

4 To 1 Planner

Notes

TO-DO

LIST

NOT-TO-DO PROJECTS

4-YEAR PLAN

PROJECT :

4_YEAR_PLAN

4
YEAR
PLAN

OUTLINE

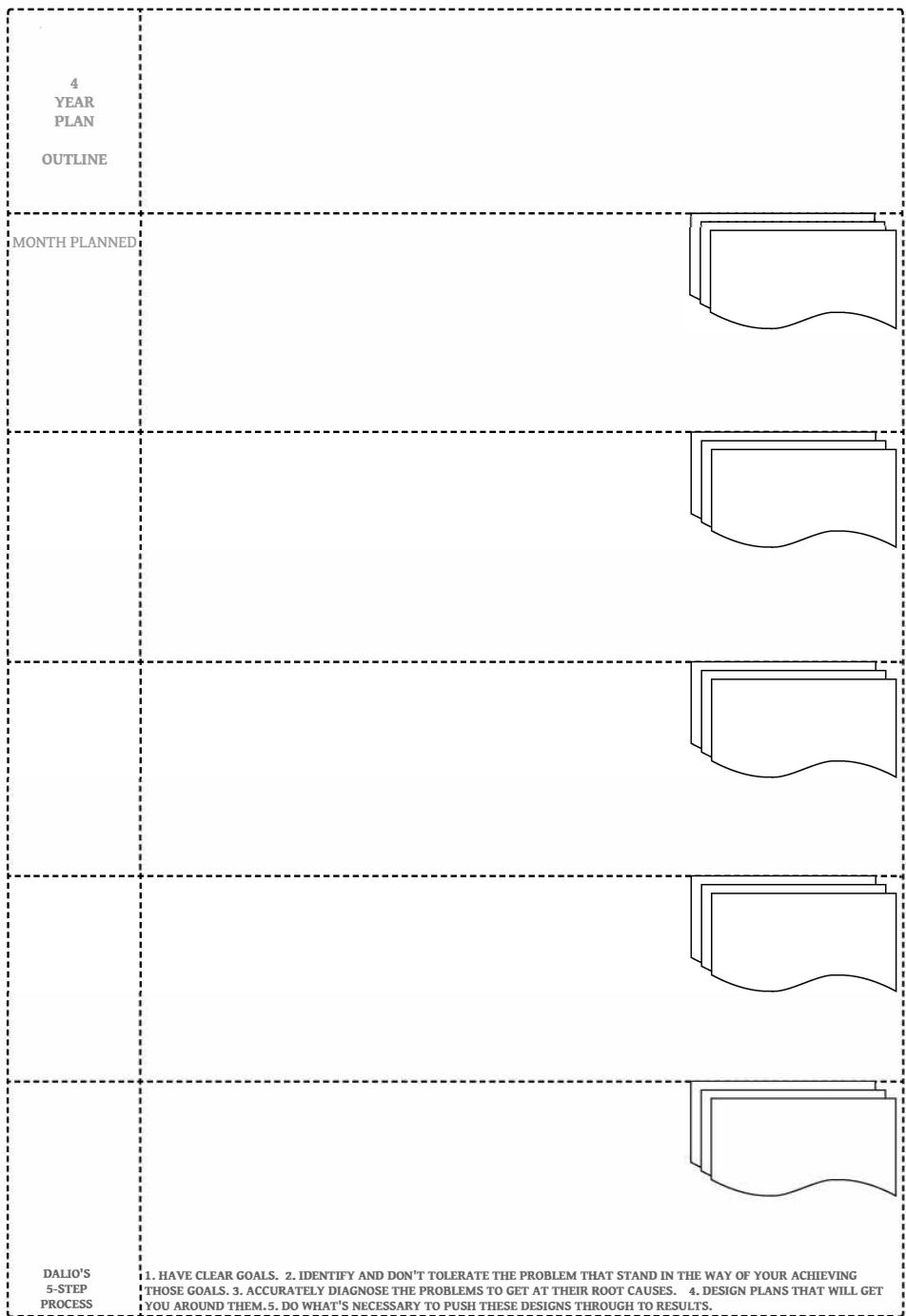
MONTH PLANNED

DALIO'S
5-STEP
PROCESS

1. HAVE CLEAR GOALS.
2. IDENTIFY AND DON'T TOLERATE THE PROBLEM THAT STAND IN THE WAY OF YOUR ACHIEVING THOSE GOALS.
3. ACCURATELY DIAGNOSE THE PROBLEMS TO GET AT THEIR ROOT CAUSES.
4. DESIGN PLANS THAT WILL GET YOU AROUND THEM.
5. DO WHAT'S NECESSARY TO PUSH THESE DESIGNS THROUGH TO RESULTS.

PROJECT :

4_YEAR_PLAN



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3-MONTH LOG

3-Month Log (Gantt Chart)

PROJECT	SUB-PROJECT	TASK	NOTE
1			1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
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28			28
29			29
30			30
31			31
32			32
33			33

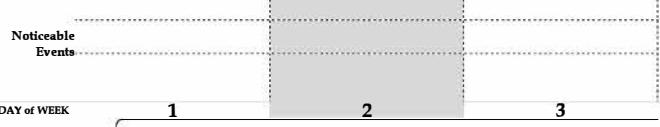
DALIO'S 5-STEP PROCESS

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1 Day in a Week

1. Have clear goals.
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5. Do what's necessary to push these designs through the results.

DALIO'S 5-STEP PROCESS



PROJECT : [REDACTED]

TASK

No. * No. * No. *

TASK

No. * No. * No. *

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

No. * No. * No. *

NOTES

								Noticeable Events	
4		5		6		7			
No. • 15% 30% 45% 60% 75% 90% 100%		No. * 15% 30% 45% 60% 75% 90% 100%		No. • 15% 30% 45% 60% 75% 90% 100%		No. * 15% 30% 45% 60% 75% 90% 100%		Week No. No. * <input type="checkbox"/>	
No. • 15% 30% 45% 60% 75% 90% 100%		No. * 15% 30% 45% 60% 75% 90% 100%		No. • 15% 30% 45% 60% 75% 90% 100%		No. * 15% 30% 45% 60% 75% 90% 100%		Week No. No. * <input type="checkbox"/>	
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DALIO'S 5-STEP PROCESS

DAY OF WEEK

1

2

3

PROJECT : [REDACTED]

TASK

No. *

No. *

No. *

TASK

No. *

No. *

No. *

TASK

No. *

No. *

No. *

PROJECT : [REDACTED]

TASK

No. *

No. *

No. *

PROJECT : [REDACTED]

TASK

No. *

No. *

No. *

PROJECT : [REDACTED]

TASK

No. *

No. *

No. *

PROJECT : [REDACTED]

TASK

No. *

No. *

No. *

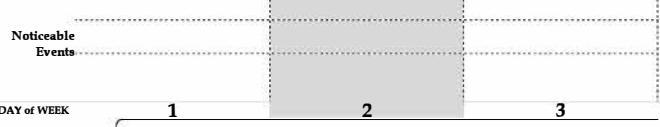
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TASK

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TASK

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TASK

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PROJECT : [REDACTED]

TASK

No. * No. * No. *

PROJECT : [REDACTED]

TASK

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PROJECT : [REDACTED]

TASK

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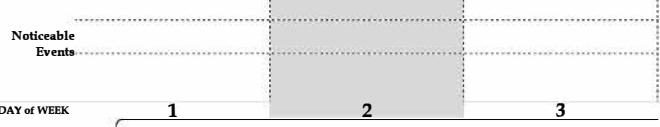
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