd Revised edition), Michael Miller, Easy, clear, readable, and focused on what you want to do Step-by-step instructions for the tasks you care about most Large, full-color,...



Computer Q & A 98 wit - the challenge wit king(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Publisher: Twenty-first Century Press Pub. Date: 2007-2-1. This is a collection of scientific knowledge and intelligence testing as one of science...



Access2003 Chinese version of the basic tutorial (secondary vocational schools teaching computer series)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 192 Publisher: People's Post Pub. Date: 2011-10-01 version 1. Access 2003 Tutorial Chinese version of With a complete database...