1. Have clear goals.
2. Identify and don't tolerate the problem that stand in the way of your achieving those goals.
3. Accurately diagnose the problems to get at their root causes.
4. Design plans that will get you around them.
5. Do what's necessary to push these designs through the results.

Noticeable Events

DALIO'S 5-STEP PROCESS	DAY of WEEK	1	2	3

PROJECT :

TASK	No.	•	No.	•	No.	•

TASK	No.	•	No.	•	No.	•

TASK	No.	•	No.	•	No.	•

PROJECT :

TASK	No.	•	No.	•	No.	•

PROJECT :

TASK	No.	•	No.	•	No.	•

PROJECT :

TASK	No.	•	No.	•	No.	•

PROJECT :

TASK	No.	•	No.	•	No.	•

PROJECT :

TASK	No.	•	No.	•	No.	•

TASK	No.	•	No.	•	No.	•

NOTES

Noticeable Events

| 4 | 5 | 6 | 7 |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

Week No.

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

| No. | ● | No. | ● | No. | ● | No. | ● | ☐ |
| 15% \| | 30% \| | 45% \| | 60% \| | 75% \| | 90% \| | 100% | | |

NOTES