

1. Have clear goals.  
2. Identify and don't tolerate the problem that stand in the way of your achieving those goals.  
3. Accurately diagnose the problems to get at their root causes.  
4. Design plans that will get you around them.  
5. Do what's necessary to push these designs through the results.

DALIO'S 5-STEP PROCESS

		Noticeable Events						Noticeable Events		
	DAY of WEEK	1	2	3		4	5	6	7	
PROJECT :										
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
PROJECT :										
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
PROJECT :										
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
PROJECT :										
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
TASK		No. •	No. •	No. •		No. •	No. •	No. •	No. • <input type="checkbox"/>	
NOTES									NOTES	