

4To1 Planner

Notes

TO-DO LIST

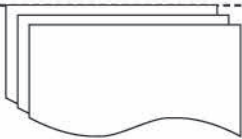
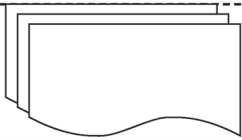
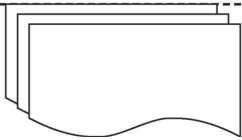
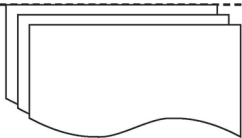
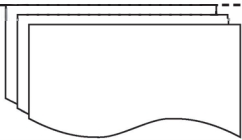
NOT-TO-DO PROJECTS

4-YEAR PLAN

4
YEAR
PLAN

OUTLINE

MONTH PLANNED



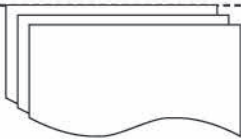
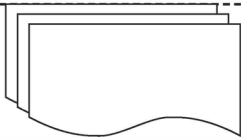
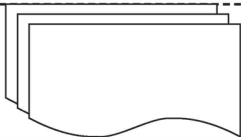
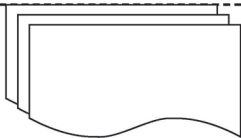
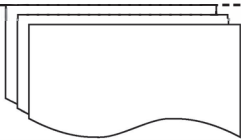
DALIO'S
5-STEP
PROCESS

1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

4
YEAR
PLAN

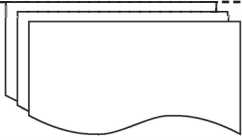
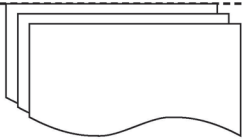
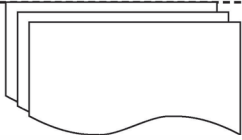


OUTLINE

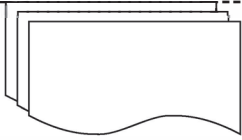
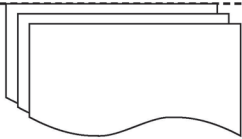
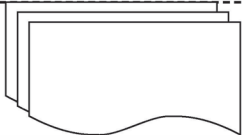


MONTH PLANNED



DALIO'S
5-STEP
PROCESS

1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

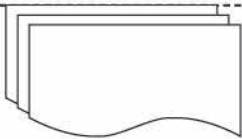
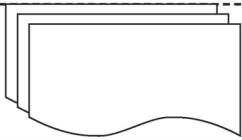
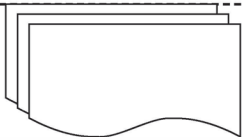
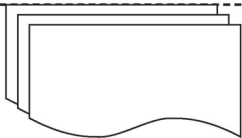
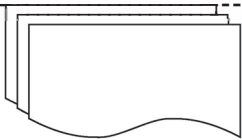
4 YEAR PLAN OUTLINE	
MONTH PLANNED	
	
	
	
	
DALIO'S 5-STEP PROCESS	1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

4 YEAR PLAN OUTLINE	
MONTH PLANNED	
	
	
	
	
DALIO'S 5-STEP PROCESS	1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

4
YEAR
PLAN

OUTLINE

MONTH PLANNED



DALIO'S
5-STEP
PROCESS

1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

3-MONTH LOG

3-Month Log (Gantt Chart)

	PROJECT	SUB-PROJECT	TASK	NOTE	
1					1
2					2
3					3
4					4
5					5
6					6
7					7
8					8
9					9
10					10
11					11
12					12
13					13
14					14
15					15
16					16
17					17
18					18
19					19
20					20
21					21
22					22
23					23
24					24
25					25
26					26
27					27
28					28
29					29
30					30
31					31
32					32
33					33

DALIO'S
5-STEP
PROCESS

1. HAVE CLEAR GOALS. 2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS. 3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES. 4. DESIGN PLANS THAT WILL GET YOU AROUND THEM. 5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

	Month 1					Month 2					Month 3				
	W1	W2	W3	W4		W1	W2	W3	W4		W1	W2	W3	W4	
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															

1 Day in a Week

- ### Noticeable Events

DAY of WEEK

1

2

3

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

© 2025 Mark Zhou. All Rights Reserved.

4		5		6		7	
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>

© 2025 Mark Zhou. All Rights Reserved.

- ### Noticeable Events

DAY of WEEK

1

2

3

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

© 2025 Mark Zhou. All Rights Reserved.

4		5		6		7	
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>

© 2025 Mark Zhou. All Rights Reserved.

- ### Noticeable Events

DAY of WEEK

1

2

3

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

© 2025 Mark Zhou. All Rights Reserved.

4		5		6		7	
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		Week No. No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>
No. ●		No. ●		No. ●		No. ●	
15%	30%	45%	60%	75%	90%	100%	<input type="checkbox"/>

© 2025 Mark Zhou. All Rights Reserved.

- ### Noticeable Events

DAY of WEEK

1

2

3

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

No.

No.

No.

TASK

© 2025 Mark Zhou. All Rights Reserved.

[illegible]

© 2025 Mark Zhou. All Rights Reserved.